



Heights High School
An International Baccalaureate School
Parent Tool Kit Wellness Re-entry Plan
2020-2021

The details of this document are subject to change as directives are provided by governing authorities and/or health officials or as environmental conditions change.

Student Safety Protocol

General

Heights High School will hold in-school instruction with safety and COVID-19 prevention measures in place. Although there are no strategies to eliminate transmission risk in schools, we are committed to keep transmission as low as possible in order to safely continue school.

Prior to Arriving

- All students and parents must self-monitor for COVID-19 symptoms, check their temperature before coming to school. If a temperature of 100 or higher is present, they will need to stay home.
- Make sure your child does not have a sore throat or other signs of illness, like a cough, diarrhea, severe headache, vomiting, or body aches.
- If your child has had close contact to a COVID-19 case, they should not go to school.
- All students must wear masks when inside an HISD school or building. Bandanas are not allowed.

Drop-Off

- 7:30 am is the earliest a student may be dropped off. Any student dropped off before the building is open will not be allowed inside the building. Any exceptions would need to be specifically arranged with campus administration.
 - **The 13th Street Main Entry gate must be used when students are dropped off at 8:30 am or later**
- A staggered, no-contact drop-off time requiring students to get in and out of cars independently and preventing parents from walking students into the building will be in place.
- Families are encouraged to assign one person who is not high risk to consistently drop-off their student each day.
- Four designated drop-off locations will be in place:
 - 9th / 10th graders – Drop off at 14th street at Football field entrance. **Gate opens at 7:30 am.**
 - 9th / 10th graders – Drop off at Arlington St. **Gate opens at 8:00 am.**
 - 11th / 12th graders – Drop off in front of school, main entry. **Gate opens at 8:00 am.**



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- 11th / 12th graders – Drop off in front of school at Bulldog entrance. **Gate opens at 8:00 am.**
- Special Education students will continue to be dropped off on Arlington St.

Screening and Isolation

- Students will undergo daily screening conducted by location-based Wellness Teams at designated entry points by grade level, where signage detailing COVID-19 symptoms will be posted for reference.
 - All students and parents must meet Personal Protective Equipment (PPE) requirements.
 - Students will be given a temperature check and asked if they are experiencing any symptoms. Those who respond “yes” will be isolated, sent home (parents must arrive within 30mins and no later than 1 hour), and referred to medical care if needed.
 - All who are not experiencing symptoms and meet temperature screening standards (under 100 degrees) will be allowed entry.

During School

- When a student has displayed symptoms of COVID-19, the school nurse will provide an assessment to determine if, and when, a student needs to be sent home.
- Students who show COVID-19 symptoms will be separated from their peers and should be picked up within 30 minutes and no later than 1 hour from the time the campus contacted the student’s parent/guardian.
- Other students will be removed from the classroom and taken to an alternate location on campus (Teaching Theater if in A-Building; Performance Hall if in M building) so that the classroom can be disinfected.
- District communication will be made to parents of students who encountered a COVID-19 positive student or staff member.
- A 10-minute transition time will be used so students can be released in small groups to minimize traffic in the hallway.
- To minimize traffic in stairwells, stairwells will be designated as “up” and “down” throughout the campus.
- Students are not allowed to leave the building during lunch.



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- Students who must be picked up early for personal reasons during the school day must:
 - provide a note (handwritten or via email) to the Attendance Office, Mrs. Ferrel, lferrel@houstonisd.org and/or Mrs. Segura, Cynthia.segura@houstonisd.org
 - note must include a contact number or email address
 - include the name of the person picking up student (ensure contact information is up to date)
 - Date and time of pick up (**pick up must be before 3 pm**)
 - If a student is returning to campus, they must have their temperature taken again

Dismissal

- Dismissal will be scattered by floor and locations.
- Dismissal points will be the same as drop off entries.
- Building closes at 4:30 pm.

Visitors

- Visitation will be limited to essential visitors who have previously scheduled appointments. All visitors must wear masks when inside an HISD school or building.
- Visitors must complete a health questionnaire, submit a temperature check and comply with social distancing norms.
- **Non-essential deliveries** – such as food, personal items, homework, musical instruments – are prohibited.

Tutorials

- Students must make appt

Afterschool Clubs

- Meetings will remain virtual

Water Fountains

- Students are asked to bring their own bottled water. All water fountains have been disabled. Bottled water will be available at the nearest Grade level office.

Tutorials



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- No tutorials will be offered in person