How to Review Student Course

Plan [guardian guide]

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This step-by-step guide will walk guardians through the process of reviewing and commenting on their student's course plan.

To get started, log into your SchooLinks guardian account

1 Click on the My Students tab at the top of the guardian dashboard and select your student from the list



- 2 Click to expand the Casefile section drop down menu
 - Select Course Plans



Click View Plan in the Current plan section

*Note: all previous year plans can be viewed from under the Previous plans section

View student's planned courses for all of their graduation plan requirements

*Note: anything in red indicates a missing requirement in the plan

Use the following to:

- 🏆 🛛 View student goals
- 🕥 View plan history
- 坐 🛛 Export plan as PDF
- Leave a comment if you wish to request a change to your student's course plan

*Note: comments are visible to both student and counselor

STUDENTS Guardian Dashboard ⓑ⊠ ♀ ? । । 8 ۲ 👏 Hi Tracey! Dashboard My students • My profile Sth - Last active 7 Course Plans months ago Course plans Choose or change upcoming cours w previous course plan 💪 Current plan 2023-2024 plan View pla ng for 9th grade with "Foundations" grad plan at SchooLinks High Schoo > Previous plans 😯 🖸



If course plan guardian approval is required by the district, the course plan will then be added to the student's personalized plan where the approval process will occur. Learn more here: <u>How to Review</u> & <u>Approve Student Personalized Plan</u>