

# PATRICK HENRY MIDDLE SCHOOL

IMAGINE. **INNOVATE.** CREATE.



**#WhateverItTakes**

**SCHOLAR HANDBOOK**

**2021-2022**

10702 E Hardy Rd Houston, TX 77093-4002

713-696-2650

MEET THE LEADERSHIP TEAM	
<b>Erica Tran</b> , Principal	<b>Blanca Ortega</b> , Administrator Assistance
<b>Cynthia Romero</b> , Dean of Instruction	<b>Kisha Evans</b> , Assistant Principal
<b>Irene Uribe</b> , Assistant Principal	<b>Cindy Zuniga</b> , At-Risk Program Specialist
<b>Michelle Aiello</b> , ELA Teacher Specialist	<b>Charles Thompson</b> , Teacher Specialist
<b>Henry Suckie</b> , Math Teacher Specialist	<b>Genord Spencer</b> , New Teacher Coach
<b>Athziri Favela</b> , Wrap Around Specialist	<b>Julissa Chavez</b> , School Counselor

For the 2021-2022 school year, Patrick Henry Middle School stakeholders—this includes all faculty and staff, scholars, families, and community members—will work together to build the academic and social skills to prepare them to be college and career ready.

The Patrick Henry campus will use the theme of Building Bridges to establish and foster the culture of hard work and resilience in all stakeholders that will help mold scholars into global learners and graduates, in accordance with the Houston Independent School District's student profile.

While building Bridges, Patrick Henry's stakeholders will follow the core values:

*IMAGINE. INNOVATE. CREATE.*

Our **MISSION** is to empower our students to become innovative thinkers, collaborative community members, and global leaders by providing a rigorous, technology-infused education that integrates social, emotional, cultural, and academic learning.

Our **VISION** is empowering students to become respectful life-long learners who celebrate diversity as responsible citizens of the world while striving for excellence.

It is our belief that every scholar on our campus can show tremendous progress, both academically and socially, and that every stakeholder—faculty and staff, scholars, families, and community members—will do whatever it takes to ensure that scholars are successful and on the path to reaching their goals beyond middle school.

## **PATRICK HENRY MIDDLE SCHOOL ATTENDANCE POLICY**

The Houston Independent School District Board of Education and the Team of Patrick Henry Middle School believes regular school attendance is essential to quality education. Attendance matters for success in school and in life, and absences can easily add up to academic trouble. Compulsory attendance of all scholars between ages of six and eighteen shall be enforced in compliance with laws of the State of Texas.

Missing more than 10 percent (or 17 days) of school a year can lead to a scholar **not receiving a grade or being retained**, but more importantly, it represents lost time in the classroom and a lost opportunity to learn.

- **A scholar is considered chronically absent if they miss two or more days a month.** That includes unexcused and excused absences.
- **Attendance matters as early as kindergarten.** Studies show that children who miss too many days in kindergarten and first grade have trouble mastering reading.
- **By grade 6, chronic absence is a proven warning sign** that a scholar is at risk of dropping out.
- **By grade 9, good attendance can predict graduations rates** even better than eighth-grade test scores. Parents and/or guardian who wish to have their scholar excused while school is in session must call the Attendance Office.

## **SHARED RESPONSIBILITY**

Patrick Henry Middle School strongly believes opportunities for success during and beyond school are also directly affected by a scholar's attitude toward attendance, behavior, and performance in school. In order to afford scholars, the opportunity to be academically successful and responsible citizens, PHMS expects scholars to be in class, prepared, on time, and responsible for their behavior each day.

**The scholar's responsibility** is to attend all assigned classes every day that school is in session in conformity with the compulsory attendance laws of the State of Texas. Scholars are expected to be aware of and follow the correct procedures when absent from an assigned class time. Finally, it is the scholar's responsibility to request any missed assignments due to an excused absence.

**The teacher's responsibility** is to take daily attendance and to maintain accurate attendance records in each assigned class and study hall. It is also the teacher's responsibility to be familiar with all procedures governing attendance and to apply these procedures uniformly. Teachers will provide any scholar who has been absent with a valid excuse any missed assignments.

The **parent's responsibility** is to ensure their scholar is attending school prepared to learn and to inform the school of a scholar's absence and provide the school with the reason for the scholar's absence.

