THE HOUSTON INDEPENDENT SCHOOL DISTRICT

AGENDA

Board of Education Meeting

April 12, 2018

THE HOUSTON INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Index

A. Superintendent's Priority Items
B. Trustee Items
C. Closed Session (Closed to Public)
D. Academic Services
E. School Offices
F. Student Support
G. Human Resources
H. Business Operations
I. Finance
J. Other
K. Policy
L. Superintendent's Information Items

MEMBERS OF THE BOARD OF EDUCATION

Rhonda Skillern-Jones, *President*
Jolanda Jones, *First Vice President*
Anne Sung, *Second Vice President*
Sergio Lira, *Secretary*
Holly Maria Flynn Vilaseca, *Assistant Secretary*
Wanda Adams
Diana Dávila
Sue Deigaard
Elizabeth Santos

Grenita Lathan, Ph.D., *Interim Superintendent of Schools*

2:00 p.m. – BOARD SERVICES CONFERENCE ROOM

- **CALL TO ORDER**
- **ADJOURN TO CLOSED OR EXECUTIVE SESSION UNDER SECTIONS 551.004, 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.0821, 551.083, AND 551.084, CHAPTER 551 OF THE TEXAS GOVERNMENT CODE FOR THE PURPOSES LISTED UNDER SECTION C**
- **RECESS**

4:30 p.m.

- **RECOGNITIONS**

5:00 p.m. – BOARD AUDITORIUM

- **REGULAR BOARD MEETING RECONVENES FOR OPEN SESSION**
- **MEDITATION AND PLEDGE OF ALLEGIANCE**
- **EMERGE STUDENT RECOGNITION**
- **EMPLOYEE OF THE MONTH**
- **SPEAKERS TO AGENDA ITEMS**

BUSINESS AGENDA

- **CONSIDERATION AND POSSIBLE ACTION ON MATTERS DISCUSSED IN CLOSED OR EXECUTIVE SESSION**
- **CONSIDERATION AND APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Table of Contents

A. SUPERINTENDENT'S PRIORITY ITEMS

A-1. Approval Of Personal Services Performed By The Superintendent, Including Speaking Engagements, Panel Discussions, Workshops, Etc., In Accordance With Texas Education Code Section 11.201(E)

A-2. Board Monitoring Update: Presentation Of Goal 1 Progress Measure 1.2; Goal 3 Progress Measure 3.1; Constraint 2 Progress Measure 2.1; And Constraint 3 Progress Measure 3.2

- April 2018 GPM And CPM Update *- Revised*
- Goal Monitoring Report - April 2018
- Constraint Monitoring Report - April 2018

B. TRUSTEE ITEMS

B-1. Approval Of Proposed Revisions To The Board Monitoring Calendar

- Lone Star Governance Monitoring Calendar

B-2. Adoption Of Resolution Relating To School Shootings In The United States

- Resolution Relating To School Shootings In The United States

B-3. Appointment Of A Houston Independent School District Representative To The Tax Increment Reinvestment Zone 7 Board Of Directors

B-4. Approval Of The Board's Quarterly Self-Evaluations, Time Use Tracker, And Quarterly Progress Tracker In Accordance With The Texas Education Agency Implementation Integrity Instrument

- Fifth Quarter Board Time Use Trackers
- Fifth Quarter Progress Tracker
- Fifth Quarter Implementation Integrity Instrument

C. CLOSED SESSION

C-1. Personnel

a. Deliberate the duties of the interim superintendent of schools, chief officers, assistant superintendents, principals, employees, chief audit executive, and board members, including receiving of information from conservator, Doris Delaney; evaluations of the interim superintendent and chief audit executive, consideration of compensation, and contractual provisions.

b. Consider and approve proposed appointments, reassignments, proposed terminations, terminations/suspensions, contract lengths, proposed nonrenewals, renewals, and resignations/retirements of personnel including teachers, assistant principals, principals, chief officers, assistant superintendents, and other administrators, and, if necessary, approve waiver and release and compromise agreements; including resignation and release agreements for Erin Chavez, Principal, Looscan Elementary School; Rosemarie Cummings, Principal, Isaacs Elementary School; and, Robert Mock, Chief of Police.

c. Hear complaints against and deliberate the appointment, evaluation, and duties of public officers or employees and resolution of same.

d. Consider and approve supplemental duties agreement for interim superintendent.

C-2. Legal Matters

a. Matters on which the district's attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Law, including specifically any matter listed on this agenda and meeting notice

b. Pending or contemplated litigation matters and status report

c. Legal discussion and advice concerning House Bill 1842 (84th Leg., 2015), Senate Bill 1882 (85th Leg., 2017), and the district's options following receipt of information from conservator, Doris Delaney

d. Discussion and possible action in the matter of *Donetta Harris v. Houston Independent School District*, Equal Employment Opportunity Commission, Charge No. 460-2017-04403

e. Consideration and authority to settle the subrogation lien of David Gonzales against Rozelia Tousant and AAA Insurance for workers' compensation benefits; AAA Insurance claim no. 012869656

f. Consideration and authority to settle the subrogation lien of Beth Gunn against Maria Twachtman and Pure Insurance for workers' compensation benefits; Pure Insurance claim no. TX-009-123

g. Consideration and authority to settle the subrogation lien of Brandon Martin against Edwin Daniel Quinteros and Nationwide Insurance for workers' compensation benefits; Nationwide Insurance claim no. 758682-GD

C-3. Real Estate

D. ACADEMIC SERVICES

D-1. Approval Of Current And Anticipated Donations For Districtwide And School-Specific Programs And Authorization To Negotiate, Execute, And Amend Necessary Contracts Associated With These Donations

- Attachment For Approval Of Donations

D-2. Acceptance Of Grant Funds In Support Of Districtwide And School-Specific Programs And Authorization To Negotiate And Execute Contracts Required Under The Grants

- Attachment For Acceptance Of Grants
- Detailed Budget For Perkins Reserve Grant

E. SCHOOL OFFICES

F. STUDENT SUPPORT

F-1. Approval Of Application To Participate In The Optional Flexible School Day Program For State Funding For Certain Students For The 2018–2019 School Year

G. HUMAN RESOURCES

G-1. Consideration And Approval Of Teach For America Contract For The 2018–2019 School Year *- Revised*

H. BUSINESS OPERATIONS

H-1. Approval Of The Purchase Of Property Insurance From Various Insurers And Authority To Negotiate And Execute The Purchase Of $250 Million Of Property Insurance Coverage

I. FINANCE

I-1. Approval Of Vendor Awards For Purchases Over $100,000 And Ratification Of Vendor Awards For Purchases Under $100,000

- Purchasing Requests

I-2. Approval Of Resolution Designating Officers And Administrators Authorized To Act On Behalf Of The Houston Independent School District In All Matters In Connection With The Depository Contract And All Other Banking And Investment Matters

- Resolution

I-3. Order Approving New Term Rate Period For Houston Independent School District Variable Rate Limited Tax Schoolhouse Bonds, Series 2014A-1B; Authorizing The Redemption Of A Portion Of Outstanding Bonds; And Approving Other Provisions Relating Thereto

- Certificate And Order

I-4. Order Approving Term Rate Period For A Portion Of Houston Independent School District Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B; Authorizing The Redemption Of A Portion Of Outstanding Bonds; And Approving Other Provisions Relating Thereto

- Certificate And Order

I-5. Order Approving New Term Rate Period For A Portion Of Houston Independent School District Variable Rate Limited Tax Refunding Bonds, Series 2012; Authorizing The Redemption Of A Portion Of Outstanding Bonds; And Approving Other Provisions Relating Thereto

- Certificate And Order

J. OTHER

J-1. Consideration And Approval Of Proposed 2018–2019 Panel Of Law Firms To Provide Legal Services

- 2018–2019 Proposed Panel Of Law Firms - 3 (Final)

K. POLICY

K-1. Proposed Revisions To Board Policy DC(LOCAL), *Employment Practices*—First Reading

- DC(LOCAL), First Reading

K-2. Proposed Revisions To Board Policy DBB(LOCAL), *Employment Requirements And Restrictions: Medical Examinations And Communicable Diseases*—First Reading

- DBB(LOCAL), First Reading

K-3. Approval To Waive Board Policy BF(LOCAL), *Board Policies*, And Approval Of Proposed Establishment Of Board Policy ELA(LOCAL), *Campus Or Senate Bill 1882 Program Charters: Partnership Charters*—First Reading *- Revised*

- ELA(LOCAL), First Reading *- Revised*

L. SUPERINTENDENT'S INFORMATION ITEMS

HEARING OF CITIZENS

TRUSTEE REPORTS AND COMMENTS

Reports and comments from the board president and board members regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, education programs, and continuing education. There will be no action concerning these items.

REPORTS FROM THE SUPERINTENDENT

Reports and comments by the superintendent of schools regarding meetings and conferences attended, schools visited, community and district activities, new initiatives, and education programs, on which there will be no action. The items may be discussed, but no final action will be taken on these items at this meeting.

ADJOURN

REPORT FROM THE SUPERINTENDENT

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

SUBJECT: **BOARD MONITORING UPDATE: PRESENTATION OF GOAL 1 PROGRESS MEASURE 1.2; GOAL 3 PROGRESS MEASURE 3.1; CONSTRAINT 2 PROGRESS MEASURE 2.1; AND CONSTRAINT 3 PROGRESS MEASURE 3.2**

The Houston Independent School District (HISD) exists to strengthen the social and economic foundation of Houston by assuring its youth the highest-quality elementary and secondary education available anywhere.

In accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, the HISD Board of Education monitors progress towards the district's goals and compliance with certain constraints.

Attached to this update are presentations regarding the following goal progress measures (GPMs) and constraint progress measures (CPMs).

Goal 1: The percentage of students reading and writing at or above grade level for grade 3 through English II will increase by three percentage points annually between spring 2017 and spring 2020.

- GPM 1.2—Data will be collected from students in grades 4 and 7 in September, December, and February from student portfolios of writing samples based on a district rubric; the percentage of students receiving a passing score will increase proportionally to 90% in February from the September baseline.

Goal 3: Among students who exhibit below satisfactory performance on state assessments, the percentage who demonstrate at least one year of academic growth will increase three percentage points annually in reading and in math between spring 2017 and spring 2020.

- GPM 3.1—Monthly progress monitoring of students in grades K–12 identified as being below grade level in reading and/or math on the district’s screener will demonstrate a minimum of one month’s growth each month through to the End of Year (EOY) test.

Constraint 2: The superintendent shall not require teachers to administer more than two district-created assessments per semester.

- CPM 2.1—The number of district-required, district-created assessments will not exceed two per semester starting with Fall 2017.

REPORT FROM THE SUPERINTENDENT

Constraint 3: The superintendent shall not allow achievement gaps for student groups, including African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs), to increase in reading, writing, and mathematics.

- CPM 3.2—The writing performance gap will decrease by 1 percentage point annually for African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs) through 2020.

HOUSTON INDEPENDENT SCHOOL DISTRICT

Goal Progress Measures 1.2 and 3.1 Constraint Progress Measure 2.1 and 3.2

Date: 4/12/2018
Presenter:
Carla Stevens
Assistant Superintendent,
Research and Accountability

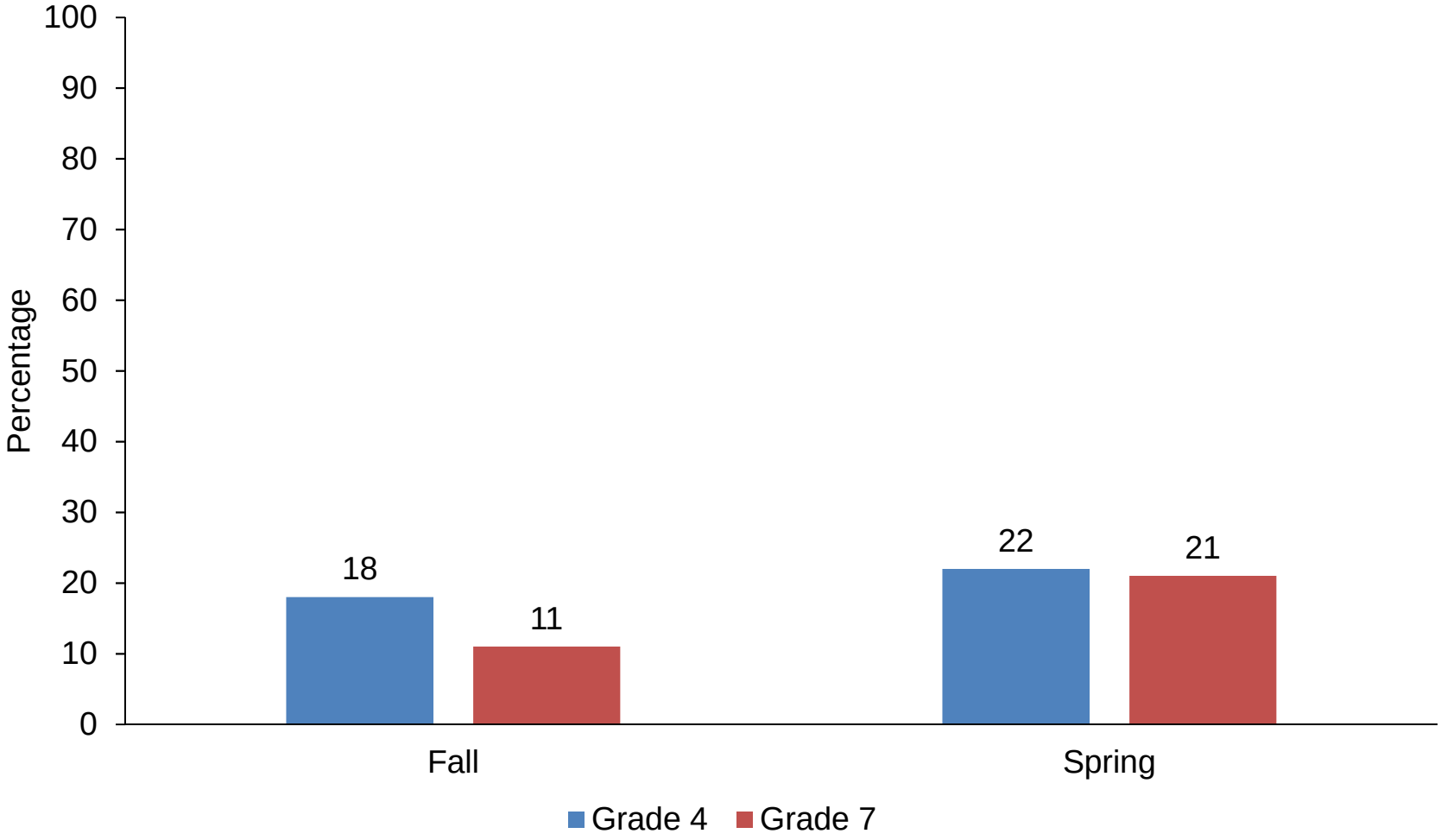
Goal 1

- Percent of students reading and writing at or above grade level for grades 3 through English II will increase by three percentage points annually between Spring 2017 and Spring 2020.

Goal Progress Measure 1.1

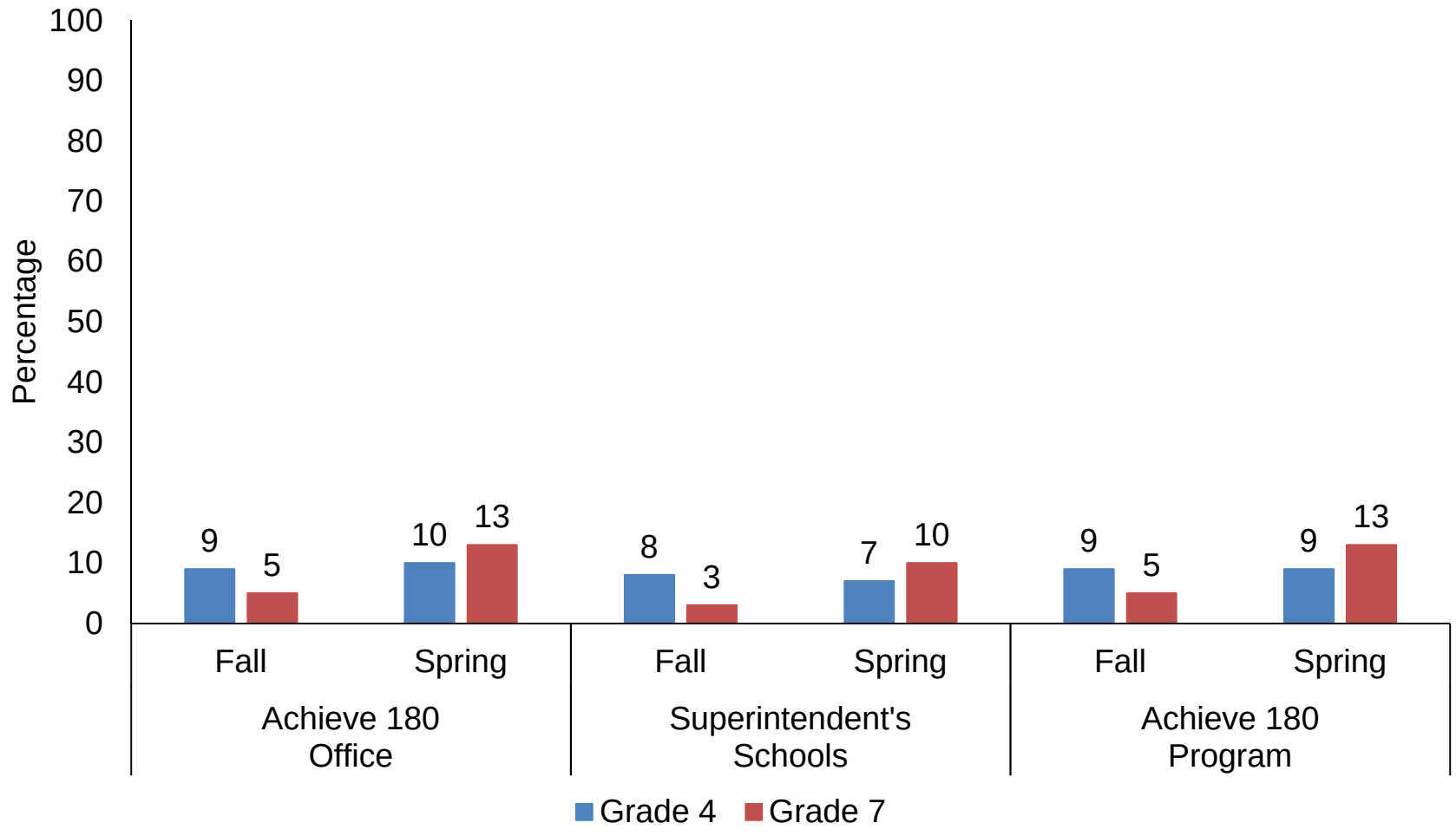
- Data will be collected from students in grades 4 and 7 in September, December, and February from student portfolios of writing samples based on a district rubric; percent of students receiving a passing score will increase proportionally to 90% in February from the September baseline.

Percentage of Students Receiving a Passing* Writing Score



* 70% correct on Fall DLA and Meets Grade Level on Spring Released STAAR. Data shown for all students tested, not matched cohort.

Percentage of Students Receiving a Passing Writing Score – Achieve 180 Program



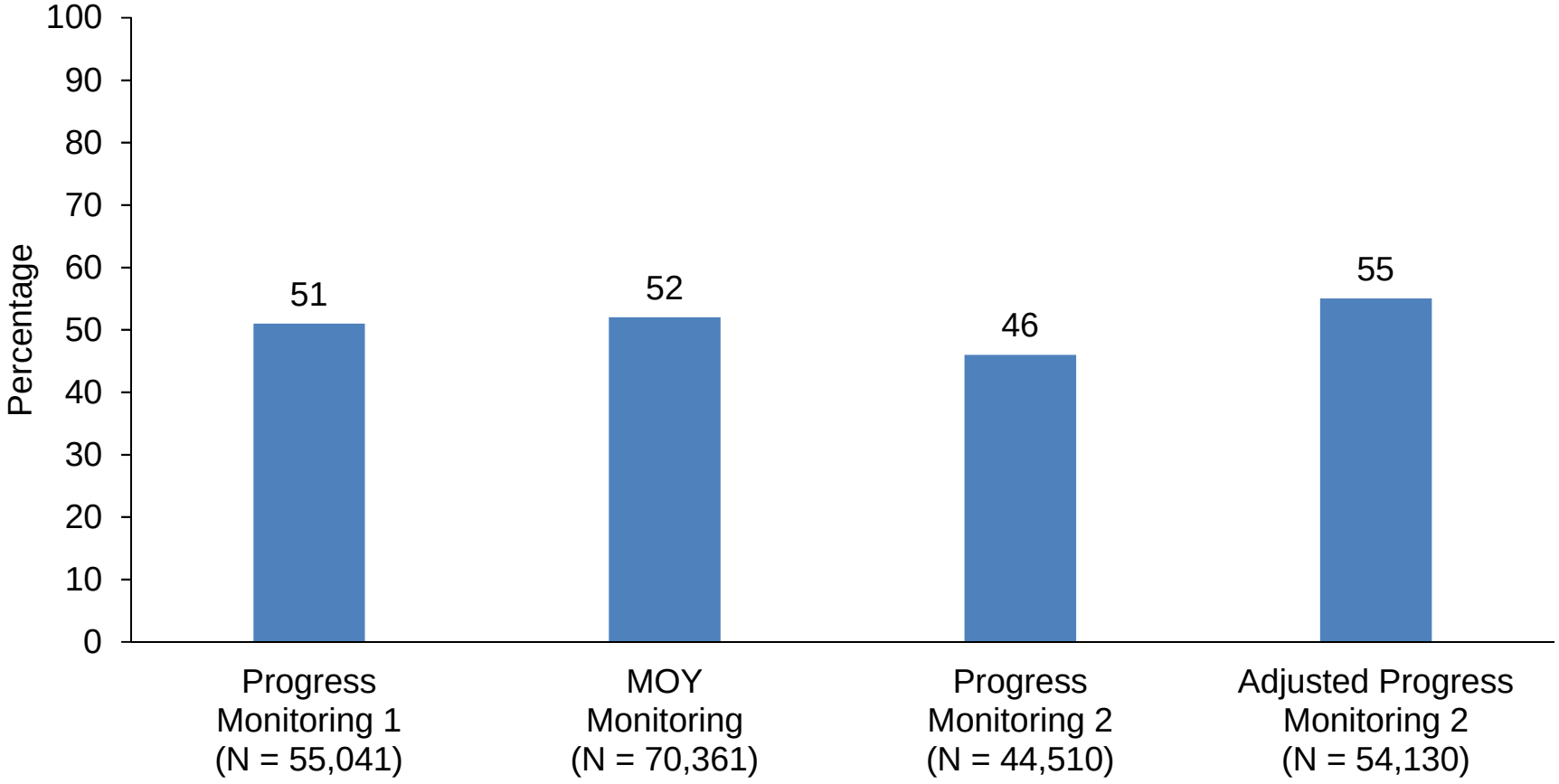
Goal 3

- Among students who exhibit below satisfactory performance on state assessments, the percentage who demonstrate at least one year of academic growth will increase three percentage points annually in reading and math between Spring 2017 and Spring 2020.

Goal Progress Measure 3.1

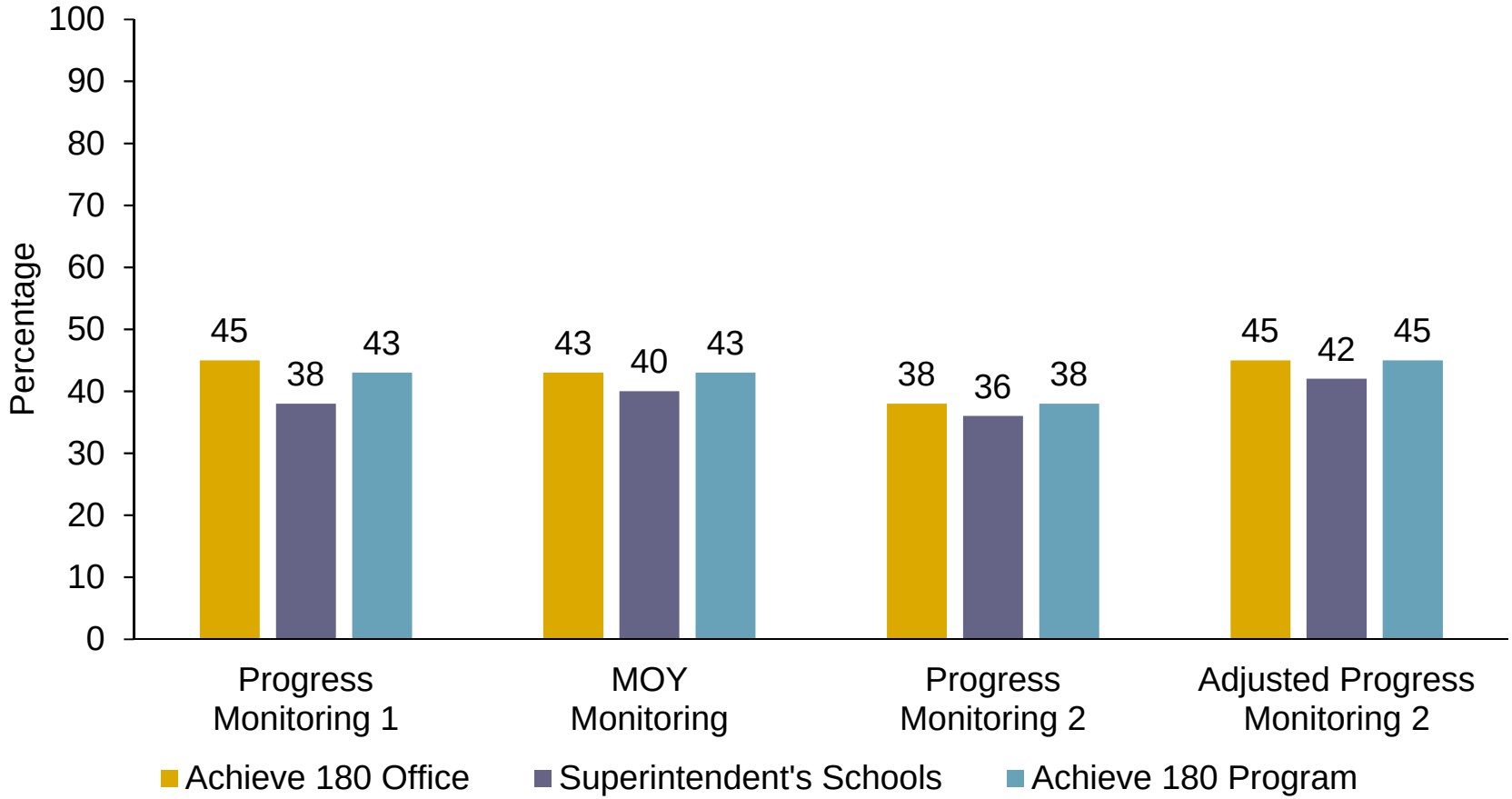
- Monthly progress monitoring of students in grades K-12 identified as being below grade level in reading and /or math on the district's screener will demonstrate a minimum of one month's growth each month through to the End of Year (EOY) test.

Percentage of Progress Monitored Students That Increased Their Percentile Ranking From BOY Assessment in Reading - Preliminary



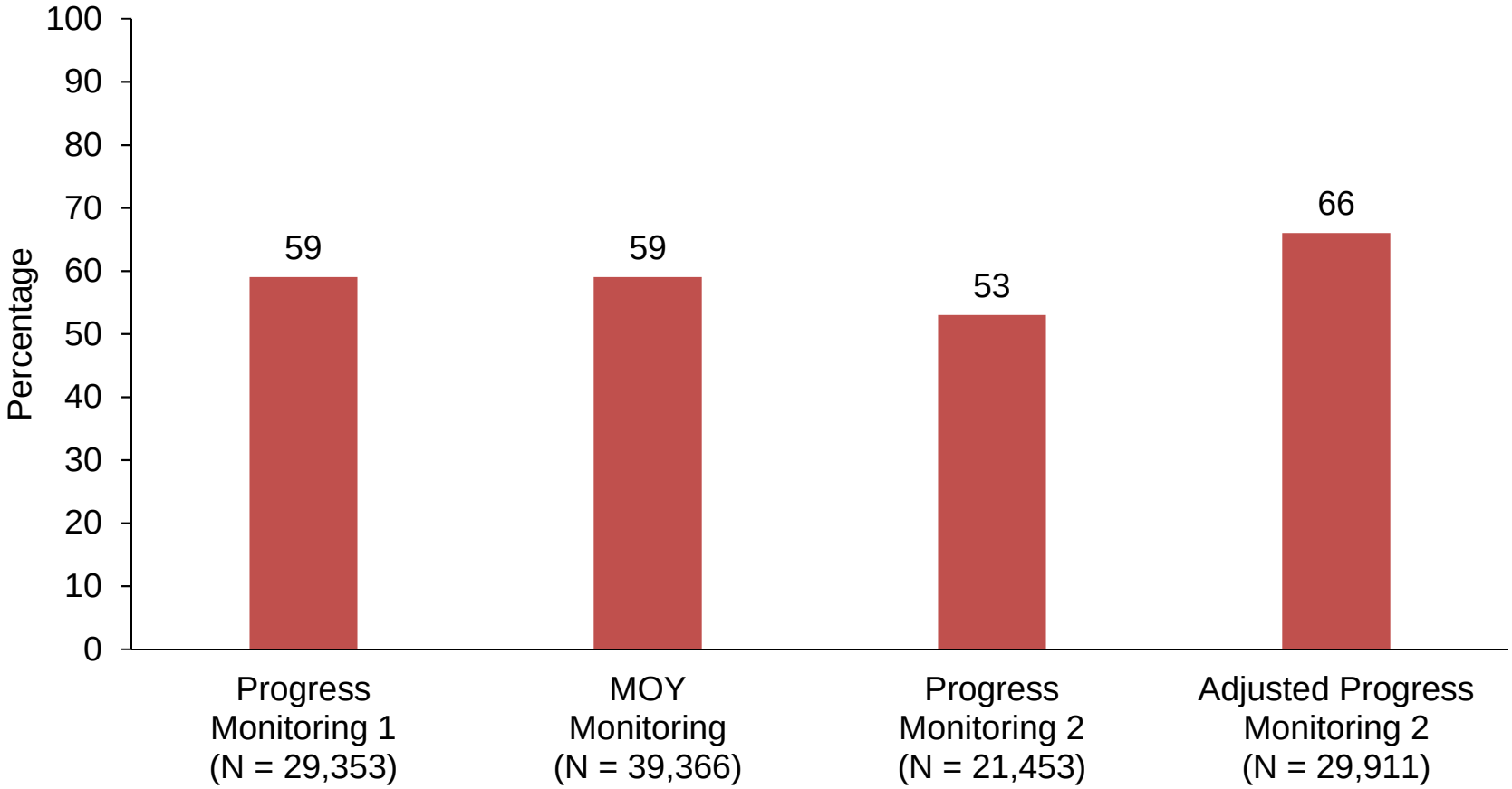
Adjusted Progress Monitoring 2 includes the MOY results of students who tested out of progress monitoring status during the MOY testing window and didn't test during the Progress Monitoring 2 window.

