



**Project Advisory Team Meeting Minutes**

**Eastwood Academy**

**MEETING NO.:** 008

**LOCATION:** Eastwood Academy Library

**DATE / TIME:** August 7, 2014, 3:45 - 5:00PM

**ATTENDEES:** Charlie Avila, HISD- Facilities Design; Celeste Conflitti, EA- Teacher; Paula Fendley, EA- Principal; Dave Funk, HISD – Facilities Planning; Dustin Fredrickson, HISD- Facilities Design; Steve Hoyt, HISD – CFS; Rosemary Lugo, EA-Student; Zazalleesha Swanson, EA- Teacher; Mike Woods, RGCI – Project Manage

**PURPOSE:** The meeting was held to review revisions to the Educational Specification.

**AGENDA ITEMS:**

- Review of the Educational Specification status

**NOTES:**

1. Resolution of the bond program budget to the Educational Specification has identified a need to reduce space requirements of the facility.
2. Assumptions of the planning document are being reviewed to identify specific opportunities for achieving the necessary reductions.
3. The campus offered that some of the existing spaces can be repurposed to assist in resolving the facility planning reductions.
4. Additional meetings with various departments will be needed to resolve the appropriate reductions.

**ACTION ITEMS:**

- 8-01 Schedule meetings with Principal Fendley and effected departments.

**MEETING SCHEDULE:** Next PAT meeting: September 4, 2014, 3:45 p.m. (pending schedule of the design Charette)

Please review the meeting minutes and submit any changes or corrections to Mike Woods.

After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Mike G. Woods  
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