Parent Training Register My Athlete Users



After logging in, click on your "Parent" button.

		Tools	
Parent Registe	er wy Athlete Portal	Account Info	
ATHLETE.com	Parent (Click here to register for sports.)	Account Credentials	and the second
		Reset Password	
		Request Coach/Admin Account	
		Merge Another Account	
		Manage Active Accounts	
		Logout	
	@ 2019 Sports Line Software, LLC. All rights reserved. Privacy Policy Terms and Conditions of Use Contact Us About FAQ		

Click on "Start/Complete Registration"

Accounts		⁻ My Athlete			SPORTSLINE
	Welcome Test!				 _
Navigation	What would vou like to do? Start/Complete Registrations Athlete Information Store Messages $ Transfers $	Announcements School You have no recent announcements.	Date	Announcement	

Click on "Click Here to Start a New Registration"



The first step of starting your registration is selecting your athlete's school where they will be registering for sports.

Accounts	Athese Registration Checkl Back to Home Go to Started Registrations	ist				SPORTSLARE
Navigation	Registration Started	Athlete Information	Pre Registri	ation	Special Offers	Registration Checklist
? Need Help?	Click on each box to complete the required tas Help us find the requirements for your registration:	KS		egistration Summary	25	
(Select School		Sta Sch		Not Started	
			City		2	
			Ath	lete	3	
			Gra	de	5	
			Yea		=	
			Spo	ort	-	
			к	ley		
				Task is complete		
			8	Task in progress		
				Task to complete		

Select your State. In the search bar below, begin typing the name of your school. Click on correct school.



The second step of starting your registration is selecting your athlete's name who will be registering to play sports.

S Accounts	Antes Registration Checklist						SPORTSLINE
Logout	Back to Home Go to Started Registrations						
Navigation	Registration Started	Athlete Information	Pre F	C Registration	Special Offers	Registration Checklist	
? Need Help?	Click on each box to complete the required tasks Help us find the requirements for your registration:			Registration Su	mmary		SHEFE
	Select School			Status School	Not Started Houston Mickey Leland College Prep Acad		
(Select Athlete			City	Houston, TX		
				Grade	121		
				Year Sport			
				Key			
				Task is complete			
				Task in progress			
				Task to complete			

If you have not yet created their "Athlete Profile" this can be done by clicking "Add New Athlete" otherwise you would click on their name.



Fill out all required information and click "Submit"

Cell Phone
Receive communication via text messages?
Show phone on team contact list? Ves O No
*Grade 10 • (For the 2019-2020 school year.)
*Year of high school graduation 2021
*Keep Information Current I understand I am responsible for keeping my athlete's information up-to-date. If any information changes I will update it within 2 weeks
Submit

The third step of starting your registration is selecting the academic year and sport for which you will be registering.

S Accounts	STRUCTURE					New Athlete Added
(U) Logout	Houston Mickey Leland Colle Registration Checklis	t				=
	Back to Home Go to Started Registrations					
Navigation	Registration Started	Athlete Information	Pre R	egistration	Special Offers	Registration Checklist
? Need Help?	Click on each box to complete the required tasks Help us find the requirements for your registration:	3		Registration S	Summary	
	Select School			Status	Not Started Houston Mickey Leland College Prep Acad	
	Select Athlete			City		
	Select Year/Sport			Athlete Grade	Test, Test 10	
				Year Sport	25 26	
				Key	7 2 .	
				Task is comple	te	
				Task in progres	55	
				Task to comple	ate	

Select the correct academic year, and sports you will be registering for, and click "Submit"



Verify you have selected the correct information, and click "I have selected the correct information". This will start your registration.

Confirm Selection School Houston Mickey Leland College Prep Acad City Houston, TX Athlete Test, Test Please verify Grade 10 that you have 2019-2020 Year selected the Baseball Sport correct school Please verify that you have selected the correct school, athlete, and sport. and sport. After After this point, we will gather the requirements to complete this registration, and you will not be able to change these previous this point you selections will not be able to change your I have selected the correct information. Cancel previous selections.

