Blackboard

Presenter:

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www.houstonisd.org/subsitetraining
What is Blackboard

• Blackboard is a content management system with built-in tools (apps)
• Apps are the building blocks on a page that help with formatting content, images, files and links
What Browser To Use For Blackboard?

✓ Google Chrome
✗ Internet Explorer
✗ Apple Safari
✗ Firefox
✗ Microsoft Edge
Sign In Window

Enter your user name and password to sign in.

You can use this site without being registered or signing in, but registered users who sign in may have access to additional features and information. Please remember that your password is case-sensitive.

* User Name:

* Password:

Sign In  Forgot My Password

For Blackboard (Schoolwires) Always Use Google Chrome!

Once you have logged into your HISD computer with your HISD's User Name and Password you Do Not have to enter it again.

** Just click this button.
Sign In Window

Enter your complete HISD email address (p00012345@houstonisd.org)

Enter your network password

Click the Sign In button
Workspace Tab – How Do I…?

Use the search box to find detailed information about apps, layouts, etc.
If you need to find the link below from the backend click...

- How Do I
- Web Community Manager
- Administrator
- Create Content
- Sections
- Available Apps

https://help.blackboard.com/Web_Community_Manager/Administrator/Content/Apps
Section Workspace

Organize Pages by click, hold, drag and drop
Section Workspace

Use the actions button to:

• Edit Page
• Page Options *(change page name)*
• Get Link
• Copy Page
• Move Page
• Delete Page
• Set Viewers
Section Workspace

The Blue Arrows

- Indicates the page has been redirected to another location
- Click on the Actions button and select Page Options
## Section Workspace

<table>
<thead>
<tr>
<th>Page Name:</th>
<th>HISD Board Members</th>
</tr>
</thead>
</table>

**General**

- Hide this page from website navigation.
- Always show pages nested under this page.
- Show a bullet image next to this page.

**Map Page to Web Address:**
When a visitor navigates to your page, they will be directed to this web address. Enter a full web address (e.g., http://www.blackboard.com).

```plaintext
https://www.houstonisd.org/domain/7897
```

**Web Address Target:**
- Open in New Window

- Paste the url here under Map Page to Web Address
- Always open in New Window if the url is outside of your website or if you are linking to a file
Section Workspace

Deleted pages go into the recycle bin and can be restored.

Click here to make the page Inactive and hidden from the live website. Inactive pages can still be edited.
Notes

- Blackboard Training Website
  www.houstonisd.org/subsitetraining

- Resizing / Cropping Photos
  https://pixlr.com/x/

- Blackboard Image Editor
  templatelibrary.schoolwires.net/imageEditor

- HISD YouTube
  https://www.youtube.com/c/houstonisd/videos

- HISD Vimeo
  vimeo.com/hisd

- Changing website colors (send html color code to qjoyce@houstonisd.org)
  w3schools.com/colors/colors_picker.asp

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