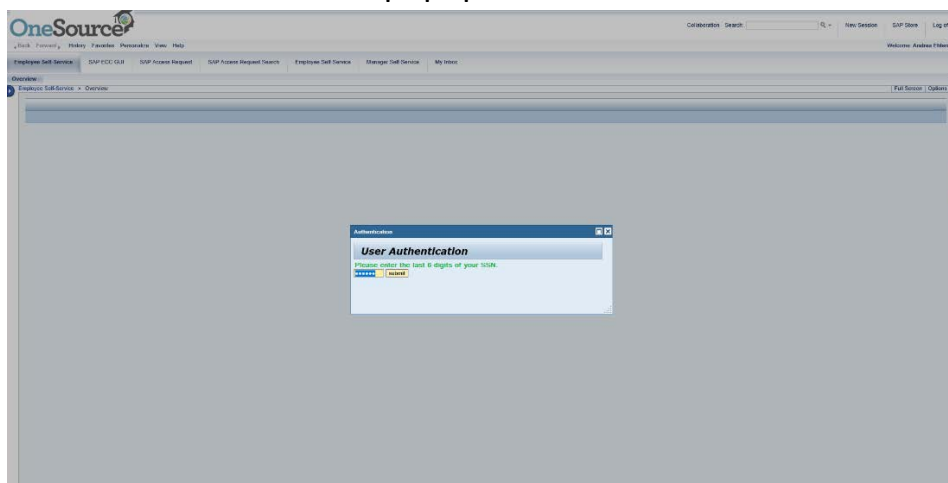


# How to Login to OneSource

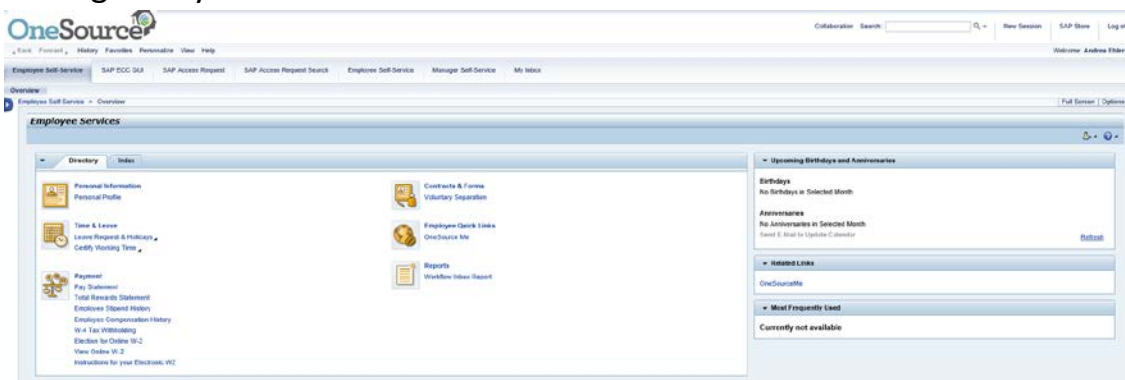
Start the login process as normal, with your UserID and password.



When you press Log On or hit the enter key, you will then notice the OneSource home page is all greyed out and an Authentication Box will popup.



Enter the last 6 digits of your SSN and click the Submit button.



The screen appears as it normally does, and you can click on all the links and tabs as usual.

If you have questions or concerns, please contact the HISD IT Service Desk at 713-892-SERV (7378) - option 3, or submit a ticket to <https://servicedesk.houstonisd.org>.