## **ARRIVAL/DISMISSAL**

School hours of operation are 7:45am - 3:25. The building will open to scholars at 6:50 am, with breakfast service running from 7:20 am until 7:40 am. The building closes to scholars at 4:00pm, unless a scholar remains for sports practice/clubs or tutorials. ***Staff members are not responsible for the supervision of scholars left on campus after the 4 pm closing time. Loitering is not permitted on campus.*** All scholars walking/being dropped off by car to campus must enter campus through the back doors closest to the cafeteria. Only bus riders are permitted to enter through the front gates. During dismissal, all car riders will exit through the back of campus closest to the cafeteria and all walkers will exit through the front gates. Bus riders report immediately to the auditorium to await transportation. No cars will be permitted to enter the front of the campus, with the exception of those cars possessing a Patrick Henry permit-for-entrance tag.

## **CHECKING IN/OUT**

**Arriving:** Scholars arriving to school **after 7:45 a.m.** must check in with the front office to receive a tardy pass before proceeding to class. When a scholar comes to school late, a **parent will need to check him/her in OR send a note stating the reason.** Medical/dental office notes are preferred for appointments.

**Leaving:** According to HISD board policy, no scholar under 18 years of age may leave campus during school hours for any reason without prior administrative approval in writing or by documented phone call from the scholar's parent or guardian. A scholar being checked out during the school day **must be signed out** in the office by a **parent or guardian**- the parent or guardian must be on the scholar's contact list and have proper identification in order to check a scholar out from campus.

Checking a scholar out early during the lunch period is highly discouraged. Administration's first responsibility during the lunch period is to maintain safety and security in the cafeteria. If checking a scholar out during this time is necessary, please be prepared to wait up to 30 minutes. Please refer to your child's schedule for their lunch time.

## **CLOSED CAMPUS POLICY**

Patrick Henry is a closed campus. Scholars are not permitted to leave during the school day unless given permission by a campus administrator; they will receive an appropriate permit, if necessary. Scholars are not permitted to leave campus during lunch periods. Visitors to campus must have permission from the main office (with HISD pass) to remain on campus to have lunch with scholars- this includes former scholars and family members. **Fast food drop-off/delivery to scholars is not permitted;** however, a parent/guardian may request to

have lunch with their child. The scholar/parent/guardian luncheon may occur at one of the picnic tables surrounding the cafeteria.

## **GUILDINES FOR BEING MARKED PRESENT**

According to district policy scholars must be present at least 35 minutes of the class period in order to be considered in attendance unless they are participating on a field trip or other activity approved by the principal. The district does not support unexcused tardies being converted to unexcused absences. Tardies between classes during the school day are a disciplinary issue and will handled administratively.

## **TRUANCY & ABSENTEEISM**

Scholars may occasionally need to be absent for illness, emergencies, etc. In such cases, scholars may be excused but are responsible to make up any work missed. Scholars have the responsibility to arrange with their teachers for make-up work. Parents/guardians are advised not to check scholars out of school for anything other than emergencies, as a scholar's academics can be significantly affected as a result. If a scholar is truant, the scholar may forfeit the right to earn credit on any assignments, tests, or quizzes on or due the day of the truancy.

Truancy in Texas, is the offence of unexcused absence from school of a scholar with 10 or more days or parts of days within a sixmonth period in the same school year or on three or more days or parts of days within a four-week period.

In Texas, children between the ages of 6 and 18, depending on when the child's birthday falls, are required to attend school unless otherwise exempted by law. School employees investigate and report violations of the state compulsory attendance law.

Under the law, if the scholar is absent from school on 10 or more days or parts of days within a six-month period in the same school year or on three or more days or parts of days within a four-week period:

- (1) Scholar's parent/guardian is subject to prosecution under Texas Education Code Section 25.093
- (2) Scholar is subject to prosecution under Texas Education Code Section 25.094

Excessive absences from missed days, skipping, and excessive tardies will result in loss of credit unless the scholar makes up the missed work in an acceptable alternative manner including, but not limited to: after school hours or Saturday School. Retention/Summer School may be required due to excessive absences. An unusual extenuating circumstance is a basis for appeal to the principal.

