HAIS Mission Statement

Through international studies, a personalized environment, and college preparatory curriculum, the Houston Academy for International Studies will prepare students for active roles as global citizens.
Start of School

Monday, August 21st - Start of Regular term HCC classes

*Student would have self-enrolled in these courses

*If students do not attend, they can be dropped by the professor

Monday, August 28th - First day of school for HISD

Must be present on the first day of school

Tuesday, September 5th - HCC cohort classes start
11th Grade AVID Teachers -

Mr. Puente - PE/SPANISH 1 & 2

Mr. Kim - AP Calculus, Precalculus

Ms. Shepard - ENGL 1301-1302

Ms. Rancifer - Physics

Ms. Lopez - Service Learning Capstone
# HAIS Bell Schedule

**Attendance MATTERS!**

Being on time to class is VERY important!!

Students **MUST GO** to HCC in person when the location of the course is HCC

<table>
<thead>
<tr>
<th>MON/WED</th>
<th>TUES/THURS</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Day</td>
<td>B Day</td>
<td>C Day</td>
</tr>
<tr>
<td>1st PERIOD 7:50-9:20</td>
<td>6th PERIOD 7:50-9:20</td>
<td>1st PERIOD 7:50-8:33</td>
</tr>
</tbody>
</table>

**1st LUNCH (3rd/8th)**  
9th & 11th Grade  
LUNCH: 11:00-11:40  
AVID: 11:40-12:20

**2nd LUNCH (3rd/8th)**  
10th & 12th Grade  
AVID: 11:00-11:40  
LUNCH: 11:40-12:20

**4th PERIOD 12:25-1:55**  
**5th PERIOD 12:25-1:55**  
**6th PERIOD 12:32-1:15**

**Tutorials Daily 3:40 – 4:30 PM by Grade Level Please see each teacher for Tutorial Times**

**ALL GRADE LEVELS 11:40-12:30**
Attendance Matters!

● Students must turn in their attendance excuse notes when they return to campus.

● Any notes turned in after one week from when the student returns, are not valid.

● The only excuse notes accepted are from doctors, parents stating the student is/was sick, and family emergencies.
  ○ Vacations, out-of-town/traveling, and weather are not excused absences. Weather absences are only excused when HISD excuses them.
  ○ Students marked absent or tardy due to HISD transportation are corrected to Present (if the student checks into the Main Office when the bus arrives).

● Students must sign out for ALL HCC classes
  ○ If students fail to sign out, they must follow the HAIS attendance protocol (posted around the school)
Attendance Matters!

- Students and parents must monitor their attendance via HISDConnect.
  - If there is an error, please reach out DIRECTLY to the TEACHER. The attendance clerk cannot change a teacher’s incorrect entry.
- NGs are generated when students miss more than 10% (about 4) of the class meetings. **ALL absences (excused or unexcused) count towards NGs.**
- All NGs must be resolved by the end Summer School 2024.
- Communication is KEY!
- Students are responsible for missed lessons/assignments during any absence
HAIS Allowable Dress

1. All students must have a student ID badge worn on a lanyard and visible at all times on HAIS campus.
2. Students must dress in clothing that includes both a shirt with pants, shorts or a skirt or the equivalent (a dress).
3. Clothing must cover areas from one armpit to the other. Tops must have shoulder straps. Shirts must come to the top of the pants at the waist at minimum and shorts/skirts/dresses should be long enough to cover to approximately the mid-thigh.
4. Clothing must cover undergarments.
5. Shoes must be worn at all times and must be safe for a school environment (pajamas, house shoes, or slippers shall not be worn).
6. Hats and other headwear must allow the face to be visible. Hoodies must allow the student’s face and ears to be visible.
7. Clothing must be suitable for all scheduled classroom activities, including physical education, science labs, and other classes where unique hazards or specialized attire or safety gear is required.
Non-allowable Dress

1. Clothing may not depict, advertise, or advocate the use of alcohol, tobacco, marijuana or other controlled substances nor may it display or imply vulgar, discriminatory, or obscene language or images.
2. Clothing may not depict or imply pornography, nudity, or sexual acts.
3. Clothing advocating or depicting violence, criminal or gang related activity is prohibited.
4. Clothing may not be see-through.
HAIS Drop Off/Pick Up Expectations

For the safety of our students, we ask that parents/guardians please pickup and dropoff on the left side of Stuart St.

