



HISD CAPITAL PLANNING STEERING COMMITTEE | NOTES

DATE: January 11, 2022

TIME: 6 p.m.

MEETING: Capital Planning Steering Committee Meeting #03

LOCATION: Hattie Mae White
4400 W 18th St.
Houston, TX 77092

DATE: January 11, 2022

TIME: 6:00 p.m.

PRESENT: **Capital Planning Steering Committee (CPSC)**

Houston Independent School District (HISD)

Brian Barragy (District 5)
Marie Anstead (District 5)
Sarah Castro (District 6)
Josh Wallenstein (District 6)
Tanya Debose (District 2)
Marc Flores (District 1)
Alana Holmes (District 1)
Timothy Williams (District 8)
Sandra Rodriguez (District 6)
Michael Lunceford (District 5)
Allison Marshall (District 1)
Abbey Roberson (District 7)
Via Microsoft Teams
Josephine Rice (District 2)
Gusta Booker (District 4)
Danny David (District 7)
Craig Johnson (District 9)

Andreas Peeples, Officer Construction Services
Wanda Paul, Chief Operating Officer
Alishia Jolivette, Officer Facility Services
Daniel Bankhead, General Manager Design
Sizwe Lewis, Construction Services
Eric Ford, Construction Services
Glenn Reed, Chief Financial Officer
Alejandro Banegas, Communications
Larry Leonard, Communications
Kathy Allen, Construction Services
Precilla Rivera, Construction Services
Bridget Ward, Construction Services
Jim Rice, Rice & Gardner
Amanda Andrus, Rice & Gardner
Claude Yoas, Rice & Gardner
Ron Keller, Rice & Gardner
Ian Powell, PBK Architects
Caroline Harris, PBK Architects

ABSENT: Rob Wade (District 7)
Brittany Hyman (District 4)

The general purpose of the meeting is to introduce the Capital Planning Steering Committee to a collaborative effort on developing a bond program for the 2022 Election. Related issues, questions, and activities were also discussed.

Item 1 **Welcome and Introductions**

Andreas Peeples, Officer of Construction Services, welcomed the Capital Planning Steering Committee (CPSC) and other guests. Mr. Peeples disclosed to the CPSC a few committee members would be joining via Microsoft Teams.

- HISD team members
 - Eric Ford, Senior Manager of Facilities Design
 - Sizwe Lewis, Senior Manager of Construction Services
 - Daniel Bankhead, General Manager Design
 - Alishia Jolivet, Officer Facility Services
- Outside team members
 - Jim Rice, President – Rice & Gardner
 - Ian Powell, Principal – PBK Architects

Item 2 **Roles and Member Expectations**

- **Formal guidelines, procedures, and expectations:**
 - House meeting rules: punctual, be respectful, focus on solutions
 - Going through each presentation and discussion of information
 - Taking the information over a series of meetings and assessing the data to form a consensus of potential projects that will be slated for the 2022 bond referendum program
 - Must do: legally, safety reasons, critical replacements, and growth
 - Should do: program instructional needs
 - Would like to do
 - Future considerations
- Hot Topics:
 - Selection of chairperson and co-chairperson(s)
 - Finance and Tax Rates with Chief Financial Officer Glenn Reed
 - PASA (Demographic Analysis) with Dr. Stacey Tepera and Justin Silhavy

Item 3 Selection of chair and co-chair(s)

Mr. Peeples disclosed to the committee members they would be selecting a chair and co-chair(s). Every committee member was given a summarized bio of all CPSC members to assist committee members in their evaluations, which should make the decision on who would be the best candidates for the positions. All HISD staff would step out for 15-20 minutes, so the decision would be done in the privacy of committee members.

At 6:35 p.m. the meeting resumed and Mr. Peeples was informed of the decision for the selection of the chair and co-chairs:

Chair:

- Michael Lunceford (District 5)

