



Rubric Assignments

(updated 8/17/07)

Overview

GradeSpeed.NET's Rubrics feature enables teachers to establish an objective set of criteria for their students and separate a grade for an assignment into several parts (or "tasks"). This allows them to easily identify the areas where the student needs improvement. Each rubric task will be graded on a specified scale, and the total of all the tasks becomes the overall grade for the rubric. For added convenience, the rubric tasks and rubric may be added to any desired category.

Creating a Rubric

First, create the main rubric assignment - the individual rubric tasks come later. To create a rubric, the teacher should click the **Assignments** icon and select **Add New** if necessary. The following page will appear:

The screenshot shows a form for creating an assignment. At the top, there are three radio buttons: Assignment, Rubric, and Rubric Task. Below these are several input fields: 'Assignment:' (empty), 'Spanish Name:' (empty), 'Assigned:' (8/16/2007), 'Due:' (8/17/2007), 'Points Possible:' (100), 'Multiplier:' (1), 'Type:' (Normal Grade), 'Category:' (Homework), and 'Reporting Category:' (None). There is a 'Description:' text area with scrollbars. At the bottom, there is a checkbox for 'Hide Spanish Assignment Names' and a 'Default Grade:' input field.

Select the **Rubric** radio button at the top of the page.

A close-up of the radio button selection area. The 'Rubric' radio button is selected, indicated by a small blue dot in the center of the circle.

Note that the **Rubric Task** selection will be grayed-out until the first **Rubric** assignment has been created.

Give the rubric a name, and fill out all information as with a standard assignment. Teachers can select a **Color** from the drop-down list that will help distinguish the rubric assignment from standard assignments on the main gradebook page.

To add the rubric, click **Add**. To return to the gradebook, click **Finished**.

The rubric assignment will appear in the gradebook as shown below. Note that the color of the column header reflects the teacher's selection when creating the new rubric assignment:

Chapter	Test Chapter	Plant Cells
8	8	Plant Cells
Aug-14	Aug-14	Aug-16
Aug-15	Aug-15	Aug-17
100	100	0

The teacher will be unable to enter grades for the rubric assignment. The rubric assignment grades are calculated based on the grades given to each rubric task.

Rubric Tasks

Rubric tasks allow teachers to record scores for each student for individual components of the rubric assignment. To create a rubric task, the teacher should click the **Assignments** icon and select **Add New** if necessary. The teacher should select the radio button for **Rubric Task** at the top of the page. Although it was grayed out before,

Assignment
 Rubric
 Rubric Task

Enter the task name, and select the rubric associated with the task.

Assignment
 Rubric
 Rubric Task

Rubric Task:

Assigned: ... Due: ...

Rubric: ▾

Criteria:

Since rubrics are based on scores of 1-4 (**1** being the lowest, **4** being the highest), enter the criteria for each level in the indicated fields.

Criteria

1.

2.

3.

4.

Indicate the number of possible points that the rubric task will be worth (most teachers will use **4**).

Points Possible:

Choose the category for the rubric task.

Category: ▾

Reporting Category:

To save the rubric task and insert it into the gradebook, click **Add**. To return to the gradebook, click **Finish**.

Once all the rubric tasks for the rubric have been added, the gradebook will appear as below:

Student	Avg	Assignment 1 Nov-21	Assignment 2 Nov-21	Plant Cells Dec-11	Labels Dec-11	Drawing General Dec-11	Accuracy Dec-11	Spelling Dec-11
	Due:	Nov-22	Nov-22	Dec-12	Dec-12	Dec-12	Dec-12	Dec-12
	Points Possible	20	100	16	4	4	4	4
Abramovic, John 201314 02	79	75	90					
Annarella, Sergio 201317 02	Inc	Msg	Msg					
Bowman, Everett 201327 02	38	17	89					
Burris, Harriett 200587 02	Inc		Msg					
Clark, Thomas 200185 02	-							

Any assignments related to the rubric can be distinguished by the colored title boxes - in this case, they are gold. Note that the "Points Possible" for the rubric assignment is automatically calculated - it is the sum of the possible points for all related rubric tasks (in the example above, 4 + 4 + 4 + 4 = 16).

