



September 30, 2019

TO: Parents of Students Attending Challenge Early College High School

SUBJECT: **TITLE I TEACHER AND PARAPROFESSIONAL QUALIFICATIONS**

As a parent/guardian of a student attending Challenge Early College High School, you have the right to know the professional qualifications of your child's classroom teacher(s), and federal law requires the Houston Independent School District (HISD) to provide this information to you in a timely manner, **if you request it.** Specifically, you have the right to request the following information about each of your child's classroom teachers:

- The teacher's certification in Texas for the grades and subjects he or she teaches
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree
- The teacher's certification status, such as emergency or provisional status because of special circumstances
- Paraprofessionals' (teacher aides) qualifications if they provide services to your child

If you would like to receive any of this information, please contact Crystal Mack at [cmack1@houstonisd.org](mailto:cmack1@houstonisd.org) or at 713-664-9712.

Sincerely,

Crystal Mack,  
Title I contact for Challenge Early College High School