



Meeting Minutes
DeBakey High School for Health Professions

MEETING NO.: 009

LOCATION: DeBakey High School for Health Professions

DATE / TIME: November 9, 2013, 9:00 AM

ATTENDEES: Agnes Perry, Principal; Barbara Williams, Faculty; Raj Vadlamudi, PTA; Marie Bielamowicz, Teacher; Mary Hayes, Faculty; Bernice Shargey, Dean; Charlesetta Deason, Community Member; Marti George, Staff; Enrique Sirias, PTA; Princess Jenkins, HISD Facilities Planning; Steven Gee, Program Manager, TCM; Neda Khan, Faculty; Nina Jolivet, Teacher; Greg Papay, Architect, Lake Flato; Adrianna Swindle, Architect, Lake Flato; Cameron Smith, Architect, Lake Flato; Mary Le Johnson, Architect, WHR Architects Program Management

PURPOSE: The purpose of this meeting was to provide a Schematic Design status update for DeBakey High School for Health Professions.

AGENDA:

- Introduction
- Slide presentation- design progress
- Questions and Answers
- What to Expect at the Next PAT Meeting

NOTES:

Discussion

1. Progress drawings were reviewed with the PAT.
2. Comments include:
 - a) The design team was asked to review the number and location of the clinic entrances.
 - b) The design team was asked to consider switching the flex lab space with the clinic.
 - c) The locations of the community room and video conference area are approved. These locations allow public access without going through the entire school.
 - d) The design team needs to confirm that the stairs are not too steep and they can accommodate all the students passing between classes.
 - e) It was noted that the elevators will be designated for special use, not typical everyday use by students.
 - f) The location of Learning Commons on the 2nd floor was approved. It has convenient access from the main atrium stair.
 - g) Specific needs of the teacher work areas were discussed. These spaces need to accommodate 55 to 60 workstations, conference space, work areas with copiers, break area and toilets. Space for these centers will be distributed on floors 2 through 4. The spaces will not be designated by department.
 - h) The option to visually and acoustically separate the flex lab from the corridor is desired. It is proposed that this may be done with mobile furnishings.
 - i) There is a request for student lockers for 1,000 students. This will require a significant amount of space which will impact the other spaces currently planned in the building. Subsequent to the meeting, discussions with HISD resulted in approval for the Architect to develop options for the lockers for review by the PAT. It should be noted that HISD has requested that the lockers be located and installed so that should they not be needed in the future that they can be easily removed and the space used for other functions.

- j) Adding a second stair off of the west side of the atrium was discussed. Currently a stair is shown off of the west corridor and works better with the overall circulation and building efficiency.
- k) The PAT requested more information on the operable wall systems. The Architect will provide this at a future meeting.
- l) There will need to be acoustical considerations for the open spaces.
- m) Height of guard rails at stairs and areas adjacent to the atrium needs to be reviewed for safety.
- n) Restrooms need to accommodate the 60% female to 40% male split in student population. The Faculty needs separate restrooms.
- o) The split of the wet labs is 4 biology wet labs, 3 chemistry wet labs and 2 physics wet labs. One of the physics wet labs also needs to accommodate robotics.
- p) There was a request by PAT members to adjust the location of the Career and Technical Education (CTE) learning centers in order to consolidate the health science spaces. This request will be reviewed with HISD and reported at the next PAT meeting.
- q) A covered walkway from the garage was requested. The Architect will propose how best to include this request.
- r) The stacking of buses and cars on the site will be reviewed with HISD traffic and HISD Police Department.
- s) The fifth floor requires some reorganization for better functionality. The access to locker areas does not work in its current state.
- t) The PAT team asked whether a jogging or walking path could fit on the roof. The roof does not have enough space but the design team will look at trying to better open up the gym court space.
- u) Equipment lists identifying equipment items and services need to be completed for the science and CTE labs. The Program Manager will assist the school with completing these lists before the end of the month.

ACTION ITEMS:

- 01-001 Determine if CTE spaces can be grouped together. (HISD Facilities Planning)
- 01-002 Develop options for covered walkway from garage. (Architect)
- 01-003 Review bus and car stacking. (Program Manager to arrange review by HISD Transportation and Police Department.)
- 01-004 Develop Equipment lists (PAT with assistance from the Program Manager)

NEXT MEETING: November 21, 2013, 5:00pm – 6:30pm.

Please review the meeting minutes and submit any changes or corrections to Steven Gee.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Program Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9261
Email: sgee@houstonisd.org

Customer Focused . . . Always Responsive!

Office: 713-556-9299

Fax: 713-676-9582