Percentage of Progress Monitored Students That Increased Their Percentile Ranking From BOY Assessment in Reading by Office - Preliminary



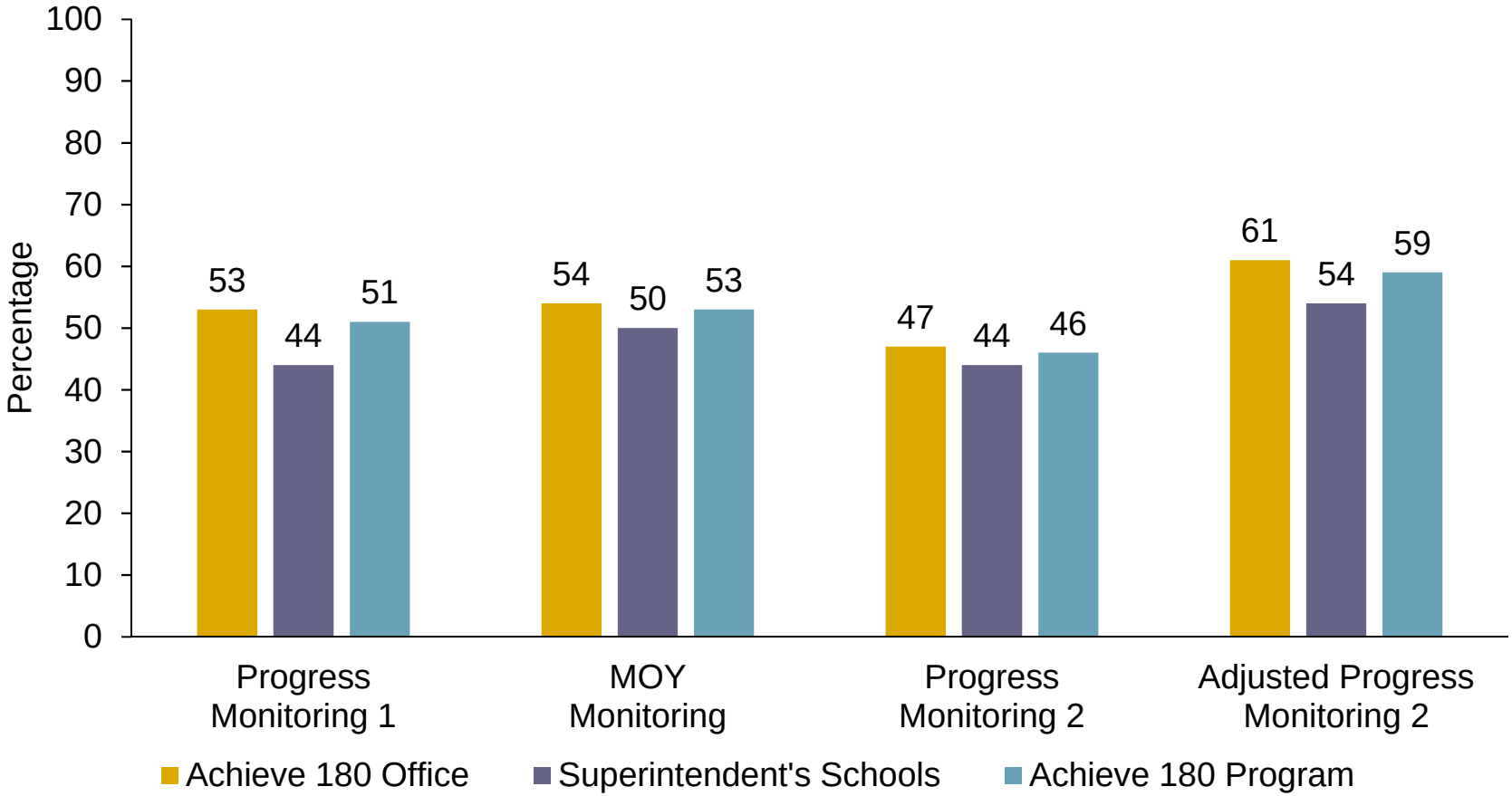
Adjusted Progress Monitoring 2 includes the MOY results of students who tested out of progress monitoring status during the MOY testing window and didn't test during the Progress Monitoring 2 window.

Percentage of Progress Monitored Students That Increased Their Percentile Ranking From BOY Assessment in Math by Office - Preliminary



Adjusted Progress Monitoring 2 includes the MOY results of students who tested out of progress monitoring status during the MOY testing window and didn't test during the Progress Monitoring 2 window.

Percentage of Progress Monitored Students That Increased Their Percentile Ranking From BOY Assessment in Mathematics - Preliminary



Adjusted Progress Monitoring 2 includes the MOY results of students who tested out of progress monitoring status during the MOY testing window and didn't test during the Progress Monitoring 2 window.

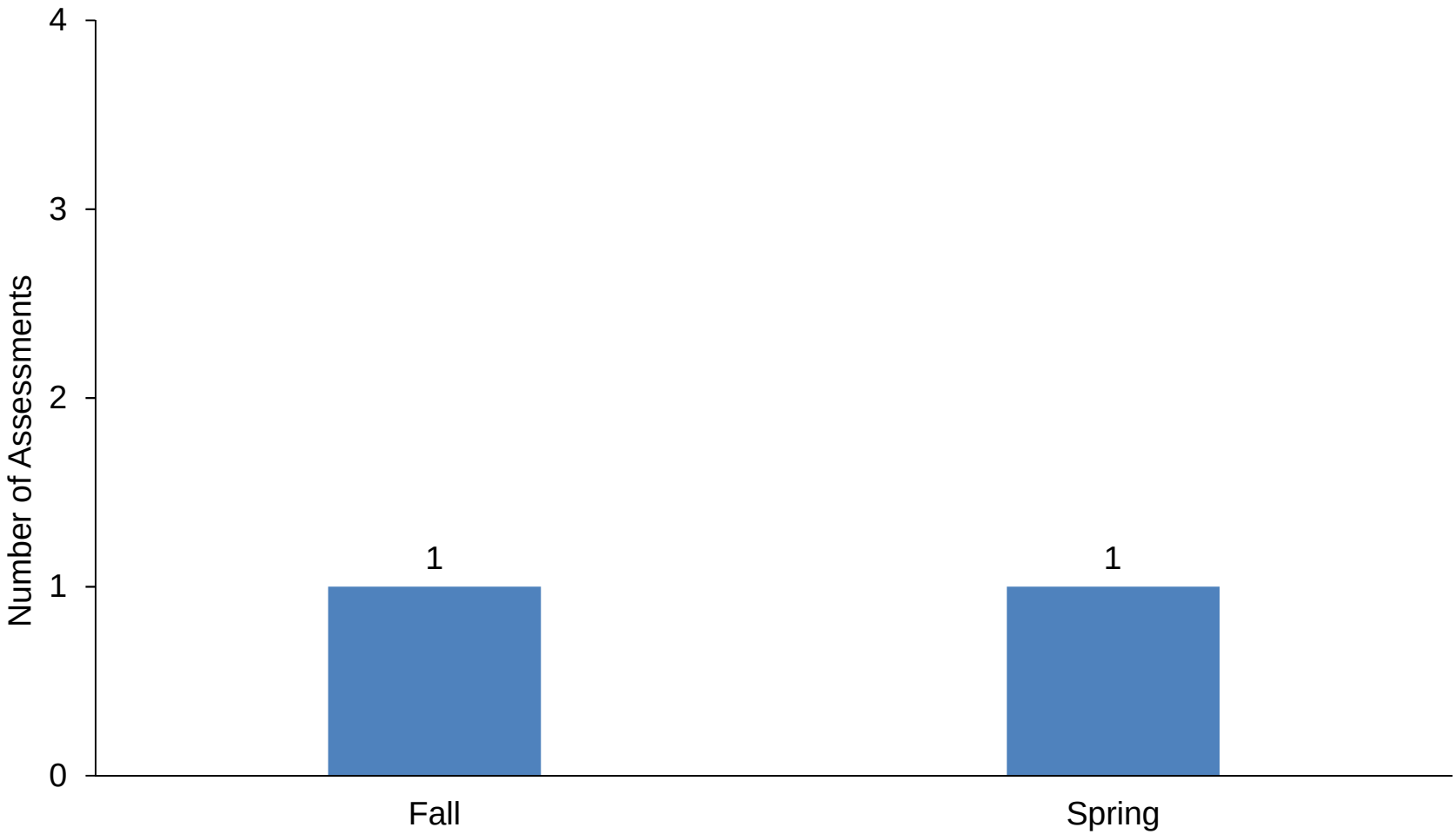
Constraint 2

- The superintendent shall not require teachers to administer more than two district-created assessments per semester.

Constraint Progress Measure 2.1

- The number of district-required, district-created assessments will not exceed two per semester starting with Fall 2017.

Number of District-Required Formative Assessments Administered



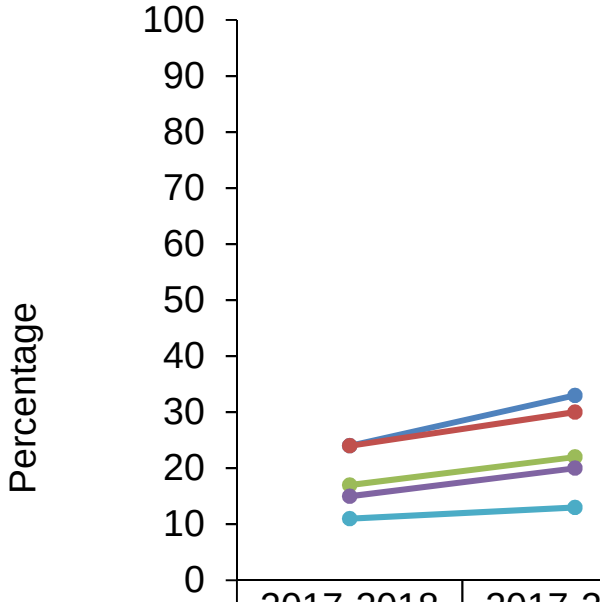
Constraint 3

- The superintendent shall not allow achievement gaps for student groups, including African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLS), to increase in reading, writing, and mathematics.

Constraint Progress Measure 3.2

- The writing performance gap will decrease by 1 percentage point annually for African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs) through 2020.

Writing Percentage Point Gap



	2017-2018 DLA/ Snapshot 1	2017-2018 Released STAAR	2018-2019 BOY	2018-2019 MOY	2019-2020 BOY	2019-2020 MOY
White/Afr. Amer.	24	33				
White/Hisp.	24	30				
Non-Econ. Dis./Econ. Dis	17	22				
Non-SPED/SPED	15	20				
Non-ELLs/ELLs	11	13				

HOUSTON INDEPENDENT SCHOOL DISTRICT

Thank you

Date: 4/12/2018
Presenter:
Carla Stevens
Assistant Superintendent,
Research and Accountability

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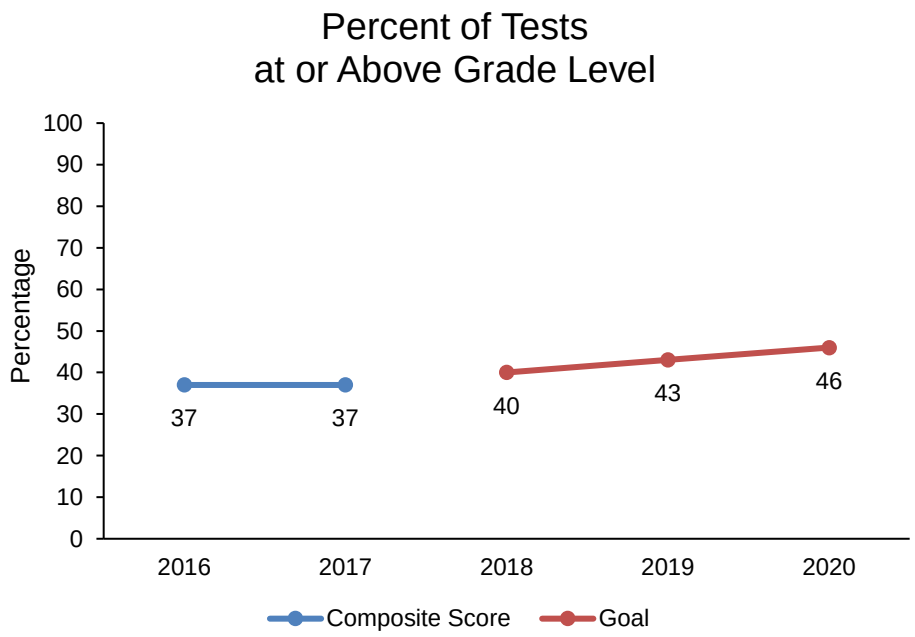
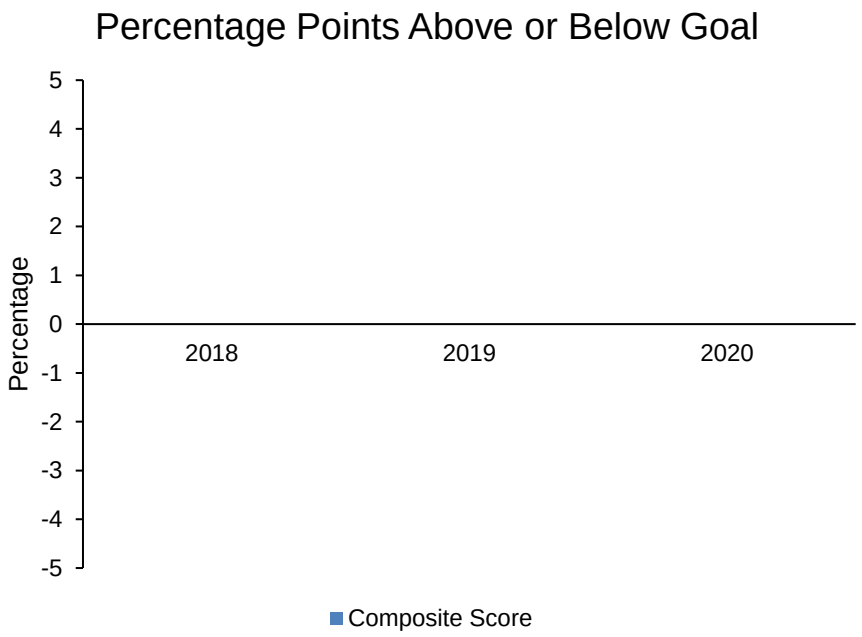
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – April 2018

Goal 1, April 2018
Reading and Writing at or Above Grade Level

Goal Measure 1	Evaluation
Percent of students reading and writing at or above grade level for grades 3 through English II will increase by three percentage points annually between Spring 2017 and Spring 2020.	Approaching goal





Support Data

- English I and II data will not be received from ETS until June 2, 2018. Goal Measure 1 will be updated after the data is verified and analyzed.
- Reading and Writing data will not be received from ETS until June 13, 2018. Goal Measure 1 will be updated after the data is verified and analyzed.

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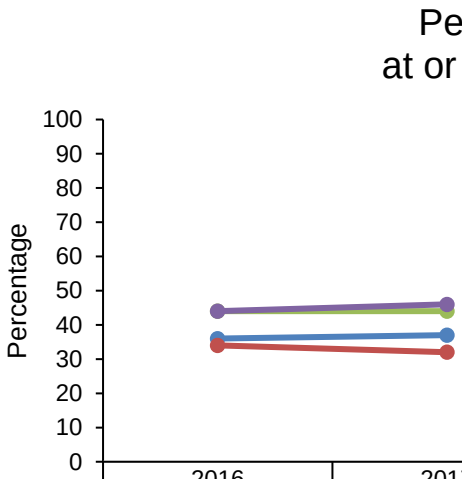
Goal Monitoring Report – April 2018

Goal Measure 1 Support Data (Cont.)



	2016	2017	2018	2019	2020
Reading	36	37			
Writing	34	32			
English I	44	44			
English II	44	46			

Data Sources

- Results come from the TEA-ETS student data files for the first administration STAAR 3–8 and spring administration EOC exams.
- Data includes all test version except the STAAR Alt. 2 testers.
- EOC results include first-time testers only.

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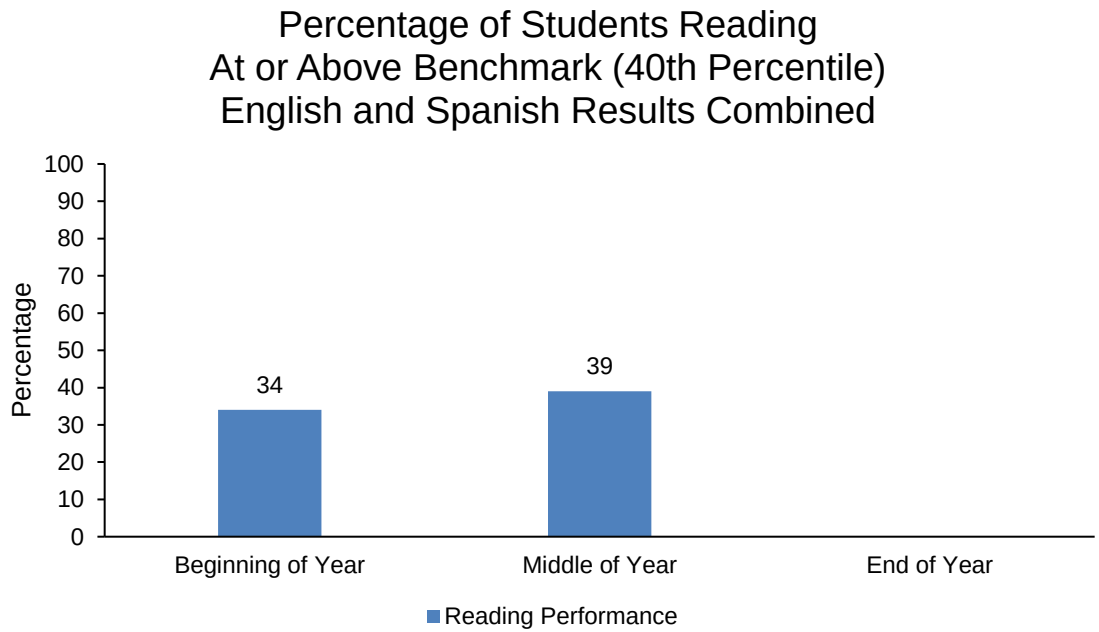
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – April 2018

Goal Progress Measure 1.1 – March 2018	Evaluation
Baseline reading data collected in September on the districtwide screener for students in grades K-12 will show improvement in the percentage of students reading on grade level at the middle and end of year testing windows by a minimum of 1.5 percentage points.	Approaching goal



Support Data

- The Beginning of Year Benchmark testing window ended on October 13.
- The Middle of Year Benchmark testing window was from January 8 through 31.
- The End of Year Benchmark testing window will be May 1 through 25. An update will be provided during the June board meeting.
- Reading on grade level is defined as students meeting At/Above Benchmark (≥ 40th Percentile) on the Universal Screener.
- For students who took multiple exams, in English and/or Spanish, the highest performing assessment was used.
- Early Literacy results were not included in the Reading analysis.

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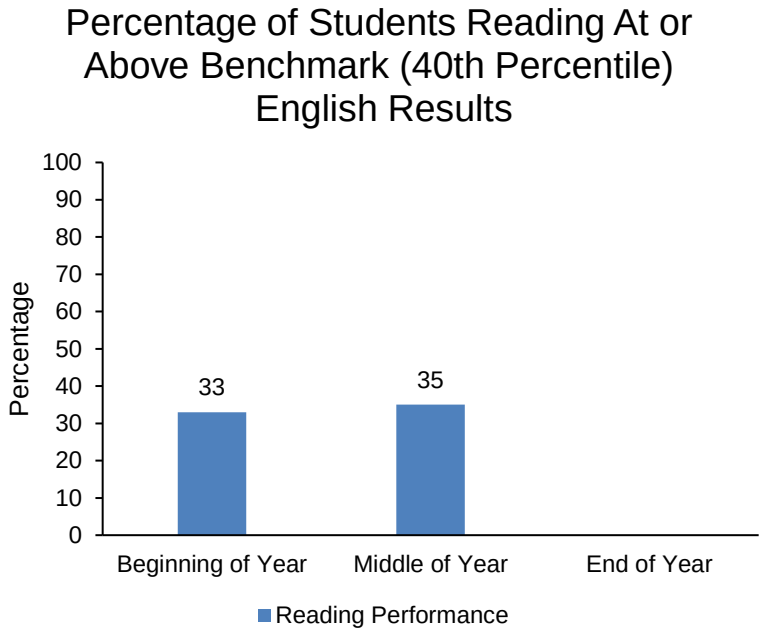
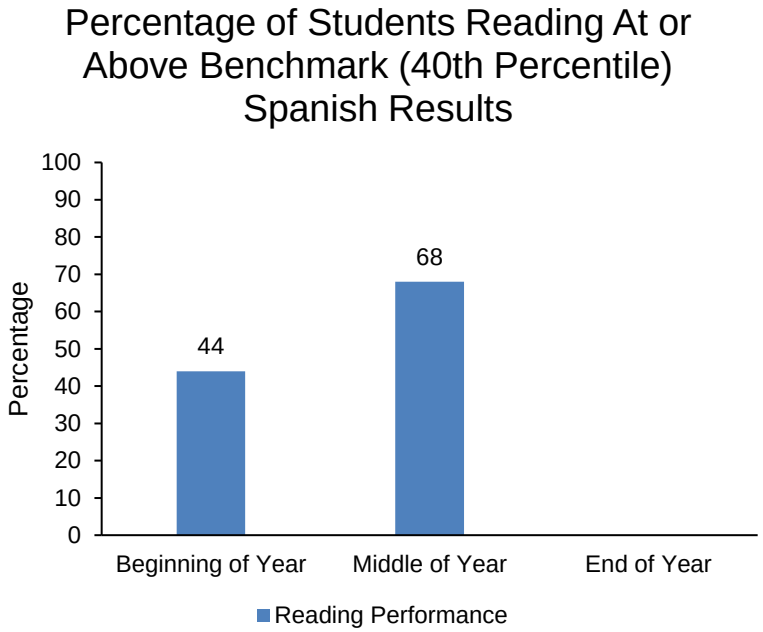
Goal Monitoring Report – April 2018

Goal Progress Measure 1.1 Support Data (Cont.)





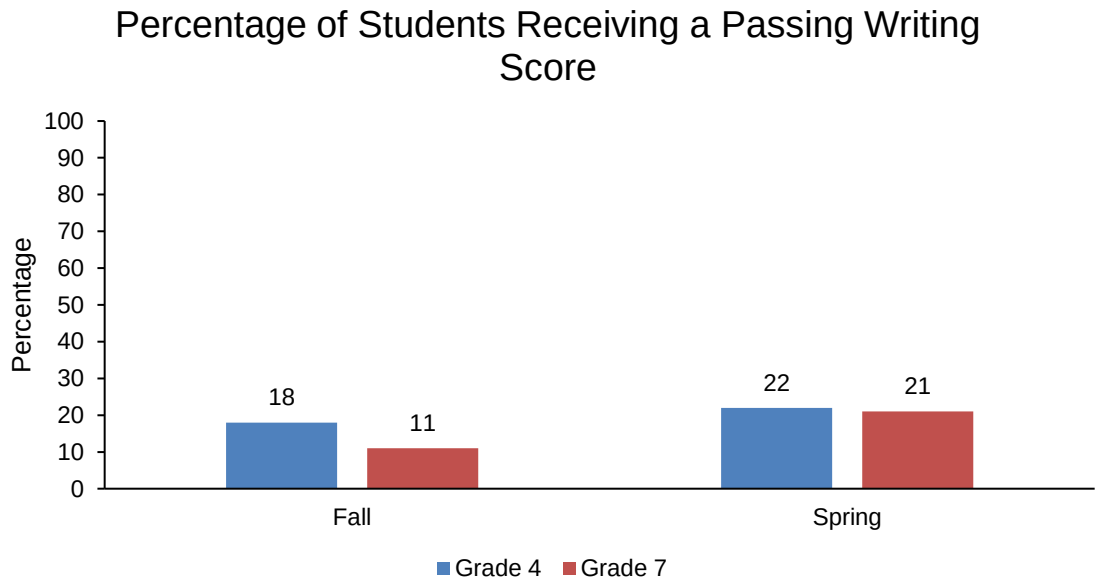
Data Sources

- Reading on grade level is defined as students meeting At/Above Benchmark (≥ 40th Percentile) on the Universal Screener.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – April 2018

Goal Progress Measure 1.2 – April 2018	Evaluation
Data will be collected from students in grades 4 and 7 in September, December, and February from student portfolios of writing samples based on a district rubric; percent of students receiving a passing score will increase proportionally to 90% in February from the September baseline.	Approaching goal



Support Data

- Benchmark Results are based on the District Level Assessment for grade 4 (administered between December 4 and 8) and Snapshot 1 (administered between October 30 and November 8) for grade 7.
  - 96% of grade 4 students who completed the multiple-choice section of the District Level Assessment received a grade for the composition component for a total of 14,080 students tested.
  - 83% of grade 7 students who completed the multiple-choice section of Snapshot 1 received a grade for the composition component for a total of 7,953 students tested.
  - A passing writing score was classified as the percent of students who received at least 70% of possible points.
- The released STAAR testing window was February 19 through 23 for grade 4 and February 19 through 26 for grade 7.
  - A passing writing score was classified as the percent of students performing at or above the Meets Grade Level standard.
- Note: Due to the impact of Hurricane Harvey on the instructional calendar, only two formative writing assessments will be administered in the 2017-2018 school year to increase the amount of instructional time between assessments.

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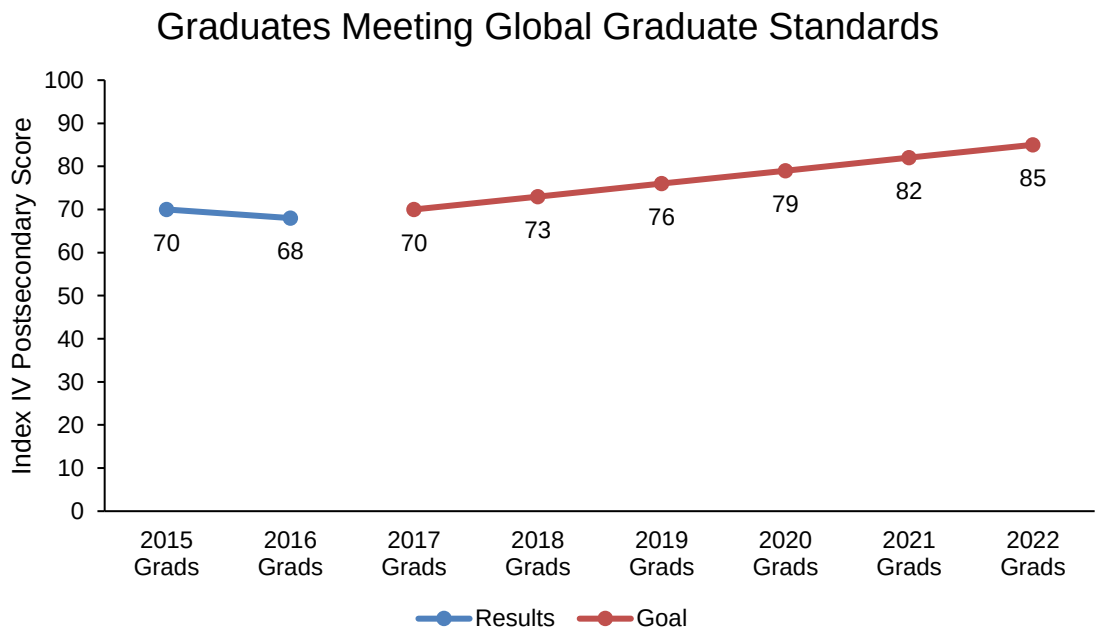
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – April 2018

Goal 2, February 2018 Global Graduate Students	
Goal 2	**Evaluation**
The percentage of graduates meeting the Global Graduate standards will increase three percentage points annually per year from 2017 baseline up to 85% by 2022.	Approaching Goal



Support Data

- Goal 2 will be updated when the TEA releases the accountability results in August 2018.

