

SIDNEY LANIER MIDDLE SCHOOL

An International Baccalaureate Middle Years World School



It is a pleasure for us to welcome you to Lanier Middle School, a Vanguard magnet and IBMYP school. It is a place of great enthusiasm, energy, and promise. Each one of you has the potential for great success and can play an integral role in the shaping of our school community. The 2014-2015 school year can be one of your best years ever if you put forth the effort and make the commitment to being the best learner that you can be.

The diversity within our student population is wonderful and provides an opportunity to build relationships over time and to enhance your school experiences. We encourage each of you to begin (or to continue) building positive relationships, grounded in respect and civility across our entire school community.

We look forward to seeing you in the halls, classrooms, and cafeteria working hard and enjoying the middle school experience with your peers and teachers, regardless of grade level. We challenge you to embrace and be part of a school community that practices and believes in respect, tolerance, and creates a community of caring and life-long learning.

Remember always, achievement with honor.

MISSION STATEMENT

At Lanier Middle School, we provide a relevant rigorous academic curriculum in order to encourage students to become self-directed lifelong learners who are innovative problem solvers, effective communicators, open minded thinkers, and caring participants in their local and global communities.

CORE VALUES

Respect for Self and Community
Continuous Improvement
Life-long Learning
Safety

ESTABLISHED: 1926

MASCOT: The Purple Pup

NAMED TO HONOR SIDNEY LANIER: Poet,
Musician, Lawyer, Soldier

BORN: 1842

DIED: 1881

SCHOOL COLORS: Purple and White with Red
Accents

International Baccalaureate MYP



The IB Middle Years Program provides a framework of academic challenge that encourages students to embrace and understand the connections between traditional subjects and the real world, and become critical and reflective thinkers. The aim of all IB programs is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.



In the program model for the MYP, the first ring around the student at the center describes the features of the program that help students develop disciplinary (and interdisciplinary) understanding.

- Approaches to learning (ATL)—demonstrating a commitment to approaches to learning as a key component of the MYP for developing skills for learning.
- Approaches to teaching—emphasizing MYP pedagogy, including collaborative learning through inquiry.
- Concepts—highlighting a concept-driven curriculum.
- Global contexts—showing how learning best takes place in context.

The second ring describes some important outcomes of the program.

- Inquiry-based learning may result in student-initiated action, which may involve service within the community.
- The MYP culminates in the community project.

The third ring describes the MYP's broad and balanced curriculum.

- The MYP organizes teaching and learning through eight subject groups: language and literature, language acquisition, individuals and societies, sciences, mathematics, arts, physical and health education, and design.
- Discrete or integrated disciplines may be taught and assessed within a subject group: for example, history or geography within the individuals and societies subject group; biology, chemistry or physics within the sciences subject group.
- The distinction between subject groups blurs to indicate the interdisciplinary nature of the MYP. The subject groups are connected through global contexts and key concepts.



IB learner profile

The aim of all IB programmes is to develop internationally minded people who, recognizing their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

As IB learners we strive to be:

INQUIRERS

We nurture our curiosity, developing skills for inquiry and research. We know how to learn independently and with others. We learn with enthusiasm and sustain our love of learning throughout life.

KNOWLEDGEABLE

We develop and use conceptual understanding, exploring knowledge across a range of disciplines. We engage with issues and ideas that have local and global significance.

THINKERS

We use critical and creative thinking skills to analyse and take responsible action on complex problems. We exercise initiative in making reasoned, ethical decisions.

COMMUNICATORS

We express ourselves confidently and creatively in more than one language and in many ways. We collaborate effectively, listening carefully to the perspectives of other individuals and groups.

PRINCIPLED

We act with integrity and honesty, with a strong sense of fairness and justice, and with respect for the dignity and rights of people everywhere. We take responsibility for our actions and their consequences.

OPEN-MINDED

We critically appreciate our own cultures and personal histories, as well as the values and traditions of others. We seek and evaluate a range of points of view, and we are willing to grow from the experience.

CARING

We show empathy, compassion and respect. We have a commitment to service, and we act to make a positive difference in the lives of others and in the world around us.

RISK-TAKERS

We approach uncertainty with forethought and determination; we work independently and cooperatively to explore new ideas and innovative strategies. We are resourceful and resilient in the face of challenges and change.

BALANCED

We understand the importance of balancing different aspects of our lives—intellectual, physical, and emotional—to achieve well-being for ourselves and others. We recognize our interdependence with other people and with the world in which we live.

REFLECTIVE

We thoughtfully consider the world and our own ideas and experience. We work to understand our strengths and weaknesses in order to support our learning and personal development.

The IB learner profile represents 10 attributes valued by IB World Schools. We believe these attributes, and others like them, can help individuals and groups become responsible members of local, national and global communities.

DAILY SCHEDULES

Lanier students follow a schedule designed to maximize instructional time for all students. Classes meet every other day for 90 minutes. Each day is designated as either a “Purple Day” or a “Red Day.” **At 7:45 each morning a bell will ring to alert students that they may enter the building.**

Bell Schedule “P” Purple Day:

Breakfast	7:45-8:00		
P1	8:00-9:35		
Study Lab	9:40-10:10		
P2	10:15-11:45		
P3	A-Lunch 11:45-12:15 (Lunch) 12:20-1:55 (P3)	B-Lunch 11:50-12:35 (P3) 12:35-1:05 (Lunch) 1:10-1:55 (P3 continued)	C-Lunch 11:50-1:20 (P3) 1:25-1:55 (Lunch)
P4	2:00-3:30		

Bell Schedule “R” Red Day:

Breakfast	7:45-8:00		
R1	8:00-9:35		
GSG	9:40-10:10		
R2	10:15-11:45		
R3	A-Lunch 11:45-12:15 (Lunch) 12:20-1:55 (R3)	B-Lunch 11:50-12:35 (R3) 12:35-1:05 (Lunch) 1:10-1:55 (R3 continued)	C-Lunch 11:50-1:20 (R3) 1:25-1:55 (Lunch)
R4	2:00-3:30		

Bell Schedule #2: Early Dismissal Days

Breakfast	7:45-8:00		
P1/R1	8:00-9:00		
P2/R2	9:05-10:05		
P4/R4	10:10-11:10		
P3/R3	A-Lunch 11:10-11:40 (Lunch) 11:45-1:00 (P3/R3)	B-Lunch 11:15-11:45 (P3/R3) 11:50-12:20 (Lunch) 12:25-1:00 (P3/R3continued)	C-Lunch 11:15-12:25 (P3/R3) 12:30-1:00 (Lunch)

