

# **ROBERTS ELEMENTARY SDMC MEETING MINUTES**

January 17, 2013

Meeting start time: 3:30 p.m.

Members in attendance: Rita Graves, Stephanie Walton, Joyce Ballard, Jennifer Heemer, Wendy Waterman, Robin Audi, Mary Estrada, Kendra Shattuck, Zach Lytton, Martha Servos

1. The agenda was approved for today's meeting.
2. Minutes for December 13, 2012 meeting were approved
3. Information was collected from each grade level on their use of Wordly Wise in the classroom.
4. iStation implementation began in October with monthly assessments. Now the interventions begin. Students in grades 3 – 5 are working on the program 2 or 3 times each week depending on whether they are in tier 2 or 3. The program is being used as a pull-out, in class and before school. Reports will be sent to parents soon.
5. Roberts will begin early recruiting to identify incoming neighborhood Kindergarten students and to help determine the number of magnet students we can take. We want to do a better job of communicating what Roberts has to offer and make sure parents know that we are a great alternative to private school. We will have three zoned tours and a Saturday open house to share information about the school. "Why go anywhere else?" postcards will be mailed to everyone in the 77030 zip code. Press releases will be sent to Village News and neighborhood newsletters to advertise the tours and early registration.
6. The safety committee met and had an intruder drill when school resumed in January. Safety procedures were reviewed with faculty and all were reminded that all doors should be locked at all times. HISD Safety is looking at new intruder locks for classrooms doors. Also under consideration are new classroom doors and half curtains on all classroom door windows.

Request for Agenda items for next meeting.

Next SDMC meeting will be on February 21, 2013.

Meeting end time: 4:10