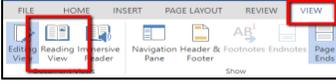
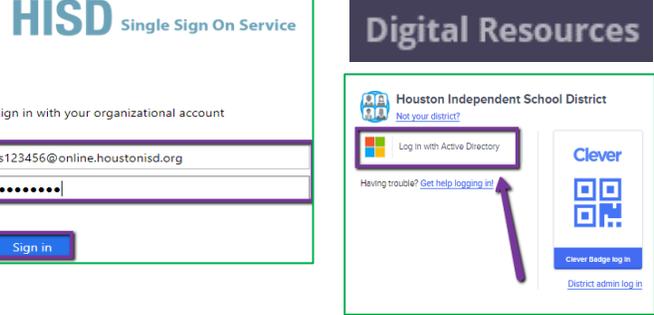
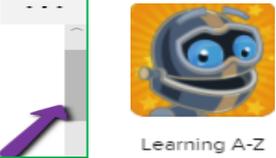
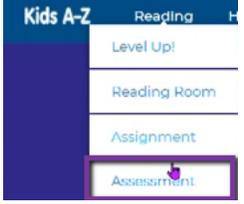
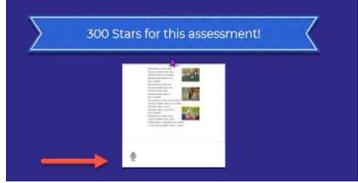
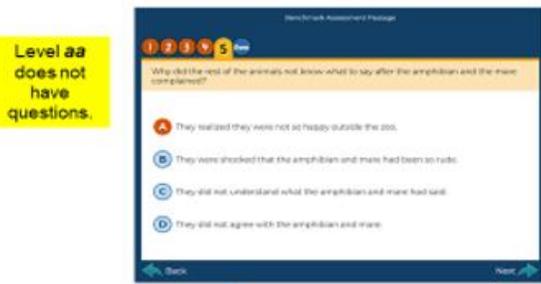




## Students Log in Task

**Instructions:** Please follow the tasks outlined in this card to help your PreK- 5<sup>th</sup> grade student log into Raz Plus. Raz-Kids, the student portal of Paz-Plus, is a reading resource that delivers proactive opportunities for each student with a library of books and the opportunity to take the Benchmark Running Record. If issues or errors are encountered in executing any of the performance tasks, please contact the [Service Desk](#)

|   | Steps  | Screenshots  |
|---|--|--|
|    | For a brief video overview of Raz-Kids, click <a href="#">here</a>   |    |
|    | <b>Internet Access:</b> This site works best when viewed with <b>Google Chrome</b>   | Visit <a href="http://www.houstonisd.org/fa">http://www.houstonisd.org/fa</a> for more OnTrack/Raz Plus task cards and resources |
|    | <b>Office365:</b> Document is best viewed in <b>Reading View</b> . Select <b>View</b> , choose <b>Reading View</b>   |    |
|    | <b>Access the HUB:</b> <ul style="list-style-type: none"> <li>- Go to <a href="http://www.houstonisd.org/hub">www.houstonisd.org/hub</a></li> <li>- Enter <b>Username:</b> S+ ID@online.houstonisd.org</li> <li>- Enter <b>Password:</b> DOB (8 digits)</li> <li>- Select <b>Sign in</b></li> <li>- Select <b>Digital Resources</b> from the top menu</li> <li>- Click on  Log in with Active Directory</li> </ul>  |    |
|   | <b>Access Learning A-Z</b> <ul style="list-style-type: none"> <li>- Use the gray bar on the right-hand side to scroll down till you get to <b>Language Arts</b></li> <li>- Select <b>Learning A-Z</b></li> </ul>   |   |
|  | <b>PreK- 2 grade students' view</b> <ul style="list-style-type: none"> <li>- Wait for instruction from the teacher</li> <li>- Select <b>Reading</b></li> <li>- Select <b>Go</b> to begin Placement test</li> <li>- Read and answer questions</li> <li>- When Placement test is completed, student will see <b>Woah! Great job!</b></li> </ul>  |    |
|  | <b>3rd-5<sup>th</sup> Grade students' view</b> <ul style="list-style-type: none"> <li>- Wait for instruction from the teacher</li> <li>- Select <b>Reading</b> from top menu bar</li> <li>- Select <b>Reading Level Placement Tool</b></li> <li>Or</li> <li>- Scroll down to the bottom of the page</li> <li>- Locate <b>Your recent assignments</b></li> <li>- Select <b>Reading Level Placement Tool</b></li> <li>- Students will take approximately 15 minutes to read and answer questions</li> <li>- When Placement test is completed, student will see <b>Woah! Great job!</b></li> <li>- Student will view <b>Great Job!</b></li> <li>- Select <b>Go read!</b></li> </ul> |    |

|   |   |   |
|---|---|---|
|  | <p><b>Step 2: Taking Benchmark Running Record</b></p> <ul style="list-style-type: none"> <li>- Select <b>Reading</b> from the top menu bar</li> <li>- Student select <b>Assessment</b></li> <li>- Students select the microphone icon</li> <li>- Select <b>Yes</b> to complete this activity</li> <li>- Recording will start</li> <li>- Student reads the story</li> <li>- It will record the child reading</li> <li>- Student will select <b>Done</b> on the bottom right-hand corner of screen</li> </ul>                                   |      |
|  | <p><b>Step 3: Retells</b></p> <ul style="list-style-type: none"> <li>- Remind students before they begin to do their best reading, not their fastest</li> <li>- Directions are said aloud in English</li> <li>- Select <b>Record</b> to begin</li> <li>- Student retells the story</li> <li>- Select <b>Done</b> when finished</li> </ul>   |  <p>Remind students <b>before</b> they begin to do their <b>best</b> reading, not their fastest.</p> <p>When they finish reading, they will be asked retell the story and answer questions <b>without</b> being able to go back to the story.</p> <p>Directions are said aloud in English.</p>  |
|  | <p><b>Step 4: Comprehension</b></p> <ul style="list-style-type: none"> <li>- Students answer 3-5 quick check questions</li> <li>- Select <b>Next</b> to go to the next question</li> <li>- Select <b>Back</b> to look at previous question</li> <li>- Questions are read aloud through Level G</li> <li><b>Note:</b> Level <b>aa</b> does not have any questions</li> <li>- Select the yellow <b>Done</b> circle</li> <li>- You will see <b>Assessment Complete</b> and earn 300 Stars</li> <li>- Select the pink <b>Done</b> icon</li> </ul> |  <p>Level <b>aa</b> does not have questions.</p> <p>Questions and Answers are read aloud through Level G.</p> <p>Assessment Complete: <b>YES!!!</b></p> <p>+ 300 Stars!</p> <p>Done!</p>   |