Bell Schedule #3: GSG/Study Lab at the End of the Day

Breakfast	7:50-8:00		
P1/R1	8:00-9:35		
P2/R2	9:40-11:10		
P3/R3	A-Lunch 11:10-11:40 (Lunch) 11:45-1:20 (P3/R3)	B-Lunch 11:15-12:00 (P3/R3) 12:00-12:30 (Lunch) 12:35-1:20 (P3/R3 continued)	C-Lunch 11:15-12:45 (P3/R3) 12:50-1:20 (Lunch)
P4/R4	1:25-2:55		
Study Lab/GSG	3:00-3:30		

***After the first bell rings at 7:45, breakfast is served from carts throughout the school. Students who choose to participate in the breakfast program will get their meal from the cart and must be seated in their 1st period class by 8:00. Students will not be in the hallway after 8:00.**

FOR YOUR INFORMATION

ABSENCES: When a student is absent, the parent/guardian is to call the Attendance Office (713-942-1925) before 10:00 a.m. and report the absence by giving the following information: student name, grade, and reason for absence. Failure to give a proper excuse note (within three days of return to the school) will result in an absence being considered as an unexcused absence. According to Federal and State Compliance, a secondary school student who is in an every-other-day block schedule may have a maximum of two unexcused absences per semester course or a maximum of four unexcused absences per year per year-long course. Excessive absences will result in loss of credit for coursework. Three or more consecutive absences will result in an attendance referral.

Upon returning (from an absence) to school, the student is required to bring a written excuse/note from a parent/guardian or doctor/dentist stating the reason for the absence to the attendance office.

Note to Parents: Absences are excused for personal illness or a death in the family only. It is very important for every student to be in every class every day to maximize their every opportunity for success. Please do not schedule any vacations or non-emergency appointments during school time.

ACADEMIC HONESTY: Lanier Middle School has a long history of high academic achievement. Lanier's long-standing motto, "Achievement with Honor," exemplifies the high academic standards and virtues that are so closely intertwined in a place of learning. Academic dishonesty is defined in The Code of Student Conduct as "Cheating, plagiarism, or copying the work of other student." In the event a student takes part in one or more acts of academic dishonesty he/she will incur consequences as follows:

- 1st offense: "0" on academic work, parent contact, paper on academic integrity
- 2nd offense: "0" on academic work, parent conference; In-School Suspension Center (ISSC); Growth Plan for VG/GT students; Leadership probation
- 3rd offense: "0" on academic work, parent conference; ISSC; Exited from VG/GT and/or Leadership program

ACADEMIC CLUSTERS: In order to create smaller communities within Lanier's large school setting, all students will be assigned to a cluster. Flexible block scheduling creates a common planning and conference time for each academic team, provides a supportive environment for students, and facilitates communication between home and school.

ACTIVITIES (EXTRACURRICULAR): School districts shall not schedule nor permit students to participate in any school-related activities on or off campus that would require, permit, or allow a student to be absent from class in any course more than 10 times during the 180-day instructional school year (full-year course), or 5 times during one semester. To participate in any extracurricular activity, a student must be passing all subjects as indicated by UIL standards and reporting periods and demonstrate exemplary behavior.

ACTIVITIES AND ORGANIZATIONS: The purpose of the activities and organizations of Lanier Middle School is to promote loyalty, school spirit, and sportsmanship. Each student is encouraged to become a part of the extracurricular life of the campus. Information regarding specific activities and organizations may be obtained through GSG.

ADVISORY: GSG (Guidance/Support Group) meets every Red Day. Each GSG is comprised of students from all three grade levels. Students will remain with the same GSG and teacher for all three years. The goal of the GSG is to build strong, positive, and meaningful relationships among members as well as the GSG teacher over time. Student leaders will be assigned to each GSG and will assist the teacher with leadership activities within your group. The GSG time will also provide an opportunity for sharing concerns, dilemmas and issues that impact middle school students.

APPOINTMENTS: Our state-required daily attendance is taken every day at 10:15 a.m. Please schedule your appointments (dentist, doctor, orthodontist, etc.) after school. In the event it is absolutely necessary to miss instructional time for an appointment, please schedule the appointment so that you do not leave class until after 10:15 a.m. There is no pick-up from 3:15 – 3:30; therefore, parents please do not plan appointments that would require a pick-up time during the last 15 minutes of school. Additionally, please do not schedule appointments during state-mandated exams (STAAR, EOC, Stanford). A testing calendar can be accessed on Lanier's website.

ATHLETICS: We are proud of the strong athletic program that exists at Lanier Middle School. Participation in the following UIL athletic activities is subject to “No Pass, No Play” restriction. These fine programs are open to all 7th and 8th grade students who wish to participate:

Basketball Cross Country Football Soccer
Swimming Track Volleyball

Note: All non-UIL activities will be held to the same standards as those that are UIL sanctioned such as softball, baseball, dance, rugby, lacrosse and golf.

AWARDS: One Award of Excellence is given to an 8th grade student for each subject area and to students of each cluster recognizing outstanding achievement. Awards listed below are given to recognize significant contributions and achievements on the part of our 8th grade students:

IB Awards	Exhibits Character of the IB Profile in Specified Trait
Hughes Award	Outstanding Citizenship
Scarborough Award	Excellence in Math
Lanier’s Scholar Award	Outstanding All-Around 8th grade boys and girls
Edith Earle Award	Outstanding Office Assistant
Ruth Red Choral Award	Excellence in Choral Music
The Principal’s Cup	Outstanding Contribution to the School Community
Ron Sass Award	Excellence in Science

Students from all grade levels can also earn IB Awards throughout the year for exhibiting the IB Learner Profiles. These students are nominated by their teachers and administrators.

BACKPACKS OR BOOK BAGS: Bags may be brought to school, but all bags **MUST** remain in the students’ lockers throughout the instructional day, this includes string backpacks. ***Girls may carry a small purse that is no larger than the size of the Lanier planner.***

BUS CONDUCT: Students are required to adhere to the HISD Student Code of Conduct. See Bus Riders’ Responsibilities on page 15.