## **EXCUSED ABSENCES/TARDIES**

Scholars who have been absent or tardy must present a written excuse from the parents or guardian when they return to school. Excuses for absences and tardies are:

- personal illness
- sickness or death in the family
- quarantine
- weather or road conditions making travel dangerous
- participation in school activities with permission of the principal
- juvenile court proceeding documented by a probation officer
- approved college visitation
- emergencies
- or "any other cause acceptable to teacher, principal, or superintendent"

Written excuses should be in the school's possession no later than three school days after the date of the absence or tardy. The three-day period begins with the day the scholar returns. **Five (5) handwritten notes are permitted per semester for excused absences.** Any handwritten notes are subject to administrative approval.

## **TARDY POLICY**

The Tardy Policy for Patrick Henry Middle School has been developed to emphasize the importance of each scholar being in the classroom for the entire period, as well as arriving on time to school every day. Learning the responsibility of getting to class on time is an integral part of our standard of excellence, which prepares scholars for success. During the first week of school, all teachers will be working with their scholars, focusing on getting organized and arriving to class on time, or early, every day. **The Tardy Policy will be effective beginning August 23, 2021.**

**The scholar's responsibility** is to consistently improve personal efficiency in utilizing passing time, planning the quickest route while still moving safely with the hall traffic. Teachers will encourage scholars and parents will support scholars, but it is still the scholar's responsibility to **BE ON TIME!**

**The teacher's responsibility** is to encourage scholars to discover the best routine for the most efficient use of passing time. Teachers will be standing at the classroom door to supervise scholars during passing time and to encourage scholars to be punctual to class.

**The parent's responsibility** is to discuss this policy with their child, reinforcing the scholar's ability to meet this responsibility of learning promptness, and supporting the necessity for the school's establishing immediate consequences to prevent chronic tardiness.

## CONSEQUENCES FOR ARRIVING LATE TO SCHOOL

The campus is open to scholars beginning at 7:50am for breakfast. All car rider scholar can be dropped off in the back of the building then move to their assigned locations.

- 8th graders cafeteria
- 7th<sup>h</sup> graders Gym
- 6<sup>th</sup> graders Auditorium

Classes start promptly at 8:30 am Scholars arriving after this time will need to enter through the front of the campus where they will walk into the main office to receive a tardy pass. Tardy pass must be taken directly to first period teacher.

Learning happens from bell-to-bell on campus. Consistent tardies to school become a cause of concern to administration after the 3<sup>rd</sup> tardy, at which point families will be contacted. Chronic tardies to school may warrant the assistance of our campus truancy officer.

## CONSEQUENCES FOR ARRIVING LATE TO CLASS OR LUNCH

	Scholar Intervention
Tardy to class means a scholar is outside of the classroom, without a pass. <b>Both feet must be inside of the classroom before the tardy bell rings in order to be considered on time. Scholars being outside of the door will be considered tardy.</b>	<p>Tardy sweeps will be conducted every day, every period. Tardy scholars will receive immediate consequences, such as lunch and/or after school detention, from the hall monitoring team.</p> <p>In addition to detention, chronically tardy scholars will receive additional consequences, including: Scholar Conference, Parent Contact, restriction pending parent conference (RPPC), loss of privileges/positions, removal from campus events/celebrations.</p>

Scholars have a 5 minute transition period. Although scholars should move swiftly to classes, **running through campus is prohibited**, as it is viewed as a safety hazard and in violation of school safety policies. Violation of safety policies are subject to disciplinary actions. A scholar arriving 10 minutes or more late to class without an appropriate pass will be considered to be skipping and will receive consequences according to the administration in accordance with the HISD Code of Student Conduct.

## ACADEMIC EXPECTATIONS/GRADING

All scholars are required to bring the necessary materials to school each day. In general, scholars will need items such as binders, composition books for each class, a constant supply of lined paper and pencils/pens in order to be successful, mesh/see-through backpacks- backpacks that are not see-through/mesh are not permitted and will be confiscated. Additional supplies for classes may be requested by teachers.

