Steps to Enroll for the 2024-2025 School Year

Step 1: Verify that your home address is within the Mark Twain school zone by following this link: [https://www.houstonisd.org/findaschool](https://www.houstonisd.org/findaschool)

Step 2: Once you have verified that Mark Twain is your zoned school, you must register with HISD online: [http://houstonisd.org/enroll](http://houstonisd.org/enroll) Be sure you are enrolling for the 2024-2025 school year. This step is a must.

Step 3: Complete the Mark Twain Enrollment Packet located on the Mark Twain website under the "About Us" tab. [www.houstonisd.org/twaines](http://www.houstonisd.org/twaines)

The packet consists of the following forms:
- Falsification Acknowledgement
- Registration/Enrollment Information sheet
- Home Language Survey
- School Enrollment History
- Health Inventory Sheet
- Ethnicity and Race Data Questionnaire
- Student Background Information

In addition to these forms, you will need to provide the following items if you did not upload them in the online enrollment site:
- Birth Certificate *(bring original, we will make a copy)*
- Social Security Card *(bring original, we will make a copy)*
- Complete Immunization Records - *(Student's name, birth date and doctor should appear on the records)*
- Two Proofs of Address: *(we cannot accept cell phone or cable bills as proof of address)*
  - Electric, Gas or Water Bill
  - Executed Lease Agreement or HCAD statement
- School Records
  - Report Card
  - Test Records
  - Special Education/504 Records
- Parent or Legal guardian's Driver's License
- Custodial Documentation, If applicable

Step 4: Summer office registration hours are Monday – Friday, between 7:30 am and 3:00 pm. No appointment is necessary.