



***PCG*EducationTM**
EdPlanTM: Reporting I
User Guide

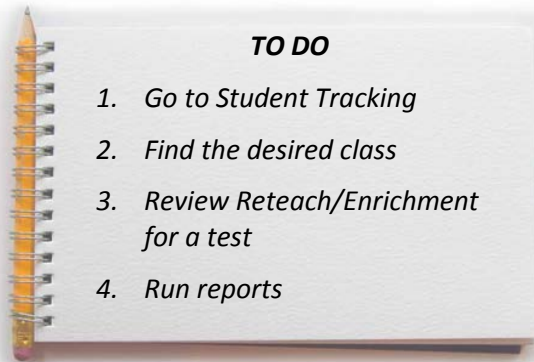
October 19, 2012
v1.2

EdPlan™: Reporting I

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Teacher – District Assessment Reports



EdPlan™ Terms

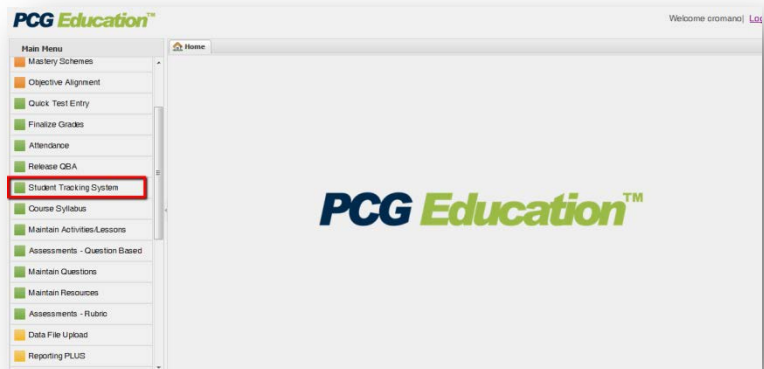
Student Tracking – this is where EdPlan™ displays the students in a particular class and their grades for any assessment or assignments within a grading period

Grading Period - the location where the grade is recorded (i.e. - Six Weeks 1, Nine Weeks 4, Diagnostic, etc)

Reteach/Enrichment – displays the mastery/non-mastery of students by objective assessed on a test

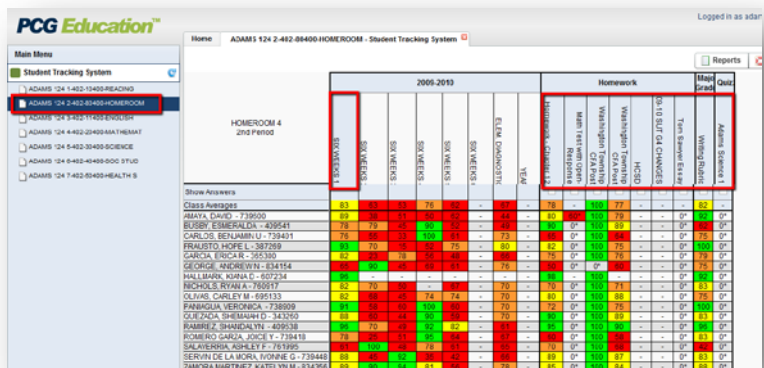
Review Reteach/Enrichment for a Test

1. From the **Main Menu**, click the **Student Tracking** button.

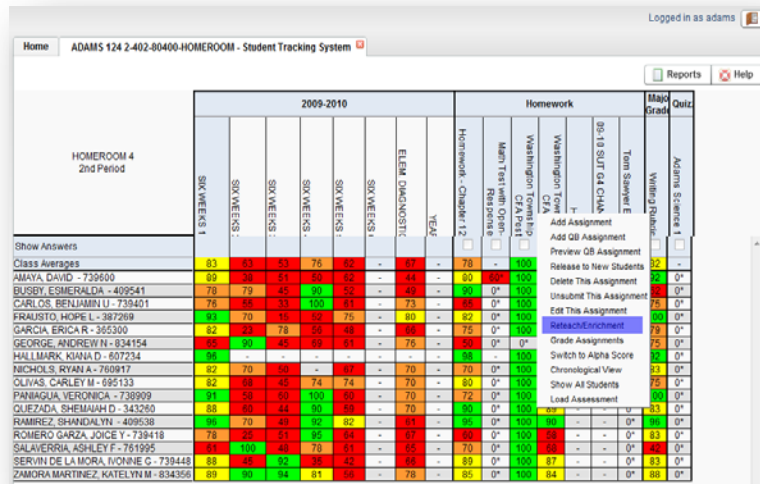


2. Select a **Class**, and then click on the **Grading Period** in which you want to view an assessment.

The **Grading Period** will expand to show all assignments within that period.