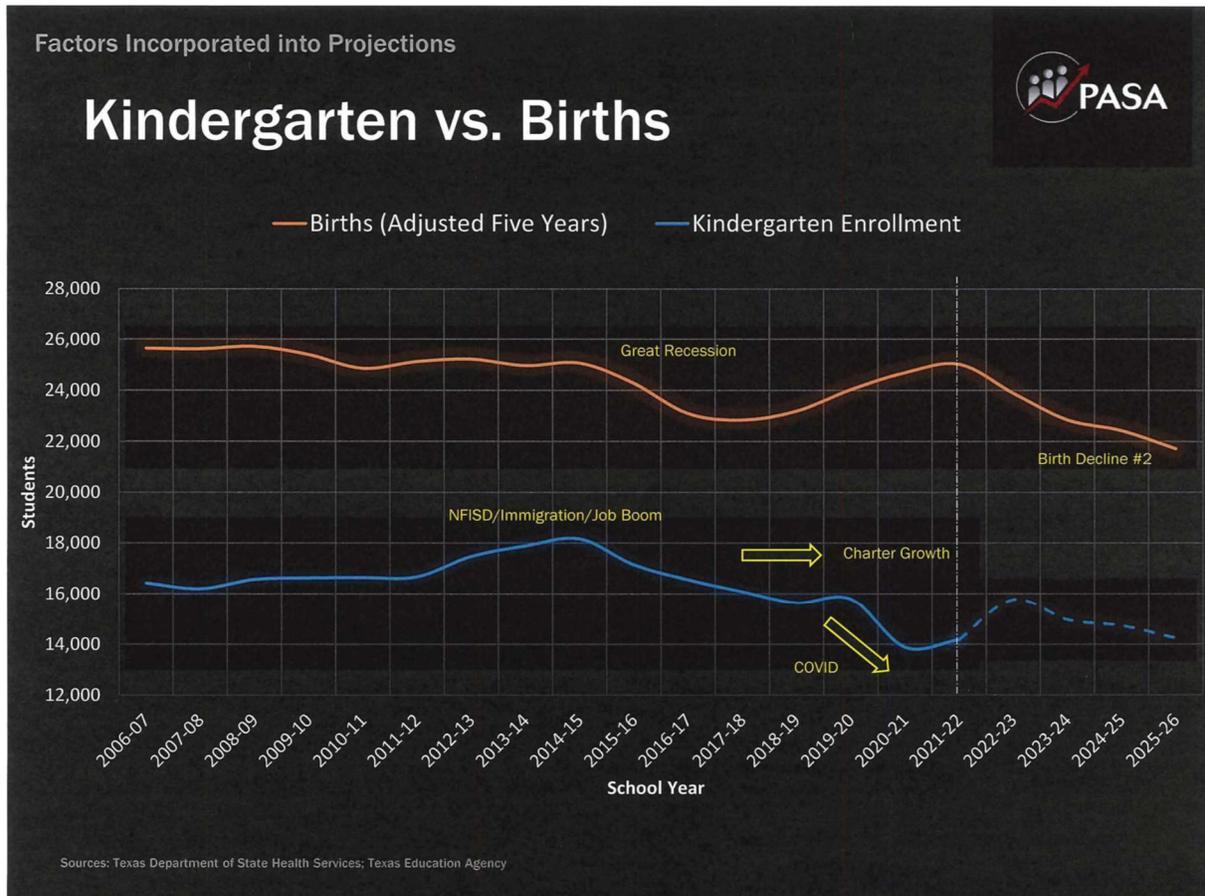
Co-Chairs:

- Josephine Rice (District 2)
- Abbey Roberson (District 7)
- Sandra Rodriguez (District 6)

Mr. Peeples congratulated the committee members voted for chair and co-chairs. He turned to Mr. Rice of Rice & Gardner, who introduced Dr. Stacey Tepera and Justin Silhavy from Population and Survey Analysts (PASA) for their presentation.