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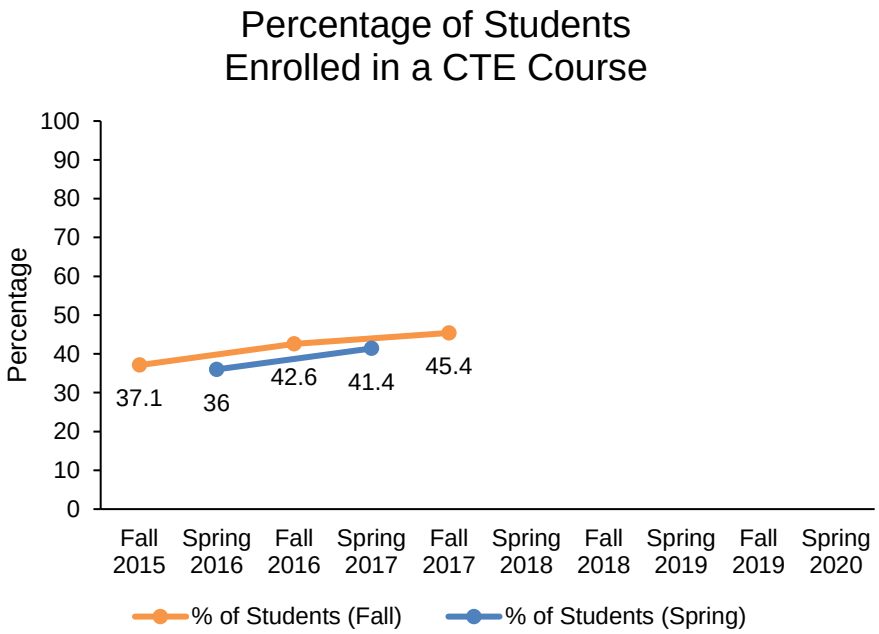
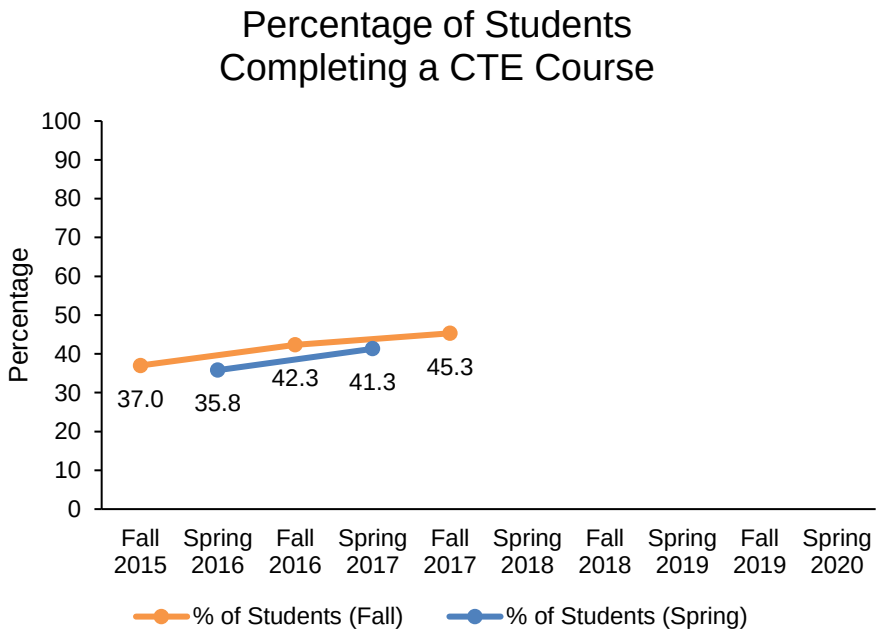
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – April 2018

Goal Progress Measure 2.1 – February 2018	Evaluation
The number and percentage of students completing (earning a 70 or better) a CTE course who are coded as a student taking a coherent sequence (CTE2 or CTE3) will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.	Approaching Goal





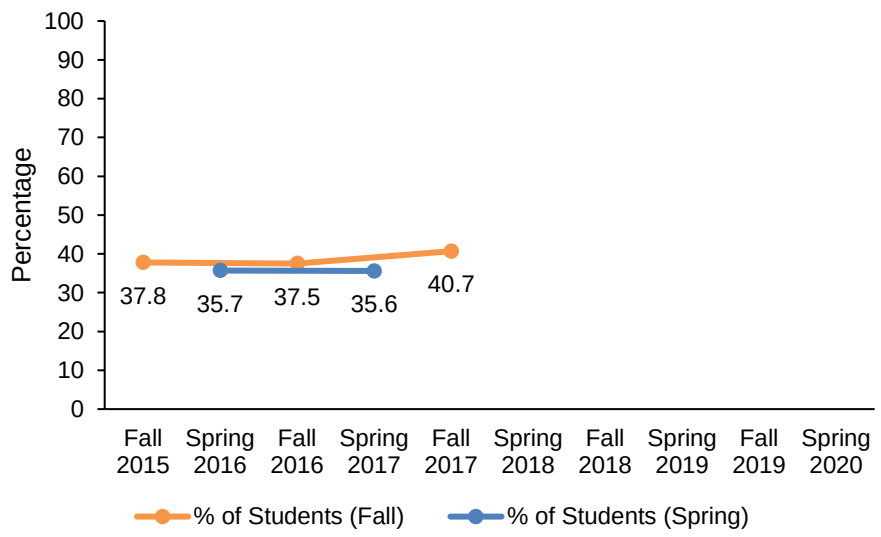
Support Data

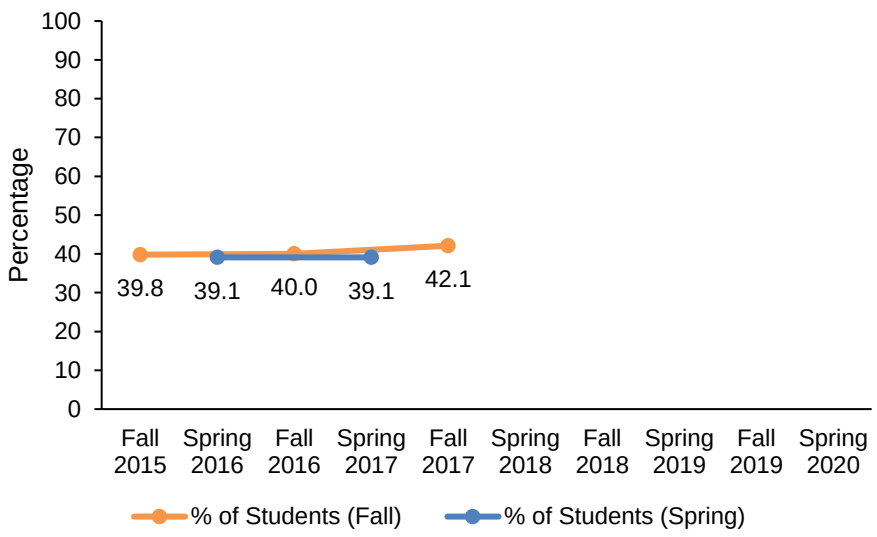
- Enrolled results will be updated during the November and April board meetings for the Fall and Spring semesters respectively
- Completion results will be updated during the February and June board meetings for the Fall and Spring semesters respectively.
- The percentage of students enrolled in a CTE course is based on the total number of students enrolled in the district during the semester, while the percentage of students completing a CTE course is based on students who received a semester average in at least one class.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Goal Monitoring Report – April 2018

Goal Progress Measure 2.2 – February 2018	Evaluation
The number and percentage of students completing (earning a 70 or better) an Advanced Placement (AP) or International Baccalaureate (IB) course will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.	Approaching Goal





Support Data

- Enrolled results will be updated during the November and April board meetings for the Fall and Spring semesters respectively
- Completion results will be updated during the February and June board meetings for the Fall and Spring semesters respectively.
- The percentage of students enrolled in a AP or IB course is based on the total number of students enrolled in the district during the semester, while the percentage of students completing a AP or IB course is based on students who received a semester average in at least one class.

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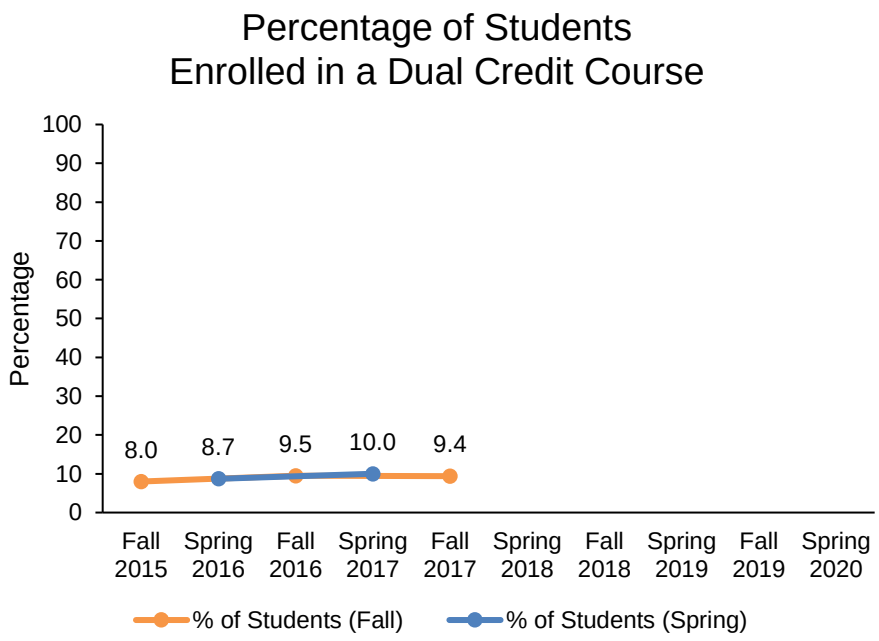
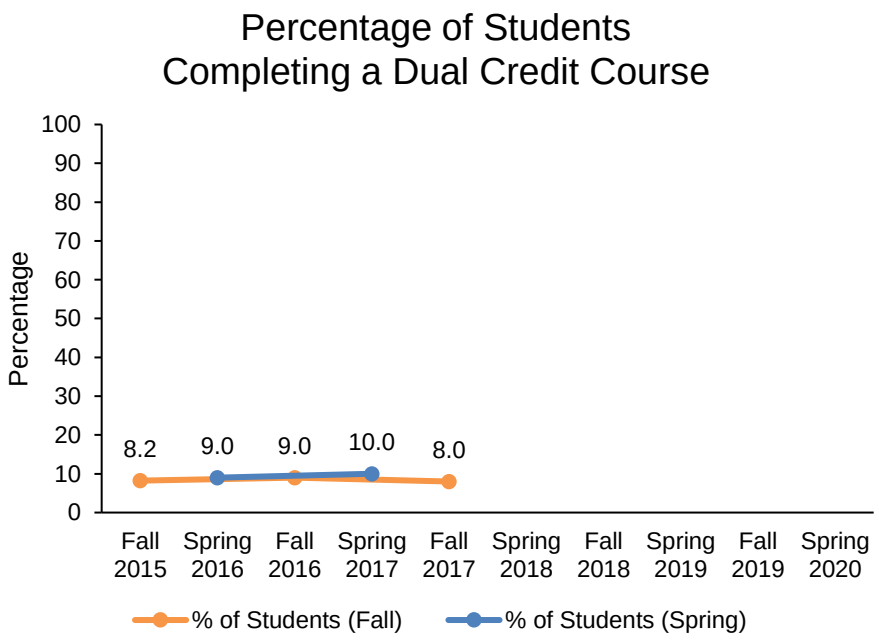
Goal Monitoring Report – April 2018

Goal Progress Measure 2.3 – February 2018	Evaluation
The number and percentage of students completing (earning a 70 or better) a dual credit course will be reported for each semester and will show improvement from the prior year's comparable semester and from fall to spring semester.	Approaching Goal





Support Data

- Enrolled results will be updated during the December and April board meetings for the Fall and Spring semesters respectively
- Completion results will be updated during the February and June board meetings for the Fall and Spring semesters respectively.
- The percentage of students enrolled in a Dual Credit course is based on the total number of students enrolled in the district during the semester, while the percentage of students completing a Dual Credit course is based on students who received a semester average in at least one class.

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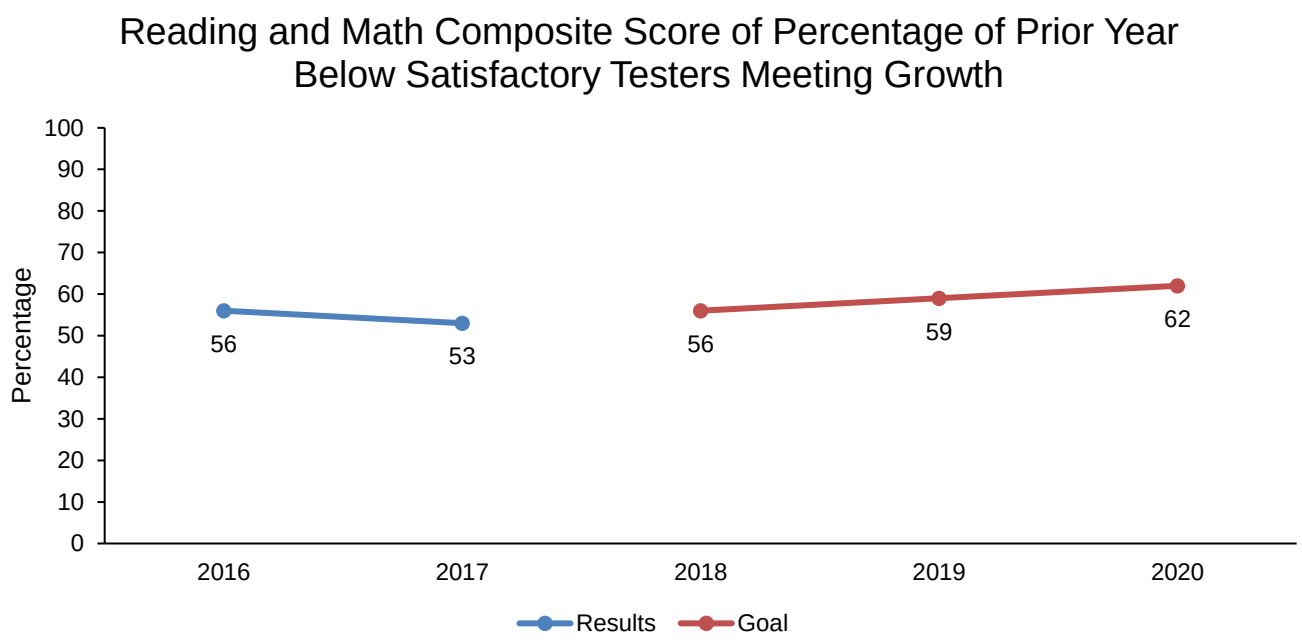
Goal Monitoring Report – April 2018

Goal 3, April 2018 Academic Growth	
Goal 3	**Evaluation**
Among students who exhibit below satisfactory performance on state assessments, the percentage who demonstrate at least one year of academic growth will increase three percentage points annually in reading and math between Spring 2017 and Spring 2020.	Approaching Goal



Support Data

- Goal 3 will be updated in August 2018 after the STAAR 3–8 and EOC is received from the TEA.

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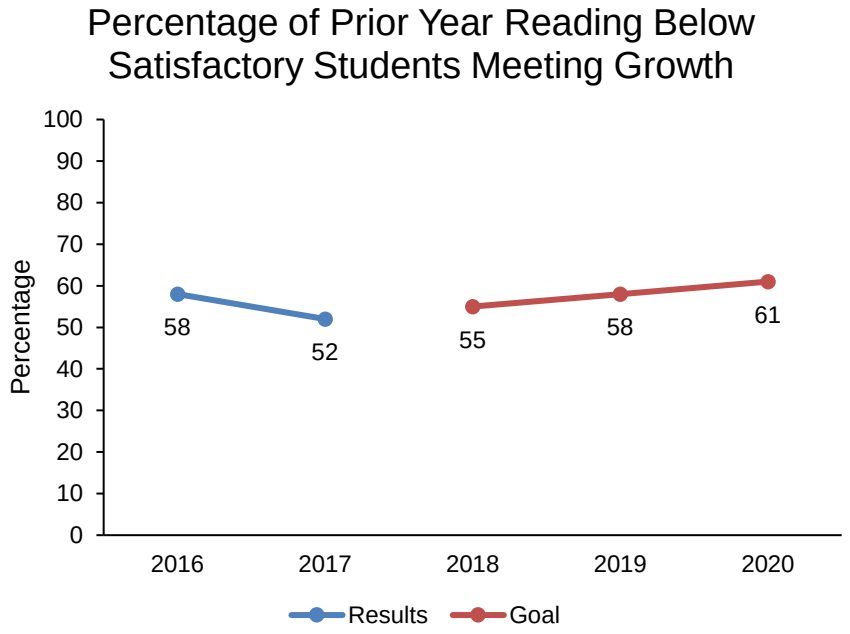
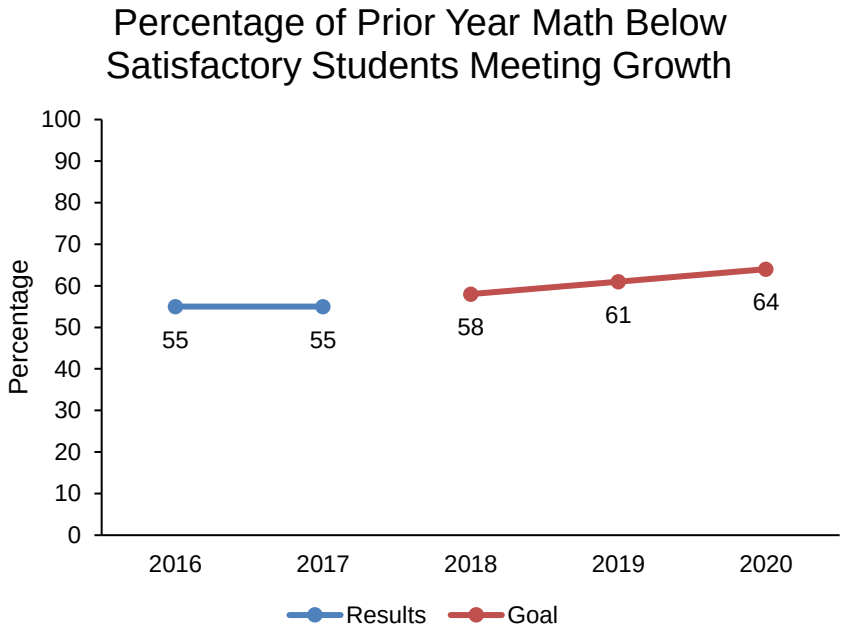
Goal Monitoring Report – April 2018

Goal Measure 3 Support Data (Cont.)





Data Sources

- Results come from the TEA-ETS student data files for the first administration STAAR 3–8 and spring administration EOC exams.
- Results include students who did not meet the approaches grade level standard on the prior year and received an ELL or STAAR progress measure for the current year.

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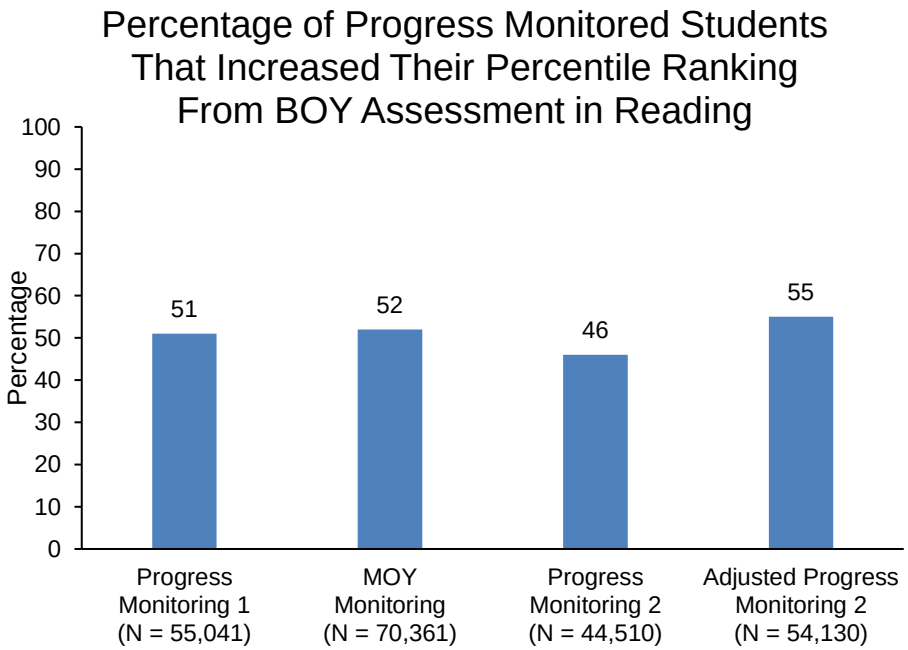
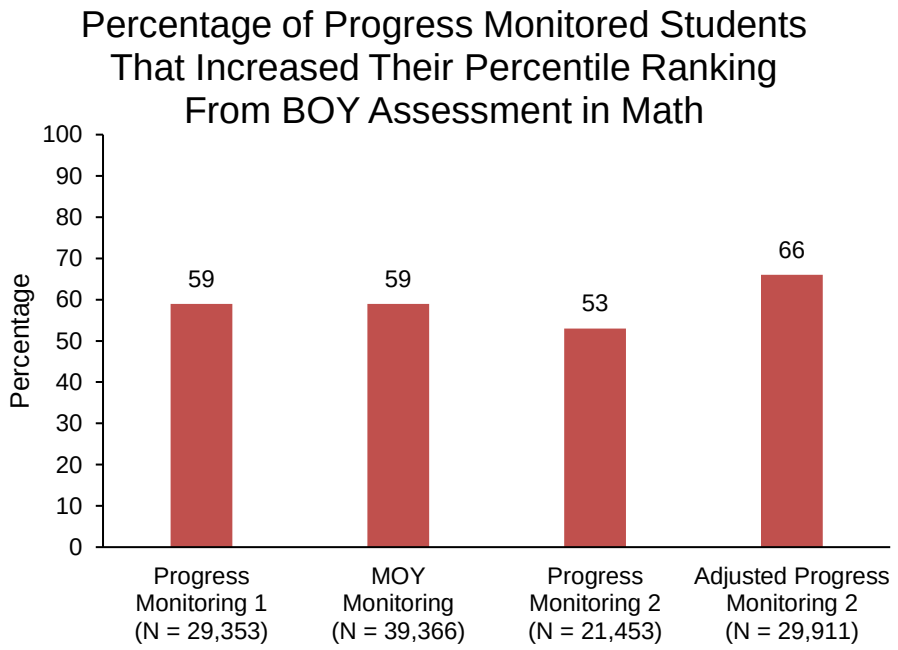
Goal Monitoring Report – April 2018

Goal Progress Measure 3.1 – April 2018	Evaluation
Monthly progress monitoring of students in grades K-12 identified as being below grade level in reading and/or math on the district's screener will demonstrate a minimum of one month's growth each month through to the End of Year (EOY) test.	Approaching Goal





Support Data

- Data reflects the results from February 26 through March 20, 2018.
- Adjusted Progress Monitoring 2 includes the MOY results of students who tested out of progress monitoring status during the MOY testing window and didn't test during the Progress Monitoring 2 window.
- Percent of progress monitored students tested: Reading: 57% Math: 46%
- Percent of adjusted progress monitored students tested: Reading: 69% Math: 65%
- Percent of progress monitored students reaching the next benchmark level: Reading: 40% Math: 34%
- Percent of adjusted progress monitored students reaching the next benchmark level: Reading: 51% Math: 52%

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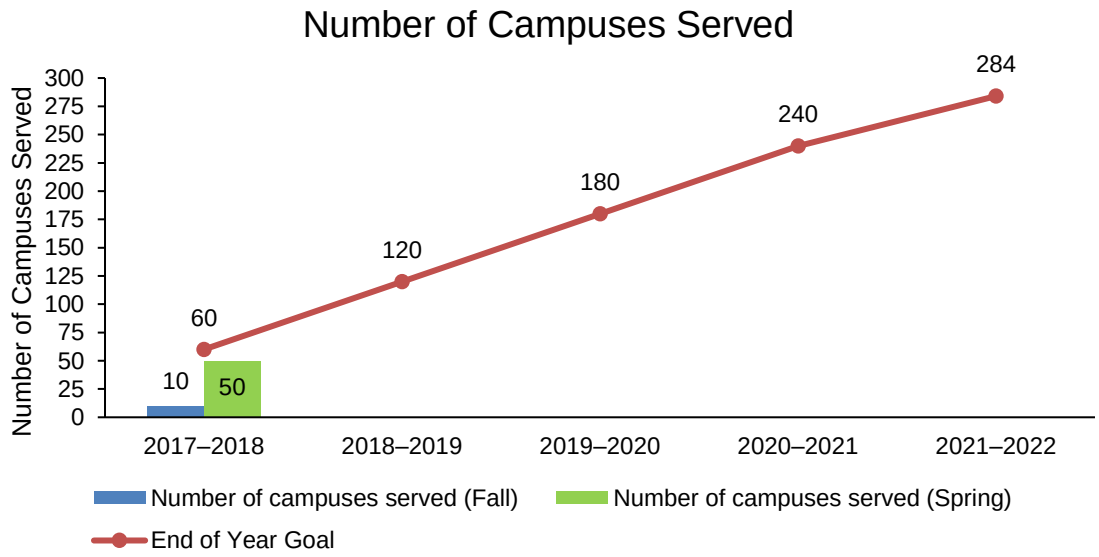
Constraint Monitoring Report – April 2018

Constraint 1, January 2018 Community School and Feeder Pattern Framework	
Constraint 1	
The superintendent shall not permit the district to operate without a community school and feeder pattern framework, including a definition, processes, and goals.	
Constraint Progress Measure 1.1 – January 2018	**Evaluation**
The district will launch cohort one of Every Community, Every School with a minimum of 15 schools by the end of the 2017–2018 school year and will increase annually until all schools are served in 2022.	Met



Support Data

In October 2017, the board approved the establishment of a new policy, FFC (Local), that codifies the district's commitment to provide a community school and feeder pattern framework. The new policy, was adopted by the board on the second reading in November 2017 and it directed the Superintendent to write a regulation reflecting the framework by which wraparound services are delivered to students; the framework includes a definition of community schools as well as supporting processes and goals.

The district launched *Every Community, Every School* ahead of schedule and met the initial goal of piloting a cohort of 15 schools by the end of the 2017–2018 school year. The launch began with the ten Superintendent Schools and it included Achieve 180 campuses as well as feeder schools within those complete communities.

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Constraint Monitoring Report – April 2018

Constraint Progress Measure 1.1 Support Data (Continued)

- November 2017: Identified and hired all ten Wraparound Resource Specialists.
- December 2017: Conducted Student Welfare Surveys in all ten Superintendent Schools in partnership with Rice University, the City of Houston, and the Houston Endowment.
- January 2018: Students enrolled at the ten Superintendent Schools began to receive wraparound services.
- January 2018: A total of 38 Wraparound Specialists and an additional 6 of our Pro Unitas partners were onboarded and fully trained to begin to deliver services to their communities.
- January 2018: A total of 42 schools have posted a Wraparound Specialist under the District's Wraparound Services Department and the six Kashmere Feeder Pattern schools continue to deliver services through our partnership with Pro Unitas.

Schools with wraparound resource specialists are providing services to one high school, one middle school, and one or two elementary schools within each of these feeder patterns detailed above.

- 42 Wraparound Resource Specialist and Managers positions were posted on Applitrack
- 38 Wraparound Resource Specialists have been identified and hired.
- 38 Wraparound Resource Specialists have received proper training.
- A total of 50 schools will have a Wraparound Resource Specialist by the end of February. The total number includes 42 Specialists, 6 Pro Unitas partners, and a specialist at the Momentum Academies and one at our Secondary DAEP.

List of schools in which *Every Community, Every School* launched Wraparound Services in the 2017-2018 school year are listed on the next page.

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Constraint Monitoring Report – April 2018

Constraint Progress Measure 1.1 Support Data (Continued)

List of schools in which *Every Community, Every School* launched Wraparound Services in the 2017-2018 school year:

School	School
Attucks Middle School	Lawson Middle School
Austin High School	Lewis Elementary School
Benavidez Elementary School	Looscan Elementary School
Blackshear Elementary School	Mading Elementary School
Cook Elementary School *	Madison High School
Burnet Elementary School	Marshall Middle School
Cullen Middle School	Martinez C Elementary School
DAEP	Milby High School
Deady Middle School	Momentum Academy
Dogan Elementary School	McGowen Elementary School*
Durkee Elementary School	Navarro Middle School
Edison Middle School	Northside High School
Fleming Middle School	North Forest High School
Fondren Middle School	Paige Elementary School*
Forest Brook Middle School	Sharpstown High School
Franklin Elementary School	Washington BT High School
Gallegos Elementary School	Wesley Elementary School
Gregory-Lincoln Education Center	Westbury High School
Grissom Elementary School	Wheatley High School
Henry Middle School	Williams Middle School
Highland Heights Elementary School	Wisdom High School
Houston MSTC	Woodson School
Kashmere High School*	Worthing High School
Kashmere Gardens*	Yates High School
Key Middle School*	Young Elementary School

*Pro Unitas Partnership

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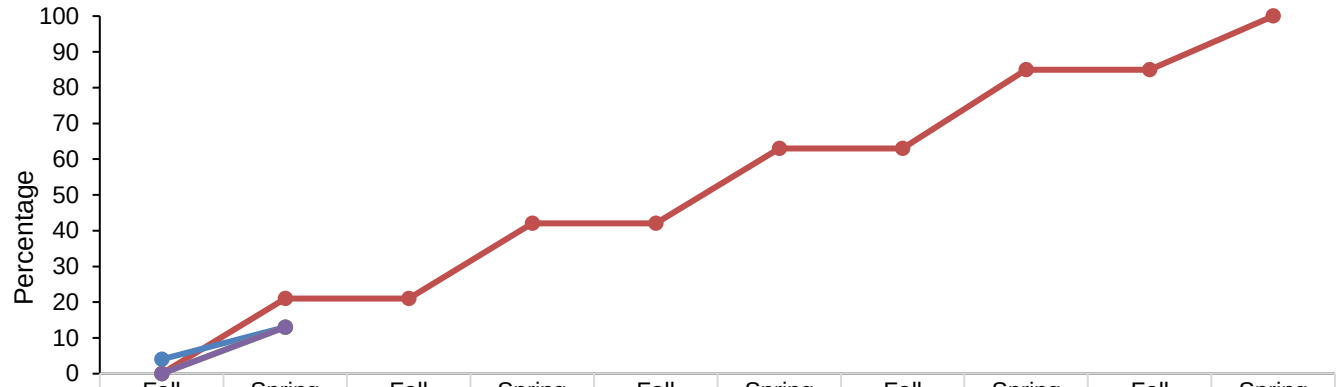
Constraint Monitoring Report – April 2018

Constraint Progress Measure 1.2 – January 2018	Evaluation
The district will develop tools for campuses to conduct a needs assessment, to access a provider database, a data tracker, and professional development in 2017–2018, and will increase usage annually until all campuses access the tools and training by 2022.	Approaching goal



	Fall 2017	Spring 2018	Fall 2018	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021	Fall 2021	Spring 2022
End of Year Goal	0	21	21	42	42	63	63	85	85	100
Professional Development	4	13								
Data Tracker	0	13								
Provider Database	0	13								

Support Data

- 38 schools have hired their Wraparound Specialist.
- Professional development plans have been developed and delivered to 38 Wraparound Specialist (13%).
- An IT solution has been developed.
- A Data Tracking and Provider Database have been developed. Thirty-eight (13%) wraparound specialists have access and trained on the Data Tracker and Provider Database.
- The partnership with Pro Unitas has been approved to provide a data support infrastructure.
- All 50 Wraparound Specialists will receive the tools, training, and data resources to fully implement the board policy adopted in November 2017.

