**Junior ROTC Programs Department**

**Houston Independent School District**

**4400 West 18th Street, Houston, TX 77092**

**As of: 26 June 2014**

**Schedule of Events SY2014-2015**

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| **DATE** | **EVENTS** |
| 29 - 31 Jul 14 | Cadet Leader/Team Training (Reagan HS) |
| 5 Aug | **Due MPC:**(1) HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)(2) Cyclic inventory, Line AA0001 thru C43302 (OCIE) (3) Submit unserviceable clothing report to MPC Warehouse(4) Annual Property Inventory FY 14 memorandum due to MPC.(5) GPC Pre-Approval Request |
| 14 Aug | HISD Board of Education meeting/1700 Start time /Report NLT 1615hrs ***Sharpstown HS*** |
| 11 Aug | Teachers report for duty |
| 11-21 Aug | Teacher In-service days |
| 25 Aug | First Day of School |
| 1 Sep | *Labor Day (Holiday)* |
| 5 Sep | **Due DJROTC**:1. Input on JROTC hospitality fund participation
2. Requirement for new students' clothing and shoes
3. Drill Team uniform pictures for SY 2013-2014 (***All Schools****)*

(4) HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)(5) Cyclic inventory, Line C96536 thru GG0003 (OCIE)(6) DA 1687 due to MPC(7) GPC Pre-Approval Request |
| 11 Sep | **Due DJROTC:**Fall Semester Enrollment Report (LET/NS/AS year, by gender) via email |
| 11 Sep | HISD Board of Education meeting. 1700 Start time / Report NLT 1615hrs ***Sterling HS*** |
| 13 Sep | Fiestas Patrias Parade  |
| 13 Sep | ACT |
| 20 Sep | University of Houston JROTC Fitness Challenge |
| TBD | U.S. Service Academies / ROTC Information Night – HMWESC Auditorium |
| 26 Sep | Complete initial scholarship interviews & post in JUMS |
| 26 Sep | **Due DJROTC:**Opening Enrollment/Ethnic Report/Intentions of Graduates Report(JCIMS Reports) **Army Schools** |
| TBD | AJROTC Leadership & Academic Bowl (JLAB) Level I Practice Round |
| 3 Oct | *HISD Fall Holiday* |
| 7 Oct | ***Senior Instructors Meeting (1530hrs, DJROTC HQs)*****Due DJROTC:**(1) HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)(2) Cyclic inventory, Line GG0004 THRU S08722 (OCIE)(3) GPC Pre-Approval Request |
| 9 Oct | Board of Education Meeting / 1700 Start time / Report NLT 1615hrs ***Waltrip HS*** |
| 11 Oct | SAT |
| 11 Oct | Retiree Activities Day – Ellington Field (Joint Reserve Center) |
| 13-17 Oct | 1st District Rifle Match |
| 17 Oct | Complete scholarship interview #2 & post in JUMS |
| 17 Oct | Fall Classic Physical Fitness Competition (Davis HS) |
| 18 Oct | AUSA / 5th Brigade ROTC Information Night (Ellington Joint Reserve Center) |
| TBD | AJROTC Leadership & Academic Bowl (JLAB) Registration |
|  25 Oct | **HISD Fall Classic Drill & Military Skills Competition** |
| 1 – 2 Nov | Wings Over Houston Air Show |
| 31 Oct - 1 Nov | Junior Cadet Achievement Program (JCAP), Texas A & M University |
| TBD | AJROTC Leadership & Academic Bowl (JLAB) Level I |
| 3 - 25 Nov | **HISD JROTC Federal Inspections / Program For Accreditation (Projected Window)** |
| 4 Nov | **Due DJROTC:**(1) HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)(2) Cyclic inventory, Line S09339 thru X86565 (OCIE)(3) GPC Pre-Approval Request |
| 11 Nov | Veteran’s Day Celebration w/downtown Parade |
| 13 Nov | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***BT Washington HS*** |
| 14 Nov | Complete scholarship interview #3 & post in JUMS |
| 17-21 Nov | 2nd District Rifle Match |
| 26-28 Nov | *Thanksgiving Holidays* |
|  Dec | STAAR Test Window |
| 2 Dec | **Due DJROTC**:Annual JROTC Essay Contest Entries (All Schools) |
| 6 Dec | SAT Test |
| 5 Dec | **Due MPC**:(1) HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)(2) Cyclic inventory, LIN R45852 thru ZA0015 (TDA)(3) AAR’s for non-recoverable items issued to cadets during the first semester(4) GPC Pre-Approval Request |
| 11 Dec | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***Westbury HS*** |
| 13 Dec | ACT |
| 18 Dec | Officer and NCO Instructors’ Meeting |
| 19 Dec | End of 1st Semester |
| 22 Dec-2 Jan | ***Winter Break***  |
| 5 Jan 15 | Teacher Preparation Day |
| 6 Jan | Spring Semester begins |
| 6 Jan | **Due MPC:**1. Provide names of cadets that have failed to return U.S. Government clothing.
2. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)
3. Cyclic inventory, LIN 70032N thru CC1111 (INSTALLATION)
4. GPC Pre-Approval Request
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| 8 Jan | Board of Education Meeting. 1700 Start time / Report NLT 1615hrs ***Westside HS*** |
| 15-31 Jan | AJROTC Leadership & Academic Bowl (JLAB) Level II Practice |
| 18 Jan | Chevron Houston Marathon |
| 19 Jan | *Martin Luther King, Jr. Holiday & Parade (Holiday)* |
| 23 Jan | **Due DJROTC:**Spring Semester Enrollment Report (LET/NS/AS year, by gender) via email  |
| 24 Jan | SAT |
|  Feb | AJROTC Leadership & Academic Bowl (JLAB) Level II |
| 2-27 Feb | Cadet Superior Instructor Evaluations (Request dates based upon availability) |
| 3 Feb | **Due DJROTC**:Nominations for National Awards (Local Chapters); Nominations for AJROTC Superior Cadet Awards & 5th Brigade Citizenship Awards**Due MPC:** 1. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)
2. Cyclic inventory, Line CC1701 thru F87531 (INSTALLATION)
3. GPC Pre-Approval Request
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| 7 Feb | ACT |
| 12 Feb | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***Wheatley HS*** |
| 16-20 Feb | 3rd District Rifle Match |
| 20 Feb | **Due DJROTC**:Nominations for Outstanding Cadet Leader Evaluation Board (1st–4th year cadets) |
| TBA | Junior Cadet Achievement Program ( Spring JCAP), Texas A & M University |
| 27 Feb | Bluebonnet Physical Fitness Competition (Davis HS) |
| 7 Mar | **Bluebonnet Invitational Drill & Military Skills Competition** |
| Mar | **TAKS Retesting** |
| 3 Mar | **Due MPC:** HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt) (2) Cyclic inventory, Line F99148 thru MD7079 (INSTALLATION)(3) GPC Pre-Approval Request |
| 12 Mar | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***Worthing HS*** |
| 14 Mar | SAT Test |
| 9-13 Mar | 4th District Rifle Match |
| 16-20 Mar | *Spring Break* |
| 28 Mar | **Outstanding Cadet Leader Evaluation Board** |
| Mar - Apr | STAAR Test Window |
| 2 Apr | Outstanding Cadet Board Awards Presentation/Ceremony 1130hrs |
| 3 Apr | *HISD Spring Holiday* |
| 5 Apr | *Easter Sunday* |
| 7 Apr | **Due DJROTC:**Summer Camp feesDD 2767 Instructor Pay Certification Form (in JCIMS)**Due MPC:**1. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)
2. Cyclic inventory, Line MD8139 thru Q12722 (INSTALLATION)
3. Summer Camp uniform requirements by size
4. Summer Camp rosters
5. GPC Pre-Approval Request
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| 9 Apr | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***Yates HS*** |
| Apr | Navy National Drill Championships (Pensacola, FL) |
| 18 Apr | *ACT* |
| 20-24 Apr | **STAAR / TAKS Testing Window** |
| 25 Apr | **HISD JROTC Final Review and Awards Ceremony – Location TBA** |
| 2 May | Cinco De Mayo Parade |
| 2-5 May | National High School Drill Team Championships (Daytona Beach, FL)  |
| 3 May | SAT  |
| May | STAAR Test Window |
| 5 May | JCLC Coordination Meeting |
| 5 May | **Due DJROTC**:1. AJROTC PART Report / AJROTC Unit Report for period **1 Jul 14-30 Jun 15**
2. Cadet Leader/Team Training attendance numbers

