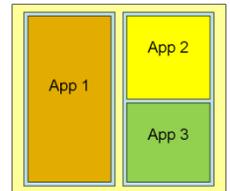


Overview of App Features

Centricity2 is all about apps. They are the content building blocks of Centricity2 pages. You can have one or more apps on a page. You can edit your apps as well as share them with other editors. Each app offers different functionality and can help you keep your pages interesting and organized.

- Use a **single app** on a page to display one type of information like a list of links (Link Library App) or classroom handouts (File Library App). Most **default page types** consist of a one-column page layout that contains a **single app**. Therefore, you would use a Link Library Page Type and a File Library Page Type to display this information.
- Your Site Director or Administrator can create additional page types.
- Use **multiple apps** on a page when you want to organize different types of information on a single page. For example, in the **Teacher Homepage** (Figure 12), we used multiple apps on the page. We have a welcome message (Flex Editor App), announcements (Announcement App) and a few quick links (Link Library App).
- You can **share apps** with individual users or groups of users. They can insert these into their pages, but they cannot edit or permanently delete them. **Sharing apps** is particularly helpful if you want the same information posted in multiple places on your website, but you maintain editorial control.
- You can enable **social media elements** (RSS feeds, visitor commenting, community editing or visitor rating). The options available depend on the app and whether your district has purchased **Social Media Framework**. See “Availability of Social Media Elements” for more information.



Best Apps for your Homepages (Site, Subsite, Channel, or Section)

- **Announcements App**—post brief messages on your homepage. You might use an Announcement App to post information about upcoming field trips, Board of Ed meetings, testing schedules or weather delays and cancellations—items intended to display for a short period of time.
- **Flex Editor App**—include links, pictures or files with your information. The most common use of the Flex Editor App on the homepage is to display a welcome message for visitors to your website. You can also use **ActiveBlocks™** to personalize your welcome message.
- **Headlines & Features App**—link to articles from your homepage. These tend to be longer than announcements and to remain on your website for a longer period. You might use a headline to share the results of the Science Fair or the need for substitute teachers.
- **Site Shortcuts App**—create shortcuts to other pages on your website or even to other websites or systems. You might link to school lunch menus, sports schedules or your student information system.
- **Upcoming Events App**—automatically displays events from the associated calendar that are within the parameters you set for number of events to display and the number of days of events in the future to display on the page.

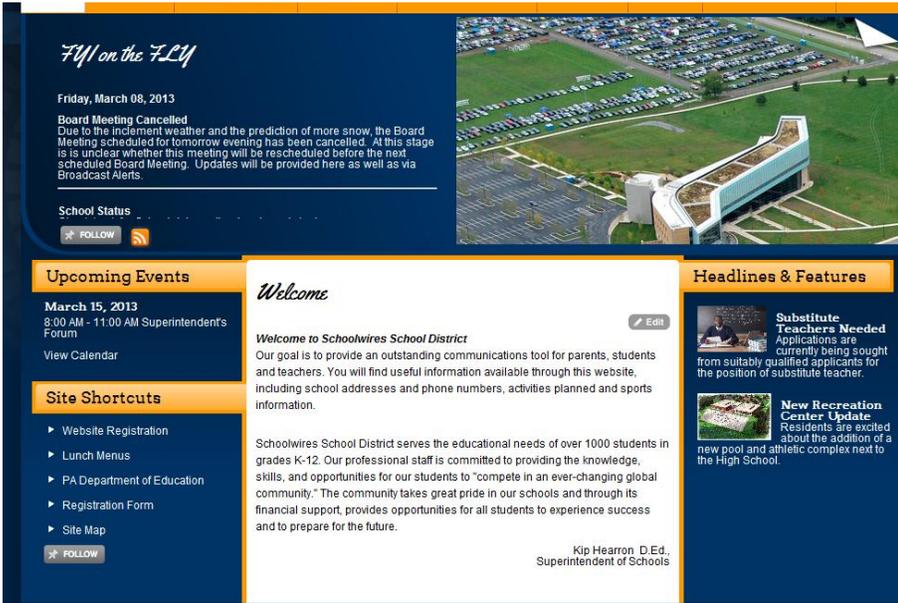


FIGURE 1
Six Apps (including Photo Gallery) used to Create this 'Clean' Homepage.
<http://c2.swtrain8.schoolwires.net/Domain/4>

