BURRUS FINE ARTS MAGNET ELEMENTARY SCHOOL
SDMC MEETING
October 10, 2018

AGENDA (items for discussion)

1:00 p.m. – 2:00 p.m.

following faculty meeting held on October 8, 2018

• What ae non-negotiables aligned with TADS - Jessie Woods, Principal
• IPDP; What are my goals and are they aligned with HISD/TEA? Data, Literacy, Social
  Emotion Learners; Special Population, Special Ed, At-Risk, ESL, and Discipline - Kyle
  Mackey and Rachel Tavera

As we move forward to our next steps, some of the questions that we should be asking; have I as a
teacher of record communicated directly to my assign students’ parents? Have I taken advantage
of my disciplinary binder and scheduled parent conferences? Have our teachers contacted the IAT
Manager for assistance?

• Data Checks and Balances; now that we have completed Renaissance, Running Records,
  HFW Upcoming - Tasha Willis, Burrus Elementary Reading Interventionist
• How does Coaching and Collaboration play an important role in affecting our student
  progress academically - Jessie Woods, Principal
• Continuation on the coaching math logs feedback after meeting with Ms. White. Have I
  made the changes suggested in the logs? - Jessie Woods, Principal
• Social Emotion Skills /TEA - Jessie Woods, Principal; Sandra Brewer, Instructional
  Coordinator

* Next Step- October 19, 2018 Professional Development Presentation

Lead4ward Champions- Kyle Mackey, Science and Writing; Mrs. LaSyndria Gnagbe, Math;
Sandra Brewer, Reading

Dyslexia, G/T and 504 Reports..................... Tasha Willis, Reading Interventionist

Follow-up from Ms. Nadia Bruner, Science Consultant Pre-k through 5th grades / Have followed
her coaching feedback? .........................Mr. Kyle Mackey

Attendance ......................What are incentives that you, as a teacher of record, can create with
the administration for better attendance for the 2018-2019 attendance year?

HISD Writing Curriculum ...................... Kyle Mackey, TS/Campus AP/Principal’s
Designee; Tasha Willis, Reading Interventionist; Erin Green Magnet Coordinator
The meeting was called to order at 1:00 p.m. The following SDMC members were present: Rev. Ray Mackey, CEO Higher Impact Ministries; Pastor George T Curry, Pastor Mt. Pilgrim Baptist Church; Mrs. Sandra Brewer, Burrus Instructional Coordinator; Mrs. Rachel Tavera; Mr. Kyle Mackey, Burrus Teacher Specialist; Ms. Opal Campbell, Burrus SIR; Ms. Tonya Debose, Independent Heights Community Liaison; Mr. Sidney Paul Winn, Burrus Campus Lead Math Teacher.

Mr. Woods thanked everyone for their attendance at this meeting, and he stated that this would be a very informative meeting which would mostly focus on the instructional components on campus.

Ms. Debose started out by asking what some non-negotiables are; Mr. Woods went on to say that these were systems put in place that prevent students from failing and serve as a safety nets for our report card. At the end of the day, non-negotiables on the campus will continue to be aligned with Teacher Appraisal Development System (TADS). He went on to explain that there were criteria that had to be met which are required by the district. Ms. Debose concurred with this system as it would ensure we had highly qualified teachers for our school and community.

Mr. Woods asked Mr. Kyle Mackey, Burrus Teacher Specialist and Ms. Rachel Tavera, Burrus Hourly Data Analysis to explain our checks and balances that are aligned with HISD and TEA. Mr. Mackey explained the importance of each staff member setting meaningful goals and how it directly will affect student achievement. Each goal should be a targeted personal growth area that can be measured throughout the school year with frequent check-ins from campus administrators to ensure that instruction continues to meaningful and that student progression is on a positive trend. Mrs. Tavera added the importance of incorporating past and current data points so that instruction can be specific to student individual need and that growth can be tracked on a frequent scale. Each teacher was asked to incorporate implicit intervention for ESL, G/T, SpEd, 504, and At-Risk students.

Mr. Woods went into detail on how coaching plays an important role in overall campus success. A strong emphasis was placed on immediate feedback, meeting face to face, and pinpointing professional development to bring back to positively affect how instruction is provided. Burrus Elementary will continue in its partnership with Rice University School Math Program under leadership of Carolyn White. The feedback she provides through classroom observation, personalized coaching, and grade level feedback should be heavily considered in order to alter lesson plans, class assignments, and Do Now/Exit Tickets so that each student is prepared for all informal and formal assessments.

All teacher and staff with take extra precaution and be sensitive to the needs of students who experience social/emotional needs. Through partnering with Project CLASS, student will be able to address social skills and progressively work towards mastering working with others, dealing with emotions and building a positive outlook for the future.

All members present were pleased with the presentation. Mr. Woods stated that he would send an invitation for the next meeting via phone or email. The meeting was called to close at 2:00 p.m.