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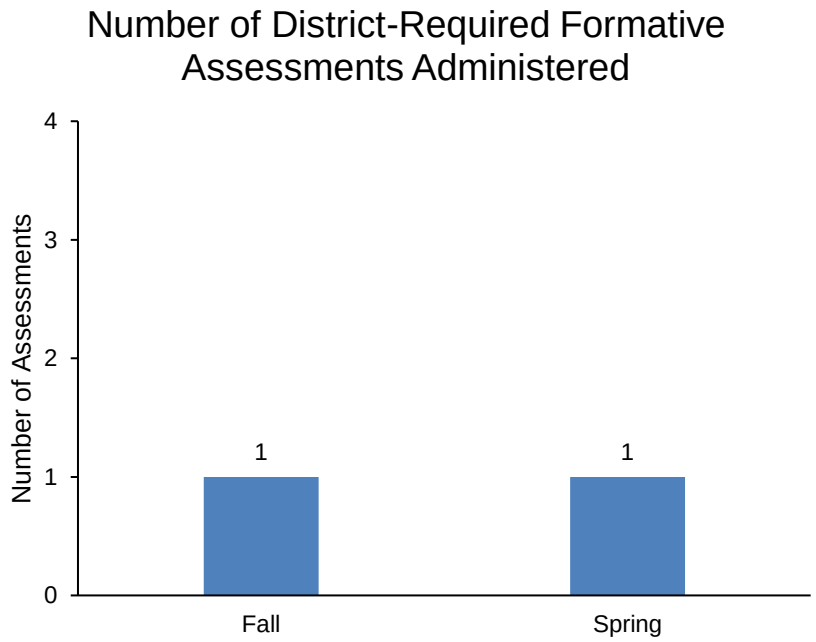
Constraint Monitoring Report – April 2018

Constraint 2, April 2018 District Required Formative Assessments	
Constraint 2	
The superintendent shall not require teachers to administer more than two district-created assessments per semester.	
Constraint Progress Measure 2.1 – April 2018	**Evaluation**
The number of district-required, district-created assessments will not exceed two per semester starting with Fall 2017.	Approaching goal



Support Data

- The Fall assessment is the District-Level Assessment. It will be administered between Dec. 4–8 for Elementary (Grades 3–5 only) and Nov. 27–Dec. 6 for Middle and High Schools (EOC core courses only).
- The Spring assessment is the STAAR Released Test. It was be administered between Feb. 19–23 for Elementary (Grades 3–5 only) and Feb. 19–26 for Middle and High Schools (EOC core courses only). Eighth grade STAAR Social Studies and the US History EOC released tests will be administered between Apr. 16–20.
- An update for the number of tests administered will be provided in December for the Fall semester and April for the Spring.

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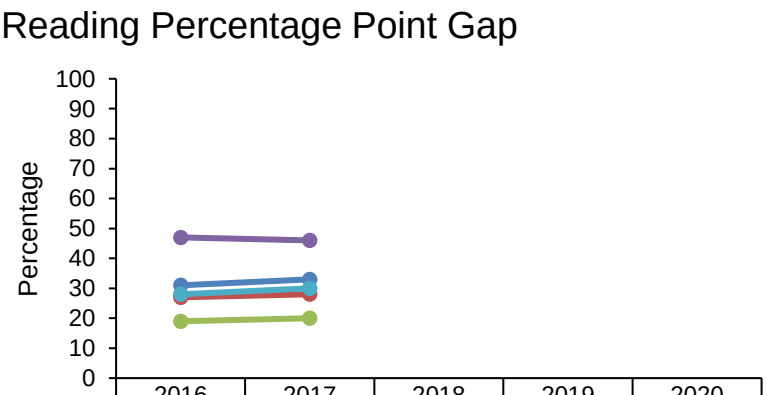
Constraint Monitoring Report – April 2018

Constraint 3, April 2018
Student Group Achievement Gaps

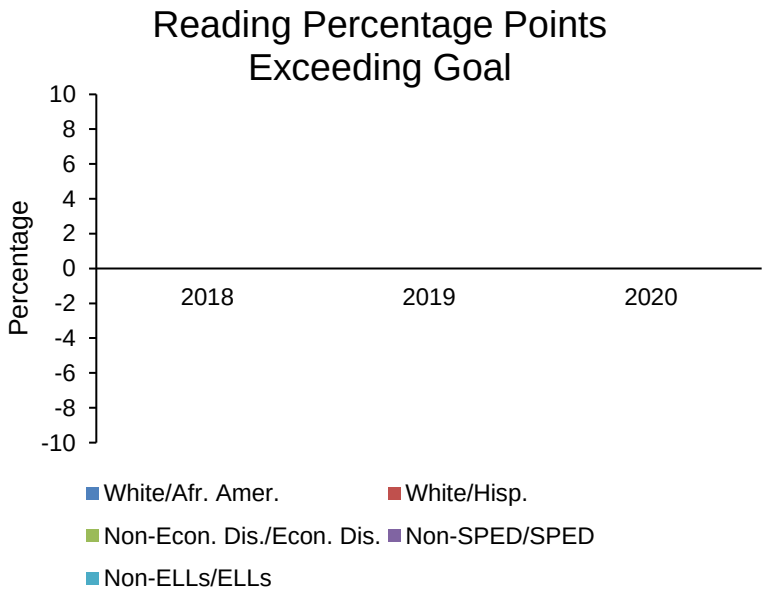
Constraint 3

The superintendent shall not allow achievement gaps for student groups, including African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs), to increase in reading, writing, and mathematics

Constraint Progress Measure 3.1 – March 2018	Evaluation
The reading performance gap will decrease by 1 percentage point annually for African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs) through 2020.	Approaching Goal



	2016	2017	2018	2019	2020
White/Afr. Amer.	31	33			
White/Hisp.	27	28			
Non-Econ. Dis./Econ. Dis	19	20			
Non-SPED/SPED	47	46			
Non-ELLs/ELLs	28	30			



Support Data

- CPM 3.1 will be updated after STAAR results have been received from ETS in June 2018.
- Additional support data is provided on the next page based on the Beginning-of-Year and Middle-of-Year snapshots. This update will be provided during the March board meeting.

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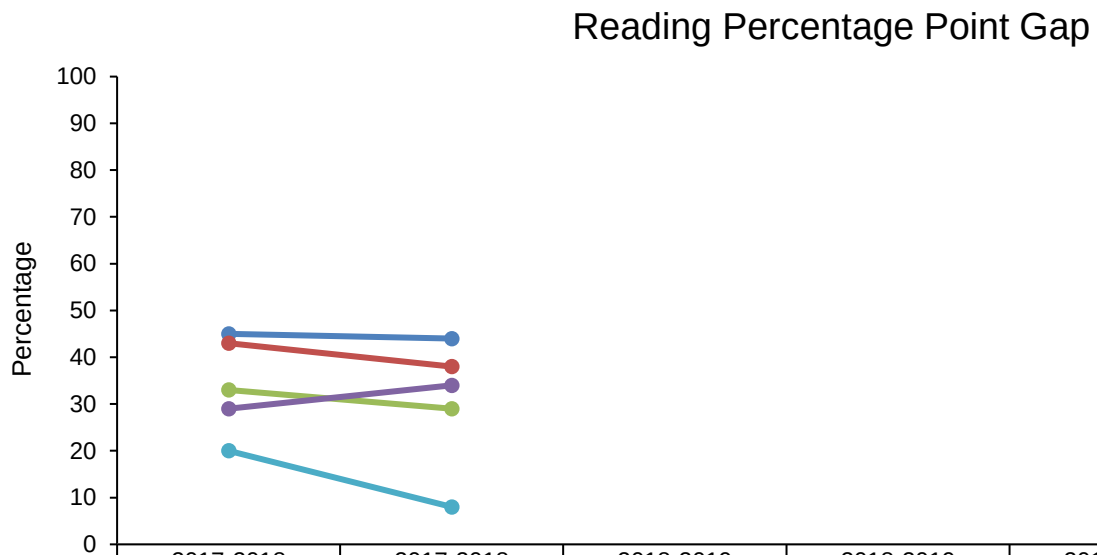
Constraint Monitoring Report – April 2018

Constraint Progress Measure 3.1 Support Data (Cont.)



	2017-2018 BOY	2017-2018 MOY	2018-2019 BOY	2018-2019 MOY	2019-2020 BOY	2019-2020 MOY
White/Afr. Amer.	45	44				
White/Hisp.	43	38				
Non-Econ. Dis./Econ. Dis	33	29				
Non-SPED/SPED	29	34				
Non-ELLs/ELLs	20	8				

Data Sources

- 2017–2018 supporting data is based on The Beginning-of-Year (BOY) and Middle-of-Year (MOY) Universal Screener results.

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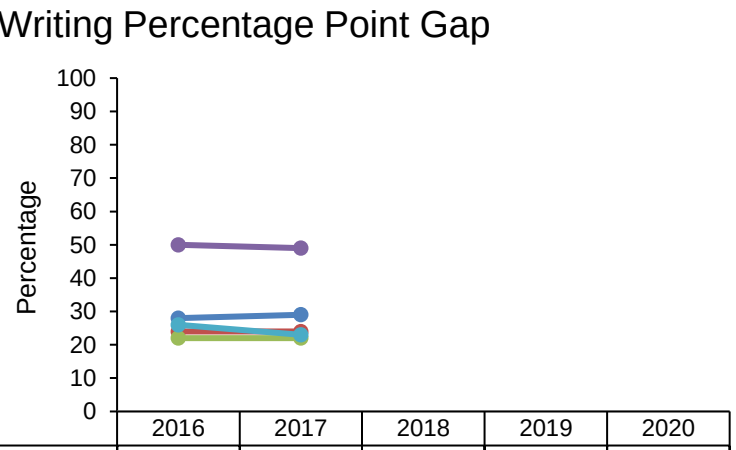
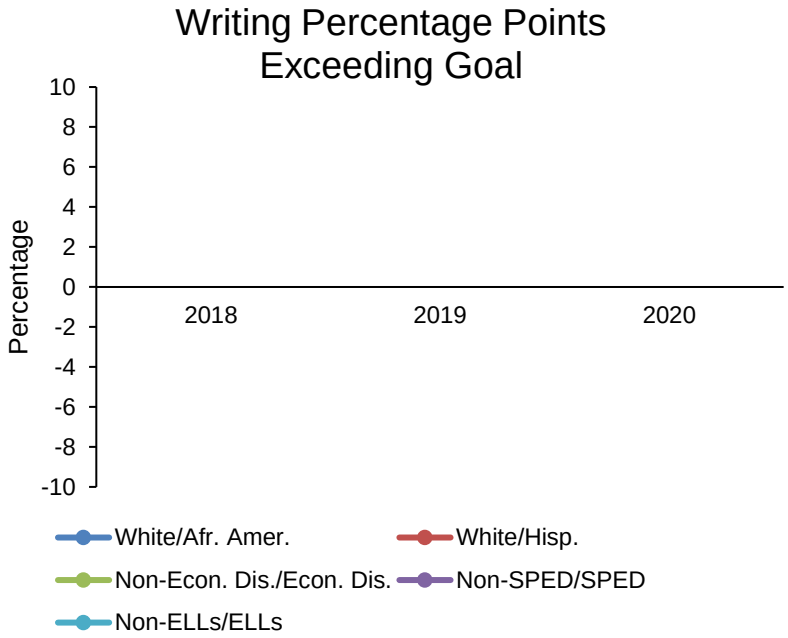
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – April 2018

Constraint Progress Measure 3.2 – April 2018	Evaluation
The writing performance gap will decrease by 1 percentage point annually for African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs) through 2020.	Approaching Goal



	2016	2017	2018	2019	2020
White/Afr. Amer.	28	29			
White/Hisp.	24	24			
Non-Econ. Dis./Econ. Dis	22	22			
Non-SPED/SPED	50	49			
Non-ELLs/ELLs	26	23			



Support Data

- CPM 3.2 will be updated after STAAR results have been received from ETS in June 2018.
- Additional support data is provided on the next page based on the Beginning-of-Year and Middle-of-Year snapshots. This update will be provided during the April board meeting.

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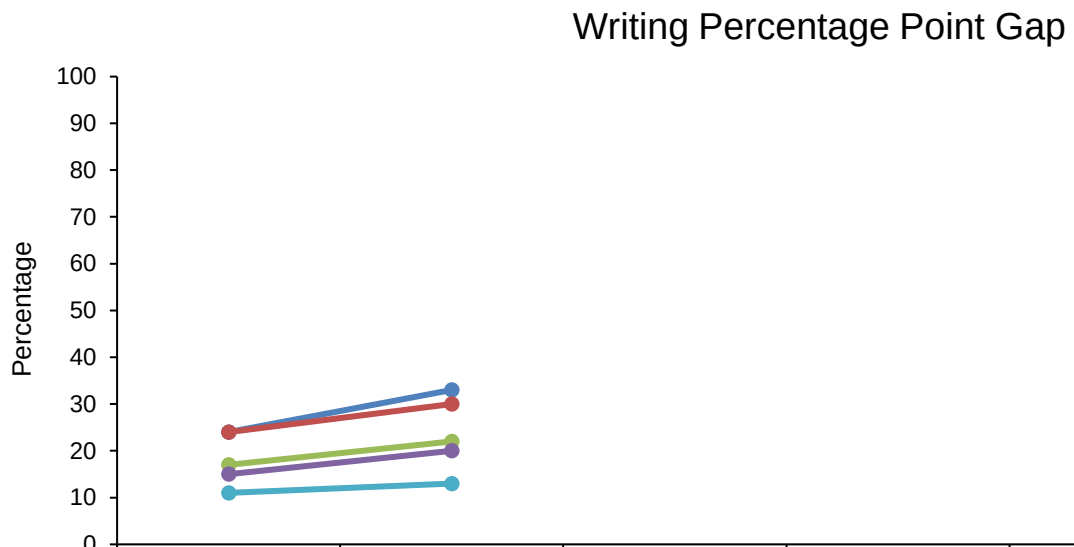
Constraint Monitoring Report – April 2018

Constraint Progress Measure 3.2 Support Data (Cont.)



	2017-2018 DLA/Snapshot 1	2017-2018 Released STAAR	2018-2019 BOY	2018-2019 MOY	2019-2020 BOY	2019-2020 MOY
White/Afr. Amer.	24	33				
White/Hisp.	24	30				
Non-Econ. Dis./Econ. Dis	17	22				
Non-SPED/SPED	15	20				
Non-ELLs/ELLs	11	13				

Data Sources

- Due to the instructional interference of Hurricane Harvey, 2017–2018 supporting data is based on Snapshot 1 and the released STAAR administration.

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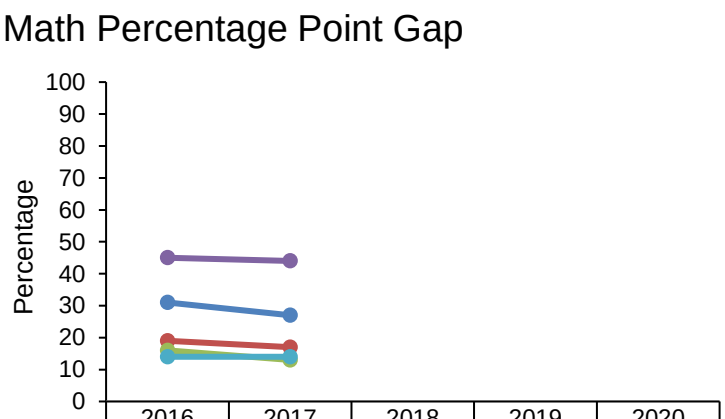
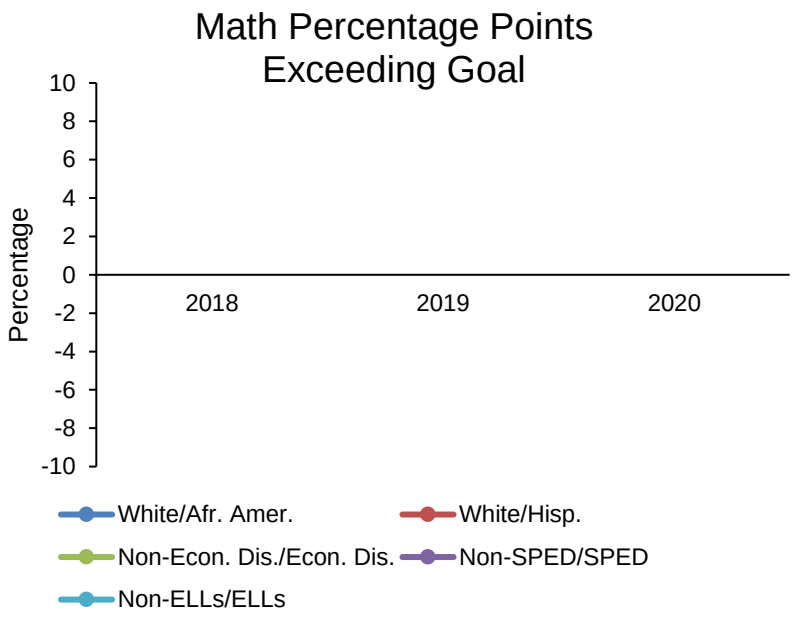
Constraint Monitoring Report – April 2018

Constraint Progress Measure 3.3 – March 2018	Evaluation
The mathematics performance gap will decrease by 1 percentage point annually for African-American, Hispanic, economically disadvantaged students, students receiving special education services, and English language learners (ELLs) through 2020.	Approaching Goal



	2016	2017	2018	2019	2020
White/Afr. Amer.	31	27			
White/Hisp.	19	17			
Non-Econ. Dis./Econ. Dis	16	13			
Non-SPED/SPED	45	44			
Non-ELLs/ELLs	14	14			



Support Data

- CPM 3.1 will be updated after STAAR results have been received from ETS in June 2018.
- Additional support data is provided on the next page based on the Beginning-of-Year and Middle-of-Year snapshots. This update will be provided during the March board meeting.

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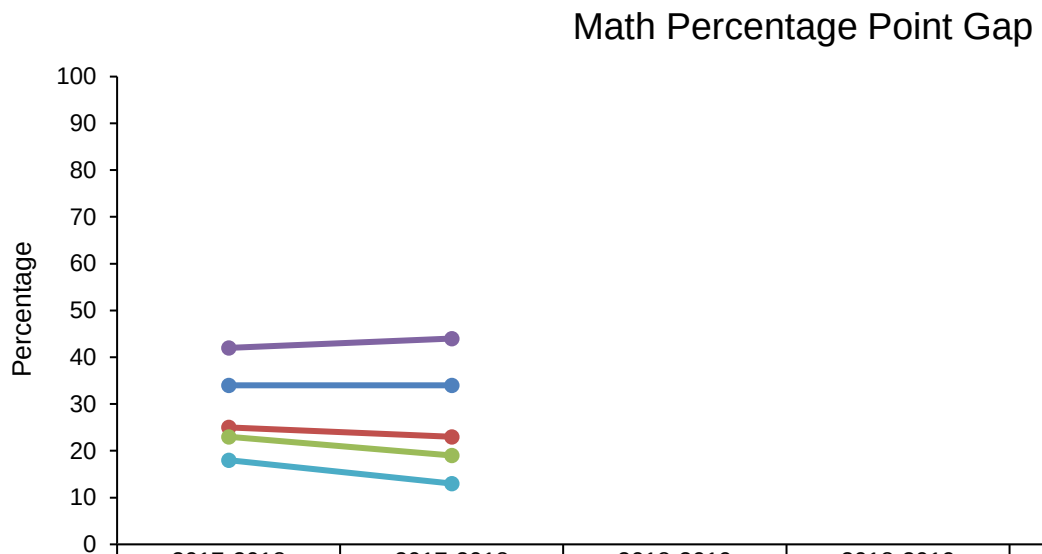
Constraint Monitoring Report – April 2018

Constraint Progress Measure 3.3 Support Data (Cont.)



	2017-2018 BOY	2017-2018 MOY	2018-2019 BOY	2018-2019 MOY	2019-2020 BOY	2019-2020 MOY
White/Afr. Amer.	34	34				
White/Hisp.	25	23				
Non-Econ. Dis./Econ. Dis	23	19				
Non-SPED/SPED	42	44				
Non-ELLs/ELLs	18	13				

Data Sources

- 2017–2018 supporting data is based on The Beginning-of-Year (BOY) and Middle-of-Year (MOY) Universal Screener results.

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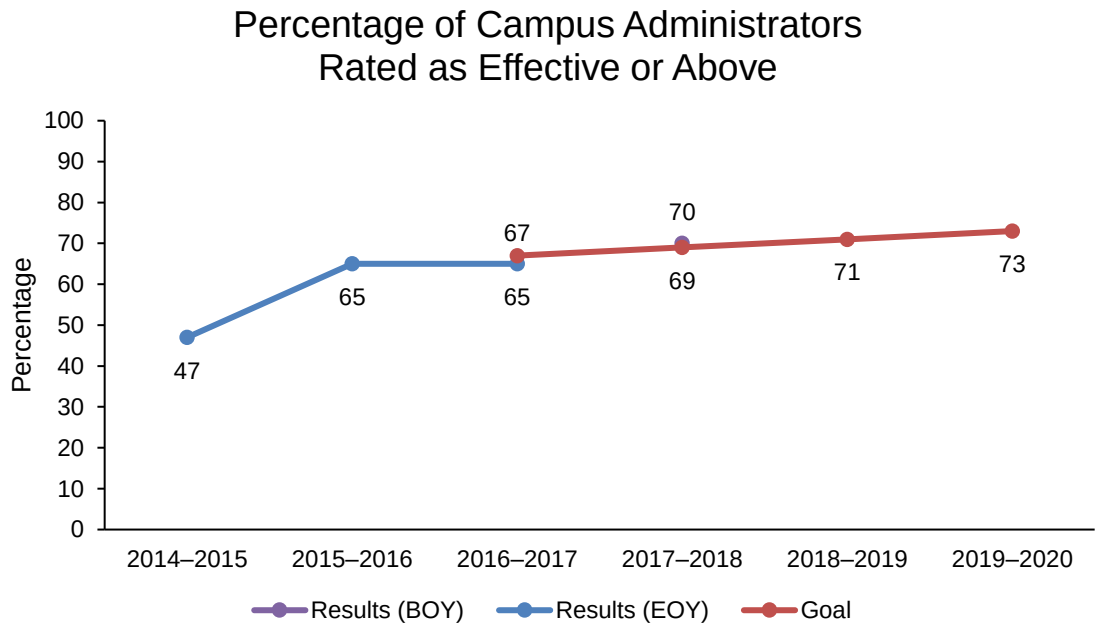
Constraint Monitoring Report – April 2018

Constraint 4, February 2018 Struggling Schools	
Constraint 4	
The superintendent will not allow struggling schools to operate without highly qualified leaders and teachers in core subjects.* *Struggling schools will include Improvement Required (IR) schools, formerly IR schools, and schools in danger of IR. Teacher qualification should consider certification and experience.	
Constraint Progress Measure 4.1 – November 2017	**Evaluation**
The percentage of campus administrators at struggling schools rated as effective or above will increase by two percentage points annually to 73% by 2020.	Approaching Goal



Support Data

- Eighty-five campuses were designated a struggling school for the 2016–2017 school year. Principals not receiving a rating were not included in the denominator for EOY results.
- BOY results show the percentage of campuses with a principal who was rated effective or above in the 2016–2017 school year. Twenty-one campuses have a principal without a 2016–2017 rating, 19 campus principals had a rating below effective, and 45 campus principals were rated as effective or above. Principals not receiving a rating were not included in the denominator for BOY results.

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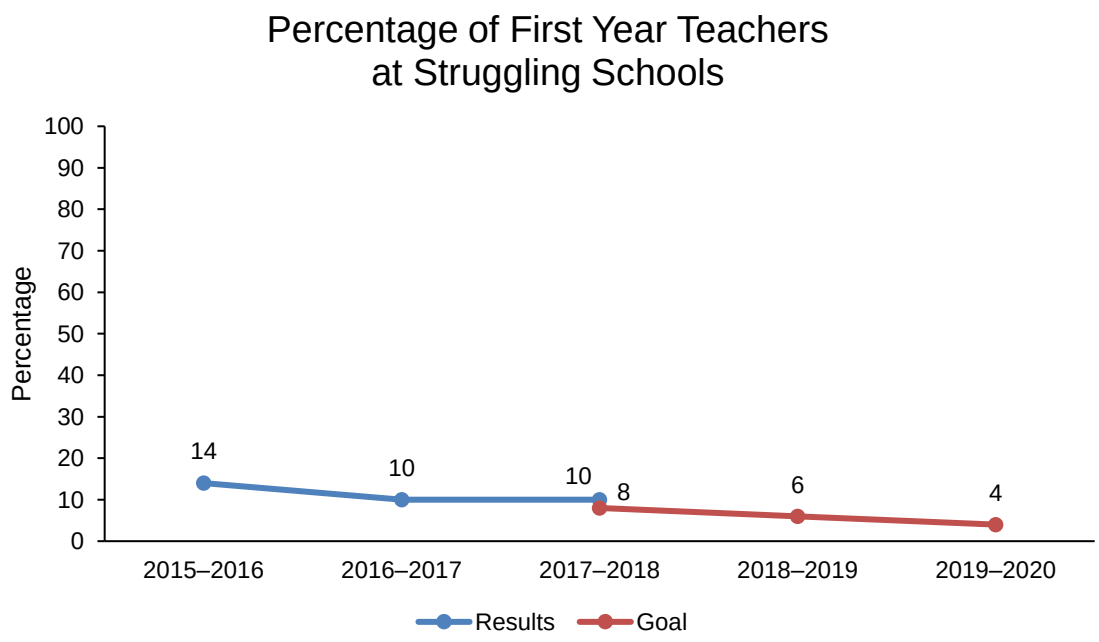
Constraint Monitoring Report – April 2018

Constraint Progress Measure 4.2 – November 2017	Evaluation
The percentage of first year teachers at struggling schools will decrease by 2 percentage points annually to 4% by 2020.	Approaching Goal



Support Data

- Eighty-five campuses were designated a struggling school for the 2016–2017 school year. Results for the 2015–2016, 2016–2017, and 2017–2018 schools will be based on these campuses.
- In 2017-2018, out of the 3,548 teachers assigned to the 85 struggling schools, 10 percent (n=357) were new teachers.
- In 2017-2018, out of the 939 new teachers hired in HISD, 38 percent (n=357) were assigned to the 85 struggling schools.

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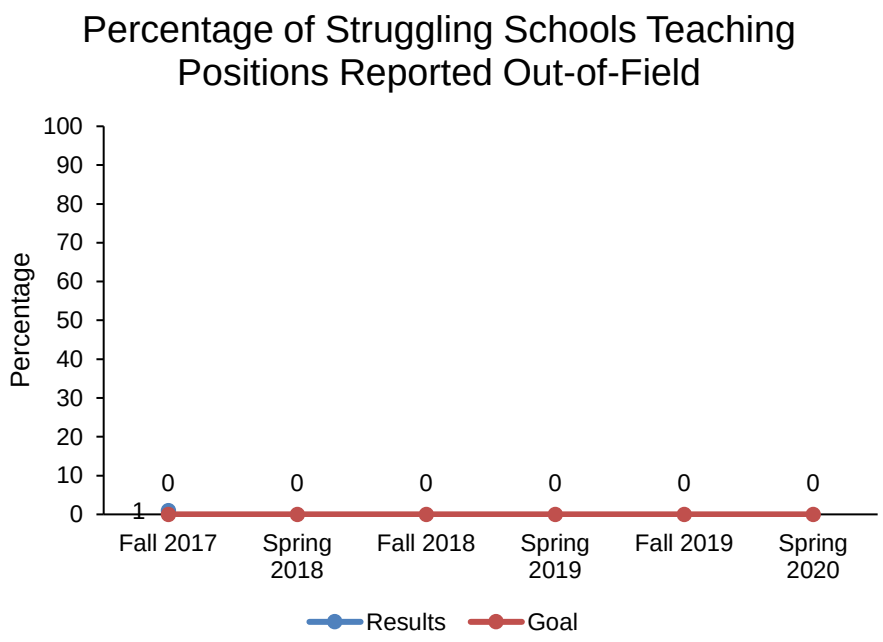
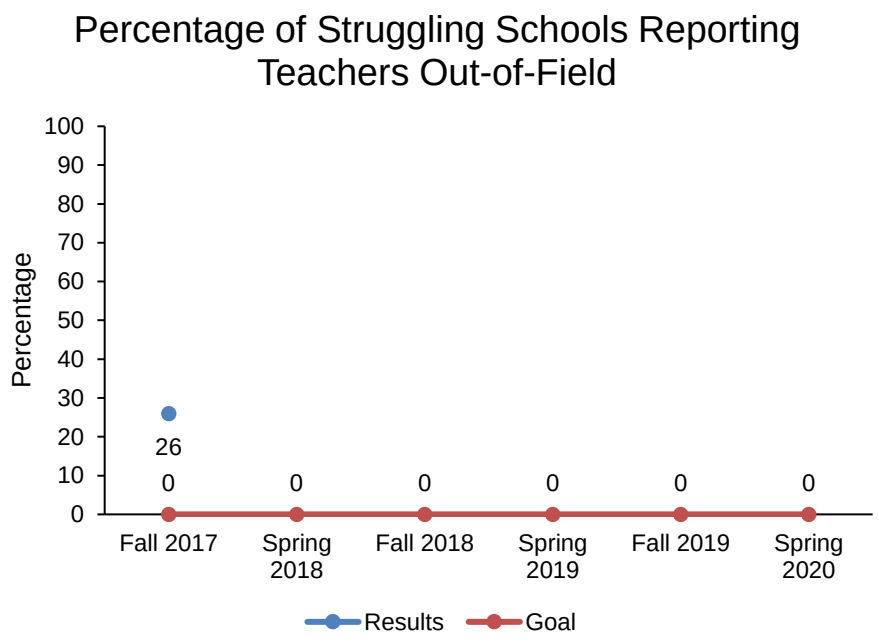
Constraint Monitoring Report – April 2018

Constraint Progress Measure 4.3 – February 2018	Evaluation
The percent of core courses at struggling schools taught by teachers certified in their assigned subject areas will increase each semester until 100% is reached and maintained through 2020.	Approaching Goal





Support Data

- The Human Resources Department will conduct audits every October and February to verify that 100% of core courses are taught by teachers certified in their assigned subject areas.
- Eighty-five campuses were designated a struggling school for the 2016–2017 school year. Results for the Fall 2017 and Spring 2018 will be based on these campuses. Eight campuses were not required for reporting in CPM 4.3 due to either being a charter campus or having closed.