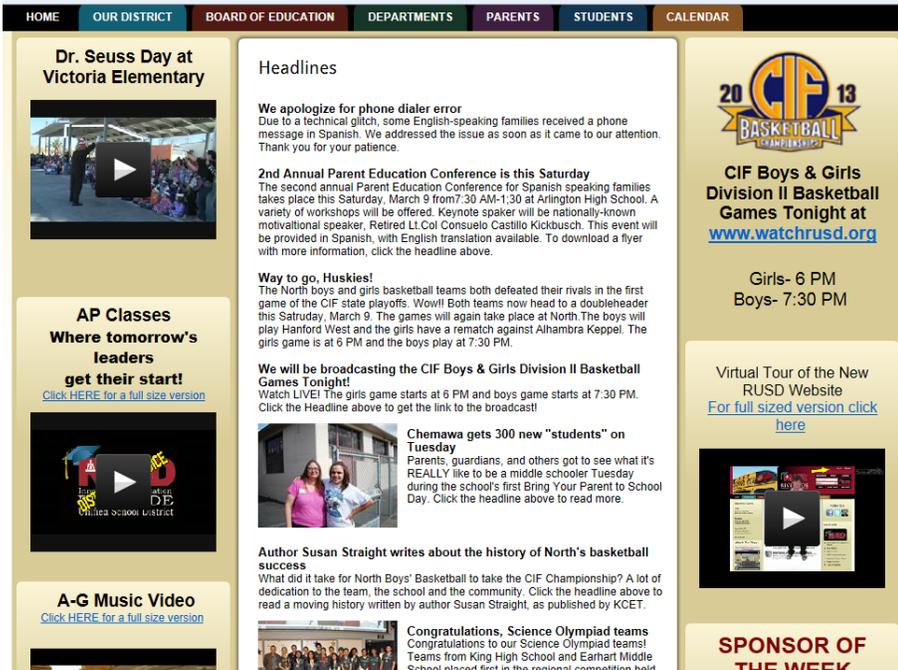


FIGURE 2
17 Apps Used to Create this 'Busy' Homepage



Types of Apps

Schoolwires provides you with a set of default apps. They include the apps we featured for use on your homepage. However, you may use those “homepage apps” on any page. You can use any app on any page. We do recommend, however, that you choose your apps based on the type of information you wish to share as well as what will look best on the end-user website. See “Best Practices for Apps on a Page” for more information.

Library Apps

Centricity2 contains apps known as “library apps.” These are collections of like-items in the one app. For example, the Link Library App is a collection of individual links that are published in the one app.

App Name	Utility / Uses	Examples	Web Address
Article Library	Newsletters Weekly Homework Spelling Words	Teachers Newsletters HF Spelling Words	http://c2.swtrain8.schoolwires.net/Page/1978 http://c2.swtrain8.schoolwires.net/Page/2153
File Library	Policies, forms, homework,	Publishing homework.	http://c2.swtrain8.schoolwires.net/Page/1983
Link Library	Recommended Websites	Library’s Websites for Kids	http://c2.swtrain8.schoolwires.net/Page/2020

The following apps, while not technically “library apps,” also allow you to include collections of like-items in the one app.

App Name	Utility / Uses	Examples	Web Address
Assignment App	Assignments & Projects Working Collaboratively	Class Assignments Committee Collaboration	http://c2.swtrain8.schoolwires.net/Page/1990 http://c2.swtrain8.schoolwires.net/Page/2156
Blog App	Extends teaching/learning Working Collaboratively	Social Studies Blog Committee Collaboration	http://c2.swtrain8.schoolwires.net/Page/1987 http://c2.swtrain8.schoolwires.net/Page/2156
Discussion App	Invite discussion/feedback	Principal’s Community Roundtable	http://c2.swtrain8.schoolwires.net/Page/1968
Maps & Directions	Field trips, Excursions, Athletic events. Campus Directions	Classroom Field Trips Campus Locations	http://c2.swtrain8.schoolwires.net/Page/1991 http://www.frenship.us/Page/3128
Podcast App	Complements Direct Instruction	Author Studies	http://c2.swtrain8.schoolwires.net/Page/2021
Q & A App	FAQs	FAQs for Parents	http://c2.swtrain8.schoolwires.net/Page/1774

