

SDMC Minutes
Wednesday, January 15, 2019

Campus-Based Staff	Present	Teaching Staff	Present	Parent/Business/Comm	Present
Peggi Stewart	x	Casey Biswell	x	Michel Hinton	x
Tyrone Davis		Astrid Gonzalez	x	Jeanette Ellis	x
Stephanie Matlock	x	Robert Kilzer	x		
Lea Mishlan	x	Jay Phillips	x	Community Member Brock Silverstein	
Barbara Nassab		Colleen Stavinoha	x	Jeff McHugh	x
		Shelby Steward	x		
		Kathleen Zita	x		

Members Presents: All members present except Tyrone Davis, Barbara Nassab, and Brock Silverstein.

Meeting started at 3:45pm, Facilitated by Ms. Stewart.

1. **Welcome Members and Refreshments: (3:45-3:55)**
 - a. Ms Stewart opened the meeting with a brief discussion about a recent lunch incident. Administration handled it by withholding student lunch privileges by 15 minutes. Though students, faculty, and staff will be inconvenienced due to the new time, Mrs. Stewart hopes this will help, as students are angry about the decision and will likely help manage their peers' behavior.
 - b. Schedule will hopefully go back to normal by next Thursday (1/22/20).
2. **Grading Policies (4:00-4:40pm)**
 - a. Presentation to faculty on campus grading policy:
 - i. A gradebook cannot be limited to quizzes/tests
 1. Majors—Comprehensive standards based:
 - a. Labs
 - b. Tests
 - c. Projects
 - d. Essays
 - e. Portfolios/Performances
 2. Daily Grades:
 - a. Homework
 - b. Class work/ Practice
 3. Minor Grades:
 - a. Scavenger hunts
 - b. Labs
 - c. Quizzes
 - d. Socratic Seminar

- e. Online discussion boards
- f. Minor presentations
- ii. As the conversations about grades continued, the following grade distributions were agreed upon to propose to the faculty:
 - 1. 50% majors, 40% minors (quizzes), 10% homework
 - 2. 60% majors, 30% minors, 10% homework
 - 3. 70% majors, 20% minors, 10% homework
- iii. All SDMC members agreed to facilitate the conversation about grades at the next department meetings
- iv. Jay Phillips agreed to create an Excel spreadsheet to see how averages would change based on the proposed grade distributions.

3. Using OnTrack for Major Assessments (4:40-4:50pm)

- a. OnTrack is a district tool that is used to measure student progress each grading cycle. Westside teachers will be required to use the tool for two assessments each cycle beginning cycle 4.
- b. This will help faculty and administration see student learning outcomes on a regular basis.

Meeting was adjourned at approximately 4:50pm