Scholars are expected to demonstrate true effort on all daily/major assignments. **Progress report and report card grades for each course will be averaged according to the following weight measures: Daily Classwork = 40%; Tests/Projects = 35; Quizzes = 15%; Homework = 10%.** Homework will be given as remediation or enrichment for scholars to practice daily objectives. Failing to complete daily assignments and homework will likely result in a failing course grade. If a scholar's grades are deemed unacceptable at any time during the year, the scholar may be required to complete a grade redemption program, including, but not limited to:

- Required After-School or Saturday Make Up/Tutorial Sessions
- ½ or full days in Alternative to Suspension/In-School Suspension w/make-up work completion required

In order to be promoted to the next grade level, an overall yearly average of 70 or above is required for all courses. If a scholar misses more than the allowable days of school and does not complete make-up work for days missed, **course grade(s) will result in a No Grade (NG), which may result in retention in the current grade level.** Mandatory make up sessions/assignments will be required in order to receive course credit.

Scholars and families are highly encouraged to register for an account with HISD Parent Connect at

<https://www.houstonisd.org/PSC> to monitor daily academic performance and attendance.



## PROMOTION STANDARDS

In order for HISD scholars to be promoted at the end of the year to the next grade level, they must show that they have reached HISD's "Promotion Standards" that the State of Texas requires of all public school children. These standards generally include classroom grades and a local or state test. Grade placement committees (GPCs) will review the following standards in order to determine if promotion requirements have been met:

Grade	*Henry Middle School Grade Placement Committee Standards for Promotion
6 <sup>th</sup>	<ul style="list-style-type: none"> <li>• STAAR Reading &amp; Math</li> <li>• Yearly average of 70 and above in all subject areas</li> <li>• No more than 10 unexcused absences in a year</li> </ul>
7 <sup>th</sup>	<ul style="list-style-type: none"> <li>• STAAR Reading, Math, &amp; Writing</li> <li>• Yearly average of 70 and above in all subject areas</li> <li>• No more than 10 unexcused absences in a year</li> </ul>
8 <sup>th</sup>	<ul style="list-style-type: none"> <li>• STAAR Reading, Math, Social Studies, &amp; Science</li> <li>• Yearly average of 70 and above in all subject areas</li> <li>• No more than 10 unexcused absences in a year</li> </ul>
*Standards for promotion may change in accordance with district requirements. Parents and scholars will be notified of any changes in promotion standards as soon as possible.	

## SCHEDULE CHANGES/ SCHOLAR REQUESTS FOR SCHEDULE CHANGES

At the end of each school year, scholars are given an elective course selection sheet, in which scholars request elective courses for the following school year. All efforts are made at the beginning of each school year to accommodate the elective course requests of scholars.

In the event a scholar wishes to change an elective course, a Schedule Change Request must be completed and submitted to the counselor or assistant principal's office.

Schedule change requests forms must be completed and submitted during the second week of the first semester. Schedule change requests forms will not be accepted after the second week of the first semester. All efforts will be made to accommodate a schedule change request; however, this does not mean that a schedule change will be guaranteed.

Any schedule changes made after the 2<sup>nd</sup> week of a semester, or any changes of core/required classes, are deemed necessary and will be made at the discretion of administration.

## UNIFORM POLICY

Patrick Henry Middle School believes that a clean and professional image reduces distractions and promotes learning. It has been observed that the adoption of a mandatory school uniform policy can promote school safety, improve discipline, and enhance the learning environment. Uniforms also create security through identification, enabling school officials to swiftly recognize intruders. School uniforms promote a sense of pride in our school and solidarity between scholars. And while the school may designate nonuniform days, such decisions will be made by the Patrick Henry administration.

Grade Level	Uniform Specifications		Special Comments & Interpretations
6 <sup>th</sup> Grade	Shirts	Gray Polo Shirt	
	Slacks	Khaki, Black, or Navy Pants	
	Shoes	Closed-toe shoes, No flip flops/slides	
7 <sup>th</sup> Grade	Shirts	Navy Blue Polo Shirt	
	Slacks	Khaki, Blue, or Navy Pant	
	Shoes	Closed toe shoes, No flip flops/slides	
8 <sup>th</sup> Grade	Shirts	Red Polo Shirt	
	Slacks	Khaki, Navy, or Black Pants	
	Shoes	Closed toe shoes, No flip flops/slides	

NOTE: Scholars/Families having issues purchasing uniform pieces are to contact the school immediately and ask to speak to our Wraparound Specialist.