Additional Apps

App Name	Utility / Uses	Examples	Web Address
Alumni Directory	Maintain Alumni Directory	HS Alumni Directory	http://c2.swtrain8.schoolwires.net/Page/465
Book List App	Required/Recommended Texts	HS English Required Texts	http://c2.swtrain8.schoolwires.net/Page/2157
Calendar App	Time management tool	School Calendar	http://c2.swtrain8.schoolwires.net/Page/14
Flex Editor App	General all round use	Superintendent's Welcome	http://c2.swtrain8.schoolwires.net/domain/65
MiniBase App	Staff Directory, Bus or Bell Schedule, Document Library	Staff Directory Grade Level Teachers w/links Board of Ed Agendas & Minutes	http://www.frenship.us/Page/144 http://c2.swtrain8.schoolwires.net/domain/552 http://www.frenship.us/Page/131

Apps & Page Layouts

When working with Apps, consideration needs to be given to the Page Layout especially when you are considering combining apps on the same page as some apps do not lend themselves to be shared on the same page with other apps. To this end, some page layouts are better suited for certain apps or combination of apps than are others.

Apps & Page Layouts Chart Legend

The legend detailed below illustrates the suitability of Apps with Page Layouts

- **R = (Recommended)** - This is a preferred app and layout combination.
- **L = (Some Limitations)** – This app and layout combination may display incorrectly. If you use this combination, be sure to check to see how it renders on the end-user website.
- **N = (Not Recommended)** – This app and layout combination is problematic.

Apps & Page Layouts Chart

Apps	Layouts											
	One Column	Two Columns	Three Columns	Right Sidebar	Left & Right Sidebar	Two Column Right Sidebar	Two Column Simple	Three Column Simple	Right Sidebar Simple	Left Sidebar Simple	Stack App	Home Pages
Alumni Directory	R	L	L	L	L	L	L	L	L	L	L	L
Announcements	R	L	L	L	L	L	L	L	L	L	L	R
Article Library	R	L	L	L	L	L	L	L	L	L	L	R
Assignment	R	L	L	L	L	N	N	N	L	L	L	N
Blog	R	L	L	L	L	N	N	N	N	N	L	N
Book List	R	L	L	L	L	N	L	N	L	L	L	N
Calendar	R	L	L	L	L	N	N	N	N	N	L	N
Discussion	R	L	L	L	L	N	N	N	N	N	L	N
Facebook Like	R	L	L	L	L	L	L	L	L	L	R	R
File Library	R	L	L	L	L	L	L	L	L	L	L	L
Flex Editor	R	L	L	L	L	L	L	L	L	L	R	L
Furtal	R	N	N	L	N	N	N	N	L	L	L	N
Headlines & Features	R	L	L	L	L	L	L	L	L	L	L	R
Link Library	R	L	L	L	L	L	L	L	L	L	L	L
Maps & Directions	R	L	L	L	L	L	L	L	L	L	L	L
MiniBase	R	L	L	L	L	L	L	L	L	L	L	L
Photo Gallery	R	L	L	L	L	N	L	N	L	L	L	L
Podcast	R	L	L	L	L	N	L	N	L	L	L	L
Q &A	R	L	L	L	L	L	L	L	L	L	L	R
Site Shortcuts	R	L	L	L	L	L	L	L	L	L	L	R
Twitter Share	R	L	L	L	L	L	L	L	L	L	R	R
Upcoming Events	L	L	L	L	L	L	L	L	L	L	L	R
Wiki	R	L	L	L	L	L	L	L	L	L	R	L

Best Practices for Page Layout Regions

Certain apps display better in certain regions of a Page Layout. For example, a large amount of content within an app placed in a region with limited space will cause the app to display awkwardly. Always check how your page displays on the end-user website. Adjust your Page Layout as necessary in order to provide the best appearance of your content.