After starting your registration, it will continue taking you through your "Registration Checklist" Click into and complete all **RED** boxes.



While registering you can track your progress towards completion. Your "Registration Checklist" will either appear, complete, in progress or to complete.

Registration Started	Athlete Information	Pre Registration	Special Offers	Registration Checklist
Key				
Task is complete				
Task in progress				
Task to complete				

Additional Opportunities gives athletes and parents a chance to sign up for other services. If you choose yes you will be redirected to another site. If you are not interested, please select no and click "Continue"

Accounts	STHEFETE COM	SPORTSLINE
Logout	Housson Mickey Lealand Cole	
Navigation	Back These Additional Opportunities are for your information only and the companies listed are not affiliated with your school. Test wants to compare addressed from a filled end to an example addressed	
Need Help?	Select •	
	The advector of the Hegeng Change Reit	
	Continue	

Custom Questions allows you to enter your insurance information.

Accounts	Houston Heights HS Registration Checklist					
lavigation	Back to Home Go to Started Registrations	Athlete Information	Pre Registra	tion	Registration Checklist	
eed Help?	Click on each box to complete the required tasks Registration Cheeklist.		Registration Sun			H
	Custom Questions	0	Actions	Not Complete Print Registratio	n Profile	
	Nor Complete Custom Forms	6	School	Houston Heights	s HS	
			City	Houston, TX Buck, Holly		
	Not Complete Physical Documents	4	Grade	11		
			Year	2020-2021		
			Sport	Baseball		
			Кеу			
			Task is complete			

ALL athletes must be insured to participate in any athletic activity.

					S SPORTSLINE SOFTWARE
	Houston Heights HS Registration Que	stions			
	Back to Checklist				
1	Custom Questions	Custom Forms	Final E-Signature	Physical Documents	
	Please click on each section and co (All changes are automatically saved.)	omplete each step.			
	✓ Insurance			Not	Complete
	All athletes must be insured to participate in any athletic activity athlete's insurance:	. HISD offers Student Accident/Athletic Insurance	e at a reduced cost of \$35.00 per athlete, per school year. You n	nust make one of three choices below regarding	your
	Steps			Status	
	Please respond to the following:			Not Co	omplete
	All athletes must be insured to participate in any athletic choices below regarding your athlete's insurance:	activity. HISD offers Student Accident/Athletic Ir	isurance at a reduced cost of \$35.00 per athlete, per school yea	r. You must make one of three	
	 You already have insurance and want to waive HISD insurance. Fill out your insurance information below and E-Sign. Primarv 				

You will be given three options to choose from.

Status

Please respond to the following: Not Complete neared to participate in any athletic activity. HISD offers Student Accident/Athletic Insurance at a reduced cost of \$35.00 per athlete, per school year. You must make one of three All athletes choices below regarding your athlete's insurance: • You already have insurance and want to waive HISD insurance. Fill out your insurance information below and E-Sign. Primary Insurance must be current for the current school year. Submit a copy of your insurance card and a complete HISD Insurance waiver to the "Physical Documents" section of the registration checklist. (A download is available in the "Physical Documents" section) O I would like HISD insurance to act. as secondary coverage. Pay \$35 in person to the school. Complete your insurance information below and check "I would like HISD

 I will be using only HISD insurance and must pay \$35 in person to the school, and E-Sign.

insurance to act as secondary coverage" and E-Sign.

Submit

Steps

5

Accounts

Logout

Navigation

?

Veed Help'

(All changes are automatically saved.)

You will be given three options to choose from.

- Accounts
- Navigation

leed Help'

- I would like HISD insurance to act as secondary coverage. Pay \$35 in person to the school. Complete your insurance information below and check "I would like HISD insurance to act as secondary coverage" and E-Sign.
- I will be using only HISD insurance and must pay \$35 in person to the school, and E-Sign.

