



MINUTES

**2012 Bond Project Advisory Team (PAT) Meeting
Austin High School**

MEETING #: 37

LOCATION: Austin High School: Temporary Learning Center (TLC), Building K, Library

DATE / TIME: April 22, 2019 at 4:35 pm

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Steve Guerrero	Principal	<input checked="" type="checkbox"/>	Fran Paz	Pepper-Lawson
<input checked="" type="checkbox"/>	Jorge Medina	Asst. Principal	<input checked="" type="checkbox"/>	Angelita Henry	Parent/Alumni
<input type="checkbox"/>	Brian Busby	HISD COO	<input type="checkbox"/>	Tierra Harris	Parent/Alumni
<input type="checkbox"/>	Andreas Peebles	HISD Gen. Mgr.	<input checked="" type="checkbox"/>	Tim Johnson	Teacher Science
<input checked="" type="checkbox"/>	Meredith Smith	HISD Sr. Mgr.	<input checked="" type="checkbox"/>	Joe Nelson	Alumni
<input checked="" type="checkbox"/>	Marsha Eckerman	Alumni	<input type="checkbox"/>	C. Guerrero	Teacher CTE Ag
<input type="checkbox"/>	Jacque Royce	Alumni	<input type="checkbox"/>	Dan Bankhead	HISD Mgr. Design
<input checked="" type="checkbox"/>	Gary Whittle	Heery/HISD	<input type="checkbox"/>	Guadalupe Saldivar	SPED Teacher Asst.
<input checked="" type="checkbox"/>	Ernest Crawford	Heery/HISD	<input type="checkbox"/>	Raul Asoy	SPED Chair
<input checked="" type="checkbox"/>	Mitchell Davis	Pepper-Lawson	<input type="checkbox"/>	Chris Williams	Teacher History
<input checked="" type="checkbox"/>	Michael Burkholder	Pepper-Lawson	<input checked="" type="checkbox"/>	Mark Kerrissey	Teacher History
<input checked="" type="checkbox"/>	Randy Scroggins	Pepper-Lawson	<input checked="" type="checkbox"/>	Victor Trevino	Teacher Soc. Studies
<input type="checkbox"/>	Chad Craft	Pepper-Lawson	<input type="checkbox"/>	Theresa M. Guerra	Registrar
<input checked="" type="checkbox"/>	Octavio Cantu	ERO Architects	<input type="checkbox"/>	Jose Saenz	Teacher History
<input checked="" type="checkbox"/>	Vladimir Naranjo	HISD/PMG	<input type="checkbox"/>	Paul Gloria	Community Neighbor
<input checked="" type="checkbox"/>	Alfonso Maldonado	Alumni	<input type="checkbox"/>	Mark Janicek	Teacher CTE Fam.
<input checked="" type="checkbox"/>	Elvira Avila	ERO Architects	<input checked="" type="checkbox"/>	Estefania E-Vega	HISD Communication
<input checked="" type="checkbox"/>	Gerardo Garcia	ERO Architects	<input type="checkbox"/>	Holly Huffman	HISD Communication
<input checked="" type="checkbox"/>	Ronnie Pendleton	HISD P.M.	<input type="checkbox"/>		

PURPOSE: The purpose of the meeting was to update the Project Advisory Team members on the construction status for the new high school, discuss current and upcoming construction activities, and provide an update on the project budget.

AGENDA: See attached.

DISCUSSION:

1. The meeting started at 4:35 pm with welcome remarks by Principal Steve Guerrero.
2. Gary Whittle, Senior Program Manager for HISD Bond Office, presented the following update:
 - a. Aerial photos showed construction progress since the last PAT meeting, comparing photo dated 1/5/19 and photo dated 3/27/19.