**Due MPC:**1. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)
2. Cyclic inventory, Line R44655 thru SS0005 (INSTALLATION)
3. GPC Pre-Approval Request
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| 7 May | Board of Education Meeting, 1700 Start time / Report NLT 1615hrs ***Austin HS*** |
| 16 May | Armed Forces Day |
| 25 May | *Memorial Day (Holiday)* |
| 28 May | Last Day of School (Students) |
| 29 May | Last Day for Teachers |
| 6 Jun  | SAT |
| 8-13 Jun | Army JROTC Summer Camp *(Tentative Dates)* |
| 9 Jun | **Due MPC:** 1. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)
2. Cyclic inventory, Line SS3820 thru ZA0976 (INSTALLATION)
3. Provide names of cadets that failed to return U. S. Government clothing
4. AAR’s for non-recoverable items issued to cadets during the 2nd semester
5. GPC Pre-Approval Request
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| Jun & Jul | Navy JROTC Leadership Academy & Basic Leadership Training |
| 11 Jun | Board of Education Meeting 1700 Start time / Report NLT 1615hrs ***Bellaire HS*** |
| 15-26 Jun | Turn in summer camp clothing/equipment to MPC |
| Jun | Air Force JROTC Summer Leadership School/Camp |
| Jun | JLAB Tri-Service Championship |
| 4 Jul | *Independence Day (Holiday)* |
| 6-24 Jul | ***Summer Break for JROTC Instructors*** *(Tentative Dates)* |
| 8 Jul | **Due MPC:**1. HISD JROTC Forms 4-1 (Sensitive Item Memo), 4-9 (Cleaners Receipt)
2. Cyclic inventory, Line ZA1293 thru ZA5238 (INSTALLATION)
3. DD Form 200 for lost U.S. Government Clothing (Financial Liability Investigation)
4. GPC Pre-Approval Request
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| 9 Jul | Board of Education Meeting 1700 Start time / Report NLT 1615hrs ***Chavez HS*** |
| TBA | 5th Brigade Training Conference (Tentative Dates) Location TBA  |
| 28-30 Jul | HISD JROTC Instructor Training / Professional Development |
| 3 Aug | Coordinators’ Meeting – Cadet Leader / Team Training |
| 4-6 Aug | JROTC Cadet Leader / Team Training (Location TBA) |
| 13 Aug | Board of Education Meeting 1700 Start time / Report NLT 1615hrs ***Davis HS*** |
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