



Project Advisory Team
Meeting Minutes
Sharpstown High School

MEETING NO.: 023

LOCATION: Sharpstown High School, Library

DATE / TIME: February 24, 2015 @ 4:30 PM

ATTENDEES: Robert Gasparello, Principal; Douglas Lacy, HISD – Program Manager; Robert Myers, HISD – Facilities Design Manager; Michael Mitchell, Assistant Principal; Michael Sabouni, AUTOARCH, Architects; Jason Thomson, Assistant Principal; Rick Anderson, KBR Building Group; Casey Annunzio, Munoz & Co.; Sue Lloyd, Community Member; Quincy Wright, KBR Building Group; Kreisten Cobb, HISD Communications;

PURPOSE: ting Dates:

- a. Tuesday, March 24, 2015 @ 4:30 PM
- b. Tuesday, April 28, 2015 @ 4:30 PM
- c. Tuesday, May 26, 2015 @ 4:30 PM
- A. Temporary Parking Status (Houston Baptist University – Remote Parking)
- B. Munoz/AUTOARCH Presentation
 - a. Amphitheatre Spark Park
 - b. Security components of new construction

NOTES:

1. The HISD Program Manager opened the meeting by identifying the PAT Meeting dates for the month of March thru the month of May as identified above.
2. The Program Manager informed the PAT of the status of the remote temporary parking proposed for Houston Baptist University. Mr. Gasparello, Principal for Sharpstown High School has negotiated with Houston Baptist the use of a portion of their existing parking area for temporary parking to be used by the teaching and students during the construction period. A Lease Agreement for the use of the parking area has been outlined by the Attorney for the two parties. The Lease Agreement is now in the hands of Houston Baptist and is expected to be signed within the week.
3. Casey Annunzio, Project Architect for Munoz/AUTOARCH, presented the current site plan of the new construction to discuss the driveway options for consideration once the remote parking is finalized. There are two options ("A" and "B") that enter the site from Bonhomme Street adjacent to the Health Clinic. Munoz shall measure the available distance between the clinic, the utility poles and the relocated temporary classrooms for clearance requirements for a single lane for deliveries to the existing Kitchen Loading Dock

The PAT opted to further discuss each option once the physical dimensions have been obtained by the Architects.

4. Ms. Annunzio, presented for review to the PAT a proposed layout for the new Amphitheatre / Spark Park to be located adjacent to the Fine Arts wing and directly behind Classroom Wing "D" at the Parent/Bus Drop Off.
 - a. The Amphitheatre shall have four (4) grade levels extending 10" below finished grade and extending 2'-8" above the finished grade.
 - b. The mosaic columns relocated from the existing Spark Park shall be utilized at the stage level and possibly along the walking path to the Amphitheatre.
 - c. Brick pavers and mosaic pavers for the existing Spark Park shall be imbedded in retaining walls which shall flank two sides and the back wall surface of the stage area.
5. Mr. Chris Purpura of WJHW, Theatre and Security Design Consultant for Munoz/AUTOARCH presented to the PAT various elements that are within the construction documents for the new Auditorium and the Black Box Theatre. Those elements presented are as follows:
 - a. The acoustical ceiling panels hung at the first level at the front of the stage.
 - b. The wing walls which shall divide the aisle at the perimeter of the room and the handicap ramp which leads to the stage.
 - c. The Control Room location, at the rear of the Auditorium. The control room is equipped with all required controls for the functions of lighting and sound.
 - d. The Black Box Theatre located within the Fine Arts wing of Area "E", which also has similar lighting and sound equipment.
6. Security Camera and Card Reader Access locations for the building main entrance and vestibule were presented for discussion to the PAT and the building end users.
 - a. Cameras were identified at the vestibule entrance of each of the exterior entry points from the parking lot areas and at each of the remote and isolated door entrances.
 - b. Cameras shall also be placed at each building corner to secure the entire perimeter.

NEXT REGULAR MONTHLY MEETING:

Tuesday, March 24, 2015 @ 4:30 PM at the Library of Sharpstown High School

Please review the meeting minutes and submit any changes or corrections to Douglas Lacy.
After five (5) days, the minutes will be assumed to be accurate.

Respectfully,

Douglas Lacy
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