BULLYING: Bullying means engaging in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school related activity, or in a vehicle operated by the district and that: (1) has the effect or will have the effect of physically or mentally harming a student, damaging a student’s property, or placing a student in reasonable fear of harm to the student’s person or of damage to the student’s property; (2) is sufficiently severe, persistent, and pervasive that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;(3) exploits an imbalance of power between the student perpetrator and the student victim through written or verbal expression or physical conduct; and (4) interferes with a student’s education or substantially disrupts the operation of a school. If bullying is suspected, please contact the school counselor or your grade level administrator. Please note, acts of bullying, including cyber bullying, that occur on campus fall under the guidelines of the HISD Student Code of Conduct. Please see the HISD Student Code of Conduct for consequence guidelines. See **ELECTRONIC DEVICE USE.**

BUSES AND TRANSPORTATION: The HISD Transportation Department is responsible for preparing routes and schedules and furnishes the school with copies of bus routes. The HISD Transportation Department also mails individual route information to student families. Lanier’s Vanguard Coordinator assists with busing and will work with you and the HISD Transportation Department if scheduling information needs to be changed. When an HISD bus arrives late to Lanier (after 8:00 a.m.), students should immediately report to the attendance office to receive a pass to class. It is the student’s responsibility to be at the bus stop 10 minutes before their scheduled time. If a parent or student feels that a bus scheduling problem exists, report your concern to the HISD Routing and Scheduling Department, (713) 613-3040. School districts are not required by law to provide bus service. Transportation is rendered as an auxiliary service by the local board. Transportation service can be discontinued at any time per the HISD Code of Conduct. Responsible student behavior is important for the safety of all passengers. Riding the bus is a privilege. Students may ride only the bus to which they are assigned. ***Exceptions to this policy (i.e.: riding home with a friend) are for emergencies only and must be cleared through the Vanguard Office at least one day in advance. Both students must bring individual notes from parents with phone numbers for verification and will be given a Bus Pass to show the driver if approved.***

CAMPUS SUPERVISION: Assigned teachers supervise the arrival of students and the timely dispersal of students at dismissal. Teachers and staff have the authority to correct any student at any time on the Lanier campus. Lanier is not an extended-day campus (unless the student is registered in an after-school activity/club). Students are not supervised before 7:45 a.m. or after 3:30 p.m. Parents are strongly encouraged to make arrangements for their children to arrive on campus just before the first bell rings at 7:45 a.m. and leave immediately after 3:30. For the safety and security of Lanier students, Lanier staff, and school property, strict regulations are enforced. Students inside the building before or after school hours without written permission (a signed permit) from a teacher or activity sponsor will be subject to disciplinary action.

Important Note: Students who have not been picked up by 4:15 p.m. will be taken by a campus administrator/staff member inside the building. Students will be required to read or work on homework. For student safety, parents will be required to come inside to Office A and sign out students for pick-up.

CELLULAR PHONES: Cell phones must be in the student's locker from 8:00-3:30, unless there is a teacher-led instructional activity. In this case, the cell phone must be returned to the locker during the next passing period. Cell phones are to be kept in the student's locker and they must be turned off. When the bell rings at the end of the day, students may get their cell phones prior to leaving the school building. All cell phones found outside of student lockers will be confiscated. **For any confiscated cell phones there is a \$15 retrieval fee and the phone must be picked up by a parent/guardian in Office B. Office hours are 7:30 – 4:30.**

Parents, please keep in mind this policy is not intended to thwart any safety plan you may have with your child. They will have their phones available to them prior to entering and after they leave the school building each day. Please remember, we work as a team and will only reach the expected level of success associated with this cellular phone policy if our parents support our efforts by reinforcing the message at home and expecting your child to follow this protocol. Please refrain from contacting your child during the school day via cell phone. Office phones are available in Office B for student use with permission from the office staff.

COATS AND JACKETS may be brought to school, but must remain in the student's locker throughout the entire instructional day, including P.E. class. Refer to The Uniform and Apparel Policy on page 16.

CONDUCT: See Grading System – next page

CONFERENCES: Arrangements can be made for parent conferences with individual teachers, academic clusters and grade level administrators. These meetings must be prearranged and cannot be guaranteed on a drop-in basis. E-mail is the preferred method of initiating communication. A list of email addresses for the entire Lanier staff can be found on the website www.purplepups.org. Teachers and staff will reply to emails with a 24-hour period of time. All visitors to the building must sign in at the reception area in the front foyer with their photo identification to receive a visitor's pass.

COOPERATIVE DISCIPLINE: "Cooperative Discipline" is a philosophy of social learning that emphasizes the responsibility of all members of the community. Cooperative Discipline establishes an environment for social learning that emphasizes COURTESIES and EXPECTATIONS. You choose your behavior, and you are responsible for the consequences of your chosen behavior in the community.

COUNSELING SERVICES: Guidance services are available on an as-needed basis to assist the student in achieving success and coping with the challenges of middle school life. Information is available on test-taking skills, extracurricular activities, dates of tests scheduled, career choices, as well as other academic, social, vocational, or personal concerns. Any student or parent may make an appointment with their child's grade level administrator.

CRIME STOPPERS: Lanier Middle School participates in the Crime Stoppers program. If you encounter anything that seems unlawful or suspicious, report it to an administrator, teacher or any staff member in the school. If you are uncomfortable reporting to school personnel, you should call Crime Stoppers at 713-222-TIPS (8477).

CYBERBULLYING: Inappropriate electronic device use is defined as the use of the internet via computer, tablet, cell phones, or other devices to send, post, or text-message inappropriate images and material intended to hurt, harass, intimidate or embarrass another student on web sites, forums, or social media apps. This may include, but is not limited to, cyber bullying; continuing to send email to someone who has said he or she wants no further contact with the sender; sending inappropriate pictures or photos; sending or posting threats, sexual remarks, or pejorative labels (i.e., hate speech); ganging up on victims by making them the subject of ridicule in electronic forums and posting false statements as fact intended to humiliate another student; disclosure of personal data

such as another student's real name, address, or school to embarrass or harass; posing as another student for the purpose of publishing material in his or her name that defames or ridicules him or her; sending threatening and harassing text, instant messages, or emails to another; and posting or sending rumors or gossip to incite others to dislike and/or gang up on the target, which is determined to have a material and substantial interference with school activities or with the rights of students. Please see the HISD Student Code of Conduct for consequence guidelines.

DELIVERY OF ITEMS: *Instructional time will never be interrupted by the office staff for the delivery of homework, lunch, instruments, projects, etc.* Parents may leave these items in Office B for the student to pick up during passing periods, lunch, after school, or may be placed in the appropriate teacher's mailbox at the parent's request. Please ask students to come by Office B to check for forgotten items during their passing periods. Office staff may not leave their post to deliver items.

