



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Waltrip High School

MEETING #: 24

LOCATION: Waltrip High School

DATE / TIME: June 4, 2015, 4:30pm

ATTENDEES: (those marked with a check were present)

	Adams, Debbie	Alumni Assoc.
	Ahmad, Ayesha	Teacher
	Alexander, Rebecca	
	Barbee, Kristie	Teacher/Dept Chair Alumni
✓	Bigley, Michelle	Asst. Director Childcare
	Carolla, Melissa	
	Castroena-Narvaez, Adriana	Parent, Alumni
✓	Clay, Catherine	Teacher
	Cnagcya, Daisy	HOSA PAT Rep
	Condor, Lucero	HOSA PAT Rep.
	Davis, Nicholas	
✓	Dunn, Kevin	Waltrip PTA
✓	Enloe, Dr. Jon	Community
✓	Espinosa, Jesse D	Band Director
	Espinosa, Sandy	
	Evans, Michael	Teacher
	Flores, Kristian	Student
	Ford, Eric	HISD-Facility Design
	Gerstacker, Sharon	Teacher
✓	Gibson, Mary L	Teacher, Alumni
	Gillis, Shelley	Teacher, Dance
	Gover, Ashley	
✓	Hanare (sp?), Sarah	Teacher/daycare parent
	Holland, Delinda	Community
	Johnson, Jerry	Staff Member
	Kelly, Dan V	
✓	Krause, Sarah	Daycare parent
	Krohn, Cynthia	Staff Member
	Lenich, Elizabeth	
	Leonard, Veronica	Teacher/Math Dept Chair

	Lisico, Dorinda	Parent
	Meza, Joseph	
✓	Mitchell, Dale	Principal
	Murrell, Aly	Student
	Peltier, Lauren	Coach - Volleyball
	Pratt, Tom	Staff Member
	Quiroz, Azeneth	
✓	Reibenstein, Cindy	Alumni & WAA, Chamber
	Roberts, Emily	Student Representative
	Roberts, Jane Ann	Parent/Comm/PTA VP
✓	Robinson, Francine	Director Childcare
	Ruedas, Rosy	
	Ruffino, Darcy M	Ath Coord, PE Teacher
	Salinas, Brandon J	
	Sanders, Derrick	HISD-Sr. PM
	Santos, Jonathan	Waltrip Student; Band
	Snook, Kelly	HISD – Project Manager
	Sullivan, Gary	Alumni
	Sutton, Terry	Alumni Assoc/Comm
	Terry, Stan	Community
✓	Turner, Jeff	Staff Member
	Velarde, Nita	Teacher
✓	Verma, Jagdeep	Staff Member
	Villarreal, Elizabeth	Parent
	Welch, Tommye	
✓	Witherspoon, Stephanie	Teacher



✓	Alling, Brian	HISD - Project Mgr.
	Bankhead, Dan	HISD – Facilities Design
	Busch, Kim	Gensler Architects
	Harris, LaJuan	HISD – Facilities Planning
✓	Hickson, Kimberly	Gensler Architects
	Case, Ross	Satterfield & Pontikes
	Dingos, Lucy	Data Projections AV
	George, Richard	Data Projections AV
	Stasio, Megan	Data Projections AV
✓	Kiest, Rebecca	HISD Bond Communications
✓	Lopez, Orlando	Satterfield & Pontikes

	McMurrey, Marshall	Satterfield & Pontikes
✓	Myers, Bob	HISD – Facilities Design
✓	Moon, Neal	Satterfield & Pontikes
	Reagan, Charles	Satterfield & Pontikes
	Rice, Jim	Rice & Gardner Consultants
	Robertson, Sue	HISD – Fac. Planning
✓	Rink, Ryan	Satterfield & Pontikes
✓	Snook, Kelly	HISD - Project Manager
✓	Sullivan, Mark	Gensler Architects
✓	Troxler, Wade	Satterfield & Pontikes
	Wright, Kedrick	HISD-Facilities Design

PURPOSE: The purpose of this meeting was to share information of the project construction progress with the Project Advisory Team (PAT) members.

AGENDA:

- Discuss project cost issues and possible solution options
- Questions and answers
- What to expect at the next PAT meeting

DISCUSSION:

1. HISD Project Manager, Brian Alling thanked attendees for their participation in the project process and attending the meeting.
2. During the April PAT meeting when the attendees then were asked to prioritize the needs of the campus with an identified budget shortfall, the PAT recommendations did not fully address the budget shortfall issue. The PAT and campus’ list of priorities were confirmed as beyond the bond scope and budget, but were also confirmed as vital to the needs of the campus. Therefore, Mr. Alling advised the attendees the project team worked together and were successful in developing a modified project design which is within HISD’s construction budget and addresses almost all of the campus priority needs.
 - a. The following items are those which the PAT attendees advised to remain as priority scope and to remain in the project:
 - i. The weight room addition
 - ii. The main entry stairwell window and canopy design
 - iii. Renovations to six existing classrooms scheduled to become new science labs.
 - iv. Interior glass walls creating extended learning areas in various corridors
 - v. Interior windows between corridors and classrooms
 - vi. Lay in acoustic ceilings in all classrooms

- vii. New gym and girls' locker room addition
 - viii. New auditorium seats (flip-up writing desks on the seats are not included)
 - ix. Additional outdoor covered dining area (though this had been identified as lower priority, the cost vs. positive campus impact made this a priority for the design team).
- b. The following listed items are those the PAT advised as of lower priority and acceptable to them to omit from the project scope and are NOT in the final design:
- i. Childcare program and associated remodel and/or new structure
 - ii. Replacement of the existing corridor wall tile with new wall tile
 - iii. Overlay of existing corridor wall tile with painted drywall board
 - iv. Metal suspended ceiling in new outdoor dining area to cover existing ceiling utilities
 - v. New main entry design with new structure members versus modifying existing structure members and stairs to create a new main entry
 - vi. Modifying main entry drive entirely versus modifying marginally while using existing curb locations along existing entry drive
 - vii. New metal canopies covering exterior connecting sidewalks between building areas
 - viii. Bullet resistant sliding transaction windows at new main entry reception staff areas versus using standard impact resistant glass
 - ix. Fully automated lighting controls for classrooms versus using standard dual-level light switches and occupancy sensors for auto-shutoff
- c. Mr. Alling indicated the primary design change was made in the fine arts area of campus. Portions of the existing structure will be renovated rather than demolished and reconstructed. It also was helpful to coordinate with Principal Mitchell who identified additional storage areas available to the fine arts departments and would be purchasing shelving to aid in organizing these areas.
- i. Band will receive a new addition which will include most areas in the original program.
 - ii. Existing band, choir and ensemble portion of the existing building will be renovated with new wall and ceiling finishes, new windows and new exterior brick as well as repair to foundation issues. Dance will move and occupy the current band area. Choir will remain in their current space and the existing risers will be removed at the request of the choir teacher to aid in a more flexible room use. The ensemble room will remain as a flex-use space for fine arts groups to rehearse in. The theater will remain in its current space and will be renovated with new seating, lights, flooring, paint, and ceiling.
- d. The weight room, girls' locker rooms, gymnasium additions as well as the added third floor classrooms over the main entry are in the final campus design scheme.
- e. The project is within the budget and contractors were issued notice to begin construction in mid to late May.
3. Mr. Mitchell indicated the childcare area, though not part of the campus redesign, would have space to occupy for a temporary use need for the upcoming school year. However, no renovations, changes modifications to accommodate childcare licensure would be performed and would be the responsibility of the childcare program to perform with approval of HISD's Facilities and Construction Services team and campus Principal.



WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The contractor will provide an update on construction progress at the next PAT meeting.

NEXT PAT MEETING: Monday, June 22, 2015 at 4:30 pm at the Waltrip High School Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling

Project Manager

HISD – Construction & Facility Services

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