One Column

With a one column layout, any app you place in the column displays standard web content without issue. This layout is best for apps containing a large amount of content such as blogs or calendars. Apps with less content such as Upcoming Events are better suited for multiple column or sidebar layouts.

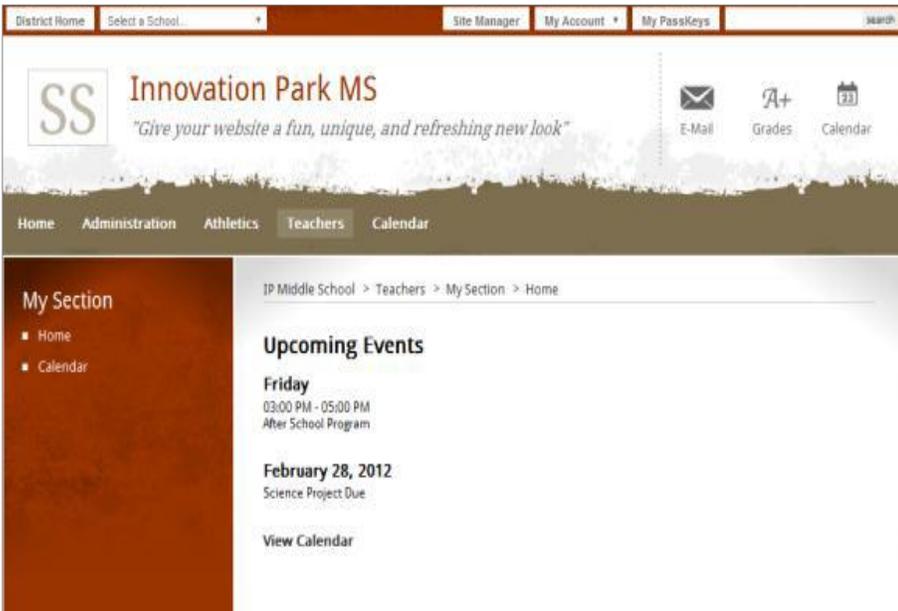


FIGURE 3

One Column Layout with Upcoming Events App. Not enough content to fill page.

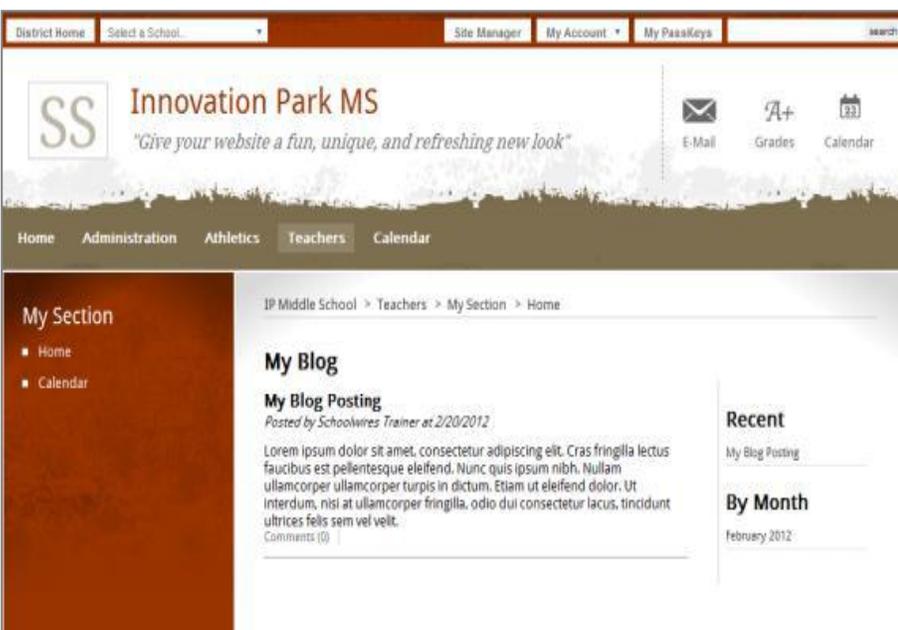


FIGURE 4

One Column Layout with Blog App



Multiple Columns -

With multiple column layouts, you can place apps in each of the columns on the page. Many apps display well with these layouts. Apps flagged with an **N** in the *Apps and Page Layout Chart* are not recommended for multiple column layouts.