DUKE TIP: The 7th Grade Talent Search identifies academically talented seventh graders based on standardized test scores achieved in the 6th grade. Candidates are invited to take the SAT college entrance exam as seventh graders. The SAT is the exact same exam that high school students take when applying to college. This testing experience gives seventh graders the opportunity to preview the same test they will face during the college admissions process. <http://tip.duke.edu/>

E-CIGS/NICOTINE: Per the HISD student code of conduct, e-cigarettes and nicotine products are prohibited from campus. Consequences will be aligned with the HISD student code of conduct.

ELECTRONIC DEVICE USE: Electronic devices not approved by teachers for classroom use must be kept in the student's locker during school hours. Use of an electronic device, such as tablets or eBooks, are allowed during lunch for reading purposes only. We discourage students from bringing valuables to school. **Lanier is not responsible for lost or stolen devices.**

FIELD TRIPS: Lanier teachers search the community for the best opportunities for off-campus learning experiences to emphasize classroom curriculum. In order for teachers to make the necessary arrangements for transportation and reservations, students are asked to return written parental permission in a timely fashion. Students must submit a properly signed field trip permission slip in order to attend. School personnel schedule all buses to games or field trips and each bus is under the direction of a faculty member. All students are required to return to the school on their assigned bus and must adhere to the student code of conduct.

Note: *Students with multiple discipline infractions may not be permitted to attend a field trip or may be allowed to attend only if escorted by his/her parent or guardian.*

GRADING SYSTEM:

Parents must stay apprised of their children's grades by utilizing the Parent/Student Connect Portal. A link to register for the portal is available on Lanier's website (www.purplepups.org).

Criteria for Grading Academic Subjects:

90 – 100	Excellent work quality, mastery
80 – 89	Good work quality; consistent effort
75 – 79	Satisfactory work; average
70 – 74	Work quality is below expectations
69 or below	Failing

Criteria for Grading Conduct Traits:

E	Excellent Behavior
S	Satisfactory; cooperates readily
P	Poor behavior; below average
U	Unsatisfactory behavior

Note: Parents will be notified of the possibility for a "P" prior to the student receiving a "P". Parents will be notified prior to the student receiving a "U" in conduct. In addition, a "U" may only be assigned with the grade level administrator's permission.

FREE DRESS: There are no free dress days. Please adhere to uniform policy (see page 16).

GRAFFITI: Defacing school property with graffiti is considered criminal mischief and is costly to remove. Therefore, **NO SHARPIES OR OTHER INDELIBLE MARKERS** are allowed in a student's possession.

GUM: Students are not permitted to chew gum. Gum historically gets discarded under tables, desks and on the floor and it is costly to remove.

HALLWAYS: Students are not permitted in the hallways during class time without the signed hall pass in this student planner. Should a student lose his/her student planner, the student will be required to purchase a replacement from the Main Office—Office B—(before/after school, or during lunch time only) prior to leaving a classroom again. Replacement planners cost \$5. The "hall pass" area of this book must include the time, destination, and teacher's initials. Hall passes will ONLY be used for the following reasons: emergency restroom use, the library, and the nurse. Students are required to pass quickly and quietly through the halls between classes as well as before and after school. Running and horseplay in the hallway is prohibited.

HIGH SCHOOL CREDIT COURSES: Students whose report card grade for a high school course is not passing (below 70) will be exited from the course.

HOMEWORK: Homework is a necessary part of each student's educational program. Some assignments are long-range in nature and require planned study time for their completion.

IDENTIFICATION BADGES: Lanier Middle School provides each student with a picture ID. Students who have their ID will be able to check out a book from the school library, purchase food from the snack bar, enter the patios, use school computers, or participate in free-jean days. Consequences will be assigned if a student chooses to use another student's ID badge. Students who want another ID badge can purchase one from office B for \$5.00

IMMUNIZATIONS: All students are required to have current and updated immunizations as required by law. It is the responsibility of the student and parent to provide the school with an accurate immunization record. A student may not attend school without documentation of state required immunizations. Exclusions from compliance are allowable on an individualized basis for medical and religious conflicts. Students falling into these categories must submit affidavits as specified by law.

INTERNET AND E-MAIL: Student use of network resources (available in the library) will be governed by Board Policy 740.300 regarding Student Publications. Refer to HISD Code of Conduct regarding consequences for inappropriate use of the internet.

ISSC (In-School Suspension Center): The Lanier ISSC is an alternative on-campus placement site for students exhibiting inappropriate behavior within the Lanier community. An administrator may assign a student to the ISSC for one or more days. The parent will be contacted when a student is assigned to the ISSC. Students may not participate in U.I.L. activities during ISSC assignment.

JEAN DAY GUIDELINES: Students must have a school approved pass and their ID to participate in jean day. Students must adhere to the dress code standards (pages 16-17). In addition:

- Jeans may not have holes, sag or be too tight

ADMINISTRATIVE DISCRETION--*The administrators will determine if any issue related to student dress, including any not listed above, is a violation of the student dress code. We encourage you to make wise choices!*

LATE ARRIVAL TO SCHOOL: The first class begins at 8:00 a.m. Promptness is important and demonstrates commitment to success. If a student arrives late to school by more than 10 minutes (8:10 a.m.) he/she reports to the Attendance Office. Official daily attendance is taken at 10:15 a.m. For specific expectations and consequences, refer to The Lanier Middle School Tardy Policy on page 18.

LEAVING SCHOOL DURING THE DAY: Students must be signed out by a parent or guardian in the Attendance Office in order to leave campus. Students are never permitted to go out to a car to be picked-up.

LIBRARY: The Lanier Library, located on the west side of the third floor, is open from 7:45-4:00 every day. The staff and aides of the library are available to assist you in locating all materials. Printing is available to students in the library. Black and white copies are \$.05 each and color copies are \$.25. Fines on overdue books are \$.10 per school day per book.

LOCKERS: Student lockers are assigned by the GSG teacher and are to be used for storing school supplies. A gym locker will be assigned by the Physical Education teacher. Students will need a combination lock for the Physical Education locker. NEVER BRING VALUABLES TO SCHOOL. ALWAYS MAKE CERTAIN YOUR LOCKER IS LOCKED. **DO NOT share your locker or combination with any other student.** Students are prohibited from going to their lockers during class time and between A and C lunches.