- Right-click over the name of an assessment and select **Reteach/Enrichment** for a quick snapshot of student performance by objective.



2009-2010		Homework		Math Test		Reading Test		Writing Test		Assessment Score	
Student Name	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score
AMAYA, DAVID - 739600	83	83	83	83	83	83	83	83	83	83	83
BUSBY, ESMERALDA - 409541	78	78	78	78	78	78	78	78	78	78	78
CARLOS, BENJAMIN U - 739401	78	78	78	78	78	78	78	78	78	78	78
FRAUSTO, HOPE L - 387289	83	83	83	83	83	83	83	83	83	83	83
GARCIA, ERICA R - 355300	82	82	82	82	82	82	82	82	82	82	82
GEORGE, ANDREW N - 834154	84	84	84	84	84	84	84	84	84	84	84
HALLMARK, KIANA D - 607234	85	85	85	85	85	85	85	85	85	85	85
NICHOLS, RYAN A - 760917	82	82	82	82	82	82	82	82	82	82	82
OLIVAS, CHARLEY M - 695133	82	82	82	82	82	82	82	82	82	82	82
PANAGUA, VERONICA - 738909	81	81	81	81	81	81	81	81	81	81	81
QUEZADA, SHEMAH D - 343260	88	88	88	88	88	88	88	88	88	88	88
RAMIREZ, SHANDALYN - 409538	86	86	86	86	86	86	86	86	86	86	86
ROMERO GARZA, JOICE Y - 739418	78	78	78	78	78	78	78	78	78	78	78
SALAZAR, ASHLEY F - 751995	83	83	83	83	83	83	83	83	83	83	83
SERVIN DE LA MORA, IVONNE G - 739448	83	83	83	83	83	83	83	83	83	83	83
ZAMORA MARTINEZ, KATELYN M - 834356	89	89	89	89	89	89	89	89	89	89	89

Note:

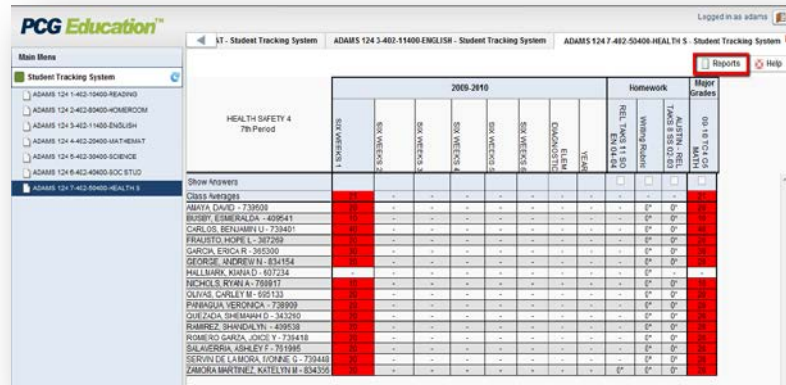
- This shows which students **Met Expectations** or were **Below Expectations** for each objective assessed.
- Clicking on a student's name will take you to the **Student Information** screen, where you can access that student's schedule, contact information, assessment history and more.
- The **View Questions** link displays each question associated with the objective, along with which students answered each question correctly or incorrectly.
- The **Resources/Activities** section displays any resources entered by the district and associated with that objective.