Insurance Holder's Name

Insurance Company

Insurance Group Number

Insurance Member Number

Insurance Policy Number

When you've chosen the option that applies to you, further questions will open. Please fill them in completely.



Insurance Holder's Employer

If you chose **option 1**, you will need to download, print, fill out and upload the HISD Insurance Waiver to the "Physical Documents" Section of your registration checklist, as well as a copy of your insurance card. <u>Click here</u> for Instructions on how to do so: (Page 39)

Steps		Status
Plea	ase respond to the following:	Not Complet
	All athletes must be insured to participate in any athletic activity. HISD offers Student Accident/Athletic Insurance at a reduced cost of \$35.00 per athlete, per school year. You must make one of three choices below regarding your athlete's insurance:	
	You already have insurance and want to waive HISD insurance. Fill out your insurance information below and E-Sign. Primary Insurance must be current for the current school year. Submit a copy of your insurance card and a complete HISD Insurance waiver to the "Physical Documents" section of the registration checklist. (A download is available in the "Physical Documents" section)	
	 I would like HISD insurance to act as secondary coverage. Pay \$35 in person to the school. Complete your insurance information below and check "I would like HISD insurance to act as secondary coverage" and E-Sign. 	
	 I will be using only HISD insurance and must pay \$35 in person to the school, and E-Sign. 	

Once you have entered all of your insurance information, and E-Signed, click "Submit"



Test	
Insurance Policy Number	
Test	
Insurance Holder's Employer	
Test	
Insurance Holder's Phone Number	
(111) 111-1111	
Primary Hospital	
Test	
Please E-Sign	
Legal Guardian E-Sign Please E-Sign by typing your	name exactly as it appears here: Tech RMA
Tech RMA	E-Sign

(All changes are automatically saved.)

Once you submit your insurance form, it will be electronically turned in to the school and you will not be able to make changes. To confirm, click "Submit"

	Insurance Member Number		
ounts	Test		
pout	Insurance Policy Number		
jour	Test		
jation	Insurance Holder's Employer		
P Help?	Test		
Help?	Insurance Holder's Phone Number	Submit Confirm ×	
	(111) 111-1111	Are you sure you want to submit this form? This will be like turning the form into your school. You will not be able to make any edits after this.	
	Primary Hospital		
	Test	Submit Cance	
	Please E-Sign		
	Legal Guardian E-Sign Please E-Sign by typing your name exactly as it appe	ars here: Tech RMA	
	Tech RMA		
_	E-sign Success!		
	Submit		

(All changes are automatically saved.)

Click "Next Step" to move on to the "Custom Forms" section.

S				Response Saved Successfully
U Logout	Houston Heights HS Registration Que	estions		₩ Ξ
	Back to Checklist			
Navigation	Custom Questions	Custom Forms	Final E-Signature	Physical Documents
leed Help?	Please click on each section and co (All changes are automatically saved.)	omplete each step.		
	> Insurance			Complete
			Ва	ack to Checklist Previous Next Step

Click "Next Step" to move on to the "Custom Forms" section.

S				Response Saved Successfully
U Logout	Houston Heights HS Registration Que	estions		₩ Ξ
	Back to Checklist			
Navigation	Custom Questions	Custom Forms	Final E-Signature	Physical Documents
leed Help?	Please click on each section and co (All changes are automatically saved.)	omplete each step.		
	> Insurance			Complete
			Ва	ack to Checklist Previous Next Step

Custom Forms allows you to electronically fill out and complete school forms required for registration.



You will need to fill out and complete each form individually.

