



Welcome to Field Elementary's Virtual Open House

Wednesday, September 2, 2020

Principal: John Hendrickson; Assistant Principal: Sue Tate; Teacher Specialist: Veronica Vitela
(campus phone) 713-867-5190

Stay tuned from 5:00 – 6:00 PM for any questions and answers or send your questions to this link. **Wednesday, September 2nd from 5:00-6:00 PM (via Microsoft Teams)**



Virtual Plan

FIELD'S VIRTUAL PLAN

1ST Six Weeks

SEPTEMBER 8 – OCTOBER 16, 2020



ICP

Field Elementary School's Instructional Continuity Plan (ICP) follows the District's Instructional Continuity Plan. The school's ICP Plan is designed to address the school's specific aspects of the plan where the school has choices and specific employees are to fill key roles. Since the ICP Plan is designed to deliver instruction virtually the way the school addresses technology materials are a critical component of the plan.

Please contact our support team for any issues with the school's technology

Support Team

Bertha Polanco (Equipment) – bpolanco@houstonisd.org

Mayra Martinez (Login Support) – mmarti19@houstonisd.org

Rebecca Ortiz (Technology Leader) - rebecca.ortiz@houstonisd.org



ATTENDANCE POLICY

Students who engage in ANY learning activities via the HUB, OR participate in a Teams meeting with teachers, or submit ANY assignments via the HUB are considered “present” and will not be marked absent. Students are required to attend at least 90% of their classes to receive credit and be promoted. Remote attendance will count in the same manner as on-campus (face-to-face) attendance in satisfying this requirement.

Students can engage with their teachers through the following:

- Daily participation in the HUB, completion of independent assignments, use of assigned digital tools, and/or group interactions.
- Interaction with teacher via Teams as part of live or small group instruction.
- Students’ assignment submission via the HUB for each scheduled class. When unable to submit via the HUB, students can submit assignments via emails, photos, phone conferences or other forms of documentation.

Students who have not logged into the HUB by 2:30 p.m. will be marked as absent. Absences can be resolved if student engages in daily learning assigned by teachers via the HUB by 11:59 p.m. that same day. Parents will receive absence notifications via School Messenger after 6:00 p.m. each day and will be reminded of the opportunity to resolve that day’s absence if the student engages in learning before 11:59 p.m. of the same day via the HUB.

If a student is engaged in remote learning, completes the entire weeks’ worth of learning activities on Monday, and does not log in for the remainder of the week, the student will only be marked “present” on Monday and counted “absent” for Tuesday-Friday. Students need to be in attendance daily in order to counted “present.”