LOST AND FOUND: Valuables are held in the main office (Office B). Prescription or reading glasses are held in the nurse's office. All personal articles must be permanently marked with owner's name. Students may look for lost items before and/or after school and at lunch time. Students may not leave the classroom to look for lost items. Articles will be donated to a charitable organization at the end of each semester.

MAKE-UP WORK: Students who are absent or who have been assigned ISSC will be given an opportunity to make up work missed upon return to class. The number of days afforded for make-up work will be equal to the number of days absent. It is the student's responsibility to see that the work is made up. During an extended absence (3 days or more), work may be requested from the cluster leader or directly from the classroom teacher.

MATHEMATICS PLACEMENT

Students who may be considered for an advanced mathematics sequence in middle school include those who: have demonstrated high interest and ability in mathematics; and/or meet the entry requirements specified by Advanced Academics in Section XIII of the Secondary School Guidelines. Prerequisites: Successful completion of Math 8 (Math 7 PreAP/IB) is a prerequisite to enrollment in Algebra I. In Math 7 PreAP/IB, the mathematics TEKS for Grade 8 are taught as a pre-algebra curriculum. Successful completion of Algebra I is a prerequisite to enrollment in Geometry. "Successful completion" implies that the student has received course credit in a manner that indicates readiness for advancement to the next level of mathematics. Grades that a student receives for taking a high school course in middle school will be recorded on the student's high school transcript and may be included in the student's high school grade point average (GPA).

Math placement will be determined by the following district matrix:

Consideration for Placement into (circle one): *Algebra I* or *Geometry*

CRITERION		4	3	2	1	0
HISD Placement Test – Readiness Skills Subtest Score: (# correct out of 16)		15 – 16	13 – 14	12	11	0 – 10
HISD Placement Test – Prerequisite Skills Subtest Score: (# correct out of 24)		22 – 24	19 – 21	18	16 – 17	0 – 15
Teacher Recommendation		Highly Recommended		Recommended with Reservations		Not Recommended
Performance on Mathematics STAAR (% of items correct)		90 – 100% correct	80 – 89% correct	70 – 79 % correct		Less than 70 % correct
(Optional) Performance on National Standardized Assessment (National Percentile Rank for the Total Mathematics Test)		86 th Percentile and Above	71 st – 85 th Percentile	56 th – 70 th Percentile	40 th – 55 th Percentile	Below the 40 th Percentile
TOTAL POINTS						
Total Matrix Score: (circle one cell from the appropriate column below)		Recommended Placement: (check one cell below)			Student's Mathematics Placement: (check one option below)	
20 Points Possible	16 Points Possible	<input type="checkbox"/> Highly Recommended <input type="checkbox"/> Placement Committee Decision: Student, Parent, Teacher, Administrator (The student may require supplemental support.) <input type="checkbox"/> Not Recommended* *Note: At the parent's request, placement may be considered if the student, parent, and principal agree to the Student/Parent Acknowledgement Form in this section.			<input type="checkbox"/> Algebra I <input type="checkbox"/> Geometry <input type="checkbox"/> Math 8 or Math 8 Pre-AP <input type="checkbox"/> Non-credit Mathematics Elective	
17 – 20	13 – 16					
12 – 16	8 – 12					
Below 12	Below 8					

MEDICATION AT SCHOOL: Administering of medication is allowed (by the school nurse) only by order of a physician and with parental consent as recorded on HISD form 40.3740. This form must be on file in the clinic before the medication is administered. Medication is only administered during school hours when it is deemed medically necessary. All medication must have a pharmacy label on the container. Students bringing medication to school are to take it to the nurse in the clinic immediately upon entry to the building. A student may never be in possession of medication for the purpose of self-administration. (Exception: In the case of asthma, the physician expressly orders the student to carry an inhaler and meets the above stated criteria.) Over the counter (OTC) medications may only be administered in accordance with the policy as stated above. If you have any questions or concerns regarding the administering of medication at school, please contact the school nurse, Ms. Joan Lawrence, R.N., B.S.N., at 713-942-1900, ext. 324 or at jlawrenc@houstonisd.org.

NATIONAL JUNIOR HONOR SOCIETY: The National Junior Honor Society is an organization built upon the principles of service, character, citizenship, leadership and academic excellence and is open to current 7th and 8th graders. To be eligible to submit an application, the student must have an average of 93 or above in ALL classes and a conduct average of E on EACH middle school report card. 7th graders may submit applications for consideration in February. 8th graders may apply after the first report of grade 8. Please note that eligibility does NOT guarantee acceptance! Late or incomplete applications will not be considered. Applications must include ALL report cards and completed application forms; for 7th grade, that means 6th grade and the 1st semester of 7th grade; for 8th grade, that means complete 6th and 7th grade report cards and the first 9 week report card. Once selected for NJHS, members must maintain eligibility through grades, conduct, meeting attendance and service hours performed in the community. Students who are coming to Lanier from another school's chapter should submit evidence of membership AND a Lanier NJHS application. If a student does not, at that time, meet Lanier's acceptance requirements, he will be placed on probation until those requirements are met. For more information, please see the website: <http://njhslms.weebly.com/>.

PARENT COMMUNICATION: We have multiple ways to communicate the needs of children and to report academic progress. These communication methods may include: teacher or administrator emails, progress reports, report cards, Parent-Student connect (PSC), teacher meetings, cluster meetings, school wide letters, call outs. All students receive progress reports or report cards every three weeks.

PERSONAL PROPERTY: Students should not bring valuables or large sums of money to school. The school cannot assume responsibility for any such items. If such personal property is brought to school, it will be taken and held in Office B for the parent to pick up. Confiscated items will only be returned to a parent/guardian. Basketballs, soccer balls, footballs, etc. must be placed in the student's locker during the school day. **Lanier is not responsible for lost or stolen items.**

PURPLE PAGE: This parent-generated publication contains school community news, important events and celebrations. The Purple Page is a key link between the school and home. Each Friday, the Purple Page will be electronically delivered to parents that have registered their email on the Lanier website. Hard copies of the Purple Page are available in Office B for students to take home or for parents to pick-up.

REPORT CARDS AND PROGRESS REPORTS: Every three weeks a Progress Report will be prepared and sent home with each student. Report card distribution is shortly after the completion of each 9 week grading period as noted on the official HISD Academic Calendar. Parents have up to date access to student grades through the Parent Student Connect <https://psc.houstonisd.org/ParentStudentConnect/Login.aspx>.

Note: The progress reports and report cards are to be taken home and shared with parents, in addition, parents are to sign and students are to return the original the next day.