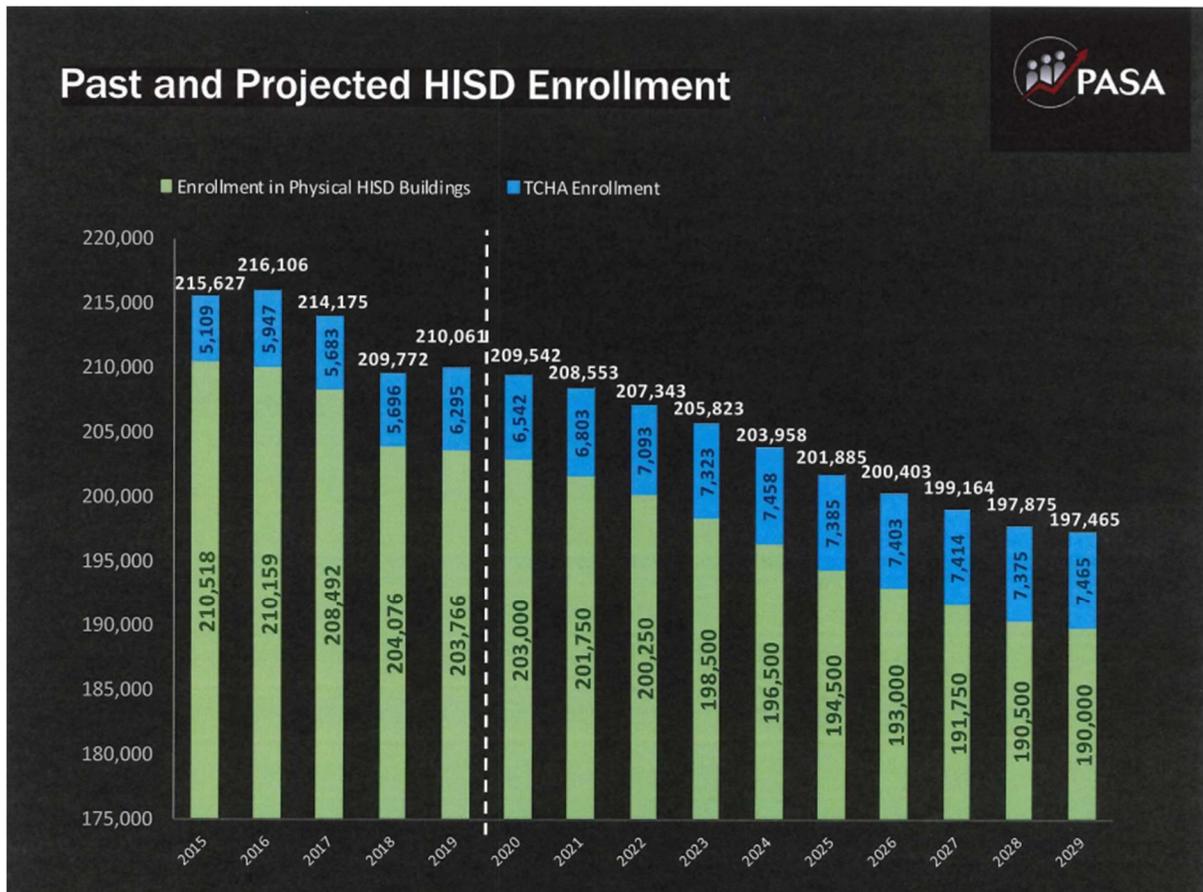
Dr. Tepera gave a brief introduction of PASA: Headquartered in College Station, with over 40 years of experience, PASA has done demographic studies for school districts, with specific studies of population growth for about 20-25 school districts per year. The process is very in-depth, starting with current students and continuing to past trends. It starts by placing every student on the map, which then builds off to past trends regarding which neighborhoods are gaining and losing students and why. Also looks at other factors not based on the past such as new housing construction and gentrification of some neighborhoods. Dr. Stacey disclosed to the committee and district how important it is to understand where and how the population is changing when making very important decisions on new construction and replacement construction.

PASA Demographer Justin Silhavy uses data from the fall 2019 school year. The birth chart below discloses how huge a driver it is of the very early grades; the data is provided by the State Department of Health. The orange lines show the births every year which is adjusted to five years, so it is aligned perfectly with the blue line.



The blue line is continuing to decline due to charter schools statewide, which is up to 8% percent. We are losing 100 kindergarteners to a charter school, and they are likely not to come back. Fast forward 10 years and that is 1,000 students from K-12. Charter schools like to open on the border of districts to pull students from all areas. YES Prep started with just secondary campuses. About 90% of YES Prep students live in HISD. They pull from HISD because of location. In the next 5 years, YES Prep will pull about 9,000 students from HISD.

Mr. Silhavy proceeded to discuss past and projected HISD enrollment. This chart shows enrollment for HISD and Texas Connections Academy. The green bar represents the student population and non-virtual enrollments campus for HISD, while the blue bar is Texas Connections Academy enrollment.

