



**Project Advisory Team Meeting Minutes**

**Davis High School**

**MEETING NO.:** 010

**LOCATION:** Davis High School

**DATE / TIME:** March 24, 2014, 3:45 pm

**ATTENDEES:** Julissa Alcantar-Martinez, Principal; Mark French, Bay-IBI; Princess Jenkins, HISD-Facility Planning; Troi Taylor, HISD-Program Manager; Mario Martinez, Alumni; Hugo Mojica, Alumni; Carmen Nuncio, Community Member; Halee Porter, Teacher/Magnet Coordinator; Eric Jimenez, Band Teacher; Louise Meacham, Teacher; Connie Esparza, Community Member; Alex Rios, Alumni; Jonathan Ruppert, School Culinary Arts Teacher; Daniel Brewster, Bay-IBI; Eric Ford, HISD Facility Design; Duane Clark, Assistant Principal

**PURPOSE:** The meeting goal is to review and provide feedback on the proposed Educational Specification for Davis High School.

**AGENDA ITEMS:**

- Provide update on the current status of the project
- Present draft Educational Specification and receive feedback
- What to Expect at the Next PAT Meeting

**NOTES:**

**Discussion**

1. Troi Taylor, HISD Program Manager, explained that the Design Charrette is tentatively scheduled for mid-April 2014. The Charrette is the official transition from the Planning to the Design Phase when the architect will lead the design efforts all the way to the Construction Phase.
2. Princess Jenkins, HISD Facilities Planner, presented the draft Educational Specification for feedback. The expectation is that each Davis HS department will review and provide feedback/comments to their respective areas no later than Friday, April 4, 2014.
  - a. The PAT requested that the Space Requirements include existing Davis HS square footages next to the proposed new square footages to make it easier for the reviewers to understand the changes.
  - b. The Audio/Visual and Media Tech Department will need a vaulted ceiling for a "Green Screen".
  - c. The Davis HS Pool, currently in the basement, must be programmed into the new building.
  - d. At the next meeting, the PAT will confirm whether the CTE – STEM: Robotics space (currently 1,800 square feet) can be shared with another school department to optimize the building space.
  - e. The PAT requested a copy of the Davis HS demographic calculation results.

**What to Expect Next PAT Meeting**

1. The goal of the next meeting is to review and complete the Educational Specifications and prepare for the Design Charrette.

**ACTION ITEMS:**

- 10.01 Provide a copy of the Davis HS demographic calculation results to the principal.  
(Program Manager)
- 10.02 Provide the Space Requirements with existing Davis HS square footages next to the proposed new square footages to make it easier for the reviewers to understand the changes. (HISD Planning Department)
- 10.03 Confirm whether the CTE – STEM: Robotics space (currently 1,800 square feet) can be shared with another school department to optimize the building space. (Davis HS PAT)

**NEXT MEETING:** The next PAT Meeting will occur on Wednesday, April 9, 2014 at 3:45pm.

Please review the meeting minutes and submit any changes or corrections to Troi Taylor.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Troi Taylor**

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