Uniform shirts are expected to fit the scholar appropriately (i.e. fit-to-size) and cannot deviate from the specified style and color. Pants are to be fit-to-size and be worn properly around the waist. Sweatshirts are permitted to be worn over Henry collared shirts, as long as they are solid in **red, blue, black, grey, or white** color. No hoodies are allowed. The following further explains our campus expectations of scholar dress:

- Jeans with holes/tears are not permitted. Tights or leggings underneath do not compensate for the holes.
- Tank tops or sleeveless shirts are not permitted. Vests worn over such tops do not suffice.

Patrick Henry administration reserves authority to disallow any clothing item/material that is deemed inappropriate.

## PROCEDURE FOR ADDRESSING DRESS CODE VIOLATIONS WITHIN THE CLASSROOM

School uniforms positively impact our learning community by enhancing school safety and limiting distractions that may arise from scholar clothing selections. For violations outside of pullovers teachers will complete and turn in daily dress code violation log and consequences will be assigned. The following describes interventions/consequences given if a scholar is in violation of the school uniform policy.

Offense	Example	Administrative Consequences
<i>Scholars will be given one (1) verbal warning at time of first minor offense. Escalated consequences will be assigned for violations.</i>		
Minor Offense(s)	Examples include: sagging	<ul style="list-style-type: none"> <li>• Parent contact/notification to bring appropriate uniform item</li> <li>• Detention (lunch and/or after school)</li> <li>• Campus Restriction Pending Parent Conference</li> </ul>
Major Offenses	Examples include: <ul style="list-style-type: none"> <li>• non-uniform top (non-Patrick collared shirt, incorrect jacket/sweater color, etc.)</li> <li>• non-uniform bottoms (jeans, leggings/tights, jean-looking pants, etc.); inappropriate shoes</li> <li>• missing ID badge</li> </ul>	

*Patrick Henry administration reserves the right to determine if a scholar's dress is a disruption to the educational process. Unapproved/inappropriate attire will be confiscated. Confiscated items will be returned at the end of the school day on the first occurrence. Repeat offenders' confiscated items will only be returned to parent/guardian.*

## PERSONAL ELECTRONICS POLICY

Personal technology/devices, including but not limited to, cell phones, iPods/iPads, tablets, smart phones, smart watch, head/ear phones, ear buds, blue tooth, device chargers etc., are **NOT** permitted to be used during the instructional day. Teachers may permit use of personal technology when they deem the use of technology to be an advancement to the instructional process- the use of technology for entertainment, i.e. listening to music on personal device, is not permitted in the classroom.

The following further explains our campus expectations for use of personal technology:

- It is the students' responsibility to turn-off their personal pones before entering the school building.

- Scholars may not use personal technology devices during passing periods, as it is an unsafe practice.
- When entering classrooms/walking hallways, ALL personal technology/devices are to be out of sight (i.e. in pocket, backpacks, etc.) Use of personal technology/devices during the class period is ONLY permitted when permission is granted by a teacher/administrator.
- Head/ear phones, ear buds may not be visible/worn in classes or hallways. They are to be out of sight (i.e. in pocket, backpacks, etc.) Wearing around the neck or in ears is not permitted.
- If a scholar is found using a cell phone without permission from a teacher/administrator, one warning will be given. o If a scholar has failed to adhere to a directive to put away AND keep away personal technology/devices, this will result in confiscation and a **\$15 fee will be charged for return**. If phone is confiscated a second time, administration will keep it for 30 days.
- **Confiscated phones may only be retrieved by a parent/guardian at the end of the day of confiscation.**
- Personal technology/devices must remain out of sight. If devices are in view, school administration reserves the right to confiscate the device, and a **\$15 fee will be charged for return**.
- A **required** scholar/parent/teacher and/or administrator conference will be held for chronic violations.
- Using a personal technology device to record or video tape on campus is prohibited- this will result in confiscation and a **\$15 fee will be charged for return**. Scholars are also subject to disciplinary actions for violation of campus safety rules.
- Personal technology/devices are prohibited during state testing (STAAR, TELPAS, etc.). **All technology will be collected during state testing and returned at the end of the testing window.** It is strongly recommended that scholars leave all personal technology/devices home on these days. Any violation of this policy will result in the invalidation of the assessment and further disciplinary action according to the Code of Student Conduct.