S B Material C				SPORTSLINE
U Houston Heig	School Forms			¥ ≡
Back to Checklist	3			
avigation	Custom Questions	Custom Forms	Final E-Signature	Physical Documents
	ck on each section and	complete each step.		
- Ckn	owledgement Of Rules			Not Complete
steps Please	You can open and clo individually by click arrow to the left of	ing the gray	The status of the for if it is complete, or	
on f of th	ile at your school before the student i	ust be signed yearly by both the student and may participate in any practice session, scrim ical examination form signed by a physician o t your school.	mage, or contest. A copy	

Scroll through filling out all required information, E-Signing and clicking "Submit"



the valuable consideration. If individuals return the valuable consideration within 30 days after they are informed of the rule violation, they regain their athletic eligibility when they return it. If they fail to return it within 30 days, they remain ineligible for one year from when they acceptedit. During the period of time from when students receive valuable consideration until they return it, they are ineligible for varsity athletic competition in the sport in which the violation occurred. Minimum penalty for participating in a contest while ineligible is forfeiture of the contest.

did not change schools for athletic purposes.

I understand that failure to provide accurate and truthful information on UIL forms could subject the student in question to penalties determined by the UIL.

I have read the regulations cited above and agree to follow the rules.



Custom Forms cannot be submitted until ALL information required is entirely filled out. If you have any questions regarding how to answer any of the questions on the forms, please contact your school.

S	test	home.registermyathlete.com says
Accounts	Firms Phone Number (Father)	Please respond to all questions before submitting. (Questions missing responses are marked in red.)
Logout	Firms Phone Number (Mother)	
	(111) 111-1111	

?

Need Help

NOTE TO THE COACH: You must have a completed form before the student may participate in or practice for any sport. File the original in the office of the school attended. You must file a copy every school year. A notarized copy or a copy signed by the parents in the presence of the principal must be filed for the first year of participation at the school the student attends. Thereafter, a parent approval signed by the parents or parent must be submitted before the student may participate.



After ALL information within the form is filled out, click "Submit" at the bottom of the form. Please verify everything is correct and you are ready to turn it into the school. After submitting your forms, you will not be able to go in and make changes without school approval.

	Date				
Logout	06/03/2020				
	Student Signature				
Navigation	Student E-Sign Please E-Sign by typing your name exa	ctly as it appears here: Test TestTest			
?	Test TestTest				
Need Help?	E-sign Success!	Submit Confirm ×			
	Student Name (Print)	Are you sure you want to submit this form? This will be like turning the form into your school. You will not be able to make any edits after this.			
	Test 2				
	Date	Submit Cincel			
	06/03/2020				
	Submit				
	(All changes are automatically saved.)				
			Back to Checklist	Previous	Next Step

Reminder: E-Signatures must match Exactly to what is shown in the box for both parent and student.

Signature of student Student E-Sign Please E-Sign by typing you Test TestTest	Ir name exactly as it appears here: Test TestTest E-Sign
Signature of student Student E-Sign Please E-Sign by typing you Test Testtest Names Do Not Match Submit	r name exactly as it appears here: Test Test Test
Signature of student Student E-Sign Please E-Sign by typing you Test TestTest E-sign Success! Submit	r name exactly as it appears here: Test TestTest E-Sign

Once all forms are complete, Custom Forms will show "Green/Complete" on the "Custom Forms" section of your registration.



At the bottom of the page, click "Next Step" to move on to the "Final E-Signature" section of the registration.

Custom Questions	Custom Forms	Final E-Signature	Physical Documents			
Please click on each section al All changes are automatically saved.)	nd complete each step.					
> Acknowledgement Of Rules						
> Anabolic Steroid Use and	Random Steroid Testing Agreer	nent		Con		
 Concussion Acknowledgm 	ent Form			Con		
> Parent Approval for Partici	pation In Athletics and Emerge	ncy Medical Authorization		Con		
> Student Media Consent ar	nd Release Form			Con		
> Sudden Cardiac Arrest (So	CA) Awareness Form			Con		
		_	k to Checklist Previous N	Nex		

Here you will complete two final E-Signatures completing your registration.