FIGURE 5

Two Column Layout with Flex Editor, Announcements, & Upcoming Events Apps

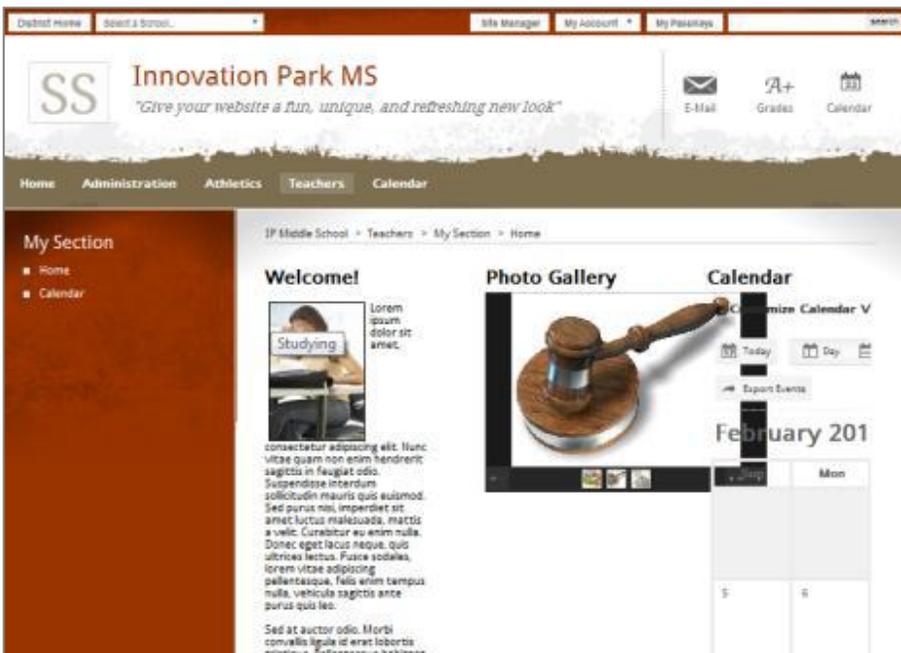


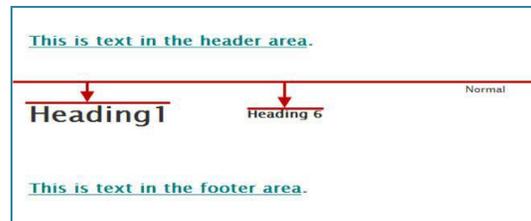
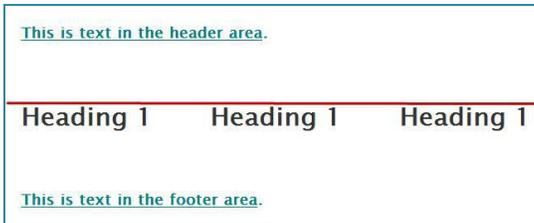
FIGURE 6

Three Column Layout with Flex Editor, Photo Gallery, & Calendar apps.



Also, it is important to note that for content to align evenly on a multi-column layout, you must apply the same formatting to the **content** within each column. Below you see two end-user views of pages using the *Three Column* layout. On the left, the header in all three columns is set by showing the app name above the app content. On the right, text in the first column is formatted using Heading 1; text in the second column is formatted using Heading 6; and, text in the third column is formatted using Normal.

Show the app name on my page.



Sidebars

Sidebars are narrow columns that appear on the left and right sides of a Page Layout and are used in conjunction with columns. Sidebars are well suited for apps that contain a small amount of content such as Upcoming Events or Announcements. Other apps may work well when placed in a sidebar, depending on the size and amount of content within in the app.