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- b. Phase III – New construction:
 - 1. Work Completed:
 - a. New foundations and slab on grade at four buildings
 - b. Tilt wall panels poured and erected in four buildings
 - c. Electrical duct bank installed, and CenterPoint poles set
 - 2. Work in progress:
 - a. Underground utilities
 - b. Paving for south end drives and parking
 - c. Replacement roof for 1936 building
 - d. Structural steel
 - e. Elevated slab-on-metal decks
 - f. Mechanical, electrical, plumbing, and fire protection/life safety rough-in
 - 3. Upcoming activities:
 - a. Slab-on-metal decks
 - b. Structural steel erection on new buildings (continuing)
 - c. Roof deck delivery and installation at new buildings
 - d. Concrete placement at paving areas (continuing)
 - e. Interior wall framing
 - f. MEP rough-in of 1936 building and new buildings
 - c. Update on construction milestones indicate substantial completion in Q2 2020:
 - 1. Summer 2019 – Dry-in, roofing, masonry, MEP Systems.
 - 2. Fall 2019 - interior walls, MEP systems, site finishes.
 - 3. Winter 2019/2020 – MEP start-up, safety/security, interior finishes.
 - 4. Q2 2020 - inspections, FFE, occupancy.
3. The meeting opened for Questions that were addressed by the Program Manager and Construction Team
- a. PAT members discussed having 2020 summer school in new school. It was recommended by HISD Bond office to maintain summer school at temporary campus and allow for a smoother transition.
 - b. PAT members inquired about scope reduced via value engineering (VE) performed during construction contract negotiations. VE had been reviewed with School staff prior to approval, but it was necessary to accept significant reductions to move the project forward and maintain the functional use and programmed space of the new school The following scope was discussed:
 - 1. Existing windows on 1936 buildings: Bond office explained that replacement of the existing windows was removed from scope. HISD Bond office stated that they are actively seeking additional funding to re-incorporate this scope back into the project.
 - 2. ROTC & Field House: Bond office explained that the scope in these two spaces was reduced to only code compliance and life safety elements. All cosmetic and upgrade scope was eliminated.
 - 3. HISD Bond office explained that no instructional space was reduced during the value engineering process.
 - 4. Auditorium: Bond office explained that the scope in the auditorium was reduced to only sound, ceiling, space lighting, and code compliance.
 - 5. Other scope reductions: Bond office offered to share the final list of scope items reduced to meet budget with Principal Guerrero.



6. Existing elevator was discussed as an item that was not considered for replacement as it was functioning prior to scope development. Bond office is currently performing an assessment of the existing elevators to determine what is needed to bring them up to code.
 - c. Principal Guerrero inquired about timing for review of Furniture, Fixtures, and Equipment (FF&E) the school will receive. HISD Bond office advised that decisions regarding FF&E will need to take place after summer 2019, perhaps fall 2019. HISD bond office to review current agreement status of FF&E vendors. The budget for FF&E has been previously communicated and has not changed.
 - d. PAT members inquired regarding demolition and abatement. HISD Bond office advised that a consultant representing the school is ensuring the school meets code compliance for asbestos and lead handling.
 - e. PAT members inquired regarding scope for CTE classrooms. HISD Bond office stated that CTE classrooms were being built out as designed, and that CTE teachers would be consulted prior to ordering FF&E for CTE spaces.
 - f. PAT members acknowledged that the extra efforts taken to complete and operate the temporary campus caused a budget impact to the overall project budget. The project budget presented at last PAT meeting (January 15, 2019) was discussed, but there have been no changes since that report.
 - g. Mr. Mark Kerrissey commented that he is working with a group of 10-15 students interviewing with subcontractors to participate on apprentice programs, possibly with HISD and other schools, like HCC.
 - h. The next PAT meeting was tentatively scheduled for late August 2019. Principal Guerrero and HISD will coordinate a firm date and notify all PAT members.
5. Principal Guerrero thanked everyone for their full participation in the meeting and adjourned at 5:45 pm.

NEXT PAT MEETING: Date to be confirmed.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Gary Whittle

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