**Junior ROTC Programs Department**

**Houston Independent School District**

**4400 West 18th Street, Houston, TX 77092**

**As of: 26 June 2014**

**Schedule of Events SY2014-2015**

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| **DATE** | **EVENTS** |
| 29 - 31 Jul 14 | Cadet Leader/Team Training (Reagan HS) |
| 5 Aug | **Due MPC:**  (1) HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)  (2) Cyclic inventory, Line AA0001 thru C43302 (OCIE)  (3) Submit unserviceable clothing report to MPC Warehouse  (4) Annual Property Inventory FY 14 memorandum due to MPC.  (5) GPC Pre-Approval Request |
| 14 Aug | HISD Board of Education meeting/1700 Start time /Report NLT 1615hrs ***Sharpstown HS*** |
| 11 Aug | Teachers report for duty |
| 11-21 Aug | Teacher In-service days |
| 25 Aug | First Day of School |
| 1 Sep | *Labor Day (Holiday)* |
| 5 Sep | **Due DJROTC**:   1. Input on JROTC hospitality fund participation 2. Requirement for new students' clothing and shoes 3. Drill Team uniform pictures for SY 2013-2014 (***All Schools****)*   (4) HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)  (5) Cyclic inventory, Line C96536 thru GG0003 (OCIE)  (6) DA 1687 due to MPC  (7) GPC Pre-Approval Request |
| 11 Sep | **Due DJROTC:**  Fall Semester Enrollment Report (LET/NS/AS year, by gender) via email |
| 11 Sep | HISD Board of Education meeting. 1700 Start time / Report NLT 1615hrs ***Sterling HS*** |
| 13 Sep | Fiestas Patrias Parade |
| 13 Sep | ACT |
| 20 Sep | University of Houston JROTC Fitness Challenge |
| TBD | U.S. Service Academies / ROTC Information Night – HMWESC Auditorium |
| 26 Sep | Complete initial scholarship interviews & post in JUMS |
| 26 Sep | **Due DJROTC:**  Opening Enrollment/Ethnic Report/Intentions of Graduates Report  (JCIMS Reports) **Army Schools** |
| TBD | AJROTC Leadership & Academic Bowl (JLAB) Level I Practice Round |
| 3 Oct | *HISD Fall Holiday* |
| 7 Oct | ***Senior Instructors Meeting (1530hrs, DJROTC HQs)***  **Due DJROTC:**  (1) HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)  (2) Cyclic inventory, Line GG0004 THRU S08722 (OCIE)  (3) GPC Pre-Approval Request |
| 9 Oct | Board of Education Meeting / 1700 Start time / Report NLT 1615hrs ***Waltrip HS*** |
| 11 Oct | SAT |
| 11 Oct | Retiree Activities Day – Ellington Field (Joint Reserve Center) |
| 13-17 Oct | 1st District Rifle Match |
| 17 Oct | Complete scholarship interview #2 & post in JUMS |
| 17 Oct | Fall Classic Physical Fitness Competition (Davis HS) |
| 18 Oct | AUSA / 5th Brigade ROTC Information Night (Ellington Joint Reserve Center) |
| TBD | AJROTC Leadership & Academic Bowl (JLAB) Registration |
| 25 Oct | **HISD Fall Classic Drill & Military Skills Competition** |
| 1 – 2 Nov | Wings Over Houston Air Show |
| 31 Oct - 1 Nov | Junior Cadet Achievement Program (JCAP), Texas A & M University |
| TBD | AJROTC Leadership & Academic Bowl (JLAB) Level I |
| 3 - 25 Nov | **HISD JROTC Federal Inspections / Program For Accreditation (Projected Window)** |
| 4 Nov | **Due DJROTC:**  (1) HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)  (2) Cyclic inventory, Line S09339 thru X86565 (OCIE)  (3) GPC Pre-Approval Request |
| 11 Nov | Veteran’s Day Celebration w/downtown Parade |
| 13 Nov | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***BT Washington HS*** |
| 14 Nov | Complete scholarship interview #3 & post in JUMS |
| 17-21 Nov | 2nd District Rifle Match |
| 26-28 Nov | *Thanksgiving Holidays* |
| Dec | STAAR Test Window |
| 2 Dec | **Due DJROTC**:  Annual JROTC Essay Contest Entries (All Schools) |
| 6 Dec | SAT Test |
| 5 Dec | **Due MPC**:  (1) HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)  (2) Cyclic inventory, LIN R45852 thru ZA0015 (TDA)  (3) AAR’s for non-recoverable items issued to cadets during the first semester  (4) GPC Pre-Approval Request |
| 11 Dec | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***Westbury HS*** |
| 13 Dec | ACT |
| 18 Dec | Officer and NCO Instructors’ Meeting |
| 19 Dec | End of 1st Semester |
| 22 Dec-2 Jan | ***Winter Break*** |
| 5 Jan 15 | Teacher Preparation Day |
| 6 Jan | Spring Semester begins |
| 6 Jan | **Due MPC:**   1. Provide names of cadets that have failed to return U.S. Government clothing. 2. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt) 3. Cyclic inventory, LIN 70032N thru CC1111 (INSTALLATION) 4. GPC Pre-Approval Request |
| 8 Jan | Board of Education Meeting. 1700 Start time / Report NLT 1615hrs ***Westside HS*** |
| 15-31 Jan | AJROTC Leadership & Academic Bowl (JLAB) Level II Practice |
| 18 Jan | Chevron Houston Marathon |
| 19 Jan | *Martin Luther King, Jr. Holiday & Parade (Holiday)* |