HISD | Research and Accountability
ANALYZING DATA, MEASURING PERFORMANCE.

Constraint Monitoring Report – April 2018

Constraint Progress Measure 4.3 Support Data (Cont.)

1. **Teaching Positions Reporting Out-of-Field**
   - 1% (36/3,499) of struggling school teaching positions reported out-of-field
     - 13 of the teaching positions were at Elementary Schools
     - 4 of the teaching positions were at Middle Schools
     - 19 of the teaching positions were at High Schools
     - 12 of the teaching positions were at Superintendent Schools
     - 9 of the 36 struggling school teaching positions reported out-of-field were due to vacancies
2. **Schools Reporting Out-of-Field**
   - 26% (20/77) of struggling schools are reported out-of-field
     - 8 of the schools are Elementary Schools
     - 3 of the schools are Middle Schools
     - 9 of the schools are High Schools
   - 7% (20/287) of cumulative HISD schools reported teachers out-of-field

Reason for Out-of-Field Position	Number of Instances
Degreed Hourly Lecturer – No Certification	3
Eligible for Permit / No longer with the district	1
Emergency Permit, Current	7
Emergency Permit Pending, Requested	4
Ineligible for Permit / Certified, teaching out-of-field	12
Vacancy	9

Office of the Board of Education
Board of Education Meeting of April 12, 2018

Rhonda Skillern-Jones, President and District II Trustee

SUBJECT: **APPROVAL OF PROPOSED REVISIONS TO THE BOARD MONITORING CALENDAR**

On August 10, 2017, the Houston Independent School District (HISD) Board of Education, in accordance with the Texas Education Agency (TEA) Lone Star Governance continuous improvement model and the Framework for School Board Development, adopted a monitoring calendar that spans no fewer than 18 consecutive months and that describes the months during which student outcome goals, constraints, and progress measures are reported to the board.

On October 12, 2017, the board approved changes to the calendar.

The calendar has been revised again, and board approval of these changes is requested. The revised calendar is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed revisions to the monitoring calendar, effective April 13, 2018.

Houston ISD

TEA Lone Star Governance Monitoring Calendar

January 2017–December 2018

Month / 2017	Goal Result	Student Outcome Goals	Goal Progress Measures	Constraints	Constraint Progress Measures	Evaluations
January [1]						Board self-evaluation
February						
March						
April [2]						
May		1	1.1			Board 1st quarter self-evaluation (Baseline reporting 5/18/17)
June		1 3	1.1, 1.2 3.1			
July [3]	NO MEETING					
August	1 3	1 3				Board 2nd quarter self-evaluation (Board adopts board monitoring calendar 8/10/17)
September						
October [4]	2	2			Adopt CPMs	Board 3rd quarter self-evaluation Superintendent's Annual Evaluation
November		1 2	1.1 2.1 2.2	1 4	1.1 1.2 4.1 4.2	
December		2 3	2.3 3.1	2	2.1	
Month / 2018	**Goal Result**	**Student Outcome Goals**	**Goal Progress Measures**	**Constraints**	**Constraint Progress Measures**	**Evaluations**
January [5]		1 3	1.2 3.1			Board 4th quarter self-evaluation

Houston ISD						
TEA Lone Star Governance Monitoring Calendar						
January 2017–December 2018						
February		2 3	2.1, 2.2, 2.3 3.1	1 4	1.1, 1.2 4.3	
March		1 3	1.1 3.1	3	3.1, 3.3	Reported outside of meeting
April [6]		1 3	1.2 3.1	2 3	2.1 3.2	Board 5th quarter self-evaluation (Board adopts revised monitoring calendar)
May		2	2.1, 2.2, 2.3			Board adopts 1-3 self-constraints
June		1	1.1			Board monthly self-constraint evaluation
July [7]	NO MEETING					
August	1 3	1 3		3	3.1, 3.2, 3.3	Board 6th quarter self-evaluation Board monthly self-constraint evaluation
September	2	2	2.1, 2.2, 2.3			Board monthly self-constraint evaluation
October [8]		1 3	1.1 1.2 3.1			Board 7th quarter self-evaluation Board monthly self-constraint evaluation Superintendent's Annual Evaluation
November		2 3	2.1 2.2 2.3 3.1	1 4	1.1 1.2 4.1 4.2 4.3	Board monthly self-constraint evaluation
December		1 3	1.2 3.1	2	2.1	Board monthly self-constraint evaluation Summative Board self-evaluation

Office of the Board of Education
Board of Education Meeting of April 12, 2018

Rhonda Skillern-Jones, President and District II Trustee

SUBJECT: **ADOPTION OF RESOLUTION RELATING TO SCHOOL SHOOTINGS IN THE UNITED STATES**

The first sentence of the Houston Independent School District (HISD) Board of Education's vision statement is: "Every child shall have equitable opportunities and equal access to an effective and personalized education in a nurturing and safe environment."

With student safety significantly violated during the school shooting in Florida on February 14, 2018, and with the subsequent growth of a nationwide movement demanding that more be done to prevent such occurrences, the board would like to add its voice to others calling for change.

To that end, the board is asked to approve the attached resolution, in concert with the Council of Great City Schools and its other members, who are making similar calls for action.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education adopts the resolution relating to school shootings in the United States, effective April 13, 2018.

RESOLUTION OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT BOARD OF EDUCATION RELATING TO SCHOOL SHOOTINGS IN THE UNITED STATES

WHEREAS, the laws of the State of Texas assign to the local Board of Education all powers and duties necessary to define the policies and positions of a school district and state that the Board may conduct acts in furtherance of those polices, except where the organization is prohibited from doing so by law or other governing documents;

WHEREAS, there is a need for the nation's major city school systems to express their positions on school safety matters that affect their students and the children residing in their cities;

WHEREAS, thousands of our students have publicly expressed concern for their safety and well-being and have indicated that policymakers should act immediately to protect them in school and beyond;

WHEREAS, the leaders of the nation's major city public school systems respect the concerns of their students, and support the growing civic and social participation of high school students that was inspired by recent events;

WHEREAS, since the school shooting in Columbine in 1999, there have been numerous other school shootings, including those in Red Lake (MN), Lancaster (PA), Blacksburg (VA), Chardon (OH), Cleveland (OH), Sandy Hook (CT), and Broward County (FL), that have taken scores of young lives;

WHEREAS, too many of our young people are shot and killed on the streets of our major cities almost every day;

WHEREAS, Americans are 25 times more likely to be killed with a gun than people in other developed countries;

WHEREAS, Americans make up about 4.4 percent of the world's population but own some 42 percent of the world's guns;

WHEREAS, assault weapons have no place in society and other types of guns are too easily obtained;

WHEREAS, teachers are not trained law enforcement officers, and should not be asked or incentivized to keep weapons accessible in their classrooms;

WHEREAS, there is no reason based on any viable research to suggest that adding guns into a school setting or arming teachers would prevent these acts of violence;

WHEREAS, schools across the country need considerable additional resources to plan for the possibility of such acts of violence, coordinate with law enforcement, and secure their buildings from intruders;

WHEREAS, many schools lack the mental health counselors, psychologists, and social workers they need to identify and work with students showing warning signs for depression and violence;

WHEREAS, the nation's data collection on gun violence and gun ownership is inadequate to monitor, understand, or prevent these events from happening; and

WHEREAS, the multiple school shootings that the nation has witnessed over the years have complex causes requiring multiple solutions.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Houston Independent School District stands with the students of Broward County Public Schools and the nation in demanding effective and comprehensive action from the federal government to protect schoolchildren;

NOW, BE IT FURTHER RESOLVED that the Board of Education of the Houston Independent School District calls on the Congress of the United States to ban the manufacture, sale, purchase, possession, and use of assault weapons and large-capacity ammunition cartridges, except those needed by the military and law enforcement;

NOW, BE IT FURTHER RESOLVED that the Board of Education of the Houston Independent School District calls on the Congress of the United States to require and strengthen universal background checks to possess any type of firearm;

NOW, BE IT FURTHER RESOLVED that the Board of Education of the Houston Independent School District calls on the President of the United States to charge all agencies of the federal government with the task of reducing the number of gun-related injuries and deaths in America.

NOW, BE IT FURTHER RESOLVED that the Board of Education of the Houston Independent School District is opposed to the arming of teachers to protect schools and children;

NOW, BE IT FURTHER RESOLVED that the Board of Education of the Houston Independent School District calls on the Congress of the United States to extend the perimeter of Gun-Free School Zones;

NOW, BE IT FURTHER RESOLVED that the Board of Education of the Houston Independent School District calls on the Congress of the United States to appropriate adequate new funds to allow school districts across the nation to plan and coordinate school security efforts with law enforcement officials and make other building alterations that may be necessary to protect students, teachers, and staff;

NOW, BE IT FURTHER RESOLVED that the Board of Education of the Houston Independent School District calls on the Congress of the United States to appropriate adequate new funds to increase the numbers of counselors, mental health staff, psychologists, and social workers in our schools;

NOW, BE IT FURTHER RESOLVED that the Board of Education of the Houston Independent School District calls on the Congress of the United States to appropriate adequate new funds for programs to educate students and their families on the dangers of firearms; and

NOW, BE IT FURTHER RESOLVED that the Board of Education of the Houston Independent School District calls on the Congress of the United States to require that states and the federal government collect whatever data necessary to track, monitor, understand, and prevent the extent of gun violence in America.

ADOPTED this 12th day of April 2018.

_____
Rhonda Skillern-Jones, President
Board of Education
Houston Independent School District

Attest:

_____
Sergio Lira, Secretary
Board of Education
Houston Independent School District

Office of the Board of Education
Board of Education Meeting of April 12, 2018

Rhonda Skillern-Jones, President and District II Trustee

SUBJECT: **APPOINTMENT OF A HOUSTON INDEPENDENT SCHOOL DISTRICT REPRESENTATIVE TO THE TAX INCREMENT REINVESTMENT ZONE 7 BOARD OF DIRECTORS**

The Houston Independent School District (HISD) participates in 16 tax increment reinvestment zones (TIRZ) with the City of Houston. As a participant, HISD is entitled to appoint a representative to the board of directors of each zone, upon the preceding director's term expiration.

This agenda item is to authorize reappointment of the following representative to a new two-year term of service on the indicated TIRZ board of directors:

- Monique Sparks – TIRZ 7 (Old Spanish Trail/Almeda Corridor): The term will expire in May 2020.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the reappointment of a representative to the TIRZ 7 board of directors, effective April 13, 2018.

Office of the Board of Education
Board of Education Meeting of April 12, 2018

Rhonda Skillern-Jones, President and District II Trustee

SUBJECT: **APPROVAL OF THE BOARD'S QUARTERLY SELF-EVALUATIONS, TIME USE TRACKER, AND QUARTERLY PROGRESS TRACKER IN ACCORDANCE WITH THE TEXAS EDUCATION AGENCY IMPLEMENTATION INTEGRITY INSTRUMENT**

On August 10, 2017, the Houston Independent School District (HISD) Board of Education approved conducting self-evaluations using the Texas Education Agency (TEA) Implementation Integrity Instrument each quarter in pursuit of compliance with the Lone Star Governance continuous improvement timeline.

Approval of the fifth-quarter self-evaluations, Board Time Use Tracker, and Quarterly Progress Tracker is requested. Copies of the fifth-quarter Board Time Use Tracker and the Quarterly Progress Tracker are attached, along with a sample copy of the Implementation Integrity Instrument.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals, and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the quarterly self-evaluations, Board Time Use Tracker, and Quarterly Progress Tracker, effective April 13, 2018.

Houston ISD
5th Quarter Board of Trustee Meetings

Date	Meeting Type	Meeting Time	Trustee Attendance
January 11, 2018	Agenda Review	Start: 4:01pm Adjourned: 5:39pm Duration: 1hr 38min	5/9
January 18, 2018	Special Board Meeting	Start: 11:33am Adjourned: 12:54pm Duration: 1hr 21min	9/9
January 18, 2018	Board Meeting	Start: 5:24pm Adjourned: 9:10pm Duration: 3hrs 46min	9/9
January 20, 2018	Annual Team Building Retreat	Start: 8:33am Adjourned: 1:05pm Duration: 4hrs 32min	8/9
February 1, 2018	Board Workshop	Start: 2:01pm Adjourned: 4:22pm Duration: 2hrs 21min	9/9
February 1, 2018	Agenda Review	Start: 4:35pm Adjourned: 7:27pm Duration: 2hrs 52min	9/9
February 8, 2018	Board Meeting	Start: 5:40pm Adjourned: 9:49pm Duration: 4hrs 9min	9/9
February 20, 2018	Special Board Meeting	Start: 4:35pm Adjourned: 8:00pm Duration: 3hrs 25min	9/9
February 26, 2018	Board Workshop	Start: 2:05pm Adjourned: 4:35pm Duration: 2hrs 30min	8/9
February 26, 2018	Agenda Review	Start: 4:50pm Adjourned: 7:42pm Duration: 2hrs 52min	8/9
March 6, 2018	Policy Committee Meeting	Start: 10:05am Adjourned: 10:43am Duration: 38 min	2/3
March 7, 2018	Audit Committee Meeting	Start: 2:12pm Adjourned: 3:45pm Duration: 1hr 33min	3/3
March 8, 2018	Board Meeting	Start: 5:02pm Adjourned: 8:51pm Duration: 3hrs 49min	7/9
March 22, 2018	Hearings	Start: 9:20am Adjourned: 10:59am Duration: 1hr 39min	6/9

Houston ISD
5th Quarter Board of Trustee Meetings

Date	Meeting Type	Meeting Time	Trustee Attendance
March 22, 2018	Budget Board Workshop	Start: 11:18am Adjourned: 11:51pm Duration: 12hrs 38min	8/9

Board's Time Use Tracker

Start Time: 4:01pm Adjourned: 5:39pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	1 hr 5 min	66%	Achieve 180 Monthly Report
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	33 min	34%	
Total Student Outcome Goal-focused Minutes		1hr 5 min	66%	Discuss improvement plans for IR schools
Total Minutes		1 hr 38 min	100%	Total Duration of the meeting

Board's Time Use Tracker

Start Time: 11:33 am Adjourned: 12:54 pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	1hr 21min		Oath of Office Ceremony and swearing in of 6 trustees
Total Student Outcome Goal-focused Minutes		0		
Total Minutes		1hr 21min	100%	Total Duration of the Meeting

Board's Time Use Tracker

Start Time: 5:24pm Adjourned: 9:10pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	1hr 53min	50%	Achieve 108 Report , Goal 1, GPM 1.2 and Goal 3, GPM 3.1
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation	3 min	1%	Item B-2 Approval of the Boards's Quarterly Self-Evaluations, Time Use Tracker and Quarterly Progress Tracker
Structure	Voting	38 min	17%	Voting on the election of officers and agenda items
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	1hr 12min	32%	Reocgnitions and speakers
Total Student Outcome Goal-focused Minutes		1hr 53min	50%	Achieve 108 Report , Goal 1, GPM 1.2 and Goal 3, GPM 3.1
Total Minutes		3 hrs 46min	100%	Total Duration of the meeting

Board's Time Use Tracker

Start Time: 8:33am Adjourned: 1:05pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	1 hr 57	43%	Presentations and discussion: Magnet Review and Academic Update
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	2 hrs 35 min	57%	Presentations: Budget, Marketing Plan and 20 Year Capital Plan
Total Student Outcome Goal-focused Minutes		1hr 57min	43%	Magnet Review and Academic Update
Total Minutes		4 hrs 32 min	100%	Total duration of meeting

Board's Time Use Tracker

Start Time: 2:01pm Adjourned: 4:22pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	2hrs 21min	100%	Budget Presentation and Discussion
Total Student Outcome Goal-focused Minutes				
Total Minutes		2hrs 21min	100%	Budget Presentation and Discussion

Board's Time Use Tracker

Start Time: 4:35pm Adjourned: 7:27pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	1hr 59min	69%	Accountability Overview, Overview of House Bill 1842 and Progress Update for Secondary DAEP and Momentum Academy
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	53 min	31%	Discussion of agenda items
Total Student Outcome Goal-focused Minutes		1hr and 59min	63%	Accountability Overview, Overview of House Bill 1842 and Progress Update for Secondary DAEP and Momentum Academy
Total Minutes		2 hrs 52 mins	100%	Total Duration of the Meetnig

Board's Time Use Tracker

Start: 5:40pm Adjourned: 9:49pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	20 min	8%	Texas Academic Performance Report
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting	35 min	14%	Voting on agenda items
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	3hrs 14min	78%	Recognitions, Presentations and Speakers
Total Student Outcome Goal-focused Minutes		20 min	8%	Texas Academic Performance Report
Total Minutes		4hrs 9min	100%	Total Duration of the Meeting

Board's Time Use Tracker

Start Time: 4:35pm Adjourned: 8:00pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	3 hrs 25 min	100%	Closed Session - Discussion of IR Schools
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other			
Total Student Outcome Goal-focused Minutes		3hrs 25min	100%	Closed Session - Discussion of IR Schools
Total Minutes		3hrs 25 min	100%	Total Duration of the meeting

Board's Time Use Tracker

Start Time: 2:05pm Adjourned: 4:35pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	1hrs 22min	55%	Magnet Programs
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	1hr 8min	45%	Budget Update
Total Student Outcome Goal-focused Minutes		1hr 22min	55%	Magnet Programs
Total Minutes		2hrs 30min	100%	Total Duration of the meeting

Board's Time Use Tracker

Start Time: 4:50pm Adjourned: 7:42pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	1hr 13min	42%	Pillar I: Edison Middle School Achieve 180; Achieve 180 Monthly Report
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	1hr 39min	58%	Speakers, Review of agenda Items and Closed Session
Total Student Outcome Goal-focused Minutes		1hr 13min	42%	Pillar I: Edison Middle School Achieve 180; Achieve 180 Monthly Report
Total Minutes		2hrs 52min	100%	Total Duration of the Meeting

Board's Time Use Tracker

Start Time: 10:05am Adjourned: 10:43am

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	38min	100%	Discussion of comprehensive policy review and proposed policy changes
Total Student Outcome Goal-focused Minutes		0	0	
Total Minutes		38 min	100%	Total Duration of the Meeting

Board's Time Use Tracker

Start Time: 2:12pm Adjourned: 3:45pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting	3 min	3%	Vote on Committee Chair and approval of minutes from previous meeting
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	1hr 30 min	97%	External Audit Review and Training For Committee Members
Total Student Outcome Goal-focused Minutes		0	0	
Total Minutes		1hr 33min	100%	Total Duration of the meeting

Board's Time Use Tracker

Start Time: 5:02pm Adjourned: 8:51pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	1hr 7min	29%	American Institutes for Research HISD Special Education Program Review Presentation
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting	23min	10%	Voting on agenda items
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	2hrs 19min	61%	Bond Update, Speakers and Trustee Reports +
Total Student Outcome Goal-focused Minutes		1hr 7min	29%	American Institutes for Research HISD Special Education Program Review Presentation +
Total Minutes		3hrs 49min	100%	Total Duration of the Meeting

Board's Time Use Tracker

Start Time: 9:20am Adjourned: 10:59am

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring			
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting			
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	1hr 39min	100%	Hearings
Total Student Outcome Goal-focused Minutes		0	0	
Total Minutes		1hr 39 min	100%	Total Duration of the Meeting

Board's Time Use Tracker

Start Time: 11:18am Adjourned: 11:51pm

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
Vision	Student Outcome Goal Setting			
Vision	Student Outcome Goal Monitoring	53 min	7%	HB 1842 Update
Vision	Constraints Setting			
Vision	Constraints Monitoring			
Accountability	Superintendent Evaluation			
Accountability	Board Self-Evaluation			
Structure	Voting	7 min	1%	Voting
Advocacy	Community Engagement			
Advocacy	Student/Family Engagement			
Advocacy	Community Training			
Other	Other	11hrs 38min	92%	Budget Update and Closed Session Discussion
Total Student Outcome Goal-focused Minutes		53min	7%	HB 1842 Update
Total Minutes		12 hrs 38min	100%	Total Duration of the Meeting

Board's Quarterly Progress Tracker

Houston ISD 5th Quarter Reporting

Section	Three Quarters Ago	Two Quarters Ago	One Quarter Ago	Current Quarter	Next Quarter Targets	Extra Meetings Needed	Total Points Possible
Vision 1	0	12					15
Vision 2	0	12					15
Vision 3	0	3			6		10
Vision 4	0		4				5
Accountability 1	0		4		8		15
Accountability 2	0			.5			5
Structure	0		1				15
Advocacy	0		1		2		10
Unity	0						10
Total	0	27	10	.5	12		100

Affirmations

By signing below, I affirm as a Board Member that this Lone Star Governance Quarterly Progress Tracker is complete and accurate.

Board Member	Initial Here To Affirm Adherence To All Board Operation Procedures	Signature
Rhonda Skillern-Jones Board President		
Jolanda Jones Board First Vice-President		
Anne Sung		
Sergio Lira		
Holly Maria Flynn Vilaseca		
Elizabeth Santos		
Susan Deigaard		
Diana Dávila		
Wanda Adams		

Implementation Integrity Instrument - Houston ISD
Quarter 5 - Board Self Evaluation

*Enter your District #_101912_____.
*Please note that in order to earn the points for any one column,
all of the conditions within the column must be true.
*For each row, select the column and fill in the blank space below with the number of points indicated.

Trustee District: _____

	Does Not Meet Focus	Begins Focus	Approaches Focus	Meets Focus	Masters Focus	Total
Points	0	1	4	12	15	
Vision 1 Page 40						

	Does Not Meet Focus	Begins Focus	Approaches Focus	Meets Focus	Masters Focus	Total
Points	0	1	4	12	15	
Vision 2 Page 41						

	Does Not Meet Focus	Begins Focus	Approaches Focus	Meets Focus	Masters Focus	Total
Points	0	1	3	9	10	
Vision 3 Page 42						

	Does Not Meet Focus	Begins Focus	Approaches Focus	Meets Focus	Masters Focus	Total
Points	0	0.5	1	4	5	
Vision 4 Page 43						

	Does Not Meet Focus	Begins Focus	Approaches Focus	Meets Focus	Masters Focus	Total
Points	0	1	4	12	15	
Accountability 1 Page 44						

	Does Not Meet Focus	Begins Focus	Approaches Focus	Meets Focus	Masters Focus	Total
Points	0	0.5	1	4	5	
Accountability 2 Page 45						

	Does Not Meet Focus	Begins Focus	Approaches Focus	Meets Focus	Masters Focus	Total
Points	0	1	4	12	15	
Structure Page 46						

	Does Not Meet Focus	Begins Focus	Approaches Focus	Meets Focus	Masters Focus	Total
Points	0	1	3	9	10	
Advocacy Page 47						

	Does Not Meet Focus	Begins Focus	Approaches Focus	Meets Focus	Masters Focus	Total
Points	0	1	3	9	10	
Unity Page 48						

Total:

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Academic Services
Grenita Lathan, Chief Academic Officer

SUBJECT: **APPROVAL OF CURRENT AND ANTICIPATED DONATIONS FOR DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE, EXECUTE, AND AMEND NECESSARY CONTRACTS ASSOCIATED WITH THESE DONATIONS**

In accordance with board policy, all donations in aggregate of $5,000 or more must be approved by the Houston Independent School District (HISD) Board of Education.

The attachment reflects a summary of proposed donations.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the proposed donations for districtwide and school-specific programs and authorizes the superintendent or a designee to negotiate, execute, and amend necessary contracts, effective April 13, 2018.

SUMMARY OF DONATIONS GREATER THAN $5,000

Donor	Receiving School/ Department	Donation Disbursement
Sports Authority Foundation	Health/Physical Education and Athletics Departments	Athletic equipment and supplies

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$15,000	4990010000	1060870000	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

The Sports Authority Foundation has donated $15,000 to the Health/Physical Education and Athletics Departments. These funds will be used to purchase physical-education and athletic equipment/supplies damaged or lost during Hurricane Harvey as outlined by the Houston Independent School District (HISD) at the request of the Harris County-Houston Sports Authority. The Health/Physical Education department will receive $8,000 and the Athletics Department will receive $7,000. The donated funds may only be used as specified.

Concord Elementary School (ES)	Robinson ES	Supplies and materials

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$8,500	4990010000	1012186000	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

Concord ES of Edina, Minnesota, has donated $8,500 to Robinson ES. The purpose of the donation to Robinson ES is to help cover the costs of educational supplies and materials for students, teachers, and families recovering from Hurricane Harvey. The donated funds may only be used as specified

Condit Parent Teacher Organization (PTO)	Braeburn ES	End of Year Activities

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$5,000	4990010000	1012114000	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

Condit PTO has donated $5,000 to Braeburn ES. The purpose of this donation is to help cover costs related to Braeburn's end-of-year Field Day and Testing Bash activities. These funds may be used for supplies, materials, refreshments, etc. These funds may only be used as specified.

SUMMARY OF DONATIONS GREATER THAN $5,000

Donor	Receiving School/ Department	Donation Disbursement
Hamden High School (HS)	Robinson ES	Supplies and materials

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$5,555.55	4990010000	1012186000	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

Hamden HS of Hamden, Connecticut, has donated $5,555 to J. R. Robinson ES. The purpose of this donation is to purchase supplies and materials to assist students, teachers, and families recovering from Hurricane Harvey. These funds may only be used as specified.

Anonymous	Twain ES	Payroll/ Personnel

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$10,000	4990010000	1012251000	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

An anonymous donor has donated $10,000 to Twain ES. The donor specified in writing that the funds are to be used to provide additional security for the safety of the Mark Twain ES community, through extra pay for a police or other security officer. The funds may only be used as specified.

Jacinto City Police Department/Curtis Dowlearn Scholarship Fund	Furr HS	Scholarships/Incentives

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$5,543.48	4990000000	1014004000	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

The Jacinto City Police Department donated $5,543.48 to Furr HS from the Curtis Dowlearn Scholarship Fund. This fund was established by the Jacinto City Police Association to enable Furr HS students to pursue careers in professional areas and continue their dedication to their education and their families. This donation is to be used for three $1,000 scholarships and $2,543.48 in gift cards for attendance incentives. These funds may only be used as specified.

SUMMARY OF DONATIONS GREATER THAN $5,000

Donor	Receiving School/ Department	Donation Disbursement
MCAF Winthrop LLC via HISD Foundation	Attucks Middle School (MS)	Supplies and materials

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$10,000	4990060000	1013041000	PS1111XXXXX	6399XXXXXXX	XXXXXXXXXXXX

MCAF Winthrop LLC has donated $10,000 to Attucks MS via the HISD Foundation. These funds are to be used to purchase supplies and materials to enhance the science lab at the school. The donated funds may only be used as specified.

The Rotary Club of Houston	Kennedy ES	Books

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$5,000					In-kind

The Rotary Club of Houston donated $5,000 to the Barbara Bush Literacy Foundation (BBLF) for the Kennedy ES *My Home Library* Project. The purpose of the project is to allow students to have the opportunity to go into the Kennedy school library and select six brand new books which they may take home and build up their home libraries. The BBLF staged the *My Home Library* event at Kennedy on November 8, 2017.

Reader to Reader, Inc.	HISD Strategic Partnerships	Books

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$80,000					In-Kind

Reader to Reader, Inc., donated approximately 8,000 assorted books from Scholastic, Inc., valued at $80,000 to the HISD Strategic Partnerships department. The books are primarily middle-school level; however, there may be books included for elementary and high-school levels. The following campuses will receive the books: Edison MS, Cullen MS, Forest Brook MS, Sugar Grove MS, Woodson K–8, and Gregory-Lincoln K–8. The principals will distribute the books for students to build a personal library.

SUMMARY OF DONATIONS GREATER THAN $5,000

Donor	Receiving School/ Department	Donation Disbursement
Gregory A. DeGeorge and Multiple Donors	Briargrove ES	Technology

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$29,230	499XXXXXXXX	1012166000	PS1111XXXXX	XXXXXXXX	XXXXXXXXXXXX

Mr. Gregory A. DeGeorge and multiple other donors have together donated $29,230 to Briargrove ES. A fundraiser was hosted by Mr. DeGeorge and Mark Peterson on behalf of the Briargrove ES 1968–1969 football team members (known as the Briargrove Bears at the time). The event was a celebration of their 50th-year reunion and was held at Carrabba's on Voss. The funds are to be used to purchase Apple iPads for student use. The donated funds can only be used as intended.

JASON Learning and Transocean	Advanced Academics/STEM Department	Supplies and Materials, Other Operating Costs and Technology Supports

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$1,343,000					In-kind

JASON Learning and Transocean have together donated goods and services valued at $1,343,000 to the Advanced Academics/Science, Technology, Engineering, and Math (STEM) department. The donation will provide 215,000 licenses for student access to a science curriculum built around real-world phenomena and guided by practicing scientists. The Argonaut Expedition Program will allow two STEM administrators to travel to participate in a summer, weeklong expedition to conduct research with a world team of STEM educators, scientists, and engineers. Teacher training will be provided for 200 K–12 teachers to participate in a comprehensive professional development program designed to increase teachers' general expertise in implementing inquiry-based science curricula in their classrooms and prepare them to use the JASON Learning system with their students. An Academic Services memo of the training opportunity will be posted and teachers will be chosen on a first-come, first-served basis.

SUMMARY OF DONATIONS GREATER THAN $5,000

Donor	Receiving School/ Department	Donation Disbursement
Smart Financial Credit Union c/o Strategic Partnerships	Counseling and Student Support Department	Other Operating Costs

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$12,500	4990000000	1060901000	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

The Smart Financial Credit Union has donated $12,500 to the Counseling and Student Support Department in support of the HISD 2018 Scholars Banquet. The funds will be used to pay for programming and event expenses. The funds can only be used as specified.

