

**Project Advisory Team (PAT) Meeting Minutes  
DeBakey High School for Health Professions**

**MEETING NO.:** 018

**LOCATION:** DeBakey High School for Health Professions

**DATE / TIME:** May 22, 2014, 4:00 pm

**ATTENDEES:** Agnes Perry, Principal; Mary Hayes, Faculty; Lana Hayes, Library Media Specialist; Steven Gee, HISD Project Manager; Mary Le Johnson, Architect, WHR Architects; Princess Jenkins, HISD Facilities Planning; Mary Hayes, Teacher; Marti George, Staff; Neda Khan, Teacher; Guy Cooke, CMAR, Tellepsen; Barbara Williams, Teacher; Raj Vadlamudi, PTA; Audrey Mendonca, PTA; Hedi Gerstacker, PTA; Greg Lynch, CMAR, Tellepsen; Dinah Wiafe, Architect, WHR Architects; Marie Bielamowicz, Teacher; Dan Bankhead, HISD GM of facilities Design; Troi Taylor, HISD Project Manager; Ruby Koltko, Parent

**PURPOSE:** The focus of this month's PAT was to review items that have been incorporated or revised based on PAT and PTA comments and reviewed with HISD Design Team.

**AGENDA:**

- Review and Discuss Design Update
- Questions and Answers
- What to Expect at the Next PAT Meeting
  - The Next PAT Meeting will be held on June 26, 2014 at 4:00 pm

**NOTES:**

Discussion:

1. Site Plan

- The traffic study and revised site plan with a jogging track ringing the student parking area has been submitted to TMC for their review. HISD and the Architect are to meet with TMC in the next 2 weeks to review the strategy.
- The fenced area and exit from the Flex Lab on the first floor will be reviewed with HISD Police.

2. Floor Plans

Level 1

- Administrative areas have been revised per a discussion with Principal Perry.
- Additional toilets have been added to the first floor.
- The atrium space was expanded on the ground level.
- Doors have been added off the Flex Lab to allow access to the West Lawn.
- All stairs are accessible on the first floor.
- Initial layout of the food service area has been completed and will be reviewed with HISD Food Service before reviewing with the PAT.
- HISD CFS suggests exchanging the location for the Attendance and the Police to allow for a large group of students to check in without having to enter the Administrative Suite should there be a late bus.

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*DHSHP prefers to keep the rooms in the same location. They usually announce late buses and students don't typically need a pass from the Attendance office.*

#### Levels 2, 3 and 4

- Teacher Work Areas – The copy and break areas have been separated from the teacher work area and an additional restroom was added on each floor.
- Small Group Rooms have been distributed on the floors.
- One set of operable partitions between classrooms will remain on each floor for long term flexibility of the facility.
- Extended Learning and Flex Labs that were previously open can be enclosed with glass partitions. *This does not match the desires of the PAT. Principal Perry will discuss with HISD's Chief Academic Officer.*
- An additional operable glass partition has been proposed by HISD CFS at one of the north neighborhood Learning Centers on level 3. *This does not match the desires of the PAT. Principal Perry will discuss with HISD's Chief Academic Officer.*
- Lockers have been included on floors 2 and 4 only.

#### Level 5

- Small Group Rooms have been added to the 5<sup>th</sup> floor. A window has been incorporated into one of the teacher offices for a view into the Fitness Area.
- Restrooms on the south side have been reconfigured for easier access.

#### 3. Dan Bankhead. General Manager of Facilities Design responded to questions from the PAT regarding Security concerns:

- The PAT is concerned about all of the glass and questioned how the current strategy of “shelter in place” would be accomplished.

*Bullet resistance glass is not within the budget. The District is looking at an electronic locking system that would close a shutter over the glass and lock rooms down by pushing a single button.*

*HISD is also considering physical elements that may deter or slow down an intruder (Locked vestibule, landscaping along the perimeter and gates, etc.). There are some who think physical deterrence may not be an option. They think the best option is to get everyone out of the building quickly by having good access to stairs and corridors.*

- A member of the PAT questioned whether all these security strategies are within the current budget.

*Mr. Bankhead noted that HISD has a security budget for operations and will be considering the cost along with the new building budgets. HISD is developing security strategies. He noted that strategies from other entities such as Homeland Security are under review.*

#### Learning Areas

- Principal Perry questioned why the requirement for operable partitions is non-negotiable?
- Another PAT member questioned why small group rooms are required?

*Mr. Bankhead noted that HISD has decided that the focus of the 2012 Bond Program is creating facilities that enable 21<sup>st</sup> Century learning. This includes spaces where students can collaborate as well as other spaces where they can study independently. Incorporating movable walls to accommodate changing learning scenarios and flexible furnishings along with private spaces for small groups are all part of the vision of HISD's leadership.*

- The PAT requested a written document that outlines the Superintendent's vision.

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*It was noted that there is a good deal of information posted on the 2012 Bond website. Additionally, Mr. Bankhead will follow up with additional information. WHR Architects will forward an additional copy of the **Cite** magazine interview with Dr. Grier in which he discusses HISD's vision for 21<sup>st</sup> Century Schools. The PAT was provided copies of the magazine previously through the generosity of Rice University.*

- There was much discussion about the type of operable partitions to be used and their life span.

*It was noted that operable partitions can be installed with a 50-60 STC for acoustical control. There is a possibility of installing some panels with a writable surface. Motorized partitions may have a life span of 20 years. The life of the operable parts of the wall will depend on how much it is used.*

- DeBakey is a STEM focused school and the students need 'state of the art technology' spaces supporting our science and health science labs.  
*Science Learning Center layouts have been reviewed by HISD Facilities Design and they have directed the Architects to work with the users while keeping long term flexibility in mind. Sketches have been given to the Science faculty for review. Health Science labs have been reviewed with the users. The design team will be working with the school to collect the additional equipment information and refine the labs during Design Development phase.*

*The PAT also wants assurance that appropriate exhaust is planned in the labs. A purge system was proposed to accommodate those areas during heavy chemical use like during dissection. Fume hoods will be provide at the labs also.*

- *DeBakey needs dining space to support only two lunch periods. As with all 2012 Bond projects, the square footage allocated for dining was developed presuming three lunch periods. The square footage formula used for all schools is 1/3 of the total of Program Capacity plus 200 students (for growth). If having space for 500 students is required, then the group needs to consider flexibly using other spaces. There was discussion about using the flex labs on Level 1 as additional dining space and the video conference space for College Center recruiting when it is needed for dining. It was determined that the school would use the two flex labs as dining during lunch periods and the video conference for College Center visitors.*

*There was also discussion about the HISD Food Service's concept for distributed dining. It was suggested that there were opportunities at the terraces, Extended Learning Areas and outside at the east and west lawn. It was suggested that HISD Food Service present their ideas on distributed dining at a future session. The PAT noted they want nutritional food at the dining kiosks.*

- *The PAT inquired whether TMC would allow for any additional space to be given to the school for field activities. Mr. Bankhead said that TMC is not willing to give up any additional space as they do not want to lose income from parking.*

#### **What to Expect at the Next Meeting:**

1. WHR Architects will provide a design update.

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**ACTION ITEMS:**

- 18.01 The Project Manager will send the Architects' response to the PTA comments. It was submitted prior to the last PAT meeting
- 18.02 WHR Architects will send a copy of the Cite magazine interview with Terry Grier regarding HISD's vision for 21st Century Schools

**NEXT PAT MEETING:** The next PAT meeting will be held on June 26, 2014 at 4:00 pm.

Please review the meeting minutes and submit any changes or corrections to Steven Gee. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Steven Gee**

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