Field Elementary Grading Policy 2020

Kindergarten through 5th Grade

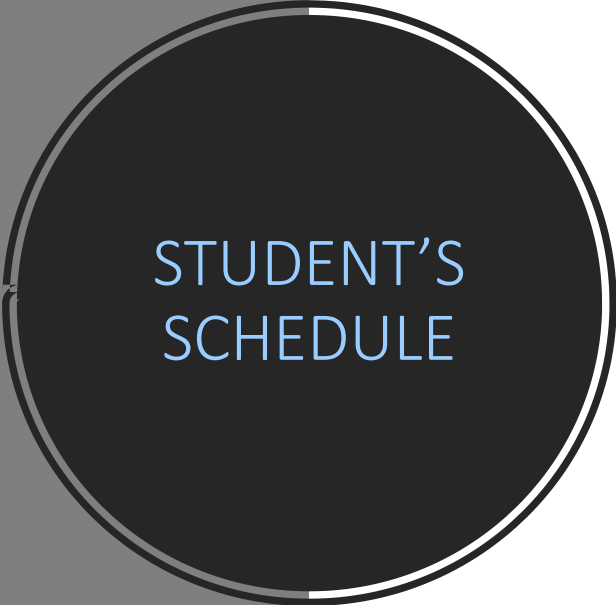
CATEGORY	Exceeds standard Expectations	Meets Standard Expectations	Approaching Standard Expectations	Not Yet Approaching Standards
	A [90-100%]	B [79-89%]	C [70-78%]	D [>70%]
Participation 20%	Student logs in to <u>ALL (5 Days) virtual classes and actively participates</u> in activities/discussions.	Student logs in to virtual class <u>regularly (4 days) and regularly participates</u> in activities/discussions.	Student frequently logs in to virtual class and <u>seldomly (2 to 3 days) participates</u> in activities/discussions.	Student <u>infrequently (1 day) logs in to virtual class and does not participate</u> in activities/discussions.
Independent Work 30%	TEK/objective based class assignments. <i>To receive an "A" [90-100%] student uses correct strategy to find correct answer with organized <u>evidence that clearly shows their thinking</u>, using models, equations, and graphic organizers.</i>	TEK/objective based class assignments. <i>To receive a "B" [79-89%] student uses correct strategy to find correct answer with <u>limited evidence that shows their thinking</u>, may include partial models, equations, and graphic organizers.</i>	TEK/objective based class assignments. <i>To receive an "C" [70-78%] Student uses a <u>partially correct strategy</u> to find answer, may contain errors Student shows correct <u>answers but shows no evidence of strategies used</u>.</i>	TEK/objective based class assignments. <i>To receive a "D" [70%] Student <u>attempts to complete</u> task but has limited correct answers and <u>shows no use of strategies</u>. Anything less than the above expectations will receive a failing grade.</i>
Assessments/ Projects 50%	TEK/objective based assessments/ projects. <i>To receive an "A" [90-100%] student uses correct strategy to find correct answer with organized <u>evidence that clearly shows their thinking</u>, using models, equations, and graphic organizers.</i>	TEK/objective based assessments/ projects. <i>To receive a "B" [79-89%] student uses correct strategy to find correct answer with <u>limited evidence that shows their thinking</u>, may include partial models, equations, and graphic organizers.</i>	TEK/objective based assessments/ projects. <i>To receive an "C" [70-78%] Student uses a <u>partially correct strategy</u> to find answer. Student shows correct <u>answers but shows no evidence of strategies used</u>.</i>	TEK/objective based assessments/ projects. <i>To receive a "D" [70%] Student <u>attempts to complete</u> task but has limited correct answers and <u>shows no use of strategies</u>. Anything less than the above expectations will receive a failing grade.</i>

GRADING POLICY

If at any point during the school year you have questions or concerns, please contact your child's teacher(s). School attendance/participation are two different policies.

Teacher office hours are from 2:15 – 3:00 PM daily.

Should your concern go unresolved, please contact Mrs. Tate, for grade-levels PreK-2nd or Mr. Hendrickson concerning grade-levels 3rd-5th.



STUDENT'S SCHEDULE

- Virtual Learning Schedules were created following HISD guidelines for virtual learning.
- We have divided homeroom classes into two sub-groups. On our school website under virtual schedules you will be able to find your child's homeroom and group number. Homerooms are listed by grade level and then divided into two groups.
- After locating your child's homeroom & group number, individual class schedules can be found on our school website under Virtual Schedules.
- If you have any questions about understanding your child's schedule you may speak to your child's teacher(s) at the Meet & Greet Friday, September 4th @ 2:00. If you are unable to attend the Meet & Greet, please email your child's teacher with your questions.



Support Team

Homeroom Teachers

Veronica Trevino – Physical Education

Pam Esquivel – Librarian

Sue Tate – Assistant Principal

Social-Emotional Learning (SEL)

Lessons will consist of recognizing and managing our emotions, developing caring and concern for others, establishing positive relationships, making responsible decisions, and/or managing challenging situations constructively and ethically by utilizing the Sanford Harmony SEL Program.

Enrichment

Students will receive enrichment weekly with either Ms. Trevino for P.E. or Ms. Esquivel for Library at designated scheduled times via Teams for live instruction and/or previously recorded instructional lessons.