Objective	Met Expectations	Below Expectations	Resources	Activities
Objective 111.16.8.04.01.A: The student is expected to use place value to read, write, compare, and order whole numbers through 999,999,999.	FRAUSTO, HOPE LILLIAN GEORGE, ANDREW NICHOLAS HALLMARK, KIANA D NICHOLS, RYAN ALEXANDER PANAGUA, VERONICA RAMIREZ, SHANDALYN ROMERO GARZA, JOICE YOLIBETH SERVIN DE LA MORA, IVONNE GUADALUPE ZAMORA MARTINEZ, KATELYN M	AMAYA, DAVID BUSBY, ESMERALDA CARLOS, BENJAMIN U CITITEREUS, SHERRILLERONE DANIELS, MYA YVONNE GARCIA, ERICA R OLIVAS, CHARLEY M QUEZADA, SHEMAH D SALAZAR, ASHLEY F SALAZAR, ASHLEY F	4th grade place value video Bell, Renner Place Value Powerpoint 1 Genova, Renner Place Value e - e - 1000 Place Value Powerpoint 2 Rutledge, Genovese, Renner	Adams sample
Objective 111.16.8.04.02.A: The student is expected to use addition and subtraction to solve problems involving whole numbers.	AMAYA, DAVID BUSBY, ESMERALDA DANIELS, MYA YVONNE GEORGE, ANDREW NICHOLAS RAMIREZ, SHANDALYN ROMERO GARZA, JOICE YOLIBETH SERVIN DE LA MORA, IVONNE GUADALUPE CARLOS, BENJAMIN U		4th grade addition video 4th grade Addition video Spider Math Path: 4th Grade Addition, Subtraction and Multiplication	

Run Reports

- For more detailed reporting, click on the **Reports** icon at the upper right corner of the screen.



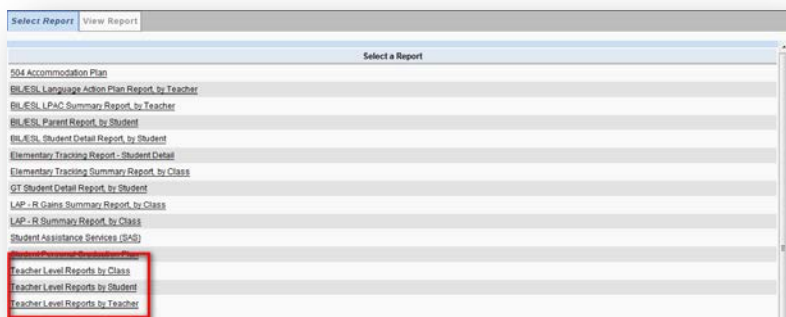
The screenshot shows the PCG Education Student Tracking System interface. The 'Reports' icon is highlighted in the top right corner. The main menu on the left lists various reports, including 'Student Tracking System', 'ADAMS 124 1-402-10400-READING', 'ADAMS 124 2-402-80400-HOMEROOM', 'ADAMS 124 3-402-11400-ENGLISH', 'ADAMS 124 4-402-20400-MATHEMATICS', 'ADAMS 124 5-402-30400-SCIENCE', and 'ADAMS 124 6-402-40400-SOC STUD'. The 'ADAMS 124 6-402-40400-SOC STUD' report is selected.

The **Teacher Level Reports by Class, by Student, and by Teacher** are the reports you will run for district assessment data.

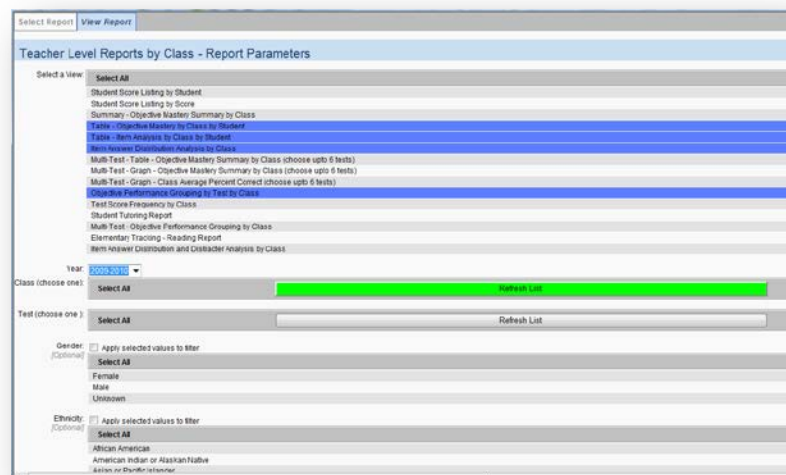
Each of these reports can be viewed in several different ways.