Office of the Commissioner, Major League Baseball	Westbury HS	Supplies and materials for Westbury HS athletics programs

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$5,000	4990010000	1014617000	PS1111XXXXX	6399XXXXXXX	XXXXXXXXXXXX

The Office of the Commissioner for Major League Baseball has donated $5,000 to Westbury HS. The donated funds are intended to be used to purchase supplies and materials for Westbury's athletic programs. The donated funds may only be used as specified.

Noble Energy	Black MS	Supplies and materials

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$10,000	4990010000	1013042000	PS1111XXXXX	6399XXXXXXX	XXXXXXXXXXXX

Noble Energy has donated $10,000 to Black MS via their Noble Acts Global Matching Gifts Program. The donated funds are to be used by Black to purchase supplies and materials needed by the school to support the educational process for students. The donated funds may only be used as specified.

SUMMARY OF DONATIONS GREATER THAN $5,000

Donor	Receiving School/ Department	Donation Disbursement
The Triangle, LLC c/o The HISD Foundation	Attucks MS	Supplies and Materials

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$10,000	499XXXXXXXX	1013041000	PS1111XXXXX	6399XXXXXXX	XXXXXXXXXXXX

The Triangle, LLC, has donated $10,000 to Attucks MS. The funds are to be used to purchase supplies and materials for student use in the science lab. The purpose of these funds is to increase equity and provide opportunities for students to have access to science materials that assist in increasing student achievement. The donated funds may only be used as intended.

Total Value of Grants: $1,554,329.03

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Academic Services
Grenita Lathan, Chief Academic Officer

SUBJECT: **ACCEPTANCE OF GRANT FUNDS IN SUPPORT OF DISTRICTWIDE AND SCHOOL-SPECIFIC PROGRAMS AND AUTHORIZATION TO NEGOTIATE AND EXECUTE CONTRACTS REQUIRED UNDER THE GRANTS**

In accordance with board policy, all grant funds in aggregate of $5,000 or more must be approved by the Houston Independent School District (HISD) Board of Education.

The attachment reflects a summary of grants awarded to HISD.

COST/FUNDING SOURCE(S): Shown on the attached list.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed grant funds for districtwide and school-specific programs and authorizes the superintendent of schools or designee to negotiate and execute contracts required under the grants, effective April 13, 2018.

SUMMARY OF GRANTS GREATER THAN $5,000

Grantor	Receiving School/ Department	Grant Disbursement
Texas Education Agency (TEA)	Houston Independent School District (HISD) Student Support Services Department	Hurricane Recovery Efforts

Total Value of Grant	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$135,521	499XXXXXXXX	1040801000	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

HISD suffered greatly during Hurricane Harvey. Many students had to go to other campuses to receive their education. Not only did these students as well as staff have to deal with loss at, and many times of, their homes, they had to contend with going to unfamiliar surroundings, sometimes at long distances, in order to go to school. These TEA funds will greatly benefit impacted students as it will allow them to receive the counseling and referrals that are necessary for those who have been victims of a traumatic event to be able to stabilize their lives and provide a sense of security and normalcy to their everyday activities, especially related to restoring their learning environment. Funding will be used to pay for services provided by Communities in Schools (CIS). In addition to providing additional counseling, CIS will provide supports to connect students to the services they need to bring order and stability to their lives and allow students to have a sense of safety and security so they can get back to the business of learning. These grant funds may only be used as intended.

TEA	HISD Career and Technology Education (CTE) Department	Career Readiness

Total Value of Grant	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$75,000					See attached detailed budget

The TEA has awarded the Perkins Reserve Grant for HISD's CTE Department in the amount of $75,000. The purpose of this grant is to foster innovative CTE programs through strategies that prepare individuals for nontraditional fields in career pathways aligned with Texas-identified in-demand occupations or industries. The schools participating in this grant are Barbara Jordan Career Center, Wisdom High School (HS), and Madison HS. This program will serve approximately 375 students. These schools were chosen because they currently have programs in place that align to the grant. The funds from this grant will be used to provide payroll, supplies, and capital outlay. The grant period is December 13, 2017 – August 31, 2018. These funds may only be used as specified.

SUMMARY OF GRANTS GREATER THAN $5,000

Grantor	Receiving School/ Department	Grant Disbursement
HISD Foundation	Attucks Middle School (MS), Baylor College of Medicine Academy, Berry Elementary School (ES), Kolter ES, McReynolds MS, Sharpstown High School (HS), and Twain ES	Supplies and materials to enhance teaching and learning in the classroom

Total Value of Donation	Fund	Cost Center	Functional Area	General Ledger	Internal Order
$55,350.24	XXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXXX

The HISD Foundation, under the auspices of the foundation's Innovation Grant Program, has awarded grants for a combined total of $55,350.24 to Attucks MS ($6,960), Baylor College of Medicine Academy ($10,000), Berry ES ($3,188.26), Kolter ES ($7,000), McReynolds MS ($6,950), Sharpstown HS ($11,827.98), and Twain ES ($9,424) to support their respective Innovation Grant projects for the 2017–2018 academic year. Each school's Innovation Grant project addresses an academic theme. The themes include the following: Attucks: "Advancing Thinking Through Engineering and Robots"; Baylor College of Medicine Academy: "STEMergistic Learning Center"; Berry: "Maker Space for Kindergarten"; Kolter: "STEM and Makers Space"; McReynolds: "Robots and Literature: Rolling in the Genres"; Sharpstown: "Sharpstown Story Telling Project"; and Twain: "Afterschool Coding Club". The purpose of the Innovation Grant program is to provide funds for teachers and schools to purchase equipment, supplies, and other items to enhance teaching and learning in the classroom. The grant funds must be spent in the 2017–2018 school year and grant award recipients will be required to submit an Impact Report by June 1, 2018. The grant funds may only be used as specified.

Total Value of Grants: $265,871.24

Detailed Budget
Texas Education Agency
2017–2018 Carl Perkins Reserve

Barbara Jordan Career Center
Madison High School (HS)
Wisdom HS

Grantor	Budget String Object Description	Budget String					Amount
		Fund	Cost Center	Functional Area	GL	Internal Order	
Texas Education Agency	Payroll	244XXXXXXX	1060908000	XXXXXXXXXXXXXXXX	61XXXXXXXX	5XXXXXXX5218	$2,166
Texas Education Agency	Supplies and Materials	244XXXXXXX	1060908000	XXXXXXXXXXXXXXXX	63XXXXXXXX	5XXXXXXX5218	$14,250
Texas Education Agency	Capital Outlay	244XXXXXXX	1060908000	XXXXXXXXXXXXXXXX	66XXXXXXXX	5XXXXXXX5218	$58,584
						Indirect Costs	$3,750
						Total	$75,000

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Student Support
Mark Smith, Chief Student Support Officer

SUBJECT: **APPROVAL OF APPLICATION TO PARTICIPATE IN THE OPTIONAL FLEXIBLE SCHOOL DAY PROGRAM FOR STATE FUNDING FOR CERTAIN STUDENTS FOR THE 2018–2019 SCHOOL YEAR**

The Optional Flexible School Day Program (OFSDP) is offered by the state as an alternative attendance accounting method in order to provide flexible hours and days of attendance for eligible students who are unable to attend school on a traditional schedule. The Houston Independent School District (HISD) Board of Education's approval is requested for an application to participate in the OFSDP for state funding for eligible students for the 2018–2019 school year.

A student is eligible to participate in an OFSDP authorized under Texas Education Code (TEC) §29.0822 if the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation, **and** the student meets one of the following conditions:

- the student is at risk of dropping out of school, as defined by the TEC §29.081, or
- the student is attending a school implementing an approved innovative campus plan, or
- the student is attending a school with an approved early-college high-school program designation, or
- the student, as a result of attendance requirements under the TEC §25.092, will be denied credit for one or more classes in which the student has been enrolled.

Typical OFSDP instructional arrangements include, but are not limited to, the following:

- weekend or night classes,
- extended day classes,
- classes offered throughout the year,
- flexible schedules, and
- credit recovery classes.

The district may also implement a study program for seniors who have completed the required course work but need additional tutoring to assist them in passing the state's criterion-referenced exam so that they may graduate and obtain their high-school diplomas.

All HISD schools serving eligible students may participate in the program. Schools will document flexible attendance through an approved district-developed system and comply with Texas Education Agency rules for documenting and reporting attendance.

COST/FUNDING SOURCE(S)	The district will receive state funding for the contact hours provided for instruction.
STAFFING IMPLICATIONS:	None
ORGANIZATIONAL GOALS/IMPACT:	This agenda item supports all three district goals and is aligned to Core Initiative 3: Rigorous Instructional Standards and Supports.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the application to participate in the Optional Flexible School Day Program for the 2018–2019 school year, effective April 13, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Human Resources
Gloria Cavazos, Chief Human Resources Officer

SUBJECT: **CONSIDERATION AND APPROVAL OF TEACH FOR AMERICA CONTRACT FOR THE 2018–2019 SCHOOL YEAR**

The mission of Teach for America (TFA) is to build the movement to eliminate educational inequity by enlisting our nation's most promising future leaders in the effort. TFA recruits outstanding recent college graduates from all backgrounds and career interests to commit to teach for two years in urban and rural public schools. Beyond these two years, TFA alumni bring strong leadership to all levels of school systems and every professional sector, addressing the extra challenges facing children growing up in low-income communities, building the capacity of schools and districts, and changing the prevailing ideology through their examples and advocacy.

TFA has placed corps members in Houston Independent School District (HISD) schools since 1991 and HISD is seeking approval to renew the partnership with TFA for the summer training and staffing of up to 100 TFA corps members for the 2018–2019 school year. Corps member annual premium rates are ~~$5,000~~ $3,000 for critical shortage teachers as defined by the agreement and ~~$3,000~~ $1,800 for all other content teachers. As of the 2017–2018 school year, all TFA-eligible campuses are responsible for the annual premium cost of corps members with the understanding that the commitment for each corps member is two years.

COST/FUNDING SOURCE(S): Campus budgets

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three HISD goals and is aligned to Core Initiative 1: Effective Teacher in Every Classroom.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools or a designee to execute a contract under the terms provided for Teach for America for the 2018–2019 school year, effective April 13, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Business Operations
Brian Busby, Chief Operating Officer

SUBJECT: **APPROVAL OF THE PURCHASE OF PROPERTY INSURANCE FROM VARIOUS INSURERS AND AUTHORITY TO NEGOTIATE AND EXECUTE THE PURCHASE OF $250 MILLION OF PROPERTY INSURANCE COVERAGE**

The Houston Independent School District (HISD) carries a portfolio of "all risk" property insurance policies to protect HISD schools, support service facilities, and contents valued at approximately $4.9 billion located over an area of more than 333 square miles. The current portfolio of policies included limits of $250 million per occurrence, with a sublimit of $75 million per occurrence for named storm wind, flood, and earthquake. The 2018–2019 deductibles are $5,000,000 per occurrence for wind, hail, and/or flood losses due to a named storm; $500,000 per occurrence for losses due to wind, hail, flood, and earthquake; and $250,000 per occurrence for losses from all other insured perils. To reduce the per-occurrence deductible for wind, hail, and/or flood losses due to a named storm from $5,000,000 to $2,500,000, a deductible buy-back policy will be put into place.

In July 2017, a request for proposals for property insurance brokerage services was issued. In September 2017, the HISD Board of Education approved the award of the services contract to Alliant Insurance Services, Inc., which has a minority/women-owned business enterprises (M/WBE) participation of 25 percent.

Alliant Insurance Services, Inc., is negotiating the policies at an annual cost not to exceed $10,500,000.

There may be minor changes in the positioning and pricing of some of the insurance companies within the various layers, as negotiations continue.

COST/FUNDING SOURCE(S): The total cost for this program is not to exceed $10,500,000 and will be funded as follows:

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1999000001	1090800003	AD51990000000000	6429020000	N/A	$9,697,000
Nutrition Svc Funds	7010030000	5140830000	AD35990000000000	6429020000	N/A	$803,000

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the purchase of property insurance from various insurers through Alliant Insurance Services, Inc., and authorizes the superintendent of schools or a designee to negotiate and execute the purchase of up to $250,000,000 in property insurance coverage, subject to market availability, for the policy period of April 1, 2018, through April 1, 2019, effective April 13, 2018.

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: **APPROVAL OF VENDOR AWARDS FOR PURCHASES OVER $100,000 AND RATIFICATION OF VENDOR AWARDS FOR PURCHASES UNDER $100,000**

The purpose of this item is to authorize vendor awards for purchases over $100,000 and ratify vendor awards for purchases under $100,000. Pursuant to Board of Education policy, contracts for purchases over $100,000 are submitted to the Houston Independent School District (HISD) Board of Education for approval prior to the issuance of purchase orders and/or agreement letters. Procurement Services, authorized by board policy, enters into purchase agreements for bid projects less than $100,000, subject to ratification by the Board of Education.

When determining the successful bidder, consideration is given to the quality of the articles supplied, conformity with developed specifications, suitability to the requirements of the educational system, and delivery terms. All advertised bids are in compliance with minority- and woman-owned business enterprise procedures. All contracts are negotiated and executed with the supplier(s) providing the best overall value for the district.

The attachment reflects the names of successful bidders, the budgets to be charged, and a description of the items to be purchased. A copy of each tabulation is on file in Board Services.

COST/FUNDING SOURCE(S): Funds for these recommended actions will be necessary only one time.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to all five core initiatives of the district.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves vendor awards for purchases over $100,000 and ratifies vendor awards for purchases under $100,000, effective April 13, 2018.

APPROVAL OF PURCHASES OVER $100,000

RECOMMENDED AWARD FOR APRIL 12, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
18-01-02 (Alford) (Barajas)	RFQ /Independent Auditor's Annual Financial Audit	RFQ-25%		325	5	O	Weaver & Tidwell, LLP

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
1999000001	10908000023	AD41990000000000	6212000000		
Various Schools and/or Departments					$2,230,000

The purpose of this contract is to obtain an external auditor to conduct an annual independent audit and provide an opinion of the district's financial and operations statements, as presented in the Comprehensive Annual Financial Report (CAFR). The contract term is April 13, 2018, through March 31, 2019, with four one-year renewal options. The audit will cover fiscal year ending June 30, 2018, through fiscal year ending June 30, 2022. The projected expenditure will not exceed $2,230,000. The district applied the "Best Value" process in selecting the supplier to be awarded in accordance with Chapter 44 of the Texas Education Code (TEC) and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR APRIL 12, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
HCDE 16-04-15-04 (Vest) (Busby)	Modular building services and related items	N/A				T	Aries Building Systems LLC
		N/A				T	ILCOR Builders
		N/A				O	Mobile Modular Management Corporation
		N/A				T	Palomar Modular Building, LLC

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$26,500,000

The Board of Education initially approved this project in the amount of $10,000,000 on May 12, 2016. An additional increase was approved on March 9, 2017, in the amount of $2,500,000. However, the total approved funding of $12,500,000 has been committed to support district requirements to date. The purpose of this item is to request an increase of $14,000,000, not to exceed $26,500,000. The increase is needed to continue providing modular buildings, services, and related items to support construction requirements of the Bond Office, and for other needs of the district. The historical expenditure has been $6,268,536 per year. This a cooperative contract with the Harris County Department of Education Choice Partners using contracts 15/025JN-01, 15/025JN-02, 15/025JN-04, and 15/025JN-05 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR APRIL 12, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
HCDE 16-04-36-04 (Emeka) (Lathan)	Instructional Materials and Resources	N/A-0%				O	Teacher Created Materials, Inc

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$2,500,000

The Board of Education approved this contract on May 12, 2016, for $1,000,000. The purpose of this contract amendment is to request an increase in funding to provide instructional materials and resources for the district Dual Language Program. The increase will be $1,500,000 to enhance the literacy resources in every campus that offers any type of bilingual education. Districtwide efforts have been to align the dual language programming and support the curriculum with leveled readers in students' first and second languages. At the campus level, the need for these resources continues to be identified and the leveled readers are purchased to ensure availability for students. The total expenditure to date is $987,224. The expected expenditure for this project is $2,500,000. The contract term is from May 13, 2016, through July 20, 2020, with all renewal/extension options executed by HCDE. This is a cooperative contract with HCDE utilizing contract number 15/035KC-16 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR APRIL 12, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
15-06-17 (Emeka) (Smith)	RFP/Student Uniforms for Migrant & Homeless Education	N/A				H	Fiesta Mart, LLC

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
212000000	1060928000	PS61250000000000	629000000		
Various Schools and/or Departments					$375,000

The Board of Education approved this contract on October 15, 2015, for $300,000. The purpose of this contract amendment is to request an increase in funding authority for student uniforms for Migrant and Homeless Education. The increase will be $75,000 due to an unforeseen increase in the number of homeless students by 154% caused by Hurricane Harvey. The average historical expenditure has been $107,748. The projected expenditure for this project is $375,000. The contract term is from October 16, 2016, through October 15, 2018. The district applied the "Best Value" process in selecting the supplier and awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition polices CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR APRIL 12, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
16-10-02 (Alford) (Lathan)	RFP/Service Level Agreement (SLA) for Medicaid Reimbursement Maximization System (MRMS)	N/A		38	2	O	Brightbytes, Inc.

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
749000010	5370807000	AD63990000000000	629000000		
Various Schools and/or Departments					

The Board of Education approved the original contract on January 12, 2017. The purpose of this contract amendment is to update the name of the awarded vendor. The previously awarded vendor, Authentica Solutions LLC, was legally acquired by Brightbytes, Inc. This contract is to provide support, maintenance, and new development to the current MRMS for the Medicaid Finance and Consulting Services Department. The district applied the "Best Value" process in selecting the suppliers to be awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

AMENDMENT TO ITEM APPROVED ON A PRIOR BOARD AGENDA

RECOMMENDED AWARD FOR APRIL 12, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	BIDS/RFP'S ISSUED	BIDS REC'D	** LOC	AWARDED TO
17-06-12 (March) (Busby)	RFP/Heating, Ventilation, and Air Conditioning (HVAC) Parts & Supplies	C-D		125	11	OT	ASPEN Refrigerants

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					N/A

The Board of Education initially approved this contract on January 18, 2018. The purpose of this amendment is to update a supplier that had a legal name change, from Airgas Refrigerants to ASPEN Refrigerants. ASPEN Refrigerants is one of seven vendors awarded on this project. The contract term is from February 14, 2018, through February 13, 2019, with four optional annual renewal periods after the initial contract term, not to extend beyond May 13, 2023. Currently there are no anticipated budget increases to this project and the expenditure is still projected at $1,000,000 annually, not to exceed $5,000,000 over five years. The district applied the "Best Value" process in selecting the vendors and awarded in accordance with Chapter 44 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF COOPERATIVE PURCHASES OVER $100,000

RECOMMENDED AWARD FOR APRIL 12, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	YEAR 2 OF 3	YEAR 3 OF 3	** LOC	AWARDED TO
BuyBoard 18-12-06-01 (March) (Busby)	Window & Portable AC Units & Parts	NA-0%				H	Johnstone Supply of Houston

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Departments					$775,000

The purpose of this project is to obtain window & portable air conditioning units and related spare parts throughout the District. The project term is from April 13, 2018, through November 30, 2018, and for two additional years after the initial contract term, if BuyBoard executes its options to renew, not to extend beyond November 30, 2020. The average expenditure for the previous project, over two years was $285,000 per year. The projected annual expenditure is $300,000 and is not to exceed $775,000 over the contract term. HISD will use the awarded vendor to purchase Friedrich YL24N35C A/C Window Units, which are being used as a standard model throughout the district. Business Operations will also purchase related spare parts and portable A/C units, as required by the district. This is a cooperative contract with BuyBoard utilizing contract 552-17 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) CH(LEGAL).

APPROVAL OF COOPERATIVE PURCHASES OVER $100,000

RECOMMENDED AWARD FOR APRIL 12, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	YEAR 2 OF 3	YEAR 3 OF 3	** LOC	AWARDED TO
BuyBoard 18-03-02-01 (Emeka) (Busby)	Vehicle Parts/Warehouse	N/A				T	Napa Auto Parts - McAllen.

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and Departments					$600,000

The purpose of this contract is to obtain districtwide automotive parts, supplies, fluids, and tools for the Transportation and College and Career Readiness Departments. The contract term is from April 13, 2018, through November 30, 2020, with all renewal/extension options executed by the BuyBoard Cooperative. The average historical expenditure for these services has been $223,604; with last year's expenditure totaling $280,000. The projected total expenditure for the term of the contract (including renewals) is $600,000. This is an interlocal contract with BuyBoard utilizing contract number 551-17 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) and CH(LEGAL).

APPROVAL OF COOPERATIVE PURCHASES OVER $100,000

RECOMMENDED AWARD FOR APRIL 12, 2018 BOARD AGENDA

PROJECT	DESCRIPTION	*M/WBE COMMIT	M/WBE ACTUAL	YEAR 2 OF 3	YEAR 3 OF 3	** LOC	AWARDED TO
BuyBoard 18-02-11-01 (March) (Smith/ Busby)	Appliance Purchase and Repairs Districtwide	NA-0%				H	Skyline Equipment, Inc

Fund	Cost Center	Functional Area	General Ledger	IO /Work Breakdown Structure	Amount Not To Exceed
Various Schools and/or Various Departments					$110,000

The purpose of this project is to obtain vendors for appliance purchase and repairs throughout the district. HISD will use the awarded vendor to purchase domestic and commercial-grade appliances, as well as to request repair and any related services, as required. The contract term is from April 13, 2018, through November 30, 2018, and for one additional year after the initial contract term, if BuyBoard executes its options to renew, not to extend beyond November 30, 2019. The average expenditure for the previous project over the last three years has been $68,000 per year. The projected expenditure is $69,500 annually, and is not to exceed $110,000 over the contract term. This is a cooperative contract with BuyBoard utilizing contract 518-16 in accordance with Chapter 44 and Chapter 791 of the TEC and district purchasing and acquisition policies CH(LOCAL) CH(LEGAL).

Code Legend

M/WBE - Minority and Women Business Enterprises Percentage Notations

Option A - Certified M/WBE firm; Percentages greater than 100% indicates the M/WBE firm will also subcontract with other M/WBE firms.

Option B - Non M/WBE firm who will subcontract the indicated percentage with an M/WBE firm(s) to meet or exceed the district's goal.

Option C – Non M/WBE firm. If listed with percentage greater than 0%, the awardee will sub-contract with an M/WBE firm for a percentage less than the district's goal. If listed as C/I/X%, the awardee will participate under an indirect program for the percentage indicated. If listed as C/D, the awardee made direct contact with M/WBE firms regarding subcontracting opportunities but has no costs attributable as either indirect or direct costs with M/WBE suppliers.

Other Status Options

NC) - Non-compliant; NE) - Not evaluated; NP) - Non-profit; P) - Pending Certification

LOC – Location

Houston (H); Texas (T); Out of State (O); Out of State with Local Office (OT).

BB	**The BuyBoard Cooperative**
DIR	**Texas Department of Information Resources**
GSA	**Federal General Services Administration Schedule 70**
HCDE	**Harris County Department of Education**
HGAC	**Houston-Galveston Area Council**
REGION IV	**Region IV Education Service Center**
TASB	**Texas Association of School Boards**
TBPC	**Texas Building and Procurement Commission**
TIPS	**TIPS/TAPS Region 8 Interlocal Cooperative**
TCPN	**The Cooperative Purchasing Network**
TPASS	**Texas Procurement and Support Services**
TXMAS	**Texas Multiple Award Schedules**
USC	**U. S. Communities**

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: **APPROVAL OF RESOLUTION DESIGNATING OFFICERS AND ADMINISTRATORS AUTHORIZED TO ACT ON BEHALF OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT IN ALL MATTERS IN CONNECTION WITH THE DEPOSITORY CONTRACT AND ALL OTHER BANKING AND INVESTMENT MATTERS**

The Houston Independent School District (HISD) Board of Education designates through a resolution the officers and administrators who will be authorized to act on behalf of the district in depository contract matters and all other banking and investment matters that include the following:

- signing of payroll, operating, and workers' compensation accounts
- approval for funds transfers between the district's bank accounts
- approval of funds disbursement and interbank transfers via Automatic Clearing House or wire transfers
- acceptance or release of securities for collateralization of funds at the depository bank
- investments—purchase and sale of treasury or agency securities, commercial paper, and any other investments authorized by the district's *Cash Management and Investment Policy*
- investments—deposits to and withdrawals from Texpool, Lone Star Investment Pool, and other authorized money-market funds
- other banking matters such as (1) use of other banking services for processing of claims; and (2) the pledge, release, and substitution of collateral securities
- miscellaneous other banking matters

Changes on the resolution result from the resignation of the superintendent.

Approval of this resolution is needed to ensure legal authorization for district officers and administrators to deal with depository contract and all other banking and investment matters on behalf of the district.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action. Approval of the resolution designates officers and

administrators to transact business on behalf of HISD.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the *Resolution Designating The Officers And Administrators Authorized To Act On Behalf Of The Houston Independent School District In All Matters In Connection With The Depository Contract And Other Banking And Investment Matters*, effective April 13, 2018.

RESOLUTION DESIGNATING THE OFFICERS AND ADMINISTRATORS AUTHORIZED TO ACT ON BEHALF OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT IN ALL MATTERS IN CONNECTION WITH THE DEPOSITORY CONTRACT AND OTHER BANKING AND INVESTMENT MATTERS

WHEREAS, the Houston Independent School District ("District") has entered into a written contract with JPMorgan Chase Bank, N.A. ("Depository") to act as the District's depository for funds through June 30, 2019, and

WHEREAS, the District desires to purchase investments through the Depository; and

WHEREAS, the District desires to electronically transfer funds via ACH or wire transfer between the Depository and other financial institutions and investment brokerage companies utilized by the District for investment purposes, and for concentration of certain funds; and

WHEREAS, the District is required to pay Texas Teacher Retirement System contributions and all other amounts due State agencies through ACH or wire transfers; and

WHEREAS, the District is required to pay Internal Revenue Service withholding Deposits and all other amounts due Federal agencies through ACH or wire transfers; and

WHEREAS, the District desires to pay vendors amounts due for goods or services through ACH or wire transfers; and

WHEREAS, the District desires to receive funds through ACH or wire transfers; and

WHEREAS, the District desires to ACH or wire transfer monies to the paying agent banks to meet various debt service payments; and

WHEREAS, the District desires to transfer funds through ACH or wire transfers by various means of voice, telephonic or other electronic instruction from its account(s) with the Depository (i) to other accounts of the District within the depository, (ii) to other financial institutions for credit to itself or (iii) third parties or accounts as designated by the District; and

WHEREAS, the District desires to have on-line capability to directly access its accounts at the Depository via the Depository's computer system; and

WHEREAS, the District desires to allow selected vendors to debit the District's accounts via ACH; and

WHEREAS, the Board of Education desires officially to designate the officers and administrators who will be authorized to act on behalf of the School District in all matters of every kind arising under said written contract; and

WHEREAS, the Board of Education desires officially to designate the officers and administrators who will be authorized to act on behalf of the School District in all banking and investment matters; now

THEREFORE, BE IT RESOLVED by the Board of Education of the Houston Independent School District, that the following primary and alternate named officers and administrators are authorized to act on behalf of the Houston Independent School District in all matters of every kind arising under the Depository Contract (other than the signing of checks which is dealt with later):

PRIMARY SIGNERS:

NAME: RENE BARAJAS
TITLE: CHIEF FINANCIAL OFFICER

SIGNATURE: _____

NAME: SHERRIE H. ROBINSON
TITLE: CONTROLLER

SIGNATURE: _____

ALTERNATE SIGNER:

NAME: RICK FAIRMAN
TITLE: TREASURER

SIGNATURE: _____

FACSIMILE SIGNATURES:

NAME: RENE BARAJAS
TITLE: CHIEF FINANCIAL OFFICER

SIGNATURE: _____

NAME: SHERRIE H. ROBINSON
TITLE: CONTROLLER

SIGNATURE: _____

Said above named primary officers and administrators shall act jointly in all matters relating to said contract referred to, and concurrent action approved by any two of the named officers and administrators shall be forthwith filed in the District's permanent records.

BE IT FURTHER RESOLVED that the withdrawal of funds from the Depository shall be by check drawn by the District on its funds, except where otherwise herein noted. All checks shall be signed by facsimile signature of any two of the three primary signers as designated below. All checks $100,000.00 and greater drawn on the District's account number 707475299 shall also, in addition to the facsimile signatures, contain the manual signature of one of the three signers as designated below or the alternate signer designated below. The Depository is hereby authorized to honor and pay the checks as issued out of the respective funds and accounts on which they are drawn.

PRIMARY SIGNERS:

NAME: GRENITA LATHAN
TITLE: INTERIM SUPERINTENDENT OF SCHOOLS

SIGNATURE: _____

NAME: RENE BARAJAS
TITLE: CHIEF FINANCIAL OFFICER

SIGNATURE: _____

NAME: SHERRIE H. ROBINSON
TITLE: CONTROLLER

SIGNATURE: _____

ALTERNATE SIGNER:

NAME: RICK FAIRMAN
TITLE: TREASURER

SIGNATURE: _____

FACSIMILE SIGNATURES:

NAME: GRENITA LATHAN
TITLE: INTERIM SUPERINTENDENT OF SCHOOLS

SIGNATURE: _____

NAME: RENE BARAJAS
TITLE: CHIEF FINANCIAL OFFICER

SIGNATURE: _____

NAME: SHERRIE H. ROBINSON
TITLE: CONTROLLER

SIGNATURE: _____

BE IT FURTHER RESOLVED by the Board of Education of the Houston Independent School District, that the following officers and administrators of the District each be authorized to (1) give instructions for the ACH or wire transfer of funds on any District account at the Depository for purchase of a time deposit or authorized investment instrument in the name of the District, (2) be authorized to receive funds through ACH or wire transfers, (3) authorized to ACH or wire transfer amounts due to State agencies, deposits of withholding taxes to the Internal Revenue Service, amounts due to Federal agencies, payments to vendors or debt service payments to paying agents, and (4) be authorized to act on behalf of the District in all banking and investment matters. To expedite the processes herein named, the officers and administrators shall provide the depository bank authorization, limited to Treasury staff members, to electronically transact repetitive ACH or wire transfer transactions.