Ongoing Initiatives and Programming

HISD @ H.O.M.E Website

The district's website, <https://www.houstonisd.org/HOME> is a comprehensive source of information for home based ongoing mobile education.

The HUB (Its Learning): Learning Management System

The HUB, <https://houston.itslearning.com>, provides parents and students with detailed information about individual teacher assignments, lessons, handouts, materials, expectations and procedures.

Parent/Community Meeting - 1st Monday of each month

Ongoing communication will be provided via School Messenger.

Gifted and Talented Support



- Research lessons, such as the use of primary resources, online research tools/skills, evaluating reliable resources, note taking, and avoiding plagiarism.
- Introduction of online resources, such as: the Library of Congress website, online encyclopedias, explora, and various online databases.
- Review of interest inventories, product preferences, and learning styles in order to choose individual research topics.
- Promotion of Renzulli usage through assigned activities and virtual field trips.
- Support of research projects through the use of Renzulli, MyOn book bundles, and online resources chosen for targeted support of individualized research projects.
- Promotion of virtual GT expo by disseminating information to students and families.

Support Team

Pamela Esquivel – GT Coordinator

Sue Tate – Assistant Principal

Eva Garcia – Advanced Academics Specialist

Special Education

Students receiving special populations' services will continue to receive technology, services, accommodations, and modifications required by the student's IEP and Section 504.

Students will meet via Microsoft Teams with Mrs. Barroga, our Resource/Inclusion Teacher, for short synchronous instruction, to access lessons and submit assignments via the HUB or as determined by the student's IEP.

Special Education Administrator, will schedule and conduct meetings via Microsoft Teams with all stakeholders in 504, Dyslexia, IAT (Intervention Assistance Team), and/or anything relating to Special Education. Weekly meetings will be held Tuesdays via Microsoft Teams with campus Special Education staff in making sure the campus is complying to all student IEP goals.

504/Dyslexia

The district-assigned Dyslexia Specialist will have a virtual schedule to assist with dyslexia. The program dyslexia students will be accessing is called Nessy.com and/or Neuhaus Academy with supports from a dyslexia teacher. Teacher/parent copies of accommodations will be provided to parents. Teachers will need to document accommodations and provide accommodations described in the 504 plans.



Support Team

Veronica Vitela – Special Ed. administrator
Melody Barroga – Special Ed. Chair
Dina Williams – Life Skills
Anna Rath – PALS
District-assigned Dyslexia Specialist

ELs/Migrant

- Access to English Language lessons through the HUB and Imagine Language & Literacy, Imagine Español and/or Imagine Math, if assigned by the teacher(s).
- Access to HISD@H.O.M.E for additional instructional resources and Study Island, an online program, for extra math and reading practice, if assigned by the teacher.
- Reinforced ELA objectives for all grade levels through weekly virtual read-alouds, with a focus on SEL, diversity, and STEAM topics.
- Name That Book virtual book club/contest (May be campus-based only, depending on announcement from Library Services)
- Promote online reading and research resources on the HUB and HPL website to teachers and students (ex. MyOn, Britannica, Tumblebooks, coding, online homework help, etc).
- Host special events, including virtual author visits with Blue Willow Bookshop.
- Promote reading through contests.
- Contactless book check-out for teachers and students.
- Library social media (Facebook, Twitter, and Instagram) will promote read-alouds, special events, and online resources available to students and their families.



Support Team

Pamela Esquivel – Librarian and LPAC Chair
Sue Tate – Assistant Principal
Mary Miner – Library Services
Rebecca Ortiz – Lower Elementary Reading Teacher
Mary Sayegh – Upper Elementary Reading Teacher
Sheryl McKinnon – PTO Library Liaison



Suggestions for Parents

1 – Help your child establish and stick to a routine.