Failure to comply with a staff directive to turn in a cell phone is considered defiance of authority and is subject to disciplinary action according to the Patrick Henry administration in alignment with the district Code of Student Conduct.

If parents need to contact a scholar during the school day, they are required to contact the school office at 713-696-2650. If scholars need to contact a parent, they may use a school phone with appropriate permission from schoolteachers/administration.

*Patrick Henry strongly encourages personal technology to remain off campus- i.e. personal technology/devices should remain at home. Patrick Henry is not responsible or liable for any lost, stolen or damaged cell phones or electronic devices and investigations for lost or stolen phones/electronic devices will not be conducted.*

## **PATRICK HENRY MIDDLE SCHOOL DISCIPLINE POLICY**

One of the primary goals of the Houston Independent School District (HISD) is a high-quality educational program for each scholar in a safe school environment free of disruptions that interfere with the educational process. The purpose of the Patrick Henry Middle School discipline policy is to inform all scholars and parents of the expectations regarding behavior and conduct.

### **Our Philosophy**

It is the goal of the administration, staff, and parents to encourage scholars to exercise self-discipline. Scholars share the responsibility for creating an atmosphere that is conducive to learning.

We believe all of our scholars of Patrick Henry Middle School are responsible for conducting themselves in a manner that is appropriate to good citizenship. Scholars conduct shall be founded on the basic concept of respect, consideration for the rights of others, school policies, and applicable codes and laws.

### **Scholar Responsibility**

It is the responsibility of the scholar to attend school regularly, to show effort in classroom work, and to conform to school rules and regulations. Most of all, the scholar shares with the administration and staff the responsibility of developing a climate within the school that is conducive to effective learning. No scholar has the right to interfere with the education of fellow scholars.

To fulfill this responsibility the scholar will:

1. Respect and protect the rights of teachers, scholars, administrators, and everyone else involved in the educational process.
2. Practice academic honest.
3. Express ideas and opinions in a respectful manner which does not offend others.
4. Be aware of and abide by all rules and regulations for scholarly behavior.
5. Be willing to assist in investigations of disciplinary offenses.
6. Dress and groom so as to meet the campus expectations for the grade level uniform policy.
7. Assist school staff in running a safe school for all scholars.
8. Protect and take care of school property
9. Attend school daily and be on time to all classes and other school functions.
10. Make up work when absent or suspended from school following established guidelines

## **DISCIPLINARY ACTIONS**

Students shall exercise their rights and responsibilities in compliance with rules established for the orderly conduct of the district's educational mission. All students are expected to maintain the highest level of discipline at school and at all school functions. Failure to comply with teacher/administrative directives promoting order and respect will result in scholar disciplinary action.

### **Administrative Detention**

Scholars may be assigned an administrative detention during and/or afterschool for campus/classroom infractions, and repeated violations. After-school administrative detentions take place Monday and Wednesday from 4:00 to 5:15 pm. Disruptions during detention will result in further disciplinary action. Records for administrative detentions are maintained by the grade level administrator in the scholar's local file for school/district access.

### **Alternative to Suspension/In-school Suspension (ATS/ISS)**

Scholars may be assigned Alternative to Suspension/In-School Suspension for a partial or full day for misconduct that interferes with the orderly educational process in the classroom or in the school and requires a scholar be temporarily removed.

Scholars will follow a daily Alternative to Suspension/In-school Suspension schedule, from 8:30 am to 4:00 pm, which includes specified time to complete class work/assignments. Scholars may also be required to complete character education lessons as a way to build and strengthen positive academic/social habits and skills.

Cold lunch will be served in the ATS/ISS room. Scholars are responsible for completing any and all in-class assignments that may have been missed due to their placement **within three (3) days** of return to their normal classroom setting.

