

Roberts Elementary
SDMC Meeting Minutes
September 27, 2018

SDMC Agenda

- School Improvement Plan Review
- Budget Status
 - Enrollment
 - Positions
 - Materials

Present: Denaë Boston (1st grade), Cynthia Sac (Kinder), Marlene Cortez (Specialists), Genevieve McCann (2nd grade), Telfia Johnson (4th grade), Carrie Cornelius (3rd grade), Kelly Wehrer (office), Jessica Luera (5th grade), Sonia Huse (parent), P.J. Davis-Oran (parent), Trealla Epps (principal)

Meeting called to order: 3:20 PM

Minutes:

- **School Improvement Plan (SIP) review:** The committee reviewed the Executive Summary of the SIP plan. Roberts Elementary is identified by TEA as a “Met Standard” campus earning seven of seven Distinction Designations awarded for academic achievement. Opportunities for growth have been identified. Goals include increasing the percentage of students who score Maters levels on STAAR; increasing the average daily attendance by one percentage point, keeping the number of out of school suspensions at zero; increasing the number of parents registered through VIPs; increasing parent attendance at school events, and increasing the number of students who meet Fitness Gram goals. A challenge to the attendance goal will be the new early dismissal time of 11:30; parents may choose to keep their children home or in an all-day day care situation instead of coming for pick-up so early in the day. One correction was noted: one the first page, forty percent of students are served through the Gifted/Talented program, not fifty-four percent as written.
- **Budget status:**
 - **Enrollment:** HISD projected our enrollment as 759; we are currently at 754. Our overflow group campuses include Twain, Poe, West University, and Longfellow. We currently have 4 spots available in 1st grade and 2 spots available in 4th grade. Our building is too small to physically accommodate students over these enrollment numbers.
 - **Positions:** No positions need to be eliminated. Any new positions must be approved. Ms. Epps has requested on hourly Teaching Assistant for class coverage during ARDs, 504 meetings, etc.
 - **Materials:** Teachers have responded to the request for the top 5 manipulatives needed; we should be able to order them all. Money has been set aside for STAAR tutorials. We should continue to conserve paper and other supplies when possible.
- **Safety:** Safety will be more thoroughly discussed by the Safety Committee on October 3.

- Any building safety issues need to be reported to safety representatives so work requests can be submitted (broken locks, etc.) There is only one locksmith for the district.
- We are currently listed on the Harris County Clerk's Office's website as a polling location on Election Day, Nov. 6. Ms. Epps has responded to an inquiry from the HISD government liaison that our campus does not meet polling location criteria in several areas; including adequate parking and van accessibility.

Meeting adjourned: 4:05 PM

Next Meeting: October 25, 2018