



Booker T. Washington High School And The High School For The Engineering Professions

4204 Yale street Houston, Texas 77018
(713) 696-6600 ph.: (713) 713-696-6657 fax
Dr. Carlos R. Phillips II, Principal



SCHOOL POLICIES

The faculty and staff of Booker T. Washington High School expect students to come to school each day dressed appropriately to insure the health and safety of everyone on campus. Students are to present themselves dressed appropriately, according to dress code, at all-times on campus and while representing Booker T. Washington High School at school related activities. The following guidelines include, but are not limited to, what is considered appropriate dress for all Booker T. Washington High School students.

Uniform Tops: Students are required to wear royal blue, white, or gold polo style shirts. Approved uniform tops. Approved spirit, student club or organization t-shirts may be worn only on Fridays. Tops must cover tops of pants. Shirts must be worn in such a manner that allows no cleavage, or mid-riff, to be exposed.

Pants: Denim/Jeans are not allowed. Khaki, Black or Navy pants, skorts, skirts and Capri's will be allowed. Pants must not be torn or ripped. Pants must fit appropriately at the waist and crotch (no sagging pants). Skirts, skorts must be of appropriate length (to the knee). No jogging pants, sweat pants, athletic pants, biking shorts or leggings, work out or athletic attire may be worn at any time unless directed to do so by a coach during athletic or P.E. class. No shorts.

Undergarments: Students must wear appropriate undergarments at all times. Undergarments must NOT be visible, including underneath clothing. T-shirts or undershirts permitted underneath polo's may only be solid.

Headwear: No hats, caps, bandanas, skull caps, do-rags, hoods or any other head covering may be worn at any time while on campus, whether inside or out.

Footwear: Tennis shoes and other closed toe designs are the preferred footwear. Footwear deemed unsafe, or distracting to the educational process will not be allowed. Open-toed shoes are not approved to be worn in labs. All shoes must have a closed back or strap.

Jewelry and Accessories: No jewelry or other illegal/inappropriate accessories will be allowed, Sunglasses are not allowed on campus, whether inside or out.

Jackets and Outerwear: NO hoodies allowed. NO designs that incorporate gangs, drugs, sex, violence, death, or any other design deemed inappropriate or distracting to the educational process will be allowed.



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Related School-Wide Policies

- All students are required to have the following items at all times:
 - **Booker T. Washington High ID badge on lanyard**
 - **Uniform**
 - **HISD PowerUp Laptop in the case**
- **Visitors to School:** To insure the safety of our students and staff, all visitors shall report to the main office upon entry to the building and visitors must have some form of identification. Visitors must sign –in and receive a badge
- **Hall Passes:** Students are not permitted in the halls during class periods, unless accompanied by a teacher or have a hall pass from an authorized staff member.
- **Library Procedures:** Students may not use the Library during unscheduled time.
- **Lunch:** When the dismissal bell rings for lunch, walk; do not run to the cafeteria. Form single lines in the cafeteria. Students are not allowed in the halls during the lunch periods.
- **BOOKER T. WASHINGTON HIGH SCHOOL IS A CLOSED CAMPUS FOR LUNCH!**
- **Students will not be allowed to order from Grub Hub, Uber Eats or any type of food delivery.**
- **Activities:** All, after school or weekend activities sponsored by a school organization, class, club, etc., must be cleared by the Principal. The student committee in charge of the activity will give information that is necessary for the success of the activity
- **Conduct and Courtesy:** Students enrolled at Booker T. Washington High School are expected to constantly demonstrate high standards of courtesy and good manners. Students should strive to develop and consistently practice a sense of honesty, of fairness, of loyalty, reliability and promptness in all matters
- **Field Trips:** Field Trips are an educational experience; however, they do not exempt a student from being accountable for what was covered in the missed classes during the absence
- **Fees, Fines, and Charges:** Students are expected to pay all financial obligations in a timely manner. Failure to do so will result in the student being placed on the debt list.
- **Student Vehicle Registration:** Students must register any vehicle that they may drive to school, either daily or occasionally. Necessary permit forms can be obtained from the School Business Manager's office.
- **Drills:** Fire Drills will be held once a month during the school year. Directions are to be posted in each room
- **Technology Use/Code of Conduct:** Students are responsible for their behavior while using all computer software and equipment in Booker T. Washington High School.
- **Telephone/Message Procedures:** All emergency calls and messages to students will be delivered. Students may not come to the phone during class time
- **Electronic Device Policy:** In addition to disciplinary action, the unauthorized use of electronic devices will result in the device's confiscation. The principal or another administrator will notify the parent and pager company of the serial number and of intent to dispose of the device after 30 days. A \$15 administrative fee payable to HISD will be charged if the device is claimed within the 30 days. All devices not claimed will be sent to Property Management for disposal.
- **No Headphones are allowed on campus.**