oteps	Action	อเสเมร
Please respond to the follow	/ing:	Not Complete
Final E-sign Legal Guardian Ag	reement	
I am the parent or legal g this athlete, and I fully ac agree to the terms of par as outlined in the registra documents and correspon questions.	cept and icipation tion	
The parent/legal guardian with	tease e-sign to this agreement.	
Legal Guardian E-Sign		
Please E-Sign by typing your	name exactly as it appears here: Tech RMA	
Tech RMA	E-Sign	
Final E-sign Student Agreemer	t	
As an athlete, I fully acce agree to the terms of par as outlined in the registra documents.	icipation	
The student will please e-sign	this agreement	
Student E-Sign		
	name exactly as it appears here: Holly Buck	
Holly Buck	E-Sign	
riding Balan		

Submit

After completing both the parent, and athlete E-Signature's, click "Submit"

	Steps	Action	Status
Accounts	Please respond to the follow	<i>v</i> ing:	Not Complete
	Final E-sign Legal Guardian Ag	reement	
Logout Navigation	I am the parent or legal g this athlete, and I fully ac agree to the terms of part as outlined in the registra documents and correspon questions.	cept and icipation tion	
?	The parent/legal guardian will p	lease e-sign to this agreement.	
Need Help?	Legal Guardian E-Sign Please E-Sign by typing your	name exactly as it appears here: Tech RMA	
	Tech RMA	E-Sign	
	E-sign Success!		
	Final E-sign Student Agreemen	t	
	As an athlete, I fully acce agree to the terms of part as outlined in the registra documents.	icipation	
	The student will please e-sign t	o this agreement.	
	Student E-Sign Please E-Sign by typing your	name exactly as it appears here: Holly Buck	
	Holly Buck	E-Sign	
(E-sign Success!		
	Submit		

Confirm you want to submit the form, and click "Submit" again.

Steps	Action	Status
Please respond to the following:		Not Complete
Final E-sign Legal Guardian Agreement		
I am the parent or legal guardian of this athlete, and I fully accept and agree to the terms of participation as outlined in the registration documents and corresponding questions.		
The parent/legal guardian will please e-sign to this	agreement.	
Legal Guardian E-Sign Please E-Sign by typing your name exactly as it a	appe Submit Confirm *	
Tech RMA	Are you sure you want to submit this form? This will be like turning the	
E-sign Success!	form into your school. You will not be able to make any edits after this.	
Final E-sign Student Agreement	Submit Cancel	
As an athlete, I fully accept and agree to the terms of participation as outlined in the registration documents.		
The student will please e-sign to this agreement.		
Student E-Sign Please E-Sign by typing your name exactly as it i	appears here: Holly Buck	
Holly Buck		
E-sign Success!		
Submit		

Naviga

2

At the bottom of the page, click "Next Step" to move on to the "Physical Documents" section of the registration.

Accounts	Houston Heights HS Final E-Signa	ture		Response Saved Successfully
Navigation	Back to Checklist	Custom Forms	Final E-Signature	Physical Documents
Need Help?	Please click on each section and (All changes are automatically saved.)	d complete each step.		
	> Final E-Signature			Complete
			Ba	ck to Checklist Previous Next Step
The physical documents section allows you to upload required school forms. Please read the following slides carefully.

Houston Heights HS Physical Docul	ments		
Back to Checklist			
Custom Questions	Custom Forms	Final E-Signature	Physical Documents
Please click on each section and (All changes are automatically saved.)	complete each step.		
	complete each step.		Not Complete
(All changes are automatically saved.)	complete each step.		Not Complete
(All changes are automatically saved.) > Physical Evaluation Form	complete each step.		

Back to Checklist Previous Next Step

The Physical Evaluation form, and Medical Documentation forms are required for EVERY athlete and to complete a registration.

Houston Heights HS	Physical Docu	uments		
Custo	Questions each section and	Custom Forms	Final E-Signature	Physical Documents
(All changes are automs	tically caved)			
	Evaluation Form			Not Complete Not Complete

Back to Checklist Previous Next Step

Houston Heights HS Physical Docume	ents		
Back to Checklist			· —
Custom Questions	Custom Forms	Final E-Signature	Physical Documents
	mplete each step.		
(All changes are automatically saved.) You can open and close eac	ch l		Not Complete
(All changes are automatically saved.)	cking		Not Complete
requirement individually by cli	cking		

Back to Checklist Previous Next Step

You will first need to "Download" the physical form provided by your school. This form will need to be taken to the doctor, filled out and then uploaded to your athletes registration.