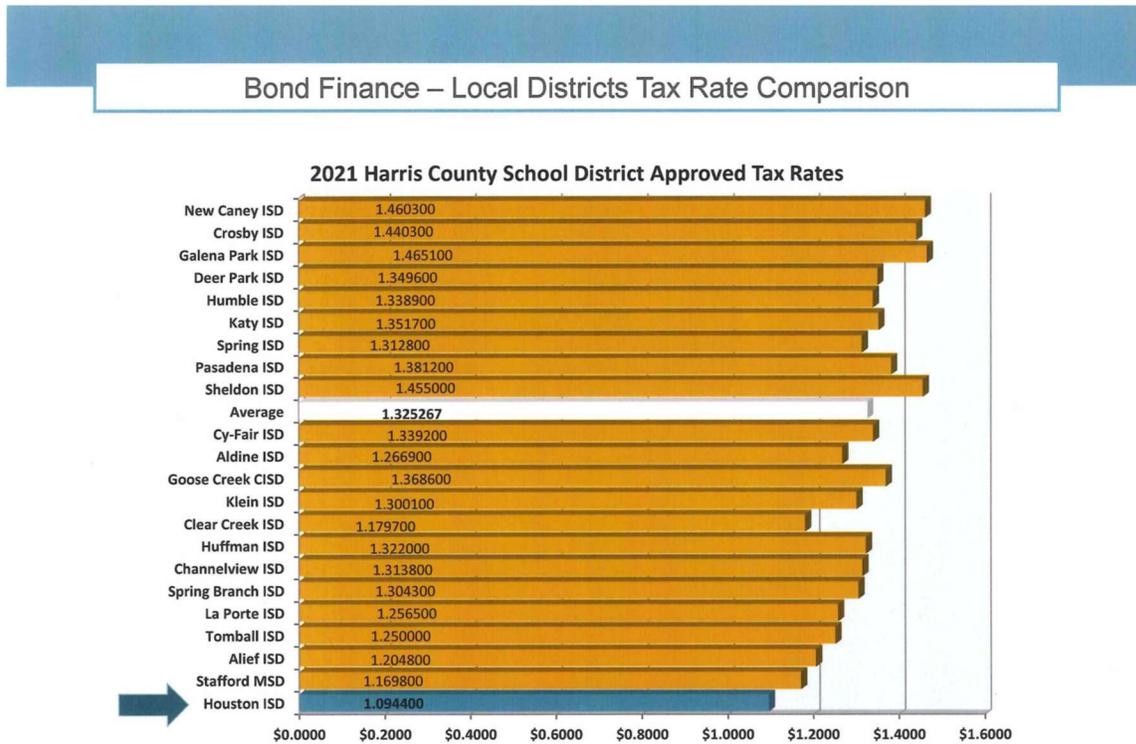


Item 4 Finance and Tax Rates

Mr. Rice turned his attention to HISD Chief Financial Officer Glenn Reed to cover Finance and Tax Rates for the Bond. The HISD tax rate is made up of two components, Maintenance Operation Tax Rate (M&O) and the Interest & Sinking Tax Rate (INS). The M&O is the district’s largest budget, which funds classrooms, buses, and the operational side of the district. The INS used to pay back voter-approved bonds.

Currently the HISD tax rate for M&O is \$0.9277 per \$100 of valuation and the INS tax rate is \$0.1667 per \$100 of valuation.

Below is a chart of the various school districts with their tax rates:



The state funds the district on attendance, special education, bilingual, etc., with the makeup of the students and their attendance. The district is then given what is entitled to them based on the students.



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Item 5 Capital Planning Steering Committee Schedule

As stated, the CPSC is scheduled to meet the first Tuesday of the month. Mr. Peeples has stated there is a possibility of a few added meetings before going to board. We are hoping to go to the board in May 2022, which will require that the proposed listing of projects will be submitted for the April 2022 Agenda. Please see the CPSC timeline below:

2021: Quarter 4	
Oct. 2021	Assemble citizen steering committee
Nov. 2 nd , 2021	1 st Capital Planning Steering Committee (CPSC) Meeting
Dec. 7 th , 2021	2 nd CPSC Meeting

2022: Quarter 1	
Jan. 11 th , 2022	3 rd CPSC Meeting
Feb. 1 st , 2022	4 th CPSC Meeting
Mar. 1 st , 2022	5 th CPSC Meeting

2022: Quarter 2	
Apr. 5 th , 2022	6 th CPSC Meeting
April 2022	14 th Last day to add items for May Board agenda
May 2022	Trustees vote on 2022 Bond during Board meeting

2022: Quarter 3	
Aug. 11, 2022	Last regular Board meeting for bond approval
Aug. 22, 2021	Last day to notify county re: placing bond referendum on ballot

2022: Quarter 4	
Oct. 11, 2022	Final day of voter registration
Oct. 10, 2022	First day to publish election notice in newspaper
Oct 21, 2022	Last day to publish notice of election in newspaper and post notice of election, voter information document, and sample ballot
Oct 24, 2022	Early voting begins
Nov. 4, 2022	Early voting ends
Nov. 8, 2022	Election Day



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The following questions and concerns were stated during the meeting:

- How do you take into account HISD has magnet schools?
- Have you correlated the school performance against the population data?
- For the data provided from Rice & Gardner, how is the permanent utilization of resident students determined?

Please refer to the email address below for specific questions and answers that will be answered prior to the next meeting.

CPSC@houstonisd.org

The meeting was adjourned at approximately 7:48 p.m.