

# **BURBANK ELEMENTARY SDMC AGENDA**

## **MEETING NOTES**

**4/17/14**

- WELCOME OUR COMMUNITY PARTNERS
  - (NONE IN ATTENDANCE)
- BUDGETING
  - SCIENCE LAB TO BE DEVELOPED, \$8,000 NEEDED
  - WILL CREATE A POSITION FOR SCIENCE TEACHER AS PART OF ANCILLARY 5<sup>TH</sup>
  - 2<sup>ND</sup>-5<sup>TH</sup> WILL BE TAKING SCIENCE LAB
  - MATH MANIPULATIVES: TO TEACH MORE HANDS ON RATHER THAN ABSTRACT
    - GUZMAN WORKING ON IT
    - MOST AGREE TO HAVE MATH MANIPULATIVES STORED FOR CHECK-OUT, BUT NOT ALL. DECISION IN
    - LIBRARY BOOKS ARE BEING REPLENISHED AND ORDERED FOR NEXT YEAR, WORK IN PROGRESS
    - SUMMER READING PROGRAM NEEDS TO BE STARTED UP
    - MORE FURNITURE FOR CLASSES WILL BE PURCHASED TO REPLACE OLDER FURNITURE, SPECIFICALLY STUDENT DESKS
- STAFFING
  - NEW POSITIONS CREATED
  - DEDICATED TEACHER POSITIONS WILL BE ELIMINATED TO CREATE MORE FULL TIME CERTIFIED POSITIONS
- CURRICULUM/PLANNING
  - JUNE 6<sup>TH</sup> TRAINING, MENTAL MATH
  - WRITER'S WORKSHOP TRAINING IN AUGUST FOR LOWER GRADES
    - JENNIFER JACOBS WILL PRESENT
  - MATH: ACCOUNTABLE TALK TRAINING IN SUMMER
  - BALANCED LITERACY TRAINING
  - DISCIPLINE TRAINING FROM Love and logic
  - SUMMER BOOK STUDY "TEACH WITH POVERTY IN MIND" BY E. JENSEN
- SCHOOL ORGANIZATION
  - 50 APPLICATIONS RECEIVED FOR MAGNET
  - MARKETING PLAN IS BEING DONE BY SENDING POST CARD ADS TO SURROUNDING AREA
  - RENOVATIONS ALMOST COMPLETE
    - CARD OPERATED SYSTEM WILL BE INSTALLED ALL AROUND SCHOOL FOR SECURITY & PARKING GATE ENTRANCES
    - ENTIRE ROOF WILL BE CHANGED
      - SCHOOL WILL BE OUT OF COMMISSION FOR ENTIRE SUMMER

- CALDERON WANTS TO INSTALL A CANOPY SIMILAR TO FRONT ENTRANCE, BUT IN THE BACK DISMISSAL AREA
- EARLY DISMISSAL WEDNESDAYS. DECISION NEEDS TO BE MADE FOR THE FOLLOWING OPTIONS:
  - **EACH WEDNESDAY:**
    - WOULD MEAN A LATER DISMISSAL BY 15 MINUTES, AND EARLY START.
    - ONLY 1 MEMBER AGREES WITH THIS AS AN OPTION POSSIBILITY, ESPECIALLY FOR ANCILLARY TEAM PLANNING.
    - MAYOURITY WERE AGAINST THE IDEA AS THIS WOULD CREATE A SITUATION WHERE A LARGE NUMBER OF STUDENTS WOULD BE LEFT WAITING FOR PICK-UP.
  - **2 WEDNESDAYS A MONTH:**
    - LATER DISMISSAL ON REGULAR DAYS
    - ALL MEMBERS AGREE THIS IS A GOOD OPTION TO LESSEN TROUBLES OCCURRED IN THE PAST AND INCREASE PRODUCTIVITY FOR TEACHERS TO IMPACT LEARNING THROUGH PLANNING AND PROFFESIONAL DEVELOPMENT.
  - **ONE WEDNESDAY A MONTH:**
    - ALL MEMBERS AGREE NOT ENOUGH TIME TO BE PRODUCTIVE.
  - NEXT STEP: INCLUDE STAFF ON DECISION AND SELECT DESIGNATED DATES PER MONTH.
    - NEXT THURSDAY, CALDERON WILL SEEK FEEDBACK FORM FACULTY.
  - IMPACT ON TUTORIALS DISCUSSED.
  - CALDERON WILL SEEK TO OBTAIN WAIVER FROM DISTRICT FOR CALENDAR CHANGE.
- PLAN FOR NEXT MEETING
  - SUMMER SCHOOL WILL BE AT LYONS ELMENTARY DUE TO ROOF REPAIR. NO ACCESS WILL BE AVAILBE TO BURBANK DURING THIS TIME.
  - CALDERON WILL TRY TO PUT ASIDE MONEY TO EMPLOY MORE THAN 8-10 PEOPLE FOR SUMMER SCHOOL. ONLY\$ 40,000 IS CURRENTLY AVAILABLE TO FILL SUMMER SCHOOL STAFF POSITIONS.
  - CALDERON PLANS TO ORDER NEW LUNCH TABLES WHEN MORE FUNDS BECOME AVAILABLE TO SET ASIDE SAVINGS FOR COST.