PRIMARY SIGNERS:

NAME: RENE BARAJAS
TITLE: CHIEF FINANCIAL OFFICER

SIGNATURE: _____

NAME: SHERRIE H. ROBINSON
TITLE: CONTROLLER

SIGNATURE: _____

ALTERNATE SIGNER:

NAME: RICK FAIRMAN
TITLE: TREASURER

SIGNATURE: _____

The Bank is authorized and directed to honor only specific ACH or wire transfer requests which comply with the above requirements.

This Resolution shall in no way affect the contract and agreement with the District and the Texas Education Agency except insofar as specifically stated herein.

This Resolution shall become effective at 8:00 a.m. on the 13th day of April, 2018.

THE STATE OF TEXAS §

COUNTY OF HARRIS §

I, Sergio Lira, Secretary of the Board of Education of the Houston Independent School District, do hereby certify that the foregoing is a true and correct copy of resolution passed by the Board of Education at the meeting held April 12, 2018.

WITNESS MY HAND this the _____day of _____ , 2018.

_____
SERGIO LIRA
SECRETARY, BOARD OF EDUCATION
HOUSTON INDEPENDENT SCHOOL DISTRICT

SUBSCRIBED AND SWORN TO BEFORE ME this the ____ day of _____ , 2018.

_____
NOTARY PUBLIC IN AND FOR
HARRIS COUNTY, TEXAS

My commission expires: _____

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: **ORDER APPROVING NEW TERM RATE PERIOD FOR HOUSTON INDEPENDENT SCHOOL DISTRICT VARIABLE RATE LIMITED TAX SCHOOLHOUSE BONDS, SERIES 2014A-1B; AUTHORIZING THE REDEMPTION OF A PORTION OF OUTSTANDING BONDS; AND APPROVING OTHER PROVISIONS RELATING THERETO**

In September 2014, the Houston Independent School District (HISD) issued $349,740,000 of Variable Rate Limited Tax Schoolhouse Bonds, Series 2014A. The bonds were issued as a single tranche with an initial rate period ending May 31, 2015. Upon expiration of such initial rate period, the Series 2014A Bonds were remarketed as two separate tranches, Series 2014A-1 and Series 2014A-2, with term rate periods of one and two years, ending May 31, 2016, and May 31, 2017, respectively. Upon expiration of the term rate period for the Series 2014A-1 Bonds on May 31, 2016, the Series 2014A-1 Bonds were further divided into two separate tranches and remarketed as the Series 2014A-1A Bonds and the Series 2014A-1B Bonds, with term rate periods of one and two years, ending May 31, 2017, and May 31, 2018, respectively. The current term rate period for the Series 2014A-1B Bonds ends on May 31, 2018, when $100,000,000 of such bonds are scheduled to be remarketed.

After consultation with the district's financial advisor, Hilltop Securities Inc., the administration recommends remarketing the Series 2014A-1B Bonds for a new two-year term rate period ending May 31, 2020.

The administration is also recommending that up to $20,000,000 of the district's outstanding bonds with current interest rate periods ending May 31, 2018, be redeemed no later than June 1, 2018, consisting of some or all of (i) the district's Variable Rate Limited Tax Schoolhouse Bonds, Series 2014A-1B, (ii) some or all of the district's Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B that mature June 1, 2036, and (iii) some or all of the district's Variable Rate Limited Tax Schoolhouse Bonds, Series 2012 that mature June 1, 2030. Redemption of such bonds will lower the district's indebtedness in its debt portfolio. Approval of the attached order provides for the superintendent, chief financial officer, or the controller to determine the aggregate principal amount of the bonds to be redeemed on or before that date.

The order approving (i) a new term rate period for the Series 2014A-1B Bonds, (ii) the redemption of a portion of the outstanding bonds, and (iii) other provisions relating thereto is attached.

COST/FUNDING SOURCE(S): All interest costs and debt-servicing costs are paid from the Debt Service Fund.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability. Approval of this item will enhance allocation of resources for debt service.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the order authorizing (i) a new term rate period for the Series 2014A-1B variable rate bonds, (ii) the redemption of outstanding bonds, and (iii) other provisions related thereto, effective April 13, 2018.

CERTIFICATE FOR ORDER

STATE OF TEXAS §
COUNTY OF HARRIS §
HOUSTON INDEPENDENT SCHOOL DISTRICT §

The undersigned officers of the Board of Education (the "Board") of the Houston Independent School District (the "District"), hereby certify as follows:

1. The Board of the District convened in regular meeting on April 12, 2018, at the regular designated meeting place, and the roll was called of the duly constituted officers and members of said Board, to-wit:

Rhonda Skillern-Jones, President	Elizabeth Santos, Member
Jolanda Jones, First Vice President	Sue Deigaard, Member
Anne Sung, Second Vice President	Diana Dávila, Member
Sergio Lira, Secretary	Wanda Adams, Member
Holly Maria Flynn Vilaseca, Assistant Secretary	

and all of such persons were present except _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written

ORDER APPROVING NEW TERM RATE PERIOD FOR A PORTION OF HOUSTON INDEPENDENT SCHOOL DISTRICT VARIABLE RATE LIMITED TAX SCHOOLHOUSE BONDS, SERIES 2014A-1B AUTHORIZING THE REDEMPTION OF A PORTION OF OUTSTANDING BONDS; AND APPROVING OTHER PROVISIONS RELATING THERETO

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be passed; and, after due discussion, such motion, carrying with it the passage of such Order, prevailed and carried by the following vote:

AYES __ NOES __ ABSTENTIONS __

2. That a true, full and correct copy of such Order passed at the meeting described in the above and foregoing paragraph is attached to and follows this Certificate; that such Order has

been duly recorded in such Board's minutes of such meeting; that the above and foregoing paragraph is a true, full and correct excerpt from such Board's minutes of such meeting pertaining to the passage of such Order; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance of the time, place and purpose of such meeting, and that such Order would be introduced and considered for passage at such meeting, and each of such officers and members consented, in advance, to the holding of such meeting for such purpose; and that such meeting was open to the public, and public notice of the time, place and purpose of such meeting was given all as required by Chapter 551, Texas Government Code, as amended.

SIGNED AND SEALED this , _____2018.

_____

Director, Board Services
Houston Independent School District

(SEAL)

4157-7819-7778.3

ORDER APPROVING NEW TERM RATE PERIOD FOR A PORTION OF HOUSTON INDEPENDENT SCHOOL DISTRICT VARIABLE RATE LIMITED TAX SCHOOLHOUSE BONDS, SERIES 2014A-1B; AUTHORIZING THE REDEMPTION OF A PORTION OF OUTSTANDING BONDS; AND APPROVING OTHER PROVISIONS RELATING THERETO

WHEREAS, pursuant to Chapter 45, Texas Education Code, as amended, and Chapters 1207 and 1371, Texas Government Code, as amended, and an order adopted on June 12, 2014 (the "Bond Order"), the Board of Education (the "Board") of the Houston Independent School District (the "District") authorized the issuance of the District's Variable Rate Limited Tax Schoolhouse Bonds, Series 2014A (the "Bonds");

WHEREAS, the Bonds were issued in a single tranche for an Initial Rate Period ending on May 31, 2015;

WHEREAS, upon expiration of the Initial Rate Period, the Bonds were divided into two subseries and remarketed as "Series 2014A-1 Bonds" and "Series 2014A-2 Bonds" with Term Rate Periods of one and two years, respectively;

WHEREAS, upon expiration of the Term Rate Period for the Series 2014A-1 Bonds on May 31, 2016, the Series 2014A-1 Bonds were further divided into two subseries and remarketed as "Series 2014A-1A Bonds" and "Series 2014A-1B Bonds" with Term Rate Periods of one and two years, respectively,

WHEREAS, the Term Rate Period for the Series 2014A-1B Bonds ends May 31, 2018;

WHEREAS, the Board has determined that it is in the best interests of the District for the Series 2014A-1B Bonds to bear interest at a new Term Rate for a two-year Term Rate Period commencing June 1, 2018 (the "Conversion Date") and ending May 31, 2020;

WHEREAS, the Board desires to delegate authority to the Superintendent, Chief Financial Officer and Controller (each, an "Authorized Representative") to determine certain terms of the 2014 A-1B Bonds in connection with the remarketing and conversion of such bonds;

WHEREAS, Section 3.05 of the Bond Order authorizes the Authorized Representative to approve any modifications to the terms of all or a portion of the 2014 A-1B Bonds subject to conversion;

WHEREAS, the District has heretofore issued the Series 2014A-1B Bonds, its Variable Rate Limited Tax Refunding Bonds, Series 2012, and its Variable Rate Limited Tax Schoolhouse

Bonds, Series 2013B (collectively, the "Callable Bonds"), a portion of which the Board desires to redeem in advance of their maturities on June 1, 2018, in a principal amount not to exceed $20,000,000, as more fully determined by an Authorized Representative;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF EDUCATION OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. **Recitals**. The recitals to this Order are hereby approved by the Board and incorporated into and made a part hereof.

Section 2. **Definitions**. Terms not otherwise defined in this Order shall have the same meanings set forth in the Bond Order.

Section 3. **Approval of Term Rate Period**. Pursuant to Section 3.02(i) of the Bond Order and subject to the availability of sufficient funds to purchase the 2014A1-B Bonds, the 2014A1-B Bonds will be be purchased pursuant to Sections 4.03 and 4.08 of the Bond Order. Upon conversion, the Series 2014A-1B Bonds shall bear interest at a new Term Rate for a period commencing June 1, 2018 and ending May 31, 2020. An Authorized Representative is authorized to approve the Term Rate, when established by the Remarketing Agent. Costs of the remarketing shall be paid from available funds of the District.

Section 4. **Delegation**. The Authorized Representative is hereby authorized to act on behalf of the District in connection with the remarketing and conversion of the 2014A1-B Bonds and to approve any modifications to the terms of all or a portion of the bonds subject to conversion deemed necessary or advisable to effectuate the remarketing of such 2014A-1B Bonds on the most favorable terms, including, but no limited to, terms related to optional redemption, the duration of the Term Rate Period, the Stepped Rate and any term-out provisions applicable upon a failed remarketing of such 2014A1-B Bonds. Any determinations by the Authorized Representative shall be set forth in an Officer's Pricing Certificate delivered to the Remarketing Agent, the Paying Agent/Registrar and the Tender Agent on or before the Conversion Date. Any finding or determination by the Authorized Representative as authorized herein shall have the same force and effect as a finding or determination made by the Board. The Authorized Representative and all other appropriate officers, agents and representatives of the District are hereby authorized and directed to take all other actions and to execute, deliver, and accept on behalf of the District all agreements and documents that are necessary to carry out the actions contemplated by this Order or the Bond Order.

Section 5. **Reoffering Memorandum**. The Board hereby authorizes one or more Authorized Representatives to assist in the preparation of an Offering Memorandum, and any addendum, supplement or amendment thereto, as the Authorized Representative(s) deem

appropriate in connection with the remarketing of the 2014A-1B Bonds for the Term Rate Period. The Board further approves the use and distribution of such Offering Memorandum in the remarketing of the 2014A-1B Bonds.

Section 6. **Redemption of Bonds**. The Board hereby approves the redemption of a portion of the Callable Bonds on June 1, 2018, in a principal amount not to exceed $20,000,000. An Authorized Representative is authorized to determine the maturities and aggregate principal amount of the Callable Bonds to be redeemed on such date, and is hereby authorized and directed to provide notice of such redemption in accordance with the orders authorizing the issuance of the Callable Bonds. On or before June 1, 2018, the District shall deposit with the paying agent/registrar for the Callable Bonds lawfully available funds sufficient to pay the redemption price of the Callable Bonds to be redeemed on such date. The Board hereby ratifies and confirms any and all action taken by any Authorized Representative prior to the date hereof, and hereby authorizes the Authorized Representative(s) to do any and all things necessary and convenient to effectuate such redemption.

Section 7. **Open Meeting**. It is hereby officially found and determined that the meeting at which this Order was adopted was open to the public, and public notice of the time, place and purpose of the meeting was given, all as required by the Texas Open Meetings Act.

Section 8. **Effective Date; Effect of Failure of Term Rate**. (a) This Order shall be in full force and effect from and upon its adoption.

(b) If, for any reason, the conditions precedent to a Term Rate are not satisfied, the Term Rate shall not be effective, the 2014A-1B Bonds shall bear interest at the Stepped Rate, and the Paying Agent/Registrar and the Authorized Representative shall promptly notify the Owners of such fact and shall give such additional notices and take such further actions as may be required pursuant to the Bond Order.

Section 9. **Severability**. If any section, paragraph, clause or provision of this Order shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Order.

Section 10. **Repealer**. All orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

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PASSED AND APPROVED this April 12, 2018.

_____
President, Board of Education
Houston Independent School District

ATTEST:

_____
Secretary, Board of Education
Houston Independent School District

(SEAL)

4157-7819-7778.3

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: **ORDER APPROVING TERM RATE PERIOD FOR A PORTION OF HOUSTON INDEPENDENT SCHOOL DISTRICT VARIABLE RATE LIMITED TAX SCHOOLHOUSE BONDS, SERIES 2013B; AUTHORIZING THE REDEMPTION OF A PORTION OF OUTSTANDING BONDS; AND APPROVING OTHER PROVISIONS RELATING THERETO**

In February 2013, the Houston Independent School District (HISD) issued $147,130,000 of Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B. The Series 2013B Bonds were issued in three tranches (maturing June 1, 2035; June 1, 2036; and June 1, 2037, respectively) with initial rate periods of one, two, and three years ending on May 31, 2014; May 31, 2015; and May 31, 2016, respectively. Upon the expiration of the initial rate periods, each tranche was remarketed with new three-year term rate periods. The current term rate period for the tranche of the Series 2013B Bonds that mature June 1, 2036, ends on May 31, 2018, when $49,050,000 of such bonds are scheduled to be remarketed.

After consultation with the district's financial advisor, Hilltop Securities Inc., the administration recommends that the interest rate period for the Series 2013B Bonds maintain the current structure of three-year term rate periods for each tranche. Accordingly, the administration recommends remarketing the tranche of the Series 2013B Bonds that mature June 1, 2036, for a new three-year term rate period ending May 31, 2021.

The administration also recommends that up to $20,000,000 of the district's outstanding bonds with current interest rate periods ending May 31, 2018, be redeemed no later than June 1, 2018, consisting of some or all of (i) the district's Variable Rate Limited Tax Schoolhouse Bonds, Series 2014A-1B, (ii) some or all of the district's Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B that mature June 1, 2036, and (iii) some or all of the district's Variable Rate Limited Tax Schoolhouse Bonds, Series 2012 that mature June 1, 2030. Redemption of such bonds will lower the district's indebtedness in its debt portfolio. Approval of the attached order provides for the superintendent, chief financial officer, or the controller to determine the aggregate principal amount of the bonds to be redeemed on or before that date.

The order approving (i) the term rate period for the tranche of the Series 2013B Bonds that matures June 1, 2036, (ii) the redemption of a portion of the outstanding bonds, and (iii) other provisions relating thereto is attached.

COST/FUNDING SOURCE(S): All interest costs and debt-servicing costs are paid from the Debt Service Fund.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability. Approval of this item will enhance allocation of resources for debt service.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the order authorizing (i) the new term rate period for a portion of the 2013B variable rate bonds, (ii) the redemption of outstanding bonds, and (iii) other provisions related thereto, effective April 13, 2018.

CERTIFICATE FOR ORDER

STATE OF TEXAS §
COUNTY OF HARRIS §
HOUSTON INDEPENDENT SCHOOL DISTRICT §

The undersigned officers of the Board of Education (the "Board") of the Houston Independent School District (the "District"), hereby certify as follows:

1. The Board of the District convened in regular meeting on April 12, 2018, at the regular designated meeting place, and the roll was called of the duly constituted officers and members of said Board, to-wit:

Rhonda Skillern-Jones, President	Elizabeth Santos, Member
Jolanda Jones, First Vice President	Sue Deigaard, Member
Anne Sung, Second Vice President	Diana Dávila, Member
Sergio Lira, Secretary	Wanda Adams, Member
Holly Maria Flynn Vilaseca, Assistant Secretary	

and all of such persons were present except _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written

ORDER APPROVING NEW TERM RATE PERIOD FOR A PORTION OF HOUSTON INDEPENDENT SCHOOL DISTRICT VARIABLE RATE LIMITED TAX SCHOOLHOUSE BONDS, SERIES 2013B; AUTHORIZING THE REDEMPTION OF A PORTION OF OUTSTANDING BONDS; AND APPROVING OTHER PROVISIONS RELATING THERETO

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be passed; and, after due discussion, such motion, carrying with it the passage of such Order, prevailed and carried by the following vote:

AYES __ NOES __ ABSTENTIONS __

2. That a true, full and correct copy of such Order passed at the meeting described in the above and foregoing paragraph is attached to and follows this Certificate; that such Order has

been duly recorded in such Board's minutes of such meeting; that the above and foregoing paragraph is a true, full and correct excerpt from such Board's minutes of such meeting pertaining to the passage of such Order; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance of the time, place and purpose of such meeting, and that such Order would be introduced and considered for passage at such meeting, and each of such officers and members consented, in advance, to the holding of such meeting for such purpose; and that such meeting was open to the public, and public notice of the time, place and purpose of such meeting was given all as required by Chapter 551, Texas Government Code, as amended.

SIGNED AND SEALED this, _____2018.

_____

Director, Board Services
Houston Independent School District

(SEAL)

4149-8462-6962.3

ORDER APPROVING NEW TERM RATE PERIOD FOR A PORTION OF HOUSTON INDEPENDENT SCHOOL DISTRICT VARIABLE RATE LIMITED TAX SCHOOLHOUSE BONDS, SERIES 2013B; AUTHORIZING THE REDEMPTION OF A PORTION OF OUTSTANDING BONDS; AND APPROVING OTHER PROVISIONS RELATING THERETO

WHEREAS, pursuant to Chapter 45, Texas Education Code, as amended, and Chapters 1207 and 1371, Texas Government Code, as amended, and an order adopted on December 13, 2012 (the "Bond Order"), the Board of Education (the "Board") of the Houston Independent School District (the "District") authorized the issuance of the District's Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B (the "Bonds");

WHEREAS, the Bonds maturing on June 1, 2036 (the "2036 Maturity") currently bear interest at a Term Rate for a Term Rate Period ending on May 31, 2018;

WHEREAS, the Board has determined that it is in the best interests of the District for the 2036 Maturity to bear interest at a new Term Rate for a three-year Term Rate Period commencing June 1, 2018 (the "Conversion Date") and ending May 31, 2021;

WHEREAS, the Board desires to delegate authority to the Superintendent, Chief Financial Officer and Controller (each, an "Authorized Representative") to determine certain terms of the 2036 Maturity in connection with the remarketing and conversion of such bonds;

WHEREAS, the District has heretofore issued the Bonds, its Variable Rate Limited Tax Refunding Bonds, Series 2012, and its Variable Rate Limited Tax Schoolhouse Bonds, Series 2014A1-B (collectively the "Callable Bonds"), a portion of which the Board desires to redeem in advance of their maturities on June 1, 2018, in a principal amount not to exceed $20,000,000, as more fully determined by an Authorized Representative;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF EDUCATION OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. **Recitals**. The recitals to this Order are hereby approved by the Board and incorporated into and made a part hereof.

Section 2. **Definitions**. Terms not otherwise defined in this Order shall have the same meanings set forth in the Bond Order.

Section 3. **Approval of Term Rate Period**. Pursuant to Section 3.02(g) of the Bond Order and subject to the availability of sufficient funds to purchase the 2036 Maturity, the 2036

Maturity will be purchased pursuant to Sections 4.03 and 4.08 of the Bond Order. Upon conversion, the 2036 Maturity shall bear interest at a new Term Rate for a period commencing June 1, 2018 and ending May 31, 2021. An Authorized Representative is authorized to approve the Term Rate, when established by the Remarketing Agent. Costs of the remarketing shall be paid from available funds of the District.

Section 4. **Delegation**. The Authorized Representative is hereby authorized to act on behalf of the District in connection with the remarketing and conversion of the 2036 Maturity and to approve any modifications to the terms of all or a portion of the bonds subject to conversion deemed necessary or advisable to effectuate the remarketing of such 2036 Maturity on the most favorable terms, including, but no limited to, terms related to optional redemption, the duration of the Term Rate Period, the Stepped Rate and any term-out provisions applicable upon a failed remarketing of such 2036 Maturity. Any determinations by the Authorized Representative shall be set forth in an Officer's Pricing Certificate delivered to the Remarketing Agent, the Paying Agent/Registrar and the Tender Agent on or before the Conversion Date. Any finding or determination by the Authorized Representative as authorized herein shall have the same force and effect as a finding or determination made by the Board. The Authorized Representative and all other appropriate officers, agents and representatives of the District are hereby authorized and directed to take all other actions and to execute, deliver, and accept on behalf of the District all agreements and documents that are necessary to carry out the actions contemplated by this Order or the Bond Order.

Section 5. **Reoffering Memorandum**. The Board hereby authorizes one or more Authorized Representatives to assist in the preparation of an Offering Memorandum, and any addendum, supplement or amendment thereto, as the Authorized Representative(s) deem appropriate in connection with the remarketing of the 2036 Maturity for the Term Rate Period. The Board further approves the use and distribution of such Offering Memorandum in the remarketing of the 2036 Maturity.

Section 6. **Redemption of Bonds**. The Board hereby approves the redemption of a portion of the Callable Bonds on June 1, 2018, in a principal amount not to exceed $20,000,000. An Authorized Representative is authorized to determine the maturities and aggregate principal amount of the Callable Bonds to be redeemed on such date, and is hereby authorized and directed to provide notice of such redemption in accordance with the orders authorizing the issuance of the Callable Bonds. On or before June 1, 2018, the District shall deposit with the paying agent/registrar for the Callable Bonds lawfully available funds sufficient to pay the redemption price of the Callable Bonds to be redeemed on such date. The Board hereby ratifies and confirms any and all action taken by any Authorized Representative prior to the date hereof, and hereby authorizes the Authorized Representative(s) to do any and all things necessary and convenient to effectuate such redemption.

Section 7. **Open Meeting**. It is hereby officially found and determined that the meeting at which this Order was adopted was open to the public, and public notice of the time, place and purpose of the meeting was given, all as required by the Texas Open Meetings Act.

Section 8. **Effective Date; Effect of Failure of Term Rate**. (a) This Order shall be in full force and effect from and upon its adoption.

(b) If, for any reason, the conditions precedent to a Term Rate are not satisfied, the Term Rate shall not be effective, the 2036 Maturity shall bear interest at the Stepped Rate, and the Paying Agent/Registrar and the Authorized Representative shall promptly notify the Owners of such fact and shall give such additional notices and take such further actions as may be required pursuant to the Bond Order.

Section 9. **Severability**. If any section, paragraph, clause or provision of this Order shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Order.

Section 10. **Repealer**. All orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

[*The remainder of the page is intentionally left blank.*]

PASSED AND APPROVED this April 12, 2018.

_____
President, Board of Education
Houston Independent School District

ATTEST:

_____
Secretary, Board of Education
Houston Independent School District

(SEAL)

4149-8462-6962.3

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Finance
Rene Barajas, Chief Financial Officer

SUBJECT: **ORDER APPROVING NEW TERM RATE PERIOD FOR A PORTION OF HOUSTON INDEPENDENT SCHOOL DISTRICT VARIABLE RATE LIMITED TAX REFUNDING BONDS, SERIES 2012; AUTHORIZING THE REDEMPTION OF A PORTION OF OUTSTANDING BONDS; AND APPROVING OTHER PROVISIONS RELATING THERETO**

In May 2004, the Houston Independent School District (HISD) issued $300,000,000 of Variable Rate Limited Tax Schoolhouse Bonds. Since that time, the district has periodically redeemed portions of such bonds. The remainder of such bonds was refunded in June 2012 with the district's Variable Rate Limited Tax Refunding Bonds, Series 2012, in an aggregate principal amount of $182,080,000. The Series 2012 Bonds were issued in three tranches (maturing June 1, 2028; June 1, 2029; and June 1, 2030, respectively) with initial rate periods of one, two, and three years ending May 31, 2013; May 31, 2014; and May 31, 2015, respectively. Upon the expiration of the initial rate periods, each tranche was remarketed with new three-year term rate periods. The current term rate period for the tranche of the Series 2012 Bonds that matures June 1, 2030, ends on May 31, 2018, when $65,065,000 of such bonds are scheduled to be remarketed.

After consultation with the district's financial advisor, Hilltop Securities Inc., the administration recommends that the interest rate period for the Series 2012 Bonds maintain the current structure of three-year term rate periods for each tranche. Accordingly, the administration recommends remarketing the tranche of the Series 2012 Bonds that matures June 1, 2030, for a new three-year term rate period ending May 31, 2021.

The administration is also recommending that up to $20,000,000 of the district's outstanding bonds with current interest rate periods ending May 31, 2018, be redeemed no later than June 1, 2018, consisting of some or all of (i) the district's Variable Rate Limited Tax Schoolhouse Bonds, Series 2014A-1B, (ii) some or all of the district's Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B that mature June 1, 2036, and (iii) some or all of the district's Variable Rate Limited Tax Schoolhouse Bonds, Series 2012 that mature June 1, 2030. Redemption of such bonds will lower the district's indebtedness in its debt portfolio. Approval of the attached order provides for the superintendent, chief financial officer, or the controller to determine the aggregate principal amount of the bonds to be redeemed on or before that date.

The order approving (i) the new term rate period for the tranche of the Series 2012 Bonds that matures June 1, 2030, (ii) the redemption of a portion of the outstanding bonds, and (iii) other provisions relating thereto is attached.

COST/FUNDING SOURCE(S): All interest costs and debt-servicing costs are paid from the Debt Service Fund.

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 4: Data-Driven Accountability. Approval of this item will enhance allocation of resources for debt service.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education approves the order authorizing (i) the new term rate period for a portion of the Series 2012 variable rate bonds, (ii) the redemption of a portion of outstanding bonds, and (iii) other provisions related thereto, effective April 13, 2018.

CERTIFICATE FOR ORDER

STATE OF TEXAS §
COUNTY OF HARRIS §
HOUSTON INDEPENDENT SCHOOL DISTRICT §

The undersigned officers of the Board of Education (the "Board") of the Houston Independent School District (the "District"), hereby certify as follows:

1. The Board of the District convened in regular meeting on April 12, 2018 at the regular designated meeting place, and the roll was called of the duly constituted officers and members of said Board, to-wit:

Rhonda Skillern-Jones, President	Elizabeth Santos, Member
Jolanda Jones, First Vice President	Sue Deigaard, Member
Anne Sung, Second Vice President	Diana Dávila, Member
Sergio Lira, Secretary	Wanda Adams, Member
Holly Maria Flynn Vilaseca, Assistant Secretary	

and all of such persons were present except _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at said meeting: a written

ORDER APPROVING NEW TERM RATE PERIOD FOR A PORTION OF HOUSTON INDEPENDENT SCHOOL DISTRICT VARIABLE RATE LIMITED TAX REFUNDING BONDS, SERIES 2012; AUTHORIZING THE REDEMPTION OF A PORTION OF OUTSTANDING BONDS; AND APPROVING OTHER PROVISIONS RELATING THERETO

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be passed; and, after due discussion, such motion, carrying with it the passage of such Order, prevailed and carried by the following vote:

AYES __ NOES __ ABSTENTIONS __

2. That a true, full and correct copy of such Order passed at the meeting described in the above and foregoing paragraph is attached to and follows this Certificate; that such Order has

been duly recorded in such Board's minutes of such meeting; that the above and foregoing paragraph is a true, full and correct excerpt from such Board's minutes of such meeting pertaining to the passage of such Order; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance of the time, place and purpose of such meeting, and that such Order would be introduced and considered for passage at such meeting, and each of such officers and members consented, in advance, to the holding of such meeting for such purpose; and that such meeting was open to the public, and public notice of the time, place and purpose of such meeting was given all as required by Chapter 551, Texas Government Code, as amended.

SIGNED AND SEALED this , _____2018.

_____

Director, Board Services
Houston Independent School District

(SEAL)

ORDER APPROVING NEW TERM RATE PERIOD FOR A PORTION OF HOUSTON INDEPENDENT SCHOOL DISTRICT VARIABLE RATE LIMITED TAX REFUNDING BONDS, SERIES 2012; AUTHORIZING THE REDEMPTION OF A PORTION OF OUTSTANDING BONDS; AND APPROVING OTHER PROVISIONS RELATING THERETO

WHEREAS, pursuant to Chapter 45, Texas Education Code, as amended, and Chapters 1207 and 1371, Texas Government Code, as amended, and an order adopted on February 9, 2012 (the "Bond Order"), the Board of Education (the "Board") of the Houston Independent School District (the "District") authorized the issuance of the District's Variable Rate Limited Tax Refunding Bonds, Series 2012 (the "Bonds");

WHEREAS, the Bonds maturing on June 1, 2030 (the "2030 Maturity") currently bear interest at a Term Rate for a Term Rate Period ending on May 31, 2018;

WHEREAS, the Board has determined that it is in the best interests of the District for the 2030 Maturity to bear interest at a new Term Rate for a three-year Term Rate Period commencing June 1, 2018 (the "Conversion Date") and ending May 31, 2021;

WHEREAS, the Board desires to delegate authority to the Superintendent, Chief Financial Officer and Controller (each, an "Authorized Representative") to determine certain terms of the 2030 Maturity in connection with the remarketing and conversion of such bonds;

WHEREAS, the District has heretofore issued the Bonds, its Variable Rate Limited Tax Schoolhouse Bonds, Series 2013B, and its Variable Rate Limited Tax Schoolhouse Bonds, Series 2014A1-B (collectively, the "Callable Bonds"), a portion of which the Board desires to redeem in advance of their maturities on June 1, 2018, in a principal amount not to exceed $20,000,000, as more fully determined by an Authorized Representative;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF EDUCATION OF THE HOUSTON INDEPENDENT SCHOOL DISTRICT THAT:

Section 1. **Recitals**. The recitals to this Order are hereby approved by the Board and incorporated into and made a part hereof.

Section 2. **Definitions**. Terms not otherwise defined in this Order shall have the same meanings set forth in the Bond Order.

