Roberts Elementary School
SDMC Meeting
Agenda & Minutes

September 22, 2016

Agenda

• SIP Review
• Accountability Distinctions
• Safety – Recess Supervision

Minutes

Members Present: Trealla Epps, Jennifer Moore, Teneika Punch, Kayla Proch, Aliya Walji, Catherine Ruff, May Wu, Erin Van Pelt, Carol Rivers, Jennifer Heemer, Valerie Thompson

Meeting began at 3:53 p.m.

I. Paper copies of School Improvement Plan (SIP) distributed. (Digital copies were distributed prior to meeting.)

II. Parts of SIP written and/or revised since previous meeting were reviewed.
• Demographic numbers to be verified with updated information just received.
• Ms. Epps noted that we are required to include data analysis of economically disadvantaged students, both passing rate and advanced performance level.
• Ms. Epps noted we are required to include data analysis for Special Education students.
• Test scores indicate African American and Hispanic groups are the lowest performing ethnic groups.
• Ms. Epps noted that the Performance Index includes areas the state and federal governments require schools to meet.
• Staff Development Plans lists the two weeks of professional development teachers attended in August.
• Student Achievement Reading Goal includes proven strategies we already have in place.
• Our Student Achievement Math Goal is focused on the Advanced level because our passing rate is so high. We will use both campus and district benchmarks to guide our work.
• Our Student Achievement Closing Gaps Goal is focused on the Advanced level for Reading, Writing, and Science.
• We do not have a **Student Achievement Goal for Federal System Safeguards** as we met all of them.

• **Student Achievement Goal for Attendance** strategy: Recognize individual students for perfect attendance for 9-weeks.

• **Safety Goal for Suspensions Goal**: our focus will be on bullying since we have so few suspensions.

• **Safety Goal** (General) will utilize a parent survey focused on arrival, dismissal, school-wide events, and visitors on campus.

• **Safety - Coordinated Health Services Goal** utilizes Fitness Gram, completed in PE class. Strategies will focus on additional opportunities outside the PE class.

• **Special Populations Goal** focuses on English Language Learners (ELLs): we want to improve on last year’s progress.

• Even though we do not receive Title I funds, we must complete **Title I Goals** as HISD receives these funds.

• **Mandated Health Services Goals** are fulfilled by our school nurse.

III. Ms. Epps noted that Roberts achieved **Distinctions** in all six distinction areas.

IV. Safety

• **Recess**: Teachers have been monitoring recess effectively since gentle reminder from Ms. Epps

• **Dismissal**: Front of school is now cleared in 20 minutes. Carpool is moving quickly, too.
  i. A few parents are trying to get out of car.
  ii. A few parents are walking to pick up students at carpool area (instead of using Parent Pickup area).

• **Morning Drop-off**: Concern that a few parents are letting students out of car on Greenbriar (instead of using circle drive on Swift). Concern that a few parents are dropping off on circle drive and then turning left on Swift St. (sign is posted stating “Right Turn Only”).

• Morning Drop-Off & Dismissal Safety concerns to be addressed by both Principal and PTO (in Front Page newsletter).

Meeting dismissed at 4:30 p.m.

**Next Meeting**: Wednesday, October 26