



Bellaire High School Senior Check Out Sheet 2023

You must turn in this completed sheet to the Auditorium **Friday, May 26** between the hours of 10:00am and 12:00pm in order to receive your cap and gown.

Name:

Student ID Number:

	Textbooks – Please consult the Book Room schedule for hours. If you do not have textbooks checked out you must obtain a stamp confirming that you are clear. All books must be turned in and lost books paid for by cash or check.(Room 1700)
	Counselors - You must have a signed PGP on file and have submitted your Senior Survey. (Mr. Brown in the Counseling Office)
	Technology – Computer, case and charger must be returned. Hotspots must also be returned if issued. If you do not have a computer checked out you must obtain a stamp confirming that you are clear.(Room 1723)
	Transcripts – All final transcript requests must be requested through Naviance. You may request up to three final transcripts needs to be sent to the college/university you have chosen to attend. If you are deferring college, you must submit a form indicating you do not need a final transcript sent. This form can be accessed on the BHS Website on the Senior Page. (Main Office, Registrar's Office)
	College Center – You must have completed and submitted award letters and acceptances Additionally you must have submitted your FAFSA/TASFA or the appropriate waiver. (1620)
	Credit Restoration/CPR/Peace Officer -All Credit Restoration must be cleared by Ms. Frank by May 15th. CPR and Peace Officer completion will also be checked here. (Main Office)
	Nurse - Submit and update vaccine records & acknowledge the IMMTRAC 2 form 7 (Clinic - Main Office)
	Library - All book have been returned and fines cleared. (Library)