SALES AND FUNDRAISING: Selling, trading or fundraising initiated by individual students is prohibited. Consequences will align with the HISD student code of conduct.

SCHEDULE CHANGES: Each student is to follow his/her schedule. Students are to complete a "Request for Schedule Change" Form (GSG teachers have forms) and turn it in to their GSG teacher. The GSG teacher will place these in the administrator's mailbox the same day received. The administrator will make the change or let the student know why the change cannot be made. A student should see an administrator only if he/she does not have eight classes printed on his/her schedule. **If approved, schedule changes will only be made during the first two weeks of school.**

SDMC: The Shared Decision Making Committee is a group of teachers, parents, school staff, administrators, and community members elected by their peers in the spring to serve for the following year. The SDMC is chaired by the principal and is the policy-setting body for Lanier Middle School. Decisions are made and school policy established based on expressed community needs and guidelines of the Texas Education Agency and Houston Independent School District. Meetings are set for the third Thursday of each month during the school year. Suggestions for topics of concern are accepted in the main office (office B).

SKATEBOARDS: Riding skateboards is not allowed on campus at any time. Skateboards must be kept in a locker or Office B during the school day.

TARDINESS TO CLASSES: Refer to The Lanier Middle School Tardy Policy on page 18.

TELEPHONE: In an emergency, students may use a telephone in Office B. ONLY emergency messages will be delivered to students during the instructional day.

TEXTBOOKS: For each textbook issued, students should write in ink on the inside of the front cover their name, their teacher's name, and year issued. All textbooks must be covered as required by state law. Textbooks are the property of the state of Texas; if lost, damaged, or stolen, the book must be paid for by the student to whom the book was assigned. Barcodes are on each textbook to ensure accurate records. Any tampering with these barcodes will result in a monetary fine.

TRUANCY: "Skipping school" is a Class C misdemeanor for a minor child to be in a public place without the company of a parent or permission of the school during school hours. [Houston City Code 28-172(a)]. Violation of this ordinance may result in criminal charges against the parent. A student absent from school without parental or school permission is truant. This includes leaving campus during the school day without the company of a parent and returning. Refer to Houston ISD Student Code of Conduct.

WEATHER: When the weather is below 40* or when it is raining, students may enter the building starting at 7:30 a.m. and wait with the administration in the front foyer or cafeteria until the first bell rings at 7:45 a.m.

LANIER MIDDLE SCHOOL POLICIES

LANIER'S - COOPERATIVE DISCIPLINE PLAN

The student is the central link in the school community communication chain. The student is the messenger in many ways, keeping the lines of communication open between parents and teachers.

It will be the student's responsibility to:

1. Have the official Lanier Middle School Student Planner in every class each day except for physical education.
2. Copy the agenda and homework assignment at the beginning of every class. If there is no assignment, the student will write "none" in the space provided.
3. Request Hall Passes for personal emergency only. You must have your planner and ID in order to request a Hall Pass.
4. Consider using the planner for personal planning as well (i.e.: club meetings, sporting events, parties, family events, etc.).
5. Be sure your parents see your planner every night and initial every weekend indicating all pertinent school information for the week has been reviewed.

It is the parent's responsibility to:

1. Ask to see the student planner every evening
2. Monitor homework assignments and their completion
3. Assist students in managing their time for long term assignments and projects
4. Help students study for tests in the manner that best suits their learning style
5. Initial the planner at least every weekend so the teacher knows the parent is up-to-date on their child's assignments
6. Include your child in planning family events and recording them in the planner

It is the teacher's responsibility to:

1. Use the planner as a means of communication with the parents, expecting a response from the parent and doing the same in return
2. Provide students with guidance for best utilizing the planner
3. Have a clear and concise system in place in which homework assignments are posted for students to record in their daily planner at the beginning of class each day
4. Have clear and concise expectations of special projects including check-point dates and final due dates
5. Assist the student in appropriate use of hall passes, never allowing a student to leave the classroom without a pass

"Achievement with Honor" is our motto because I AM...

- RESPECTFUL, RESPONSIBLE, SAFE, and PREPARED

Because "Achievement with Honor" is our motto, I WILL...

- HELP CREATE an environment where teachers can teach and everyone can share in successful learning.
- COOPERATE with all members of the school community.
- RESPECT myself, others, and the environment.

COOPERATIVE DISCIPLINE is a philosophy of social learning that emphasizes the responsibility of all members of the community. Within this system, there are clear limits stated as a "Code of Conduct" based on the vision and values of the entire school community. Cooperative Discipline establishes an environment for social learning that emphasizes COURTESIES AND EXPECTATIONS. You choose your behavior, and you are responsible for the effect of your chosen behavior upon the community. It is the responsibility of your teachers to provide consistent modeling of appropriate community behavior and consistent supervision and correction of student behavior.

As a student of this community, remember:

1. I am responsible for learning the expectations of my community.
2. I choose the ways that I behave.
3. I understand that my appropriate behavior impacts positively within my community.
4. I understand that my inappropriate behavior negatively impacts my community.
5. I know that I am accountable to my community for my chosen behaviors.

Bus Rider's Responsibilities

To make your bus ride to and from school as safe and pleasant as possible, please read and observe the following rules and responsibilities for bus riders:

- Be careful when approaching the school bus area.
- Arrive at your designated stop at least ten minutes before the bus is due.
- Stay off the street while waiting for the bus.
- Form a single line at the stop, which is always on the right side of the street.
- Approach the bus entrance only after the bus comes to a complete stop and the door opens.

Once on the bus, you should:

- Be courteous to the driver and the other students.
- Keep the bus litter-free. No food or beverages are to be consumed while on the bus.
- Speak in a normal tone. Loud speech and laughter create distractions for the driver, which could cause an accident.
- Remain quiet when approaching a railroad crossing.
- Never tamper with the bus or its equipment.
- Always treat bus equipment as you would valuable furniture in your home. Any damage to the bus must be paid for by the offender and can result in loss of riding privilege.
- Keep all parts of your body as well as all objects inside the bus.
- Keep feet, books, packages, coats, as well as all other objects out of the aisles.
- Sit in your assigned seat each day.
- Stay in your seat while the bus is in motion.
- Never engage in horseplay, scuffling, or fighting on the bus.
- Avoid tossing anything either inside or outside the bus.
- Never carry illegal objects such as drugs, tobacco, alcohol, or weapons.
- Observe the rules of good conduct and show courtesy to everyone. The use of profane language, rude gestures, or malicious behavior such as teasing another student will not be tolerated and will result in disciplinary action for the offender.
- Remain on the bus, unless instructed otherwise, during emergency situations or if the bus develops mechanical problems.

