

Dear Parents and Students,

Houston Independent School District is excited to welcome you to a new school year filled with opportunities to learn and engage!

Houston ISD is dedicated to academic achievement and success for all scholars. Regular attendance is critically important, because absent students lose instructional seat time, thus creating a lost opportunity to learn, ask questions, and engage in class activities. Poor attendance can be **excused/unexcused absences and trancies**, which ultimately impacts our students' academic performance.

In accordance with Texas Education Code Section 25.092 (Attendance for Credit 90% Rule); A student at any grade level from Kindergarten through grade 12 shall not be given credit or final grade for a class unless the student is in attendance 90 percent of the days in which the class is offered.

This is where we need your help and collaboration by ensuring the following is done if your child will be absent, late, or leaving early from school:

**Keep Connected** – Upon return please send either a letter, email, or phone call to the school explaining the reason for that day(s) absence, if your child was in need of medical attention, please provide a licensed doctor or physician note.

**Adequate Sleep** - School-aged children need to obtain quality rest because it helps them to concentrate, regulate emotions, learn well, and improve attention.

**Keep Students Healthy** – Make sure students eat well, and exercise. If you are not certain whether to send your child to school due to illness, call your Campus Nurse or Attendance Clerk to discuss the situation. If your child must miss school more than three days, please contact your campus as soon as possible; medical verification may be required.

This is a partnership that must be fostered to make sure that our scholars are successful. The partnership starts with regular attendance in school.

Working together ensures success for both the district and the students.

Regards,

A handwritten signature in cursive script, appearing to read "Luz Martinez".

Dr. Luz Martinez  
Central Division Superintendent