Accounts	Houston Heights HS Physical Docu	uments		
Navigation	Back to Checklist	Custom Forms	Final E-Signature	Physical Documents
leed Help?	Please click on each section and (All changes are automatically saved.) ~ Physical Evaluation Form	d complete each step.		Not Complete
	Steps		Action	Status
	 Download/print this form Complete and upload the form 		Download Upload Complete Form	Not Complete
	 3. School administrator verifies the (All changes are automatically saved.) > Medical Documentation 	upioad	Wait for admin verification	Not Complete

You will first need to "Download" the physical form provided by your school. This form will need to be taken to the doctor, filled out and then uploaded to your athletes registration.

Accounts	Houston Heights HS Physical Docu	ments		
Navigation	Back to Checklist	Custom Forms	Final E-Signature	Physical Documents
veed Help?	Please click on each section and (All changes are automatically saved.) ~ Physical Evaluation Form	complete each step.		Not Complete
			Action	Status
	 2. Complete and upload the form 3. School administrator verifies the upload the form 	pload	Upload Complete Form Wait for admin verification	Not Complete Not Complete
	 (All changes are automatically saved.) Medical Documentation 			Not Complete

Clicking "Download" will open the physical form. Here you have the ability to save or print.

S Accounts	Houston Heights HS Physical I	Documents		
avigation	Back to Ch Cancel Microsoft Word - PrePhysForm15_F	IQ.docx	1/2	
? aed Help?	Please (All chang) Pl <u>ste</u> 1. Dc 2. Cc	This MEDICAL HISTORY FORM must be completed annually questions are designed to determine if the student has developed Student's Name: (print) Address Grinde	Leaves the answers to. Yes No 13. Have you ever gotten unexpectedly short of breath with Particle Do you have asthma? Dispon have asthma? Dispon have asthma? Dispon have asthma?	Save Print
	3. Sc (All cl > Medical Documentation	Have you ever had racing of your heart or skipped hearbeats? Have you had high blood pressure or high cholsestor? Have you ever been told you have a heart marmar? Has any family member or relative diat of heart problems or of sudden merspected death hefrare age 50? Has any family member been diagnosed with enlarged heart, (dilated cadiomyopathy), hypertrophic cadiomyopathy, long QT syndrome or other ion channelpathy (Brugada syndrome, etc), Marfari's syndrome, or anhormal heart hythm? Have you had a severe viral infection (for example, moceanfits or mononucleosis) within the last month?	instruction joint? instruction instruction instret instruction	** + - Not Complete

Once your Physical Form is filled out and completed by your doctor, you will need to upload it. You can either take a photo with your phone or scan it. File types that are allowed are: jpeg, jpg, png, or pdf.

S counts	Houston Heights HS Physical Docu	ments		
	Back to Checklist			
vigation	Custom Questions	Custom Forms	Final E-Signature	Physical Documents
	Please click on each section and (All changes are automatically saved.)	complete each step.		
	✓ Physical Evaluation Form			In Progress
	Steps		Action	Status
	1. Download/print this form		Download	Complete
	2. Complete and upload the form		Upload Complete Form	Not Complete
	3. School administrator verifies the u	pload	Wait for admin verification	Not Complete
	(All changes are automatically saved.)			
	> Medical Documentation			Not Complete

You can add more files by clicking the "Add Another File" button if your photos were taken individually of both pages. Or you can upload one single PDF with both pages of the form.

