

CONSTRUCTION AND FACILITY SERVICES (CFS)

3200 Center Street, Houston TX 77007-5909

Facilities Planning

Project Advisory Team Meeting Minutes 003

Eastwood Academy

MEETING NO.: 004

LOCATION: Eastwood Academy Library

DATE / TIME: March 6, 2014, 3:45 - 5:00PM

ATTENDEES: Paula Fendley, EA- Principal; Mike Woods, RGCI – Project Manager

PURPOSE: The meeting was held to discuss site development issues.

AGENDA ITEMS:

Discuss telephone pole in the soccer field.

NOTES:

- 1. Mike Woods received an apparently unsolicited proposal from Centerpoint for removal of power lines from the pole. The proposal notes that the pole is owned by AT&T.
- Principal Fendley and Mike Woods walked the site to observe the soccer field and existing power pole. The pole is located in the middle of the soccer field and presents a hazard.
- 3. The work appears to be outside the scope of the 2012 Bond program.

ACTION ITEMS:

1-01 Mike Woods will follow up regarding the proper route to removal.

MEETING SCHEDULE: Next PAT meeting: April 3, 2014, 3:45 p.m.

Please review the meeting minutes and submit any changes or corrections to Mike Woods. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Mike G. Woods
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