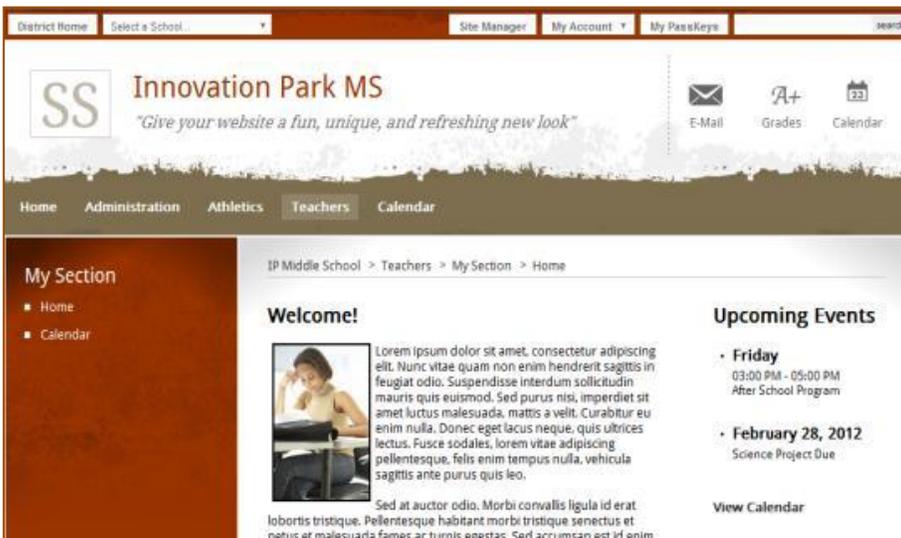


FIGURE 7

Right Sidebar with Flex Editor (main) & Upcoming Events (sidebar)





FIGURE 8
Right Sidebar with Flex Editor (main) & Blog (sidebar)



Headers & Footers

Headers and Footers are one-column regions placed at the top and bottom of a Page Layout. Any app placed in a Header or Footer region displays standard web content without issue. Page Layouts with Header and Footer regions also contain other regions where you place apps.

You might want to avoid placing apps with large amounts of content into the Header or Footer regions as the focus of a page is typically its central region. The Header and Footer regions are best used to accent the central content or to display common information for the page. For example, you might use a Header or Footer region to place a title for the page.

Apps: A Viable Alternative to Tables

Aside from their ease-of-use, another advantage of using apps is they are a viable alternative to using Tables. Examples of how Apps can be used in lieu of Tables are provided below

MiniBase App

The versatility of the MiniBase App lends makes it such a great alternative to having to work with Tables. Reading Lists, Grade Level Teachers listing, Bell Schedules, & Athletics Schedules are a few examples which demonstrate the viability of using MiniBase in place of Tables. In addition, maintaining any MiniBase is so much quicker and easier, especially when working with content that is compiled alphabetically or chronologically.

Trustees | Departments | For Parents/Students | Community | Training Resources

Schoolwires School District > Training Resources > Advanced Editor

MiniBase Examples

Portage Township Art Catalog (custom view - searchable)

Summer Reading list (table view)

Summer Reading

Book Title	Author	Category	Part of a Series	Pages
A New Coat for Anna	Ziefert, Harriet	Non-Fiction	No	40
Amazing Grace	Hoffman, Mary	Non-Fiction	No	32
Amber Brown Is Not A Crayon	Danziger, Paula	Fiction	No	88
Boxcar Children #1	Warner, Gertrude Chandler	Fiction	Yes	154
Bubba and Beau: Best Friends	Appelt, Kathi	Fiction	Yes	32
Buffalo Bill and the Pony Express	Coerr, Eleanor	Fiction	No	69
Charlotte's Web	White, E.B	Fiction	No	192
Chocolate Fever	Smith, Robert Kimmel	Fiction	No	96
Cora Frear	Goodman, Susan E	Non-Fiction	Yes	51
Fantastic Mr. Fox	Dahl, Roald	Fiction	No	96
Freckle Juice	Blume, Judy	Fiction	No	47
Horrible Harry and the Dragon War	Kine, Suzy	Fiction	Yes	64

FIGURE 9
Alphabetized Reading List



Levels | Library | For Parents/Students | Teachers | Clubs & Activities | Calendar

Liberty Elementary School > Grade Levels > 3rd Grade Team (V2)

Welcome to 3rd Grade

[Edit](#)

We are enthusiastic about the new school year and are looking forward to really getting to know our students and meeting all the parents. The 3rd grade team will be collaborating and working closely together to ensure all students have a positive third grade experience and reach their full potential academically and socially.