Even though school has gone to an online learning format, treat school days just like you would if your child was attending school as usual. This includes having them get up at the same time everyday, get properly dressed, and eat a healthy breakfast.

2 – Check in with your child’s advisor or teachers.

Teachers and advisors are usually more than willing to connect with parents via email or phone after school hours. Check in if your child is having difficulty managing the online learning platform or staying on task. Be on the lookout for any communications from teachers indicating that they are having trouble connecting with your child during this time.

3 – Encourage physical activity and exercise.

Your child will be sitting in front of their computer for long stretches of time. Encourage them to use the breaks in the day to stretch, walk the dog, or do jumping jacks — any movement helps!

4 – Resist the urge to sit in on classes with your child.

While it may certainly be tempting to “pop in” on your child’s classes, please respect their privacy and that of other students. Connect with faculty and staff through email or other communication channels before or after school hours.

Field Organizational Chart and Staff Directory

Leadership Team

Principal	John Hendrickson	jhendric@houstonisd.org
Assistant Principal	Sue Tate	state@houstonisd.org
Teacher Specialist	Veronica Vitela	vvitelal@houstonisd.org

Teacher Leaders

Rebecca Ortiz	1 st & 2 nd Lead	rebecca.ortiz@houstonisd.org
Truong Le	Math Lead	tle4@houstonisd.org
Mary Sayegh	Language Arts Lead	msayegh1@houstonisd.org
Heidi Loerwald	Science Lead	hloerwal@houstonisd.org
Daryl Sewing	Social Studies Lead	dsewing@houstonisd.org

Teachers

Hope Mata	PK	hmata@houstonisd.org
Alicia Thomas	K	Athomas21@houstonisd.org
Meredith Segovia	K	Meredith.Segovia@houstonisd.org
Tuyen Vo	K	TVO@houstonisd.org
Eriselda Romero	1 st	Eromero@houstonisd.org
Adrienne Thomas	1 st	Agilford@houstonisd.org
Vanessa Palomino	1 st	vpalomin@houstonisd.org
Mayra Devora	2 nd	mvazqu10@houstonisd.org
Ariel Rawls	2 nd	Ariel.rawls@houstonisd.org
Rebecca Ortiz	2 nd	Rebecca.ortiz@houstonisd.org
Michelle Vasquez	2 nd	Mvasque6@houstonisd.org
Mary Sayegh	3 rd	msayegh1@houstonisd.org
Theresa Nguyen	3 rd	tnguye22@houstonisd.org
Daryl Sewing	3 rd	dsewing@houstonisd.org
Sammi Sicinski	4 th	ssicinsk@houstonisd.org
Maria Borrego	4 th	mborreg1@houstonisd.org
Heidi Loerwald	5 th	hloerwal@houstonisd.org
Truong Le	5 th	tle4@houstonisd.org
Nancy Perez	5 th	nperez13@houstonisd.org
Melody Barroga	Sped	mbarroga@houstonisd.org
Dina Williams	Sped	dwillia7@houstonisd.org
Anna Rath	Sped	Anna.rath@houstonisd.org
Pamela Esquivel	Library	pesquive@houstonisd.org
Veronica Trevino	PE/Science	vtrevino@houstonisd.org

Technology Support Team

Rebecca Ortiz	Technology Team Leader	rebecca.ortiz@houstonisd.org
Bertha Polanco	Technology Hardware Assistant	bpolanco@houstonisd.org
Mayra Martinez	Technology Software Assistant	mmarti19@houstonisds.org

Staff
Directory

Please join your child's teachers for Meet and Greet



**When: Friday, September 4th @2:00PM
(via Microsoft Teams)**

Parents will be contacted by their child's homeroom teacher.



Questions and Answers

Log in to Microsoft Teams for “live” questions and answers today from **5:00-6:00 PM (via Microsoft Teams)**

OR feel free to send your questions to this link.

<https://forms.gle/fPbixyKjSquU51VF7>

THANK YOU!