Roberts Elementary School

SDMC Meeting

Minutes

April 26, 2018

Members Present: Denae Boston, Marlene Cortez, Cathy Reyes, Telfia Johnson, Carrie Cornelius, Natalie Smith, P.J. Oran, Aliya Walji, Anne Moliver, Wendy Richard, Trealla Epps, and Erin Van Pelt

Meeting Start: 3:55 PM

I. Finalized for 2018 – 2019 school year
   a. Budget: HISD budget recommendations have changed since the last SDMC Meeting. Previously, district was adopting an FTE Model. In this model, there would be a set budget for each school. Since then, the district has decided to revert to the PUA Model. This change cut the Roberts budget by $150,000 or more. Our budget is currently balanced. No loss to classroom teachers. From here, principals are not able to make edits or manipulate. Two items for district to review: funding IB school Coordinator position and additional donations.
      i. Items to be mindful of for 2018-2019
         • Substitute teachers cost Roberts near $30,000 in the 2017-2018 SY. Hours absent are charged to our budget whether they are state or local days. Normal budget for substitutes is $18,000.
         • Paper
   b. Questions from SDMC
      i. How much is the district funding for the IB Coordinator?
      ii. How many schools are asked to become IB and the district is funding?

II. School Schedules for 2018 – 2019
   a. Proposed schedules for next school year were presented to the committee. These scheduled were based on new start times. These are proposed, draft schedules.
      ii. Teacher report time: 7:15 – 3:05, Duty: 7:05 to 3:15
   b. Morning and afternoon duty. Coverage at School Street and Circle Drive must occur under both options.
      i. Option A: 18 people on duty. This option is identical to our current duty assignments.
i. Option B: 12 people on duty. This option involves all grade-levels meeting outside of the building with K-1 under the covered area, 2nd-5th would meet on the field. This option is pending the field is repaired/updated.

ii. Option C: Morning play

iv. School Street and Circle Drive would be paid duty. These positions are consistent.

c. Recess
   i. Option A: 30 minutes stand alone recess
   ii. Option B: 15 minutes of structured play and 20 minutes of free play. Structured play would be exercise or organized game.
   iii. Option C: Two 20 minutes recess sessions.
      - Each grade level would incorporate scheduled 20 minutes of play at the beginning of their day. This would be on a rotational schedule.
   iv. Option D: Schedule a brain break (5 minute break) into schedule.
      - Feedback from SDMC
         a. Transition time would extend this.
         b. Concern this option would remove from instructional time.

d. Ancillary
   i. Options presented incorporating different start times for Ancillary and an option to separate the Specialist lunch and planning.
   ii. Committee shared preference for Model C.

e. Discussion from SDMC:
   i. Running Club schedule would continue Tues./Thurs.
   ii. Concerns about injuries during morning play.
   iii. Options to explore quiet time (yoga, meditation, etc.) versus play in morning.
   iv. Lunch Schedule would begin at 10:20 or 10:30
   v. Next steps, ask for volunteers for morning duty at next Faculty Mtg.
   vi. Are we prepared for additional students in after-school?
   vii. Homework Club would only be offered to teachers.

III. Safety
   a. Concerns
      i. Hole in gate behind 4th grade
      ii. light between Cornelius and Contreras is not lit consistently
      iii. Blinds are not able to close in Moliver’s class
      iv. Windows do not open in varies rooms
      v. Whiteboards in Johnson and Owens need to be scrubbed (glue)
      vi. Boards not magnetic in 4th grade.

Meeting end: 5:04 PM