

APPENDIX A

SUPPLIER SURVEY QUESTIONS FOR SCOPE

I. BID SUBMISSION MARKET BASKET(S)

Check (✓) the market basket(s) in which proposal is aligned. Check all that apply.

	2.1.1	Dance
	2.1.2	Instrumental Music
	2.1.3	General Music, Vocal Music and Piano
	2.1.4	Visual Arts
	2.1.5	Theatre
	2.1.6	Research and Evaluation

MARKET BASKETS 2.1.1 – 2.1.5

Please answer the following questions:

- 1) Indicate the Supplemental Curriculum and Materials and/or Market Basket(s) your company will address. Attach a brief service summary to Appendix A

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- 2) Indicate the grade-level your company will serve (i.e. Pre-K, K, Elementary, Middle, and High School grades).

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- 3) Does your company have TEKS aligned lessons and activities? ____ Yes; ____ No ____ N/A
If yes, attach a sample of a lesson or activity aligned to the TEKS.

- 4) How will your company's services /products align and integrate with HISD effective practices and/or resources?

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- 5) Is your company currently providing these services /products to other school districts or educational settings? ____ Yes; ____ No

If yes, provide a district name and contact information of two references.

1.	
2.	

- 6) Has your company provided these services /products to HISD schools? ____ Yes; ____ No

If yes, provide a school name and contact of two references.

1.	
2.	

- 7) Indicate resources and/or other support REQUIRED by the District to successfully implement the RFP-related materials.

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- 8) How long has the Proposer been in business?

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- 9) Has Proposer been declared in default of any contract in the last 10 years?

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- 10) Within the past three (3) years, has Proposer filed for reorganization, protection from creditors, or dissolution under the bankruptcy statutes?

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- 11) Describe the Proposer's experience as a service provider to public school systems they have as clients. What are some key lessons learned?

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13) Describe how the Proposer monitors service levels to ensure system pricing for tasks remains current and updates are communicated timely to the client (HISD).

14) Discuss a recent implementation that the Proposer has completed in another public school district that that went well and what were the top three reasons it went well.

15) Does your product include a component in Spanish for our dual language students? If so, please describe how your resources are aligned to the SLAR standards and whether they include authentic (not trans-adapted) Spanish texts?

16) Does your resource have an online component? If so, please describe.

17) How are hands-on activities and tasks incorporated in the materials/products/goods/services?

18) Briefly describe how the materials / products / goods / services support the use of technology, both by teachers and students (if applicable).

19) Do you have evaluative data on performance and impact of service? ____Yes; ____No

If yes, please attach.

20) How does curriculum or instructional material address adaptations to content and process based on specific performance levels? (i.e. UIL Competitions, learner's special needs, etc.)

21) How does your product/service meet the needs of all student groups and multiple learning styles?

22) How does your product/service advance the knowledge, skills, and/or performance of students and/or teachers; and enhance service to the given Fine Arts program(s)?

23) Additional Comments:

MARKET BASKET 2.1.1-2.1.5

Please answer the following questions:

- 1) How does your **Interdisciplinary and TEKS-based instructional support materials, Consumables, Non-Consumable and/or Services** impact the implementation of curriculum and instruction, professional development, artwork creation, creative process, performance, presentation, technology and/or safety?

- 2) How does your curriculum, services, products, materials and activities integrate within various content areas, such as but not limited to STEAM, literacy, historical content, physical education etc.?

- 3) How does your curriculum, services, products, materials and/or activities support a multi-cultural presence?

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- 4) How does your curriculum, services, products, materials and/or activities support movement, cognitive and social-emotional development?

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- 5) How does your curriculum, services, products, materials and activities align to artwork creation, presentation and/or performance?

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- 6) How does your curriculum, services, products, materials and/or activities require explicit instruction delivery by the teacher?

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- 7) Does your curriculum, materials and activities include assessment?

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- 8) How does your curriculum, services, products, materials and/or activities promote the use of technology in the classroom?

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- 9) How does your curriculum, services, products, materials and/or activities impact safety?

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- 10) What is the most significant barrier in implementing your curriculum, services, materials, products, and/or activities?

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- 11) Is your company currently providing this curriculum, services, products, materials and/or activities to other districts in Texas?

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- 12) Has your company provided this curriculum services, products, materials and/or activities in HISD schools? If so, provide a school name and contact.

1.	
2.	

- 13) Indicate resources and/or other support REQUIRED by the District for your company's curriculum, services, products, materials and/or activities.

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- 14) Additional Comments:

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MARKET BASKET 2.1.6

2.1.6 Research and Evaluation: Program Evaluation and External Evaluation

1. What is the mission of your organization? Optional: May attach a 1 page service summary.
2. Given our context as a district, why is your organization qualified to succeed in this partnership with Houston ISD? Please provide supporting examples from previous work.
3. What will distinguish your evaluation from a similar analysis done by an expert within HISD?
4. Has your organization recently provided this product or similar services to other districts or government agencies? If so, please list them. If so, please provide the contact information for two references familiar with that work. Describe the product or services. What was the impact of your product(s) or services on the district or government agencies?
5. Has your organization recently provided this product or similar services to HISD schools or departments? If so, please provide the name and contact information for two references familiar with that work. Describe the product or services. What was the impact of your product(s) or services on the schools or departments?
4. What are your organization's areas of expertise? Please indicate which programs, content, or subject areas your organization has the expertise to address.
5. Describe your data management plan and your process for understanding HISD's data within the context of the project.
6. Describe your proposed research design and methods for this project.
 - Please indicate which of the following your organization is equipped to provide: focus groups; stakeholder interviews; online or paper surveys; document review; observations or site visits; analysis of existing HISD data; collection of new data, etc.
 - Wherever possible, please address the statistical characteristics of the items or instruments planned for this project. If these characteristics are not known, please indicate as such.

7. Is your organization prepared to implement cost-effectiveness analysis or benefit-cost analysis? Please provide examples from recent work.
8. What supports will your organization provide to HISD to ensure the success of this work (e.g., project management, presentation of findings, web-based reports, help desk, etc.)?
9. What specific resources or support will be required from HISD for your organization's services for this product?
10. Is your organization incorporated as a nonprofit entity, a for-profit entity, an institute of higher education, or a government entity?
11. Name and Contact Information for Primary Investigator
12. Name and Contact Information for Project Manager for RFP
13. Provide an example of a recent report, slide deck, or executive summary that illustrates your organization's quality of work on a similar project. Please redact identifying information as appropriate.
14. Provide a short professional biography of the key personnel for this proposed project (one page max).
15. Additional Comments: