



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Waltrip High School

MEETING #: 25

LOCATION: Waltrip High School

DATE / TIME: June 22, 2015, 4:30pm

ATTENDEES: (those marked with a check were present)

	Adams, Debbie	Alumni Assoc.
	Ahmad, Ayesha	Teacher
	Alexander, Rebecca	
	Barbee, Kristie	Teacher/Dept Chair Alumni
✓	Bigley, Michelle	Asst. Director Childcare
	Carolla, Melissa	
	Castroena-Narvaez, Adriana	Parent, Alumni
✓	Clay, Catherine	Teacher
	Cnagcya, Daisy	HOSA PAT Rep
	Condor, Lucero	HOSA PAT Rep.
	Davis, Nicholas	
✓	Dunn, Kevin	Waltrip PTA
✓	Enloe, Dr. Jon	Community
✓	Espinosa, Jesse D	Band Director
	Espinosa, Sandy	
	Evans, Michael	Teacher
	Flores, Kristian	Student
	Ford, Eric	HISD-Facility Design
	Gerstacker, Sharon	Teacher
✓	Gibson, Mary L	Teacher, Alumni
	Gillis, Shelley	Teacher, Dance
	Gover, Ashley	
✓	Hanare (sp?), Sarah	Teacher/daycare parent
	Holland, Delinda	Community
	Johnson, Jerry	Staff Member
	Kelly, Dan V	
✓	Krause, Sarah	Daycare parent
	Krohn, Cynthia	Staff Member
	Lenich, Elizabeth	

	Leonard, Veronica	Teacher/Math Dept Chair
	Lisico, Dorinda	Parent
	Meza, Joseph	
✓	Mitchell, Dale	Principal
	Murrell, Aly	Student
	Peltier, Lauren	Coach - Volleyball
	Pratt, Tom	Staff Member
	Quiroz, Azeneth	
✓	Reibenstein, Cindy	Alumni & WAA, Chamber
	Roberts, Emily	Student Representative
	Roberts, Jane Ann	Parent/Comm/PTA VP
✓	Robinson, Francine	Director Childcare
	Ruedas, Rosy	
	Ruffino, Darcy M	Ath Coord, PE Teacher
	Salinas, Brandon J	
	Sanders, Derrick	HISD-Sr. PM
	Santos, Jonathan	Waltrip Student; Band
	Sullivan, Gary	Alumni
	Sutton, Terry	Alumni Assoc/Comm
	Terry, Stan	Community
✓	Turner, Jeff	Staff Member
	Velarde, Nita	Teacher
✓	Verma, Jagdeep	Staff Member
	Villarreal, Elizabeth	Parent
	Welch, Tommye	
✓	Witherspoon, Stephanie	Teacher
✓	Witherspoon, Stephanie	Teacher



✓	Alling, Brian	HISD - Project Mgr.
	Bankhead, Dan	HISD – Facilities Design
	Busch, Kim	Gensler Architects
	Case, Ross	Satterfield & Pontikes
	Harris, LaJuan	HISD – Facilities Planning
✓	Hickson, Kimberly	Gensler Architects
✓	Hollingsworth, Matisia	HISD – Facilities Construction
	George, Richard	Data Projections AV
	Stasio, Megan	Data Projections AV
✓	Kiest, Rebecca	HISD Bond Communications

✓	Lopez, Orlando	Satterfield & Pontikes
✓	Myers, Bob	HISD – Facilities Design
✓	Moon, Neal	Satterfield & Pontikes
	Reagan, Charles	Satterfield & Pontikes
	Rice, Jim	Rice & Gardner Consultants
	Robertson, Sue	HISD – Fac. Planning
✓	Rink, Ryan	Satterfield & Pontikes
✓	Snook, Kelly	HISD - Project Manager
✓	Sullivan, Mark	Gensler Architects
✓	Troxler, Wade	Satterfield & Pontikes
	Wright, Kedrick	HISD-Facilities Design

PURPOSE: The purpose of this meeting was to share information of the project construction progress with the Project Advisory Team (PAT) members.

AGENDA:

- Discuss project construction progress updates
- Questions and answers
- What to expect at the next PAT meeting

DISCUSSION:

1. HISD Project Manager, Brian Alling thanked attendees for their participation in the project process and attending the meeting.
2. Mr. Alling introduced the Satterfield & Pontikes Construction team and Superintendent Wade Troxler presented a slide show of recent work progress.
 - a) Abatement in area A classrooms has begun in several areas
 - b) Containment and safety protocols are being adhered to ensure the health and safety of workers, students and staff.
 - c) Floor concrete is being removed. Trench excavation to route and install new sewer pipe to accommodate the new classroom designs is underway.
 - d) Plaster ceilings are being removed in areas of the classroom wing in preparation for construction of new designs for these rooms.
 - e) Existing classroom fan coil units are being raised to higher elevation in classrooms to create more clearance and improve visibility under these existing units.
 - f) New drywall, metal studs and insulation material have arrived and is ready to install as part of the new construction.
3. Several attendees representing interest in the childcare program at Waltrip asked permission to share their concerns with the status of the childcare program. Principal Mitchell noted his appreciation of their



concern for the district's decision to not construct new facilities and cancel the day care program. However, Principal Mitchell noted he had a few rooms which would not be needed immediately in the upcoming school year during construction. He indicated these areas will be constructed according to the campus master plan design and no money would be spent to modify or adjust any sinks, counters, doors, etc. Principal Mitchell informed the childcare parents and directors attending this PAT meeting they are solely responsible for acquiring any necessary licensure, inspections, equipment and furniture. Though the campus administration is willing to allow temporary use of certain rooms by the childcare for the coming one year, the construction project team and campus administration will not be responsible for providing or achieving the childcare program needs.

4. The Waltrip High School childcare director requested confirmation of approximate costs they should budget for fund raising to hopefully have a facility constructed for the childcare at Waltrip. Principal Mitchell and Mr. Alling advised the earlier design cost for construction only was approximately \$600,000. However this did not include architect fees, other costs for permits, equipment and site development. The child care director was advised to budget considerably more if the same facility design is required. PAT attendees were directed to communicate any concerns they may have regarding a child care center at Waltrip High School to the campus principal and/or HISD academics department.
5. Mr. Alling asked the campus and PAT attendees if they had any suggested dates or scheduled campus events they would recommend for the upcoming Community Meeting which traditionally occurs as construction begins on campus. The consensus from Principal Mitchell and the PAT is they prefer to wait until mid-fall when the new construction areas will be open and some tours could be held.
6. Mr. Mitchell shared with the PAT members the campus' site drive and circulation planned for implementation this coming fall semester and through the remainder of the construction period.
 - a) The 34th street campus entry will remain in use with circulation modified and rerouted through the current student parking lot.
 - b) The administration offices have been relocated to the north side of the campus in existing counselor and assistant principal suite.
 - c) The reception desk has been relocated temporarily into the corridor at the north campus new temporary main entry.
 - d) The bus lanes will remain where they currently are on the north side of the campus and accessing campus from Ella Boulevard.
 - e) A concern for 34th Street parents stopping along the curb to drop off students may be a concern with additional congestion on site. However, the athletic field access gate on 34th street was identified as another access point where students could walk around the campus, but out of the line of construction. This option is a safety issue if used as a drop off point, due to the potential of cars backing up traffic along 34th St.
 - f) Parking for students and staff were confirmed to be provided on campus.
 - g) The site circulation plan is a flexible plan. The campus will monitor the circulation plan during school. Principal Mitchell noted he welcomes comments and suggestions.
 - h) Principal Mitchell indicated the campus administration would be sending out communications regarding the new campus circulation and office area locations to the Waltrip High School parents and teachers.



WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The contractor will provide an update on construction progress at the next PAT meeting.

NEXT PAT MEETING: Monday, July 27, 2015 at 4:30 pm at the Waltrip High School Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Brian S. Alling

Project Manager

HISD – Construction & Facility Services

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