



Minutes 2012 Bond Project Advisory Team (PAT) User Meeting Garden Oaks Montessori

LOCATION: Garden Oaks Montessori

DATE / TIME: December 11th, 2015, 8:00 a.m.

ATTENDEES: (those marked with a check were present)

✓	Aasletten, Laura	Magnet Coord.
	Atkinson, Michael	PTO/Parent
	Blanco, Rebecca	Teacher
	Carson, Beverly	Teacher
✓	Cruise, Sarah	Parent
	De Alba, Brenda	Community
	Harmon, Gary	Community
	Harmon, Joan	Community
	Judkins, Jeremiah	PTO/Parent
	Knauth, Tonya	Parent
	Marcontell, Matt	Parent
	Bankhead, Dan	HISD – Fac. Design
✓	Funk, Dave	HISD – Fac. Design
	Hill, Sherry	Hill, Swart Chu Architects LLC.
	Peter Coleman	B3CI - Proj. Manager
✓	Danny Struzick	B3CI - Proj. Manager

	McCosh, Cheryl	PTO/Parent
	Odinet, Randy	Parent
✓	Pollock, Lindsey	Principal
✓	Reagan, Debbie	Community
✓	Reibenstein, Cindy	Community
	Russo, Anna	Community
	Santana, David	Teacher
	Tatum, Jay	PTO/Parent
	Tatum, Shana	PTO/Parent
✓	Swart, Sam	Hill, Swart Chu Architects LLC.
✓	Walker-Rice, Douglas	RGCI
	Chu, Madeline	Hill, Swart Chu Architects LLC.
	Carlos Garza	B3CI - Proj. Manager
✓	Wingate, Spencer	HISD – Project Manager
✓	Eghan-Wiafe, Dinah	HISD – Fac. Design
✓	James Metoyer	HISD- Director

PURPOSE: The purpose of the meeting was to provide a design progress update to the group.

AGENDA:

- Architects design update
- Update on priorities/ budget reconciliation
- Questions

DISCUSSION:

1. Spencer Wingate, Senior Project Manager with Rice & Gardner Consultants kicked off the PAT meeting and explained that this meeting’s purpose was to serve as a design update for the new additions.
2. Sam Swart, Principal with Hill Swart Chu Architects LLC., presented a sketch of the new entrance to the school.
3. Mr. Swart also provided updates on the status of the Design Development (DD) submittal. It will be submitted on Monday, December 14, 2015.
4. Mr. Swart also stated that the required scope of work in the kitchen is being reviewed.



5. Dr. Lindsey Pollock, Principal of Garden Oaks Montessori explained she had a meeting with the athletic director of HISD in regards to the mandatory increased size of the basketball court and addition of wood flooring.
 - a. Dr. Pollock stated that she was very unhappy with the program being forced to make the gym larger and add a wood floor while the school's focus is academics and not sports. Thus, the additional money needed to cover the size increase and wood floor would take away from other areas of the campus that could benefit the schools program more.
 - b. Dr. Pollock disagreed with the use of wood flooring in the new gymnasium because this room would be used for many different purposes other than playing basketball and was at risk for damage.
6. Mr. Wingate told the PAT group that the sinks for the upper levels will be included in the project.
 - a. The sinks were removed from the upper level classrooms because HISD's design guidelines do not call for sinks in upper level classrooms. However, the Montessori program needs sinks in every classroom because of the curriculum.
7. The PAT group would like to use the funds from the furniture, fixtures and equipment (FF&E) budget for other areas of construction. The campus has new furniture that they would like to use in the new building.
 - a. Mr. Wingate said he evaluate this suggestion to see if it was something that could be accomplished. However, he first asked the campus provide a list of furniture they will be needing to purchase.
8. Dr. Pollock expressed concern with the completion schedule of the temporary classroom building installation. She wanted to ensure that this process was completed by the end of summer in 2016 in order to allow for a smooth start of school in the fall of 2016.
9. The PAT group discussed the date for the next community presentation meeting. That date is still undecided, however a time in February or March will be discussed at the next PAT meeting.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Design progress update

NEXT PAT MEETING: The next PAT meeting will be January 8th, 2015 at 4 p.m. Location: Garden Oaks Montessori.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Spencer Wingate,

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