



Ruby L. Elementary

"Soaring Beyond Expectations"

6121 Tierwester Street | Houston, TX 77021

713-746-8250 Main Office | 713-746-8104 Fax

Erica Brame-Manuel, Principal, Chante Gary, Assistant Principal

Nastassaya White, Teacher Specialist, Carvalyn McClellan, Counselor

Samuel Braziel, Administrative Assistant



October 28, 2022

Parents,

Effective **Monday, October 31, 2022**, we will initiate a new policy for tardiness. As the parent it is ultimately your responsibility for getting your child to school on time which is at **7:30** each morning. When your child arrives to school late, they have missed valuable instruction and it is not fair for teachers to stop what they're doing to catch your child up because you are not getting your child to school on time. This **MUST** be corrected immediately! Failure to get your child to school by **7:45** each day **beginning Monday**, will result in the following consequences for you and your child:

Consequences for Tardiness:

1st Tardy- Warning by phone

2nd Tardy- Lunch detention for your child

3rd- Tardy- Afterschool detention 3:15-5:15

4th Tardy- Saturday detention 8:00-12:00

5th- Mandatory truancy referral and conference with parent

**Additionally, your child will sit out of recess to make up work missed due to tardiness*