Section 3. **Approval of Term Rate Period**. Pursuant to Section 3.02(g) of the Bond Order and subject to the availability of sufficient funds to purchase the 2030 Maturity, the 2030 Maturity will be purchased pursuant to Sections 4.03 and 4.08 of the Bond Order. Upon

conversion, the 2030 Maturity shall bear interest at a Term Rate for a period commencing June 1, 2018 and ending on May 31, 2021. An Authorized Representative is authorized to approve the Term Rate, when established by the Remarketing Agent. Costs of the remarketing shall be paid from available funds of the District.

Section 4. **Delegation**. The Authorized Representative is hereby authorized to act on behalf of the District in connection with the remarketing and conversion of the 2030 Maturity and to approve any modifications to the terms of all or a portion of the bonds subject to conversion deemed necessary or advisable to effectuate the remarketing of such 2030 Maturity on the most favorable terms, including, but no limited to, terms related to optional redemption, the duration of the Term Rate Period, the Stepped Rate and any term-out provisions applicable upon a failed remarketing of such 2030 Maturity. Any determinations by the Authorized Representative shall be set forth in an Officer's Pricing Certificate delivered to the Remarketing Agent, the Paying Agent/Registrar and the Tender Agent on or before the Conversion Date. Any finding or determination by the Authorized Representative as authorized herein shall have the same force and effect as a finding or determination made by the Board. The Authorized Representative and all other appropriate officers, agents and representatives of the District are hereby authorized and directed to take all other actions and to execute, deliver, and accept on behalf of the District all agreements and documents that are necessary to carry out the actions contemplated by this Order or the Bond Order.

Section 5. **Reoffering Memorandum**. The Board hereby authorizes one or more Authorized Representatives to assist in the preparation of an Offering Memorandum, and any addendum, supplement or amendment thereto, as the Authorized Representative(s) deem appropriate in connection with the remarketing of the 2030 Maturity for the Term Rate Period. The Board further approves the use and distribution of such Offering Memorandum in the remarketing of the 2030 Maturity.

Section 6. **Redemption of Bonds**. The Board hereby approves the redemption of a portion of the Callable Bonds on June 1, 2018, in a principal amount not to exceed $20,000,000. An Authorized Representative is authorized to determine the maturities and aggregate principal amount of the Callable Bonds to be redeemed on such date, and is hereby authorized and directed to provide notice of such redemption in accordance with the orders authorizing the issuance of the Callable Bonds. On or before June 1, 2018, the District shall deposit with the paying agent/registrar for the Callable Bonds lawfully available funds sufficient to pay the redemption price of the Callable Bonds to be redeemed on such date. The Board hereby ratifies and confirms any and all action taken by any Authorized Representative prior to the date hereof, and hereby authorizes the Authorized Representative(s) to do any and all things necessary and convenient to effectuate such redemption.

Section 7. **Open Meeting**. It is hereby officially found and determined that the meeting at which this Order was adopted was open to the public, and public notice of the time, place and purpose of the meeting was given, all as required by the Texas Open Meetings Act.

Section 8. **Effective Date; Effect of Failure of Term Rate**. (a) This Order shall be in full force and effect from and upon its adoption.

(b) If, for any reason, the conditions precedent to a Term Rate are not satisfied, the Term Rate shall not be effective, the 2030 Maturity shall bear interest at the Stepped Rate, and the Paying Agent/Registrar and the Authorized Representative shall promptly notify the Owners of such fact and shall give such additional notices and take such further actions as may be required pursuant to the Bond Order.

Section 9. **Severability**. If any section, paragraph, clause or provision of this Order shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Order.

Section 10. **Repealer**. All orders, resolutions and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

[*The remainder of the page is intentionally left blank.*]

PASSED AND APPROVED this April 12, 2018.

_____
President, Board of Education
Houston Independent School District

ATTEST:

_____
Secretary, Board of Education
Houston Independent School District

(SEAL)

4139-5250-1778.3

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Legal Services
Elneita Hutchins-Taylor, General Counsel

SUBJECT: **CONSIDERATION AND APPROVAL OF PROPOSED 2018–2019 PANEL OF LAW FIRMS TO PROVIDE LEGAL SERVICES**

The Houston Independent School District (HISD) issued a request for qualifications (RFQ) for legal services from September 8, 2017, through November 29, 2017. Bid notices were distributed via online messaging, the district website, local newspaper ads, and statewide trade journals. The district received responses from 31 law firms in the following categories: business/commercial law, construction law, facility use/naming rights, general school law, general litigation, hearing officers, immigration law, investigations, real estate, personnel administration and benefits, small claims litigation, special education and Section 504, tort claims litigation, and workers' compensation law.

Various categories were approved at the February and March 2018 board meetings. The remaining categories for consideration and approval are as follows: business/commercial law, facility use/naming rights, personnel administration & benefits, and workers' compensation law.

In 1997, the district issued its first request for proposal for legal services and developed the panel format in response to a report by the State Comptroller's Office during the Texas School Performance Review. The panel format allows the district to distribute business among several law firms and thereby diversify legal services and allow competitive rates.

The interim superintendent of schools recommends that the Board of Education approves the panel of law firms attached to this agenda item, and authorizes the engagement of other firms on an as-needed basis.

COST/FUNDING SOURCE: All law firms will be paid upon rendition of services from the legal services general fund.

Fund Source	Fund	Cost Center	Functional Area	General Ledger	Internal Order/ Work Breakdown Structure	Amount
General Funds	1993000000	1080825000	AD41990000000000	6211000000	N/A	TBD

STAFFING IMPLICATIONS: None

ORGANIZATIONAL IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES NOT REQUIRE CONSULTATION.

THIS ITEM DOES NOT ESTABLISH, MODIFY, OR DELETE BOARD POLICY.

RECOMMENDED: That the Board of Education authorizes the superintendent of schools to execute engagement letters with the approved panel of law firms, and to engage other law firms on an as-needed basis to provide legal services, effective April 13, 2018.

HOUSTON INDEPENDENT SCHOOL DISTRICT

2018—2019 PROPOSED PANEL OF LAW FIRMS[1]

BUSINESS / COMMERCIAL LAW

Bracewell, LLP
Coats Rose, PC
Greenberg Traurig, LLP
Jackson Walker, LLP
Karczewski Bradshaw, LLP
Rogers, Morris, Grover, LLP
Thompson & Horton, LLP
Strasberger & Price, LLP
Walsh Gallegos Trevino Ruso & Kyle, PC
West & Associates, LLP

FACILITY USE / NAMING RIGHTS

Andrews Kurth Kenyon, LLP
Rogers, Morris & Grover, LLP
Thompson & Horton, LLP
Walsh Gallegos Trevino Ruso & Kyle, PC

PERSONNEL ADMINISTRATION & BENEFITS

Littler Mendelson, PC
Jackson Walker, LLP
Strausberger & Price, LLP

WORKERS' COMPENSATION LAW

Thornton Biechlin Reynolds & Guerra, LC

[1] Part 1 of 3: February 8, 2018 Board Meeting (Approved)
Part 2 of 3: March 8, 2018 Board Meeting (Approved)
Part 3 of 3: April 12, 2018 Board Meeting

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Human Resources
Gloria Cavazos, Chief Human Resources Officer

SUBJECT: **PROPOSED REVISIONS TO BOARD POLICY DC(LOCAL), EMPLOYMENT PRACTICES—FIRST READING**

Board Policy DC(LOCAL), regarding the district's employment practices, was reviewed to bring the provisions in line with current district practices and to satisfy policy requirements from the Every Student Succeeds Act (ESSA), described at DC(LEGAL). This agenda item is being submitted to request board approval to update the policy as recommended below:

- At APPLICATIONS, the policy has been changed to reflect that all candidates must complete the online application on the Houston Independent School District careers home page. The text now clarifies that when applicants are equally qualified for a position, veterans who are honorably discharged from active duty shall be extended an interview and if equally qualified will receive a hiring preference. Information on applications shall be confirmed before hiring an individual.
- The section addressing EXIT INTERVIEWS AND TERMINATION REPORTS has been revised. Additional information will be available in administrative regulations.
- In compliance with ESSA, text is included prohibiting employment assistance to school employees who are believed to have engaged in sexual misconduct regarding a minor or student. The local policy provisions prohibit an employee from assisting an employee of the district or of another school district in obtaining a new job if the employee knows or has probable cause to believe that the other employee engaged in such behavior.

The proposed changes are noted in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed revisions to Board Policy DC(LOCAL), *Employment Practices,* on first reading.

PERSONNEL DUTIES

The Superintendent or designee shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

POSTING VACANCIES

The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

EMPLOYMENT OF ALL PERSONNEL

The Board delegates to the Superintendent final authority to hire contractual and noncontractual personnel. [See also BJA(LOCAL)]

APPLICATIONS

All applicants shall complete the online application ~~form~~ by accessing the District's careers home page (www.houstonisd.org/careers). ~~supplied by the District.~~

When applicants are equally qualified for a position, veterans who are discharged from active duty under an honorable discharge ~~retiring and/or exiting from military service and who are honorably discharged~~ shall be extended an interview and if equally qualified will receive a hiring preference.

Information on applications shall be confirmed ~~before a contract is offered for a contractual position and~~ before hiring ~~of~~ an individual ~~or as soon as possible thereafter for a noncontractual position~~.

[For information related to the evaluation of criminal history records, see DBAA.]

EMPLOYMENT REQUIREMENTS

All employees shall meet the requirements specified by the District for the positions for which they are hired. Exceptions to this provision may be made only by the Superintendent.

POLYGRAPH TESTS

Applicants for certain positions may be requested to take a polygraph examination after a tentative offer of employment is made by the District.

UNAUTHORIZED PERSONS ON DISTRICT PREMISES

No person independently hired by a District employee shall be allowed to perform any tasks or volunteer any duties on District premises without prior approval of the principal, work location supervisor, and/or the Human Resources Department. [See also DH(LOCAL), GKG(LOCAL)]

EXIT INTERVIEWS ~~AND TERMINATION REPORTS~~

Employees resigning or retiring from the District may be asked to participate in exit interviews~~to garner information pertaining to salaries, benefits, and working conditions. A personnel action notice shall be prepared, with appropriate documentation, for every employee who leaves employment with the District~~.

RESIGNATION OR RETIREMENT IN LIEU OF TERMINATION	An employee who retired or resigned in order to avoid termination shall not be eligible for reemployment with the District. [See also DFE(LOCAL)]
EMPLOYMENT ASSISTANCE PROHIBITED	No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics]

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Human Resources
Gloria Cavazos, Chief Human Resources Officer

SUBJECT: **PROPOSED REVISIONS TO BOARD POLICY DBB(LOCAL), EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES—FIRST READING**

Revisions to this local policy on medical examinations and communicable diseases are recommended as a result of the Texas Department of State Health Services (TDSHS) guidelines on tuberculin (TB) skin test and district practice and to update requirements regarding temporary disability leave.

The TDSHS does not require or recommend that districts routinely require teachers or other school employees to have a TB skin test. TDSHS bases this advice on information from the Centers for Disease Control and Prevention, which discourages the use of a TB skin test for persons who have no risk factors for TB exposure. Based on this information and the fact that the district no longer requires TB tests, the district's provisions requiring new employees to provide the results of a TB test or a chest X- ray are recommended for deletion.

Under Texas law, the Houston Independent School District Board of Education is authorized to adopt a policy to place an educator on temporary disability leave (TDL) if the educator's condition interferes with the performance of regular duties. However, any such policy must allow the educator the right to present testimony or other information relevant to the educator's fitness to continue the performance of regular duties. To comply with this policy requirement, a recommended change at PLACEMENT ON TEMPORARY DISABILITY, BY BOARD AUTHORITY permits an employee whom the board has placed on TDL to follow the existing DGBA complaint process to present relevant testimony or other information to the board. Since the district defines which employees are eligible for temporary disability at DEC(LOCAL), a cross reference to that policy has been added, along with policy language to clarify that only eligible employees may be placed on TDL.

The proposed changes are noted in the attached revised policy.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES MODIFY BOARD POLICY.

RECOMMENDED: That the Board of Education accepts the proposed revisions to Board Policy DBB(LOCAL), *Employment Requirements and Restrictions: Medical Examinations and Communicable Diseases*, on first reading.

~~TB TESTING REQUIREMENTS~~

~~Employees new to the District shall provide to the District the results of a tuberculosis test administered, or X-ray results recorded, before employment with the District. A person who gives evidence of having received a TB test within the previous 12 months shall not be required to take another test.~~

~~The District shall comply with screening recommendations made by local health authorities.~~

EXAMINATIONS DURING EMPLOYMENT

The Superintendent or designee may require an employee to undergo a medical examination if information received from the employee, the employee's supervisor, or other sources indicates the employee has a physical or mental impairment that~~:~~:

1. Interferes with the employee's ability to perform essential job functions; or

2. Poses a direct threat to the health or safety of the employee or others. A communicable or other infectious disease may constitute a direct threat.

The District may designate the physician to perform the examination. If the District designates the physician, the District shall pay the cost of the examination. The District may place the employee on paid administrative leave while awaiting results of the examination and evaluating the results.

Based on the results of the examination, the Superintendent or designee shall determine whether the employee has an impairment. If so, the Superintendent or designee shall determine whether the impairment interferes with the employee's ability to perform essential job functions or poses a direct threat. If not, the employee shall be returned to his or her job position.

If the impairment does interfere with the employee's ability to perform essential job functions or poses a direct threat, the Superintendent or designee shall determine whether the employee has a disability and, if so, whether the disability requires reasonable accommodation, including the use of available leave. The granting of additional unpaid leave may be a reasonable accommodation in some circumstances. If the employee does not have a disability, the Superintendent or designee shall evaluate the employee's eligibility for leave. [See DEC(LOCAL)]

[See DAA for information on disabilities and reasonable accommodation]

PLACEMENT ON TEMPORARY DISABILITY

AT EMPLOYEE'S REQUEST

The Superintendent or designee shall have authority to place an eligible employee on temporary disability leave at the employee's request, as appropriate, when the employee's condition interferes with the performance of regular duties.

BY BOARD AUTHORITY

Based on the Superintendent's recommendation that an eligible employee be involuntarily placed on temporary disability leave, the Board shall place an employee on temporary disability leave if the Board determines, in consultation with the physician who performed the medical examination, that the ~~educator's~~employee's condition interferes with the performance of regular duties. [For employees who are eligible for temporary disability leave, see DEC(LOCAL)]

~~[See DEC(LEGAL)]~~

In accordance with DGBA, an employee may file a complaint disputing placement on temporary disability leave. As part of the complaint process, the employee may present testimony or other relevant information to the Board regarding the employee's fitness to perform regular duties.

OTHER REQUIREMENTS

Employees with communicable diseases shall follow recommendations of public health officials regarding contact with students and other employees. Food service workers shall comply with health requirements established by city, county, and state health authorities. Bus drivers shall comply with legal requirements. [See DBA]

Office of the Superintendent of Schools
Board of Education Meeting of April 12, 2018

Office of Academic Services
Grenita Lathan, Chief Academic Officer

SUBJECT: **APPROVAL TO WAIVE BOARD POLICY BF(LOCAL), BOARD POLICIES, AND APPROVAL OF PROPOSED ESTABLISHMENT OF BOARD POLICY ELA(LOCAL), CAMPUS OR SENATE BILL 1882 PROGRAM CHARTERS: PARTNERSHIP CHARTERS—FIRST READING**

Senate Bill (SB) 1882 is a recent act relating to a school district contract to partner with a state-authorized open-enrollment charter school or other eligible entity, including non-profits and institutions of higher learning, to operate a district campus. Such a partnership may qualify the district to receive an increase in state funding for the partnered campus and an exemption from accountability sanctions and interventions for two years. This agenda item seeks Houston Independent School District (HISD) Board of Education approval to establish a board policy on partnership charters in order for HISD to take advantage of the benefits of SB 1882 for school year 2018–2019.

Board Policy BF(LOCAL), *Board Policies*, states, “Proposed local policies or amendments introduced and recommended to the Board at one meeting shall not be adopted until a subsequent meeting. Emergency adoption, however, may occur in one meeting if circumstances demand an immediate response.” By waiving the two readings required in BF(LOCAL), the updated version will be available for immediate publication in the Policy Online manual.

The proposed new policy is attached.

COST/FUNDING SOURCE(S): None

STAFFING IMPLICATIONS: None

ORGANIZATIONAL GOALS/IMPACT: This agenda item supports all three district goals and is aligned to Core Initiative 5: Culture of Trust through Action.

THIS ITEM DOES REQUIRE CONSULTATION.

THIS ITEM DOES ESTABLISH BOARD POLICY.

RECOMMENDED: That the Board of Education waives Board Policy BF(LOCAL), *Board Policies*, and approves the proposed establishment of Board Policy ELA(LOCAL), *Campus Or Senate Bill 1882 Program Charters: Partnership Charters*, on first reading, effective April 13, 2018.

Authorization

To provide quality educational settings for all students and to obtain benefits under Education Code 11.174 and 42.2511, the District may establish partnership charters as permitted by law and as described in this policy. The District shall be committed to rigorous decision-making and shall grant campus charters only to applicants that have demonstrated the competence and capacity to succeed in all aspects of the proposed campus charter. Other campus charters not seeking or qualifying for the benefits under Education Code 11.174 and 42.2511 shall be governed by EL(LOCAL).

Definitions

"Operating Partner"

An operating partner means a state-authorized open-enrollment campus charter or an eligible entity as defined by law for purposes of contracting to partner with the District to operate a District campus under state law.

"Partnership Program"

A partnership program means a District-initiated program established in accordance with state law in which the Board contracts to operate a District campus in partnership with an open-enrollment charter school or other eligible entity as defined by law.

Compliance with Law

A partnership program shall comply with all applicable requirements of state law, any applicable grant program requirements, local criteria specified in policy, and the applicable charter performance contract. Campus charters shall comply with all federal and state laws governing such charters and shall be nonsectarian. [See EL(LEGAL)]

Application

Process

In establishing a partnership program, the District may issue requests for applications designed to identify operating partners best qualified to meet the needs of the District.

The Board shall consider an application if the applicant:

1. Meets the eligibility requirements for a campus charter in accordance with law;
2. Follows the application process established by the District; and
3. Provides assurances to the Board that the applicant will comply with the statutory and District requirements for a campus charter.

The application process shall include:

1. A comprehensive written application;
2. A rigorous review of the application by a charter application review committee;

3. A formal recommendation from the review committee to the Superintendent for approval or denial of each application;

4. A formal recommendation from the Superintendent to the Board for approval or denial of each application; and

5. A vote by the Board to approve or deny each application.

Content

An application shall include the following, at a minimum:

1. The purpose and community need for the proposed campus charter;

2. A statement of the proposed campus charter's mission and goals;

3. Identification of the students to be served;

4. The academic plan including educational focus, program, curriculum to be offered, and a description of the proposed school day, calendar, and year;

5. The plan for meeting the needs of students with disabilities, English language learners, and other special populations;

6. The plan for measuring and reporting student achievement and increases in student achievement for all student groups;

7. The financial and business plan, including a proposed five-year operating budget and a contingency budget for lower than expected enrollment;

8. Identification and description, including the expertise and professional backgrounds, of the proposed governing body members and campus leadership;

9. The governance and decision-making plan including governing board structure, campus leadership and management structure, and organization chart;

10. Indications that the proposed governance structure is conducive to sound fiscal and administrative practices and strong, accountable, independent oversight of the campus;

11. Identification and description of any services the proposed campus charter expects to be performed by the District (e.g., transportation, food);

12. The proposed campus charter's leadership roles and responsibilities regarding personnel, the budget, purchasing, program funds, and other areas of management;

13. The campus charter's staffing and employment plan consistent with federal and applicable state guidelines, including due process, employment contract nonrenewal, and termination procedures;

14. Information on the qualifications, experience, recruitment, selection, professional development, and ongoing evaluation of teaching staff to be hired for the campus;

15. The proposed student recruitment, enrollment, and withdrawal processes, and a plan for ensuring equitable access in accordance with law;

16. The student discipline plan and procedures;

17. The campus safety and security plan in compliance with the current districtwide safety and security plan.

18. The petition indicating evidence of support for the approval of a charter as required by law, if applicable; and

19. A pre-operational start-up plan detailing tasks, responsible parties, and a timeline for completion.

Review Committee

Composition

The Superintendent shall establish a review committee to conduct a substantive and merit-focused evaluation of each application submitted in accordance with the District's published application procedures.

The review committee shall be composed of District staff and external evaluators with relevant and diverse expertise.

Conflicts of Interest

A review committee member shall disclose any potential conflict of interest with an applicant.

Review Process

The review committee may:

1. Request additional information or documents from the applicants;

2. Schedule interviews with applicants; or

3. Request that the Board schedule a public hearing to allow applicants an opportunity to present their application and campus plans to the Board and to the community before formal consideration by the Board.

Recommendations

The review committee shall provide to the Superintendent a recommendation for denial or approval of each application based on the District's established criteria. After considering the review committee's recommendation, the Superintendent shall make a formal

recommendation to the Board for approval or denial of each application.

Charter Performance Contract

If the Board approves an application, the Board shall execute a written charter performance contract that includes provisions as required by law and establishes the legally binding terms under which the campus charter will operate and be evaluated during the charter term and for renewal.

Each charter performance contract shall address the material terms of the campus charter's operation as required by law. Each charter performance contract shall be granted for a period of up to ten years with a rigorous review every five years.

Standards

In addition to standards required by law, the charter performance contract shall include additional standards established by the Board, including expectations for academic performance, short-term financial performance, long-term financial stability, and operational and governance performance.

The charter performance contract shall also include a list of district policies by which the campus charter must comply. The list of policies shall include FFH(LOCAL) STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION; DAA(LOCAL) AND ACCOMPANYING REGULATIONS – EMPLOYMENT OBJECTIVES, EQUAL EMPLOYMENT OPPORTUNITY; DBAA(LOCAL), EMPLOYMENT REQUIREMENTS AND RESTRICTIONS, CRIMINAL HISTORY AND CREDIT REPORTS; DI(LOCAL) – EMPLOYEE WELFARE; DIA(LEGAL) AND DIA(LOCAL) AND ACCOMPANYING REGULATIONS RELATING TO EMPLOYEE WELFARE – FREEDOM FROM DISCRIMINATION, HARRASMENT AND RETALIATION; DG(LEGAL), EMPLOYEE RIGHTS AND PRIVILEGES; DGA(LEGAL) AND DGA(LOCAL) RE. EMPLOYEE RIGHTS AND PRIVILIGES, FREEDOM OF ASSOCIATION.

The performance standards shall also address expectations for appropriate access, education, support services, and outcomes for students with disabilities.

Oversight and Evaluation

Monitoring System

The Board shall implement a comprehensive performance accountability and compliance monitoring system that is aligned with the Board's performance standards and provides the Board with the information necessary to make rigorous, evidence-based decisions regarding charter renewal, revocation, and probation or other interventions. This monitoring system shall be based on and aligned with academic, financial, operational, and governance standards set forth in the charter performance contract.

To the extent possible, the Board shall minimize administrative and compliance burdens on campus charters and focus on holding campus charters accountable for outcomes rather than processes.

Data Collection

Campus charters shall provide information and data to the District pursuant to state law and the District's reporting schedule using a state-approved student management system.

The District shall require each campus charter to report its performance separately and shall hold each campus charter accountable for its performance.

Monthly and by the tenth day of the following month, the campus charter shall provide to the District a financial solvency statement for the prior month and an assurance of financial solvency for the remainder of the fiscal year. Annually ~~and no later than three months after the close of prior fiscal year, campus charters shall perform a third-party financial audit and provide the results to the Board. Third-party financial auditors must meet general auditing standards in order to perform the required audit.~~ a campus charter shall have, at its own expense, its fiscal accounts audited by a certified or public accountant holding a permit from the Texas State Board of Public Accountancy. No later than 150 days after the close of the fiscal year, the campus shall deliver the audit report to the board.

Evaluation and Reports

Annually, the Board shall evaluate each campus charter against the performance standards established by the Board or law.

The Board shall communicate evaluation results to the campus charter's governing body and leadership in a written report that summarizes compliance and performance, including areas of strength and improvement. The results of all evaluations shall be made accessible to the public and available on the District website.

The Board shall produce for the public an annual report that provides performance data for all the campus charters it oversees, including individual campus performance and overall campus charter performance. The annual report shall at a minimum be posted on the District website.

Campus Charter Autonomy

In accordance with law and the charter performance contract, the Board shall support the operating partner's authority over the campus charter's day-to-day operations.

The Board shall recognize the governing board of the campus charter as independent and autonomous from the Board and District, with full authority and accountability for the campus charter's performance and operations.

Conflicts of Interest

The District and the operating partner shall comply with applicable conflict of interest provisions in law.

Intervention

The District shall give timely notice to the campus charter of any violations of the charter performance contract or performance deficiencies justifying formal intervention. The notice shall identify in writing the concerns, and, if applicable, the time frame for remediation. The notice may include additional consequences if any of the concerns are not remedied within the stated timeline.

Depending on the severity of the concern or deficiency, the Board may place a campus charter on probation or revoke the charter performance contract, in accordance with the terms of the contract and applicable law.

Probation

Criteria

The Board may place a campus charter on probation as permitted by law or the charter performance contract, or for failure to meet academic performance standards.

Procedure

In the event of any indication or allegation that a campus charter has committed a violation of law or the charter performance contract that may warrant probation, the District shall take the following steps:

1. The Superintendent shall investigate the allegations and hold a conference with the chief operating officer and governing body of the campus charter to discuss the allegations.
2. If the Superintendent determines that a violation or mismanagement has occurred, the chief operating officer of the campus charter shall respond to the allegation at the next regularly scheduled Board meeting.
3. The Board shall hear the presentation and take action, if necessary, to place the campus charter on probation. If the Board decides to place the campus charter on probation, it must provide an opportunity for a public hearing as required by law.
4. If a campus charter is placed on probation, the campus charter must take action to remedy the identified violations or underperformance and report on the status of its corrective actions in accordance within the timeline for remediation established by the District.
5. The District shall establish a timeline for monitoring the campus charter's corrective actions and re-evaluating the campus charter's status to determine when the campus may be removed from probation or whether to consider revocation.

Revocation

Criteria

The Board may revoke a campus charter as permitted by law or the charter performance contract for failure to meet performance standards.

The Board shall revoke a campus charter if the District finds clear evidence of a campus charter's persistent or serious underperformance or violation of law, the charter performance contract, or the public trust in a way that imperils students or public funds, including any of the following:

1. Persistent or serious violation of applicable state or federal law;
2. Persistent or serious violation of a provision of the charter performance contract;
3. Persistent or serious failure to meet generally accepted accounting principles (GAAP) as evidenced by untimely financial reporting and reconciliations, and/or a qualified opinion on the charter's audited financial statements ~~standards for fiscal management~~;
4. Persistent failure to improve student academic achievement for all student groups;
5. Failure for three consecutive years to meet the academic or financial accountability standards outlined in law;
6. Failure for three consecutive years to meet the academic or financial performance standards established in the charter performance contract;
7. Multiple placements on probation as specified in the charter performance contract; or
8. Failure of the District to obtain the benefits of Education Code 11.174 and 42.2511, if applicable.

The Board's decision whether to revoke a campus charter shall be based on the best interests of the students, including a decision by the commissioner to extend an exemption from a sanction or other action under Education Code 11.174(g); the severity of the violation; applicable law; and any previous violation committed by the campus charter.

Procedure

In the event of an indication or allegation that may warrant campus charter revocation, the District shall take the following steps:

1. The Superintendent shall investigate the allegations and hold a conference with the chief operating officer and governing body of the campus charter to discuss the allegations.

2. If the Superintendent determines that a violation or mismanagement has occurred, the chief operating officer of the campus charter shall respond to the allegation at the next regularly scheduled Board meeting.

3. The Board shall hear the presentation and take action, if necessary, to revoke the campus charter. If the board decides to revoke the campus charter, it must provide an opportunity for a public hearing as required by law.

In the event of a health or safety concern, the Board may immediately suspend campus operations before revocation takes effect.

Notification

If the Board decides to revoke a charter performance contract, the Board shall notify the campus charter of the action in writing. The notice shall include the reasons for the revocation and the effective date of the revocation, which shall be no later than the end of the current school year or may be effective immediately in the event of a health or safety concern.

Contract Renewal

Upon the expiration of a charter performance contract, the Board may renew the contract for up to an additional ten-year term. In accordance with law, the Board shall renew a charter performance contract only if the Board finds that the campus charter has substantially fulfilled its obligations and met the performance standards in the contract and applicable law.

The Board shall consider the following, in addition to other factors specified in the charter performance contract:

1. Multiple years and measures of performance against the performance standards and expectations established in the charter performance contract and applicable law;

2. Financial audits;

3. Performance and compliance reports, including site visit reports, if applicable; and

4. The campus charter's performance on corrective action plans or other required interventions, if necessary.

Procedure

The District shall publish the renewal application process, including the renewal criteria and timelines.

As part of the renewal application process, the District may provide each campus charter, in advance of the renewal decision, a cumulative report that summarizes the campus charter's performance record over the contract term and states the District's summative findings concerning the campus's performance and its prospects for renewal.

Decision Not to Renew

The Board may choose not to renew a charter performance contract for any of the following reasons:

1. Failure to meet student performance standards or other obligations in the charter performance contract;
2. Failure to meet generally accepted accounting principles (GAAP) as evidenced by untimely financial reporting and reconciliations, and/or a qualified opinion on the charter's audited financial statements ~~standards for fiscal management~~;
3. Violation of any provision of the contract or applicable state or federal law; or
4. Other reason as determined by the Board.

Notification

If the Board decides not to renew a contract, the Board shall notify the campus charter of the action in writing no later than the last Friday in January during the final year of the charter performance contract. The notice shall include the reasons for the action and the effective date of the campus charter closure, which shall be no later than the end of the current school year.

Closure Protocol

The Board shall develop a detailed campus closure protocol to apply if the Board decides not to renew or to revoke a charter performance contract and close the campus. The protocol shall ensure timely notification to parents including assistance in finding new placements; orderly transition of student records to the District; and disposition of campus funds, property, and assets in accordance with law. In the event of closing any campus charter, the District shall oversee and work with the campus charter's governing board and leadership to carry out the closure protocol.