HOUSTON INDEPENDENT SCHOOL DISTRICT

TITLE I, PART A, PARENT & FAMILY ENGAGEMENT PROGRAM

Longfellow Elementary
3617 Norris Drive
Houston, Texas 77025

Date: 10/09/2020

TO: Parents of Students Attending Longfellow Elementary

SUBJECT: **TITLE I TEACHER AND PARAPROFESSIONAL QUALIFICATIONS**

As a parent of a student attending Longfellow Elementary, you have the right to know the professional qualifications of your child's classroom teacher(s), and federal law requires the Houston Independent School District (HISD) to provide this information to you in a timely manner, **if you request it**. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- The teacher's certification in Texas for the grades and subjects he or she teaches.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- The teacher's certification status, such as emergency or provisional status because of special circumstances.
- Paraprofessionals' (teacher aides) qualifications if they provide services to your child.

If you would like to receive any of this information, please contact Julia Griffin at (713)295-5268 or Jcampbe2@Houstonisd.org for the Title I contact person at your campus.

Sincerely,

Katherine Keafer
Principal