Getting off the bus:

- If you live on the right side of the street, leave the bus and walk in a direction in which you can be seen by the driver.
- If you live on the left side of the street, leave the bus and walk about 15 feet in front of the bus. Watch for the driver's signal that it is safe. You are then to walk parallel with the left front fender of the bus, stop, and look in both directions to see if it is safe before proceeding.
- Be alert to danger signals by the driver.
- Never try to cross the street behind the bus.
- Riders will be discharged only at an assigned bus stop.

Disciplinary actions:

Lanier Middle School administration will follow the same disciplinary steps outlined in the HISD Code of Conduct for infractions that occur on the bus. The HISD Code of Conduct is accessible at www.purplepups.org. **Transportation services can be discontinued at any time per the HISD Code of Conduct.**

Bus Passes:

Students may ride only the bus to which they are assigned. Exceptions to this policy (i.e.: school projects and emergencies) are rare and must be cleared through the Vanguard Office. If requesting to ride the bus with a friend, both children must bring notes from parents at least one day in advance with telephone numbers to verify.

HISD Transportation Services utilize cameras to record student activity.

Uniform Policy

All students attending Lanier Middle School are required to wear the Lanier School Uniform as defined in the following policy. ***All articles of the uniform are to be maintained and worn in a way that presents the individual student and the school in a positive fashion. All articles of the uniform are to fit properly without cuts, nips, or tears at hems or seams.***

TOPS:

Shirts will be 100% pique cotton polo type available in four colors (red, black, white, and purple). Shirts and sweatshirts are available for purchase only at Lanier Middle School. The uniform store is located on the first floor across from the dance room. The uniform store hours are as follows:

Mondays 7:30am – 8:30am

Thursdays 11:30am – 1:00pm

Fridays 1:00pm – 2:00pm

Students who want to purchase a shirt or sweatshirt before school on Monday mornings will need a note from their parents to enter the building early. On Thursdays, students may leave lunch to purchase uniform items with permission.

SHIRTS/SWEATSHIRTS

- A uniform shirt must be worn each day even if you are wearing a sweatshirt.
- Green and burgundy shirts may be worn by 8th grade student leaders only.
- Sweatshirts can be LMS or Lanier Gear.
- Shirrtails may hang no lower than mid-thigh or be tucked in.
- Club/organization shirts and sweatshirts may be worn only on Fridays and must be school colors.
- The hood of a hoodie must be down when worn in the building.

UNDERSHIRTS

- You are permitted to wear a WHITE or BLACK undershirt ONLY.
- The WHITE or BLACK undershirt must be plain.
- The shirt may be long or short sleeved with no graphics or lettering.
- Your P.E. t-shirt may be worn under your uniform shirt.
- Your white or black undershirt or PE t-shirt MUST be tucked in.

BOTTOMS:

Uniform apparel that meets Lanier's guidelines is available at many department stores including JC Penny, Wal-Mart, Macy's, Fiesta, and Target. Any items you purchase must meet the following specifications:

PANTS

- Pants must be khaki. No wide hems on the pant legs are permitted. The pants shall be cuffed or straight-hemmed. Pants cannot have holes. The bottom of the pant-leg cannot be frayed or split and cannot drag on the floor. No undergarments may be visible.
- Pants must fit appropriately—pants which are too baggy or too tight are not permitted. Pants cannot sag; inseam cannot hang low; pants must fit at waistline.
- Capri uniform pants (hem at mid-calf) are permitted.
- Cargo pants (pants with pockets on the side) are not permitted. However, uniform Dickie's pants with slim side pockets are permitted, but the side pockets must be sewn shut.
- Khaki jeggings, leggings, corduroy pants, stretch pants, and khaki jean pants are not permitted. No spandex.

SHORTS

- Shorts must be uniform khaki. No undergarments may be visible.
- Shorts shall be no more than 3 inches above the top of the knee.
- Shorts must fit appropriately—shorts which are too baggy or too tight are not permitted. Shorts cannot sag; inseam cannot hang low; shorts must fit at waistline. Shorts cannot be frayed.
- Cargo shorts (shorts with pockets on the side) are not permitted. However, uniform Dickie's shorts with slim side pockets are permitted, but the side pockets must be sewn shut.
- Corduroy shorts, stretch shorts, and khaki jean shorts are not permitted.
- Skorts (combination shorts & skirt) are permitted if skirt is pleated.

SKIRTS

- Skirts must be uniform khaki skirts.
- Skirts must be completely pleated from the top to the bottom of the skirt.
- Skirts must be no shorter than 3 inches above the top of the knee/hands length.
- Skirts must fit appropriately at the waist and may not be tight-fitting.
- Built in shorts with pleated skirts are acceptable.
- It is recommended that ladies wear shorts underneath their skirts.
- No undergarments may be visible.

RECOMMENDATION: When you buy articles of clothing, make allowance for the fact that you are going to grow during the school year. In other words, purchase garments that have ample material in the hem to allow for alterations through the year. By doing so, you will stay in compliance with the dress code and save money.

HEAD COVERINGS

- Hats, do rags, scarves, hairnets, bandanas and any other headgear that is deemed to be a distraction to the learning environment are NOT permitted to be worn in the building.
- Headbands may be worn in the building if their purpose is to hold the hair in place and they do not distract from instruction.

COATS AND JACKETS

Coats, jackets, non-LMS/non-Lanier Gear hoodies and sweaters may be worn into the building on cold days but must be placed in your locker upon arrival. A Lanier sweatshirt or hoodie is available for purchase and satisfies the requirements of the dress code. Club/Activity sweatshirts may only be worn on Fridays.

TIGHTS/LEGGINGS

Tights and leggings must be a solid color without holes (no lace) and worn under skirts. Socks, if worn, must be worn below the knee and can be any color.

SHOES

- Must be closed toed
- Shoes must allow for SAFE movement throughout the building, including the stairs.
- Shoelaces must be tied.
- High-heeled shoes, flip-flops, crocs, house shoes/slippers, platform shoes, backless shoes (including clogs or mules), sandals (including Gladiators) are not allowed.

FREE JEAN GUIDELINES Adhere to the dress code standards. In addition:

- Pants may not have holes

MAKE-UP, BODY PIERCINGS, HAIR COLOR, HEAVY CHAINS

Your appearance must not be such a distraction that it interferes with the educational process.