Scholars are not permitted to leave the ATS/ISS room for any reason during their placement without permission from the campus ATS/ISS coordinator(s) and/or administration. Scholars that display misconduct during their ATS/ISS placement will be subject to additional days in ATS/ISS or out-of-school suspension. **Scholars that miss their initial ATS placement day will be rescheduled for a make-up day in ATS.**

### **Out of School Suspension (OSS)**

Scholars may be assigned Out-of-School suspension for repeated offenses, misconduct, and/or disturbances that interfere with the orderly educational process and/or safety within the classroom or to the school community.

Parents/Guardians/Students should request work/assignments from teachers during a multi-day suspension. Scholars are responsible for completing/returning assignments to teachers for grading, within three (3) days of return to campus.

## **CAMPUS/CLASSROOM UPKEEP**

It is the expectation of the Patrick Henry faculty and administration that all scholars will do their part in keeping the campus and classrooms clean. No chips, drinks, snacks, or food may be opened/eaten in classrooms. Scholars will clean up their individual trash in the cafeteria. Food and drink shall not be removed from the cafeteria. Scholars leaving untidy areas in the classroom/cafeteria are subject to lunch or after school detention.

## **SPORTING EVENTS/AFTER-SCHOOL ACTIVITIES**

Sporting events/activities occur throughout the school year. Student-Athletes are expected to immediately report to coaching staff once dismissed from class. A student-athlete that does not report directly to coaching staff after school may be removed from the team. During any after-school ceremony, including karate, performances, sports games etc, scholars must exit the building after school at 4:00 pm and return when the event starts. Scholars staying after school for tutorials, or any other activity must immediately report to their designated area once dismissed from class. Any scholar in violation of campus policies after school may be removed from all future after-school events, ceremonies, or activities. **Scholars that are suspended on the day of an event are NOT permitted on campus for after-school events.**

## **CAMPUS CELEBRATIONS**

Celebrations will be held throughout the school year to reward scholars for scholarly academic and behavioral performance. Celebration types and dates will be determined by grade level committees and/or administration.

School celebrations and recognitions will also be held to build and maintain school pride and safety and will be determined and implemented by administration.

Any and all field trips are designed to enhance the educational experience of our scholars. Scholars earning participation in a field trip must have parental approval in order to attend field trips. **All scholars invited to participate in off-campus field trips/lessons will have to submit a grade verification form, to be completed by all teachers, verifying passing grades for the 6-week cycle, in order to be considered for field trips/lessons.**

Scholar participation in any and all celebrations, recognition/promotion ceremonies, and field trips is subject to review by faculty and administration.

## **8TH GRADE PROMOTION CEREMONY/DANCE**

A promotion ceremony will be held at the end of the year for eighth grade scholars. A scholar will earn participation in the promotion ceremony based on the following criteria:

- a yearly average of 70 and above in all subject areas
- no more than 10 unexcused absences in a year
- acceptable yearly behavior

A formal end-of-year dance will also be held for eighth grade scholars. An acceptable dress code for the dance will be given to scholars in advance of the dance. Scholar participation in the end-of-the-year dance is also subject to review by faculty and administration- acceptable yearly behavior is a requirement in order to participate in this event.



**HOUSTON INDEPENDENT SCHOOL DISTRICT**  
**PATRICK HENRY MIDDLE SCHOOL**  
**SCHOLAR HANDBOOK**  
**ACKNOWLEDGEMENT**  
**2021-2022**

The Patrick Henry Middle School Scholar Expectation Handbook has been written to help all scholars gain the greatest possible benefit from his or her school experience, while conveying the expectations of the school faculty, staff, and administration.

It is important that every stakeholder understand the expectations we have of our Patrick Henry scholars.

Patrick Henry will foster a climate of mutual respect between all involved parties. Each scholar is expected to respect the rights and privileges of other scholars, teachers, and administrators. In order for every scholar to achieve a positive learning experience, all expectations, as outlined in this Scholar Expectation Handbook, must be followed.

By the signing this form, parent/guardian acknowledges and agrees to the expectations stated in the Patrick Henry Student Handbook.

STUDENT FULL NAME:

PARENT/GUARDIAN'S FULL NAME:

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STUDENT SIGNATURE:

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PARENT/GUARDIAN'S SIGNATURE:

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PARENT/GUARDIAN'S CONTACT NUMBER:

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Sign and return this form to Patrick Henry Middle School.