The right side is a dedicated HISD bus line.

Busses roll at approximately 3:35/3:40.

Families cannot block the one flowing feeder lane.
Student ID Badges
Monday—Friday, 8am to 5pm (Appointments are NOT required)

Central College
1300 Holman (Harmon Building, 2nd floor 216.1)

Grades at HCC:
Only HCC professors and students have access to HCC grades in real time

FERPA Waiver:
HCC professors cannot share grades with parents
HCC Expectations

- Maintain eligibility at HCC
  - TSI passing scores
  - Passing all courses
  - No holds on student accounts
- Be sure to sign out from HAIS for attendance for HCC courses
- Go to HCC for all classes with the location identified as HCC on your HAIS schedule
- Be where you are supposed to be!
- HAIS Shuttle makes multiple routes
- Treat all HCC staff members with respect
  - Arrive to class on time and prepared
  - Professors dismiss the class not the student or HAIS shuttle
- Only the students have access to HCC course and grades (not Dean)
# What to Expect - 1st Day of School

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>7:15 - 7:45 AM</td>
<td>Arrival/Breakfast</td>
</tr>
<tr>
<td></td>
<td>Find AVID classroom from posted lists</td>
</tr>
<tr>
<td>7:50 AM</td>
<td>Report to AVID</td>
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<tr>
<td></td>
<td>Pick-up schedule</td>
</tr>
<tr>
<td></td>
<td>Complete registration paperwork</td>
</tr>
<tr>
<td>8:30ish AM</td>
<td>Report to 1st Period</td>
</tr>
<tr>
<td></td>
<td>Rest of the day follows regular A- Day bell</td>
</tr>
<tr>
<td></td>
<td>schedule</td>
</tr>
</tbody>
</table>

- Schedules will be given to students **MONDAY MORNING**
- Schedules will be explained by AVID teachers Monday morning
- Please do not park in parking lot. All parking lots are assigned to faculty and staff
Grade Level Expectations

ALWAYS be in good standing at HCC in order to continue taking courses and remain at HAIS.

Check HISD and HCC emails daily and respond to emails in a timely manner

Be prepared! Bring your supplies DAILY!

Be on time - for assignments and class periods

Be COMMUNICATIVE - email, Remind, text, call

Be ACTIVE - the more questions you ask, the more you converse with others the better you learn

All teachers will follow HISD re-test policy
Supply List - Update by Grade Level

- **Fully charged laptop!**
- Planner (Physical or Digital)
- Fully charged laptop
- Laptop charger
- Refer to your Teacher’s Syllabus for specific supplies
AVID This Year

What is AVID?

AVID is a course designed to give the skills that will allow them to be successful in college courses and future careers

How does this look for 11th Grade?

Each cycle we will be focusing on a different skill and working to better ourselves in that area

**Cycle 1** - Time Management/Organization

**Cycle 2** - Organization/Phoenix Fest

**Cycle 3** - Goal Setting/Portfolios

Big Brothers/Big Sisters

This year our freshmen will be participating in the Big Brothers/Big Sisters program through AVID. More information will be given later in the year
Advice for Success

1. Get a planner!
2. Stay on top of your assignments!
3. Let your teachers know BEFORE deadlines!
4. Advocate for yourself!
5. Don’t waste time!
6. Take off and maintain the momentum!
Team Contact Info

Dean email:
★ Ms. Devaney:  edevaney@houstonisd.org

Teacher emails:
★ Ms. Shepard:  lshepar1@houstonisd.org
★ Ms. Rancifer:  janna.rancifer@houstonisd.org
★ Ms. Lopez:  audrie.lopez@houstonisd.org
★ Mr. Puente:  andres.puentefigueroa@houstonisd.org
★ Mr. Kim:  nkim@houstonisd.org
Student Info Survey

Please scan and fill out form for both parent and student info!

Please only fill out one form per student!

Thank you! :)}
Get Active!

houstonisd.org/hais

haispto.org

Support HAIS PTO by purchasing Spiritwear

bonfire.com/hais-pto-spiritwear/

Support HAIS students, teachers and staff with a donation to the HAIS PTO!

facebook.com/houstonacademyforinternationalstudies/

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