- Excessive make-up, body piercing other than appropriate earring(s), and hair color other than a natural shade, are not permitted.
- Excessive bracelets and bracelets with metal spikes are not permitted.
- Tattoos must not be visible.
- Heavy chains and dog collars are not permitted.
- Any jewelry deemed gang-related by HISD will be confiscated.
- Hoop earrings can be no larger in diameter than a quarter
- Any engraving on jewelry must be appropriate. Any jewelry containing vulgar language or pictures will be confiscated and parents/guardians will have to pick it up from the main office.

ADMINISTRATIVE DISCRETION- *The administrators will determine if any issue related to student dress, including any not listed above, is a violation of the student dress code. We encourage you to make wise choices!*

P.E. UNIFORMS

Students must wear the official P.E. uniform, available through P.E. teachers. P.E. uniform shirts may be worn as undershirts; however, the P.E. uniform is to be worn only in P.E. class. During cold weather, students may wear sweatpants and any school approved sweatshirt or hoodie with permission from the P.E. teacher. Jackets and coats are not permitted.

TARDY POLICY

The Lanier Tardy Policy has been developed to emphasize the importance of each student being in the classroom for the entire period, as well as arriving on time to school every day. Learning the responsibility of getting to class on time is an integral part of Lanier's standard of excellence, which prepares students for success. During the first week of school, all teachers will be working with their students, focusing on getting organized and arriving to class on time, or early, every day. **The Tardy Policy will go into effect on September 2, 2014**, and will be implemented fairly and consistently throughout the school year.

The student's responsibility is to consistently improve personal efficiency in utilizing passing time, planning the quickest route while still moving safely with the hall traffic. Teachers will encourage students and parents will support students, but it is still the student's responsibility to **BE ON TIME!**

The teacher's responsibility is to encourage students to discover the best routine for the most efficient use of passing time. Teachers will be standing at the classroom door to supervise students during passing time and to encourage students to be punctual to class

The parent's responsibility is to discuss this policy with their child, reinforcing the student's ability to meet this responsibility of learning promptness, and supporting the necessity for the school's establishing immediate consequences to prevent chronic tardiness.

The administrator's responsibility is to periodically conduct hall sweeps. Students found in the halls during one of these sweeps are subject to Friday after-school detention.

CONSEQUENCES FOR ARRIVING LATE TO SCHOOL: Parents should make arrangements to have their child to school by 7:40 every morning to avoid the loss of instructional time. Repeated tardies to school will be reported to the HISD truancy officer and will require parent/administrator conferences. Please communicate extenuating circumstances to administration in advance.

CONSEQUENCES FOR ARRIVING LATE TO CLASS:

1st Tardy- warning

2nd and 3rd Tardy- teachers will administer after-school detention to be served during the teacher's tutorial time. **Failure to attend teacher assigned detention will result in an administrator assigned after-school Friday detention or other consequences assigned at the administrator's discretion.**

4th and 5th Tardy- Friday after-school detention

For any subsequent tardy, students may serve lunch detention in ISSC and/or Saturday school. Additional consequences will be administered at the discretion of an administrator, which could include In-School Suspension.

***The exception to the consequence sequence is being caught in a hall sweep. Any student (regardless of the tardy count) found in the hall during the hall sweep will be assigned Friday after-school detention.**

Note: A student arriving late to class 10 minutes or more will be considered as skipping and disciplined according to the HISD Student Code of Conduct.

Cafeteria Management Plan

You may choose to eat in the cafeteria or on one of the two alternative venues—the patio or the courtyard, weather permitting. All other areas are off-limits during lunch. Your assigned lunch period is an opportunity to enjoy being with your friends and enjoy a well-prepared lunch from the cafeteria, sack lunch from home or snack bar.

Note: Students may ONLY go to their lockers to get their books and lunch PRIOR to the start of (A lunch)—no locker activity permitted after the passing period following P2/R2.

The following guidelines will assist all in making lunchtime a more enjoyable experience.

1. Arrive on time to lunch. This means you must be in the cafeteria or on one of the patios by the designated lunch time. Students still in the hallways at this time will be considered tardy.
2. You must present your ID badge to enter any patio. If you do not have your permanent ID badge, you cannot eat in either of the patios.
3. Purchase all food items desired from snack bar or cafeteria line, and then select a place to sit.
4. Once you have selected a seat, remain in the same seat for the duration of the lunch period. You must be seated no later than 15 minutes after the start of the lunch period. (Get all snacks, food, etc. taken care of in the first 15 minutes). Once seated, you may not get up unless you have permission from an administrator.
5. The cafeteria benches are intended for a maximum of three students per bench - no more than three students on a bench.
6. Upon completion of lunch, trash receptacles will be available for you to dispose of your trash. Lunch monitors will signal when students are allowed to dispose of their trash. DO NOT get up multiple times during the lunch period to throw items away. Wait for the 5-Minute Signal to do so. Do not complain about cleaning up “unidentified trash” that may appear in your area.
7. At the 5-Minute Signal (lights switched off/on), clean the eating area (table and floor). A cloth will be provided for each student to wipe his/her space.
8. This is YOUR cafeteria. YOU are responsible for picking up your area and for keeping the cafeteria clean.
9. Do not get up from the table until you are given permission.

Note: Do not get up from your seat until the administrator gives the signal. Remember to walk (DO NOT RUN) to class. BE COURTEOUS. Talk softly while moving from the cafeteria to your classroom - classes are in session - be respectful.

CONSEQUENCES: Remember that your behavior is your choice. If you CHOOSE to act inappropriately during lunch (outside the above stated guidelines), you will be assigned to an alternate seating area and your parents will be notified. An increase in lunchroom offenses brings on an increase in corresponding consequences.

PATIO PRIVILEGE: Enjoying the outdoors with your friends at lunch is a group privilege shared by all students assigned to your lunch period. You must present your ID badge to enter any patio. If you do not have your permanent ID badge, you cannot sit on either of the patios. Once a student decides to sit on the patio, that is where he/she is to remain. The guidelines and consequences for cafeteria dining are relevant on the patios as well. Classes are occurring in the rooms which surround the patios, so you must keep noise at a low level and stay seated. As a CONSEQUENCE of inappropriate behavior on the patio, the student can lose his/her patio privilege. Eating on the patio is a group responsibility that goes beyond your personal space. Encourage others to dispose of their trash responsibly. Do not complain about cleaning up “unidentified trash” that may appear in your area.

If a student forgets his/her lunch, see the administrator on duty.