



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Lee High School

MEETING #: 31

LOCATION: Lee High School

DATE / TIME: October 1, 2015, 4:30 PM

ATTENDEES: **Jonathan Trinh**, Lee HS Principal; **Joseph Mata**, Lee HS AP; **Lenny Schad**, HISD Cabinet Member; **Melanie Hauser**, Alumni – Community Member; **Debbie Lee**, Community Member – Retired; **Kristen Cobb**, HISD – Communications; **Gregg Kalba**, WHR Architects; **Brent Oldbury**, WHR Architects; **Bob Myers**, HISD – Design; **Meredith Smith**, HISD – Construction; **Daniel Calcote**, CMAR; **Steven Redmond**, HISD – Program Manager (URS)

PURPOSE: To present project status and updates.

AGENDA:

- Introductions
- Discussions with the Program Manager
- Discussions with the Construction Manager
- What to expect at the next Project Advisory Team Meeting

DISCUSSION:

1. Program Manager updated the PAT on the status of the Project.
 - a. The Board of Education is considering a proposal that would add another \$211M to the Bond Program to ease the inflation impacts we have felt from the booming construction market in Houston.
 - b. District handouts were provided to the PAT regarding the proposal with Frequently-Asked-Questions and answers.
 - c. Cabinet Member Schad provided some insight on the discussions and efforts that staff has dealt with in bringing this issue to the Board for action, and clarified the mechanism for providing the additional funds.
 - d. The impact of this funding on the Lee HS project would be to provide the full project as programmed. Contact with the Board to show support is encouraged.
2. The Construction Manager updated the PAT on the status of construction activities.
 - a. Site preparation for construction is now substantially complete.
 - b. Excavation of existing soils for the building pad is underway. Import of select soil for the subgrade and building pad is underway to build a five foot base for the new construction.



- c. Underground utility work is underway, building new storm drain facilities as well as water systems.
 - d. Safety is the contractor's primary concern, for the students here at Lee as well as the construction workers. It is essential that any egress onto the construction site be first cleared with the construction project manager or the superintendent. Remember, the fence that separates the school from the construction zone has no gates in it for a reason. Site visits should be scheduled well in advance, and at the discretion of the CMAR. Regular visits will be scheduled for the PAT to view the work in progress. The first site walk will be at the next PAT meeting.
3. We discussed the possibility of a ground breaking ceremony. Time and date will be determined after the site walk at the next PAT.
4. The Bond Program schedule calls for occupancy of the new facility mid-year 2016-2017. The PAT would prefer to make the transition to a new facility in the summer of 2017 to minimize disruption to the academic affairs of the campus.

ACTION ITEMS:

- 26.01 Look into the "urban legend" that a bomb shelter exists under the school with access from the basement under the Auditorium.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Project status and updates on construction progress.

NEXT PAT MEETING:

The next meeting will be on November 19, 2015 @ 1:30 PM.

Please review these meeting minutes and submit any changes or corrections to Steven Redmond. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Redmond, R.A., Program Manager (URS)
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HOUSTON INDEPENDENT SCHOOL DISTRICT

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