

Procurement Services

“BUYLINE’S”

November 2016
Edition

NOTICE: HISD requires all vendors to have an approved procurement instrument (i.e., purchase order, term contract, blanket purchase agreement, etc.) in place prior to providing goods or services. Entering into contracts verbally or without appropriate authorization is a violation of state law and is prohibited. Any vendor who delivers services or goods to HISD without a proper contract is doing so entirely at their own risk. HISD does not pay for goods or services that were provided without the benefit of a properly executed contract.

PROCUREMENT SERVICES

11/30/2016

BUYLINE'S

The Procurement Department monthly newsletter "BuyLine's" is intended to notify schools and departments of new contracts awarded by the Board of Education. For more detailed information about any contracts awarded, **please contact the specialist at 713-556-6515.**

Sourcing Specialist: [Christopher Vest CVEST@HoustonISD.org](mailto:Christopher.Vest@HoustonISD.org)

Contract Term:

11/11/16 thru 11/10/17 (with 4yr renewal option)

<u>Project #</u>	<u>Product Services</u>	<u>Supplier</u>
16-08-07	OEM & Heavy Duty Vehicle Parts & Services	<ul style="list-style-type: none">• B & C Truck Electric, Inc.• Chalks Truck Parts, Inc.• International Trucks of Houston• Longhorn Bus Sales• Pearland Alternator Co.• Rush Truck Centers of Texas, L.P. dba Rush Bus Center Houston• Wood Alternator and Starter



Description: To provide original equipment manufacturer (OEM) vehicle parts and services for the Transportation Department.

(New)

Sourcing Specialist: [Victoria Rivera VRIVERA5@HoustonISD.org](mailto:Victoria.Rivera@HoustonISD.org)

Contract Term:

11/11/16 thru 12/31/21 (with no renewal option)

<u>Project #</u>	<u>Product Services</u>	<u>Supplier</u>
16-11-08-22 (PACE)	Retail Suppliers	<ul style="list-style-type: none">• H-E-B Grocery Company• Sam's club• Wayfair Inc.



Description: To support schools and departments in purchasing small supplies for school events and/or activities that require last-minute purchases (i.e. water bottles, juice boxes, small snacks, utensils, decorations, etc.)

(New)

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Sourcing Specialist: [Deyen Greene-Evans DGREENEE@HoustonISD.org](mailto:DGreenEE@HoustonISD.org) Contract Term:

11/11/16 thru 11/10/17 (with 4yr renewal option)

<u>Project #</u>	<u>Product Services</u>	<u>Supplier</u>
16-10-42-06 (Region IV)	Region IV Education Service Center	• Region IV Education Service Center

REGION IV

Description: To allow HISD and Region IV Education Center (Region IV) to reduce the cost to both parties that desire to obtain or use the same goods or services.

(New)

Sourcing Specialist: [Prakash Vara PVARA@HoustonISD.org](mailto:PVARA@HoustonISD.org) Contract Term:

11/11/16 thru 08/17/17 (with 3yr renewal option)

<u>Project #</u>	<u>Product Services</u>	<u>Supplier</u>
16-09-19-04 (HCDE)	Food Equipment, Parts, Repair, Installation, Maintenance, Small Wares, and Related Items/ Services	<ul style="list-style-type: none">• ISI Commercial Refrigeration• Preferred Food Service Design• Shepherd Food Equipment• Texas Food Service Equipment• Ace Mart• Jean's Restaurant Supply• Kommercial Kitchens• Pasco Brokerage• Heritage Food Service• Hobart Service



Description: To provide and support a contingency plan to keep school kitchens and the food production center at maximum capacity.

(New)

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Sourcing Specialist: [Okina Alford OKINA.ALFORD@HoustonISD.org](mailto:Okina.Alford@HoustonISD.org)

Contract Term:

11/11/16 thru 09/30/17 (with 2yr renewal option)

<u>Project #</u>	<u>Product Services</u>	<u>Supplier</u>
16-05-25-01 (BuyBoard)	LED Marquee Signs and Scoreboards	<ul style="list-style-type: none">Daktronics, Inc.Nevco, Inc.Spectrum Corporation



Description: To obtain the supervision, labor, materials, permits, utility fees, engineering design layout, stamped blueprint, equipment, machinery and all other fees and items necessary to complete LED electrical marquee signs and scoreboard installation

(New)

Sourcing Specialist: [Victoria Rivera VRIVERA5@HoustonISD.org](mailto:Victoria.Rivera@HoustonISD.org)

Contract Term:

11/11/16 thru 04/27/20 (with no renewal option)

<u>Project #</u>	<u>Product Services</u>	<u>Supplier</u>
16-10-40-02 (DIR)	Technology Hardware, Software, and Services for Verizon Wireless	<ul style="list-style-type: none">Cellco Partnership dba Verizon Wireless



Description: To obtain hardware, software, and services for wireless, voice and data, pagers, and mobile satellite voice through Verizon Wireless for HISD districtwide.