Important information about the expectations of third grade will be shared during your scheduled parent-teacher conference week. If you haven't already done so, please ensure you have signed-up to attend.

Finally, both the grade level and teacher's website is a great resource for both parents and students in keeping abreast what what is currently being taught, accessing resources, knowing what has been assigned for homework as well as knowing when assignments and projects are due.

We are excited to spend a year of learning and fun with your child.

Team Teachers - 3rd Grade

First Name	Last Name	Email	Voice Mail	Classroom Website
Gail	Anders	ganders@schoolwires.com	(814) 272-7256	Visit
Emma	Jones	emjones@schoolwires.com	(814) 272-7272	Visit
Ryan	Miller	rmiller@schoolwires.com	(814)272-7273	Visit

FIGURE 10
Grade Level Teachers w/Links



Article Library App

Another great app that serves as a viable option to creating a Table is the Article Library App. This app makes it quick and easy to create and publish content such as Newsletters, Spelling Lists, or Daily/Weekly Homework assignment.



FIGURE 11
Spelling Word Lists



Multiple Apps

Even using multiple apps with Page Layouts of one or more columns is so much more efficient than using Tables. Common examples of this include Department and/or Teachers Homepages, Classroom Activities / Happening as the following examples show.



FIGURE 12

Right Sidebar Teachers 'Homepage:

- Flex App
- Announcements App
- Site Shortcuts App



In addition, placing two apps on the same single column page is much better than creating two separate tables for the content. In Figure 13, a File Library App and a Link Library App have been placed on a one-column page making it so much easier and efficient for publishing and updating the content. Figure 14 showcases how a Flex Editor and MiniBase App can be “stacked” in the same one-column page.

Trustees | Departments | For Parents/Students | Community | Training Resources

Schoolwires School District ▶ Training Resources ▶ Custom Pages

File Library App

Grading Policy
This document details the grading policy that applies across the District.

GradingPolicy.pdf, 169.66 KB (Last Modified on Thursday at 5:27 PM)

Support Browsers
This documents details the end-user technical requirements with regards the browsers, the versions, and other add-ons that are supported in viewing the website.

Supported_Browsers.pdf, 165.18 KB (Last Modified on Thursday at 5:28 PM)

Link Library App

Ask Jeeves for Kids
Ask Jeeves is a unique service where you enter a question, and Ask Jeeves tries to point you to the right web page that provides an answer. At Ask Jeeves For Kids, answers have been vetted for appropriateness.
<http://www.askkids.com>

Education World
Over 500,000 sites of interest to educators. Browsable or searchable, with the ability to narrow in by appropriate grade level. Launched in spring 1996.
<http://www.educationworld.com/>

Exploring the Planets: Our Solar System
From the National Air & Space Museum, this site provides a collection of pictures, graphics, and articles about the solar system as a whole as well as on individual planets.
<http://airandspace.si.edu/research/ceps/etp/ss/>

FIGURE 13
Resources Page Comprising

- File Library App
- Link Library App



Trustees | Departments | For Parents/Students | Community | Training Resources

Schoolwires School District ▶ Departments ▶ Technology

Information Technology Department

Mission
It is the mission of the Schoolwires School District's Technology Department is to provide reliable, transparent technology services to anyone and everyone in the district who uses technology - administrators, teachers, students and support staff. As part of the Education Services Division, we provide both network and application services. All district technology resources are managed from a central IT campus and at every school we have teacher technicians who facilitate the classroom use of technology.

Core Values

- Service Delivery that exceed expectations
- Communication that is timely, unambiguous, and accurate
- Empathy that radiates respect for others
- Integrity
- A fun and friendly work environment.

Staff - Information Technology Department

First Name	Last Name	Title	Email	Phone
Matt	Penner	Director	mpenner@valverde.edu	(814) 272-7347
Jake	Miller	Manager, Network Services	jmiller@valverde.edu	(814) 940-6123
Jim	Ernst	Manager, Application Services	cbrady@pbvusd.net	(814) 940-6108
Phil	Harding	Coordinator, Technology Integration	jharding@valverde.edu	(814) 940-6148

FIGURE 14
Department 'Homepage' Comprising

- Flex Editor App
- MiniBase App