Accounts	BINISTERS		SPORTSLINE SUPTIMANE
U Logout	Houston Heights HS Upload: Physical Evaluat	tion Form	
	Back		
	Select "Choose File" to upload a your document.		
	If you have multiple files to upload for this requirement, you can select "Add Ano	ther File".	
eed Help?	The allowed file types are jpeg, jpg, png, or pdf. (Max file size 32 megabytes)		
	Choose File No file chosen Add Another File		
	Submit		

Click "Choose File"

Accounts		SPORTSLINE
U Logout	Houston Heights HS Upload: Physical Evaluation Form	
	Back	
	Select "Choose File" to upload a your document.	
	f you have multiple files to upload for this requirement, you can select "Add Another File".	
? aed Help?	The allowed file types are [peg, jpg, png, or pdf. (Max file size 32 megabytes) Choose File No file chosen Add Another File	
	Submit	

Locate your file, click on it, click "Open"

Here I chose to upload a PDF, but any of the following file types are accepted: jpeg, jpg, png, or pdf.



Click "Submit"



Your Physical Evaluation Form will then show "Pending Approval". Someone at the school, in athletics will review your upload and either approve or reject it. You will receive an email when it was approved or rejected. Once it has been approved, it will show "Complete" changing the status from "In Progress" to complete.

Accounts	Back to Checklist			File saved successfully
Logout	Custom Questions	Custom Forms	Final E-Signature	Physical Documents
Navigation	Please click on each section and (All changes are automatically saved.)	d complete each step.		
Need Help?	✓ Physical Evaluation Form			In Progress
	Uploaded Documents	Status	Dates	
	View Upload	Pending Approval	Upload Date:	15 Jul 20
	Steps		Action	Status
	1. Download/print this form		Download	Complete
	2. Complete and upload the form		Replace Uploaded Form	Complete
	3. School administrator verifies the	upload	Wait for admin verification	Pending Approval
	(All changes are automatically saved.)			

Uploading Medical Documentation

The process for completing Medical Documentation is the same of the physical evaluation form, other than there isn't a form for you to download. You will need to upload any medical documentation here including Doctors notes, EKG results etc.

S Accounts	Back to Checklist			
(U) Logout	Custom Questions	Custom Forms	Final E-Signature	Physical Documents
Navigation	Please click on each section and (All changes are automatically saved.)	d complete each step.		
? Need Help?	> Physical Evaluation Form			In Progress
	 Medical Documentation 			Not Complete
	Please upload any medical documentation here. (D	octors notes, EKG results etc.)		
	Steps		Action	Status
	1. Upload the requested document		Upload Document	Not Complete
	2. School administrator verifies the	upload	Wait for admin vehication	Not Complete
	(All changes are automatically saved.)			
	> Athletic Insurance Waiver			Not Complete
	> Insurance Card			Not Complete

Uploading Medical Documentation

Your medical documentation will also need to be approved by someone at the school in athletics.

S	Custom Questions	Custom Forms	Final E-Signature	Physical Doct File saved successfully
(U) Logout	Please click on each section and (All changes are automatically saved.)	complete each step.		
	> Physical Evaluation Form			In Progress
lavigation ? eed Help?	 Medical Documentation 			In Progress
eed Help?	Please upload any medical documentation here. (Docto	ors notes, EKG results etc.)		
	Uploaded Documents	Status	Dates	
	View Upload	Pending Approval	Upload Date:	15 Jul 20
	Steps		Action	Status
	1. Upload the requested document		Replace Uploaded Form	Cemplete
	2. School administrator verifies the up (All changes are automatically saved.)	load	Wait for admin verification	Pending Approval
	> Athletic Insurance Waiver			Not Complete
	> Insurance Card			Not Complete

Uploading Athletic Insurance Waiver

If you chose option one when filling out your insurance information, you will need to download, fill out and upload the insurance waiver. The process it the same as both the physical and medical documentation. Download, upload and wait for approval from the school. Questions about option 1 of the insurance section? <u>Click here.</u>