| 23 Jan | **Due DJROTC:**  Spring Semester Enrollment Report (LET/NS/AS year, by gender) via email |
| 24 Jan | SAT |
| Feb | AJROTC Leadership & Academic Bowl (JLAB) Level II |
| 2-27 Feb | Cadet Superior Instructor Evaluations (Request dates based upon availability) |
| 3 Feb | **Due DJROTC**:  Nominations for National Awards (Local Chapters); Nominations for AJROTC Superior Cadet Awards & 5th Brigade Citizenship Awards  **Due MPC:**   1. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt) 2. Cyclic inventory, Line CC1701 thru F87531 (INSTALLATION) 3. GPC Pre-Approval Request |
| 7 Feb | ACT |
| 12 Feb | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***Wheatley HS*** |
| 16-20 Feb | 3rd District Rifle Match |
| 20 Feb | **Due DJROTC**:  Nominations for Outstanding Cadet Leader Evaluation Board (1st–4th year cadets) |
| TBA | Junior Cadet Achievement Program ( Spring JCAP), Texas A & M University |
| 27 Feb | Bluebonnet Physical Fitness Competition (Davis HS) |
| 7 Mar | **Bluebonnet Invitational Drill & Military Skills Competition** |
| Mar | **TAKS Retesting** |
| 3 Mar | **Due MPC:**  HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)  (2) Cyclic inventory, Line F99148 thru MD7079 (INSTALLATION)  (3) GPC Pre-Approval Request |
| 12 Mar | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***Worthing HS*** |
| 14 Mar | SAT Test |
| 9-13 Mar | 4th District Rifle Match |
| 16-20 Mar | *Spring Break* |
| 28 Mar | **Outstanding Cadet Leader Evaluation Board** |
| Mar - Apr | STAAR Test Window |
| 2 Apr | Outstanding Cadet Board Awards Presentation/Ceremony 1130hrs |
| 3 Apr | *HISD Spring Holiday* |
| 5 Apr | *Easter Sunday* |
| 7 Apr | **Due DJROTC:**  Summer Camp fees  DD 2767 Instructor Pay Certification Form (in JCIMS)  **Due MPC:**   1. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt) 2. Cyclic inventory, Line MD8139 thru Q12722 (INSTALLATION) 3. Summer Camp uniform requirements by size 4. Summer Camp rosters 5. GPC Pre-Approval Request |
| 9 Apr | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***Yates HS*** |
| Apr | Navy National Drill Championships (Pensacola, FL) |
| 18 Apr | *ACT* |
| 20-24 Apr | **STAAR / TAKS Testing Window** |
| 25 Apr | **HISD JROTC Final Review and Awards Ceremony – Location TBA** |
| 2 May | Cinco De Mayo Parade |
| 2-5 May | National High School Drill Team Championships (Daytona Beach, FL) |
| 3 May | SAT |
| May | STAAR Test Window |
| 5 May | JCLC Coordination Meeting |
| 5 May | **Due DJROTC**:   1. AJROTC PART Report / AJROTC Unit Report for period **1 Jul 14-30 Jun 15** 2. Cadet Leader/Team Training attendance numbers   **Due MPC:**   1. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt) 2. Cyclic inventory, Line R44655 thru SS0005 (INSTALLATION) 3. GPC Pre-Approval Request |
| 7 May | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***Austin HS*** |
| 16 May | Armed Forces Day |
| 25 May | *Memorial Day (Holiday)* |
| 28 May | Last Day of School (Students) |
| 29 May | Last Day for Teachers |
| 6 Jun | SAT |
| 8-13 Jun | Army JROTC Summer Camp *(Tentative Dates)* |
| 9 Jun | **Due MPC:**   1. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt) 2. Cyclic inventory, Line SS3820 thru ZA0976 (INSTALLATION) 3. Provide names of cadets that failed to return U. S. Government clothing 4. AAR’s for non-recoverable items issued to cadets during the 2nd semester 5. GPC Pre-Approval Request |
| Jun & Jul | Navy JROTC Leadership Academy & Basic Leadership Training |
| 11 Jun | Board of Education Meeting 1700 Start time / Report NLT 1615hrs ***Bellaire HS*** |
| 15-26 Jun | Turn in summer camp clothing/equipment to MPC |
| Jun | Air Force JROTC Summer Leadership School/Camp |
| Jun | JLAB Tri-Service Championship |
| 4 Jul | *Independence Day (Holiday)* |
| 6-24 Jul | ***Summer Break for JROTC Instructors*** *(Tentative Dates)* |
| 8 Jul | **Due MPC:**   1. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt) 2. Cyclic inventory, Line ZA1293 thru ZA5238 (INSTALLATION) 3. DD Form 200 for lost U.S. Government Clothing (Financial Liability Investigation) 4. GPC Pre-Approval Request |
| 9 Jul | Board of Education Meeting 1700 Start time / Report NLT 1615hrs ***Chavez HS*** |
| TBA | 5th Brigade Training Conference (Tentative Dates) Location TBA |
| 28-30 Jul | HISD JROTC Instructor Training / Professional Development |
| 3 Aug | Coordinators’ Meeting – Cadet Leader / Team Training |
| 4-6 Aug | JROTC Cadet Leader / Team Training (Location TBA) |
| 13 Aug | Board of Education Meeting 1700 Start time / Report NLT 1615hrs ***Davis HS*** |
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