

NEED TO SEND AN OFFICIAL TRANSCRIPT?

STEP 1:

- Setup your Schoolinks account (Digital Resources --> Search "Schoolinks")
- Add the colleges you will be applying to under "Final List" AND "College Applications"
- Waive your FERPA rights on Schoolinks AND CommonApp (*if applicable*)

STEP 2:

- Fill out the yellow "Transcript Request Form" in A205
- Pay \$1-\$2 per transcript you are sending. Allow up to 3 business days for the request to be completed.