The teacher can now enter scores for the rubric tasks. Enter these scores like normal assignment grades. Click **Update** to apply the changes.

Student	Avg	Assignment 1 Nov-21	Assignment 2 Nov-21	Plant Cells Dec-11	Labels Dec-11	Drawing General Dec-11	Accuracy Dec-11	Spelling Dec-11
	Due:	Nov-22	Nov-22	Dec-12	Dec-12	Dec-12	Dec-12	Dec-12
	Points Possible	20	100	16	4	4	4	4
Abramovic, John 201314 02	87	75	90	14	3	4	4	3
Annarella, Sergio 201317 02	Inc	Msg	Msg					
Bowman, Everett 201327 02	38	17	89					
Burris, Harriett 200587 02	Inc		Msg					

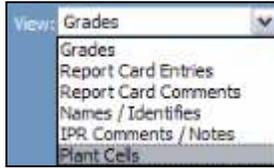
Once **Update** has been pressed, the rubric assignment field will be populated with the sum of the rubric task scores. The rubric assignment score will then be calculated into the average.

Rubric Grades

To view additional rubric information, click the student's cumulative average to display the **Grades by Student** screen.

Grades By Student													ID:	201314			
View: Grades											Abramovic, John		Grade:	02			
Class: HR VIKHABIT GR 2 (7002/8) Period 1													Update		Cancel	Spell Check	Return
Assignment	Category	Assigned	Due	Points Possible	Score	Original Grade (1st Try)	1st Retake	2nd Retake	Points Added	Override Grade	Late	Do not drop	Note	Print Note			
Assignment 1	Homework	Nov-21	Nov-22	20	75	75											
Assignment 2	Projects	Nov-21	Nov-22	100	90	75	76	85	5		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	retake: original grade 75	<input checked="" type="checkbox"/>			
Plant Cells	Homework	Dec-11	Dec-12	16	14	14											
Labels	Homework	Dec-11	Dec-12	4	3	3											
Drawing - General	Homework	Dec-11	Dec-12	4	4	4											
Accuracy	Homework	Dec-11	Dec-12	4	4	4											
Spelling	Homework	Dec-11	Dec-12	4	3	3											
Progress Report Comment:																	

Select the rubric name from the **View** drop-down list.



The following screen will appear:

Task	1	2	3	4	Score
Labels	Less than 75% of the items that need to be identified	Most items that need to be identified (75-89%)	Most items that need to be identified (75-89%)	Every item that needs to be identified has a label	3
Drawing - General	There are several erasures, smudged lines or stray marks on the paper, which detract from the drawing.	There are a few erasures, smudged lines or stray marks on the paper.	There are a few erasures, smudged lines or stray marks on the paper.	Lines are clear and not smudged. There are almost no erasures or stray marks on the paper.	4
Accuracy	Less than 85% of the assigned structures are drawn AND/OR labeled accurately.	85-94% of the assigned structures are drawn accurately and are recognizable. 85-94% of the assigned structures are labeled accurately.	85-94% of the assigned structures are drawn accurately and are recognizable. 85-94% of the assigned structures are labeled accurately.	95% or more of the assigned structures are drawn and labeled accurately.	4
Spelling	Fewer than 75% of the words are spelled correctly in the title, labels, and description.	75% of the words are spelled correctly in the title, labels, and description.	75% of the words are spelled correctly in the title, labels, and description.	All words are spelled correctly in the title, labels, and description.	3
Total:					14

This screen displays the criteria for each score (1-4) for each rubric task, and shows the student's score for each of the tasks. The total is displayed at the bottom right.

Teachers can modify the grades as they are shown on this screen. To save any changes, click **Update**. To discard changes, click **Cancel**.