

Parents & Teachers

Foster Elementary School PTO Executive Board Nomination and Election Information Family and Community Engagement

This notice is to seek nominations for the following elected PTO Executive Board positions for the 2022-2023 school year.

President

Vice President

Treasurer

Secretary

Position Descriptions:

President

The president presides at all meetings of the organization, coordinates the work of the executive board and officers to promote the objectives of the PTO. The president works closely with the administration to identify needs and areas of involvement within the school community.

Vice-President

The vice-president acts as an aid to the president. The vice-president maintains all membership records and oversees the directory and fundraising.

Treasurer

The treasurer is responsible for general bookkeeping, deposits, withdrawals, issuing checks, and handling money. **Accounting experience is helpful.**

Secretary

The secretary records and maintain the minutes of all minutes. The secretary is the public relations leader.

You may nominate yourself or someone else for these elected positions. The nominees will be contacted by an election committee member who will answer questions and give them the opportunity to accept or decline the nomination. **All accepted nominees will be listed on a paper ballot to be voted on during the PTO election on October 3, 2022. Write in votes will also be accepted at this time. Time will be announced.**

President

I nominate _____ for the position Cell _____

Vice-President

I nominate _____ for the position Cell _____

Treasurer

I nominate _____ for the position Cell _____

Secretary

I nominate _____ for the position Cell _____

A Parent Meeting will be held on Thursday, September 29, 2022 (4:00 P.M.) at Foster Elementary School in the Cafeteria to elect PTO Officers. Please bring this form to the Parent Meeting. See you next week, Thursday September 29, 2022. (4:00 P.M.)

Thank you Parents!



Thursday, September 29, 2022 (4:00 P.M.)

VOTE PTO OFFICERS