> Physical Evaluation Form		In Progress
> Medical Documentation		In Progress
 Athletic Insurance Waiver 		Not Complete
Not Required Before Tryouts	Ily if you chose option 1 when filling out insurance information.	waive HISD insurance, please complete and upload the HISD insurance
steps	Action	Status
1. Download/print this form	Download	Not Complete
2. Complete and upload the form	Upload Complete Form	Not Complete
 School administrator verifies the uploar (All changes are automatically saved.) 	d Wait for admin verification	n Not Complete
 Insurance Card 		Not Complete

Uploading Insurance Card

If you chose option one when filling out your insurance information, upload a copy of your insurance card. The process it the same as both the physical, medical documentation and insurance waiver. Upload and wait for approval from the school. Questions about option 1 of the insurance section? <u>Click here.</u>

S	Custom Questions	Custom Forms	Final E-Signature	Physical Documents				
Logout	Please click on each section and (All changes are automatically saved.)	complete each step.						
	> Physical Evaluation Form			In Progress				
Navigation	> Medical Documentation			In Progress				
leed Help?	> Athletic Insurance Waiver	Not Complete						
	Insurance Card Upload	l only if you chose option insurance informa		Not Complete				
	This requirement is optional							
	Not Required Before Tryouts							
	All athletes must be insured to participate in any athletic activity. If you chose option one in the insurance section: please upload your insurance card here:							
	Steps		Action	Status				
	1. Upload the requested document		Upload Document	Not Complete				
	2. School administrator verifies the up (All changes are automatically saved.)	bload	Wait for admin verification	Not Complete				

After completing all physical document requirements that apply to you, click "Next Step"

			S SPORTSLINE
Houston Heights HS Physical Docu	ments		≡`≡
Back to Checklist			
Custom Questions	Custom Forms	Final E-Signature	Physical Documents
Please click on each section and (All changes are automatically saved.)	complete each step.		
> Physical Evaluation Form			In Progress
 Medical Documentation 			In Progress
> Athletic Insurance Waiver			Not Complete
> Insurance Card			Not Complete
			Back to Checklist Previous Next Step

The status of your athlete's registration will show "Not Complete" until all physical documents have been approved.

s Houston Heights HS Registration Chec	cklist				
Back to Home Go to Started Registrations					
Registration Started	Athlete Information	Pre R	Registration	Registration Checklist	
 ^{p?} Click on each box to complete the required Registration Checklist: 	tasks	Registration	Summary		H
Custom Questions		Status	Not Complete Print Registration Profile	2	
Custom Forms		School	Houston Heights HS Houston, TX		
Final E-Signature		Athlete	Buck, Holly		
Physical Documents (Pending Appro	oval)	Grade Year	11 2020-2021		
Pending Pendin		Sport	Baseball		
		Key			
		Task is com	plete		

You will receive an email when your documents have been approved.

Houston Heights HS HS
Dear Tech RMA,
We are writing to inform you that the requirements to register Holly for 2020-2021 Baseball have been completed.
Be aware, however, that it is still the responsibility of your school to verify compliance with all applicable eligibility rules for athletic participation. This email does not guarantee your athlete's ability to participate.
You can click <u>HERE</u> to login in to Register My Athlete and view this registration.
Thanks,
Register My Athlete
Click here to login Unsubscribe This email was sent by Houston Heights HS via Register My Athlete

You will also receive an email if your document was rejected along with an explanation of why. You will then need to go in and re-upload making the changes requested by the administrator at your school.



After all physical documents have been approved, your athlete's registration will then show "Complete"

Athlete Registration Cl Back to Home Go to Started Registrations	necklist	_		SPOR
Registration Started	Athlete Information	PI	re Registration	Registration Checklist
Click on each box to complete the requi Registration Checklist:	red tasks	Registrat	ion Summary	
Custom Questions		Status Actions	Complete	Print Certificate of Completion
Custom Forms		School	Houston Heights HS Houston, TX	
Final E-Signature		Athlete	Buck, Holly	
Physical Documents	2	Grade	11 2020-2021	
Complete		Sport	Baseball	
		Key		

Questions?

https://registermyathlete.com/login/login.support

Use the link above to submit a ticket to our customer support team.