(New)

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Sourcing Specialist: [Prakash Vara PVARA@HoustonISD.org](mailto:Prakash.Vara@HoustonISD.org) Contract Term:

10/10/16 thru 10/09/17 (with no renewal option)

<u>Project #</u>	<u>Product Services</u>	<u>Supplier</u>
14-08-04	General Kitchen Repairs & Equipment Maintenance	<ul style="list-style-type: none">• Brandt Constructors & Facility Services• Cooler's Inc.• Hydroclean• Kommercial Kitchens



Description: To keep school kitchens and the food production center at maximum capacity
(New)

Shopping Carts/SRM

HISD has enabled **External Catalog** (Punch-Out) capabilities within the SAP-SRM portal. Additionally, all Internal Catalogs have been updated with current items and pricing. When placing an order with suppliers that have an External Catalog, it is important that all users begin utilizing the Punch-Out process and cease creating free text orders. In an effort to ensure that the many advantages of the Catalogs are realized, free text orders placed with suppliers that have either an External or Internal Catalog enabled will be rejected upon receipt.

This purchasing process will relieve the labor intensive process, reducing time and delivery of goods.

Here is how it works:

- When shopping cart is opened through SRM, the supplier's external catalog can be selected via hyperlink and will transport the user directly to the supplier's HISD approved website for ordering. Once the order is completed, select check out and the entire shopping cart will be transferred back into the SRM system for processing.

Once all of the information is entered in SRM (Unloading point, Cost Center, General Ledger Account, and Fund) click ORDER and the shopping cart will be transported to the approver's UWL.

Suppliers that have Active External Catalogs:

- | | |
|---|--|
| • S&S Worldwide (Athletic Supply) | • Today's Business Solutions (OEM Toner) |
| • Lakeshore Learning (Classroom Supplies and Pre-K Furniture) | • Kamico (STAAR Testing Material) |
| • Enhanced Laser Products (Re-manu & OEM Toner) | • Children's Plus (Books) |
| • Office Depot (Office Supply) | • Netsync (Technology) |
| • Blick Art Supplies (Art Supplies) | • Sargent Welch |
| • Carolina Biological (Science Supplies) | • Gopher (PE and Athletic Supplies) |
| • Tech Depot (Technology Equip) | • Permabound (Books) |
| • Follett (Books) | • Mackin Books (Library Books) |
| • ETA (Hands to Mind) | • Flinn Scientific (Science Supplies) |
| • Mentoring Minds (Instructional) | • Really Good Stuff (Classroom Supplies) |

Complete Catalog Listing Including Upcoming Internal Catalogs!

[Click here for DOWNLOAD](#)



Suppliers with Internal Catalogs coming soon to HISD!



· 1st Afterschool Providers, LLC	· Kamico Instructional Media, Inc.
· A Yancy Life Transition Center	· Knowledge Delivery Systems
· Accelerate Learning Inc./ StemScope	· Lakeshore Learning Materials
· Achieve 3000, Inc.	· Learn-Ed LLC dba Edusmart
· Action Potential Learning, LLC	· Learning A-Z, LLC
· Alley Theatre	· Litlife, Inc.
· American Reading Company	· Little Scientists Inc.
· American Rising Stars, Inc.	· Mentoring Minds, L.P
· Apex Learning Inc.	· Newsela, Inc.
· Attainment Company, Inc.	· People's Education dba Mastery Education
· Becker's School Supplies	· Perfection Learning Corp.
· Capstone Classroom	· Project Grad Houston
· Children's Museum Inc.	· Rally! Education
· Citizen Schools Inc.	· Reasoning Mind, Inc.
· CJM Educational Consulting Services	· Renaissance Learning, Inc.
· Coughlan Companies, INC. DBA Capstone	· Rice University School Mathematics Project
· CSTEM Teacher and Student Support Services, Inc.	· Santilla USA
· Curriculum Associates, LLC	· Scholastic Library Publishing
· DiscoverU	· Scholastic, Inc.
· Discovery Education, Inc.	· School Specialty
· DK High Steppers	· Sirius Education Solution
· Don Johnston Incorporated	· Smarketing Business Systems, Inc.
· Education Analytics	· SNAP! Learning
· Education Today Enterprises, LLC	· Summit K12 Holdings, Inc.
· Eduthings, LLC	· Super Duper Inc. DBA Super Duper Publications
· Elevate Learning LLC DBA Elevate K-12	· Suttle Freeman LLC
· Follett School Solution	· Sylvan Learning
· Fundamentals for Education, LLC	· The Woods Project, Inc.
· Generation Ready INC.	· The Writing Academy LLC
· GL Group Inc. dba Booksource	· Trice Education Resources Inc.
· Globaloria LLC	· Triumph Learning
· Greenwood Publishing dba Heinemann	· Uaspire, Inc.
· Histrionix	· Urban Harvest, Inc
· Houghton Mifflin Harcourt Publishing Company	· Urban Outreach, Incorporated
· Houston Achievement Place	· Urban S.T.E.M.
· Imagination Station, Inc.	· VIDA Consulting
· Imagine Learning, Inc.	· Voyager Sopris Cambium Learning
· Innovations for Learning, Inc.	· WhyTry LLC
· JCP Ascension LLC, Sylvan Learning	· Witty Inventions in (WIN) Multimedia Design
· Jean K. Duffey	· Writers in the Schools
	· Zulli Method dba Butler Business Products

Catalogs Coming Soon

- Buckeye
- School Specialty
- Scantron (Internal Catalog)
- City Supply (Internal Catalog)
- Today's Business Solutions (furniture)
- Southern computer Warehouse
- Fisher Scientific (Science Supplies)
- Air Filters Inc. (Internal Catalog)
- Apple
- McCoy Workplace
- Hertz Furniture

Please also take advantage of these helpful links:

[SAP SRM/Portal Help Chart](#)

[Approved Vendor List Search](#)

[Supplier Performance Evaluation LINK](#)