

## CONDIT SURVIVAL GUIDE

Welcome to Condit! We are so excited to see all of our students and welcome of our new Condit Families. It's sure to be a terrific year! In an effort to make everyone's transition a little easier, we have compiled answers to the most frequently asked questions.

**School Schedule:** First bell rings at 7:50, tardy bell rings at 8:00 am. Students should be in their seat when the tardy bell rings at 8:00 a.m. School is dismissed at 3:15 p.m. Students that are tardy must go to the front office to be issued a late slip.

**School Entrances**: For the safety of your children, we ask that you enter **only** through the main doors, facing S. Third. St. When visiting the campus during school hours, please proceed to the front office, sign in and obtain a visitor's pass which should be worn during your stay.

## Morning Drop-Off: There are two drop-off zones:

S. Rice St. and S. Third St. S. Rice is a "drop-off" only lane in the morning. In the morning and afternoon it is also "pick-up/drop-off" zone for daycare vans and buses. Please do not block or park in this area. Parents should accompany late students.

**<u>BEFORE AND AFTER SCHOOL-</u>** Students and parents are <u>**not**</u> allowed to loiter in the halls or to stand by classrooms. Designated waiting areas for students in the morning are:

<u>Covered Hardtop</u>- 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade students.

**Picnic (deck) area**- 1<sup>st</sup> and 2<sup>nd</sup> grade students

<u>Cafeteria-</u> Kindergarteners may be dropped off at 7:45 in the cafeteria and wait there in their teacher's line for pick-up at 7:50.

Adult supervisors are stationed at the designated areas at 7:30 a.m.

<u>Dismissal:</u> Students enrolled in the YMCA are to go straight to the cafeteria. Daycare vans and bus riders will go to S. Rice with a teacher aide. Bellaire Rec. students line up by the playground near Jessamine St. Christ Church Presbyterian students line up on the basketball court.

<u>K, 1st and 2<sup>nd</sup></u> - Will be lined up along S. Third St. and dismissed to parents via the car pool line.  $\underline{3^{rd}}$  -  $\underline{4^{th}}$  and  $\underline{5^{th}}$  - Parents will pull up to the S. Rice gate and their children will be loaded into their cars.

Please do not park on the school side of S. Rice or Third Street during the afternoon between the hours of 2:45 and 3:30 p.m. Older students join younger students if riding in the same vehicle.

The Carpool is everyday, except for Friday. At that time, K, 1 and 2 students line up on the front playground (facing Third St.) and wait for pick-up.

Parents not participating in Carpool should wait for their students on the benches by the Flagpole.

**Breakfast:** Breakfast is provided free of charge. Students eating breakfast may go to the cafeteria at 7:30 a.m. Adult Supervision is provided in the cafeteria beginning at 7:30 a.m. The breakfast meal price for an adult is \$2.00.

<u>Lunch</u>: Students have the option of bringing a lunch or purchasing a lunch card from the cafeteria. Lunch cards are sold in the cafeteria in the morning and accept "cash only" payments. The Student Lunch fee is \$2.25 per day or \$11.25 weekly and an Adult's Lunch is \$3.00 per day. You may purchase a lunch card on the first day of school. Parents are always welcome to share lunchtime with their children. Please sign in at the front office before proceeding to the cafeteria.

<u>Free/Reduced Lunches:</u> Children from families whose incomes meet established guidelines will qualify for free or reduced priced meals. Applications and guidelines for this program may be obtained from the front office. The Reduced Lunch fee is \$0.40 per day.

**Attendance:** Attendance: Attendance is officially recorded at 10:00 am. Students who leave after 10:00 a.m. are counted present. Students who leave before 10 are counted absent unless they return the **same day** with a Dr./Dentist note stating that they have been at an appointment on that day. Absences are **unexcused** unless the office or teacher receives a note, e-mail, or phone call from the parent stating the date of the absence and reason for the absence. Absences are excused for the following reasons only: personal illness, death in the family, quarantine, dangerous weather, and emergencies. HISD automatically calls all students who have an unexcused absence for the day – this is a good indication that your message was not recorded and you may want to check with the office. 713-295-5255

<u>School Supplies:</u> This year school supplies were pre-ordered from the PTO. If you did not purchase them, please see your teacher for a list of supplies that can be purchased at a local store. <u>Rolling</u> <u>backpacks are not permitted for students in grades (K-3)</u>

**Dress Code-** Modesty and cleanliness are our goals. Items of clothing **not permitted** are as follows: bike shorts, tank tops, leggings or flip-flops. Midriffs must be covered. Shirts may not extend below the length of shorts or skirts. Skirts, shorts and dresses must be at least fingertip length. Boys are not allowed to wear earrings.

**Items not permitted in school: Items** such as radios, tape players, cameras, electronic games, trading cards or any type of toys should not be brought on the school campus unless they are requested by the classroom teacher. Cell phones are not to be used during the school day. They are to be kept off and in the backpack. Items found inappropriately at school will be confiscated by the teacher and returned only to the parents through the principal.

**Library-** The library is open every morning for students wishing to take AR (Accelerated Reader) tests, check-in, /check-out books and silent reading. Library hours are from 7:30 am to 7:50 a.m. Monday through Friday and 3:00 p.m. to 4:00 p.m. Monday, Tuesday and Thursday. It is closed on Wednesday and Friday afternoons.

<u>Medications-</u> Students on long-term medication, which cannot be administered other than school hours may take medication at school. A medications form must be completed and signed by the child's physician. All medication will be stored in the clinic and administered by the school nurse or a designee instructed in the proper dosage.

<u>Wednesday Folder-</u> Students will be given a Green Condit Elementary Folder to take home every Wednesday. School notifications, calendars, and newsletters will be periodically sent for your information. Your child's schoolwork will also be sent home each week. Please review this work and sign as instructed by the teacher. This will give you a good indication of your child's progress and provide you with continuous feedback.

**School Spirit Day-** Friday is School Spirit Day. We would like for everyone to wear his or her Condit shirts.

As always, please feel free to stop by the front office if we can assist you in any way.