- Click on **Teacher Level Reports by Class**.
- In the **Select a View** section, select the following:

- Table-Objective Mastery by Class by Student**
- Table-Item Analysis by Class by Student**
- Item Answer Distribution Analysis by Class**
- Objective Performance Grouping by Test by Class**



The screenshot shows the 'Select a Report' dialog box. The 'Teacher Level Reports by Class' option is highlighted. The dialog box lists various reports, including '504 Accommodation Plan', 'BLES Language Action Plan Report by Teacher', 'BLES LPA Summary Report by Teacher', 'BLES Parent Report by Student', 'BLES Student Detail Report by Student', 'Elementary Tracking Report - Student Detail', 'Elementary Tracking Summary Report by Class', 'GT Student Detail Report by Student', 'LAP - R Gains Summary Report by Class', 'LAP - R Summary Report by Class', 'Student Assistance Services (SAS)', and 'Teacher Level Reports by Class'.

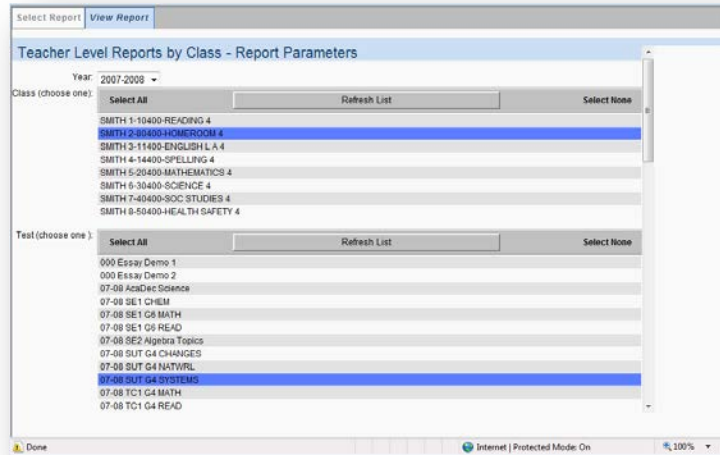
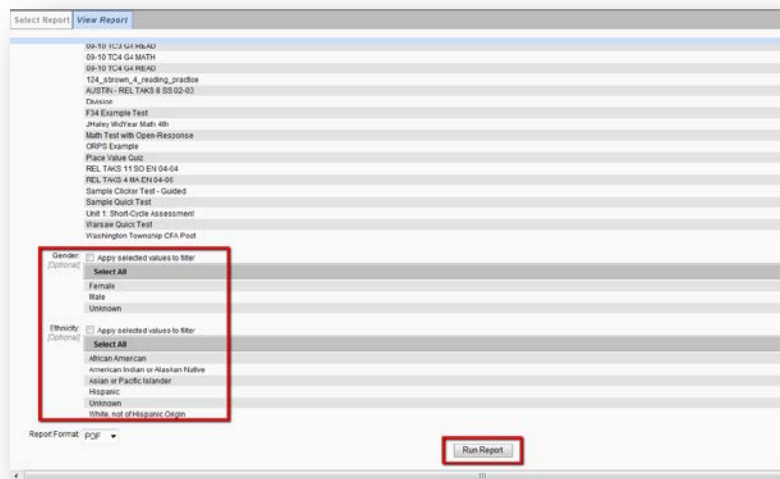


The screenshot shows the 'Teacher Level Reports by Class - Report Parameters' dialog box. The 'Table-Objective Mastery by Class by Student' option is selected. The dialog box includes sections for 'Select a View', 'Year', 'Class', 'Test', 'Gender', and 'Ethnicity'. The 'Table-Objective Mastery by Class by Student' option is selected under 'Select a View'. The 'Year' is set to '2009-2010'. The 'Class' is set to 'HEALTH SAFETY 4 7th Period'. The 'Test' is set to 'HEALTH SAFETY 4 7th Period'. The 'Gender' is set to 'Female'. The 'Ethnicity' is set to 'African American'.

4. Click on the drop-down arrow and choose the Year for which you wish to generate a report.
5. You will notice the Refresh List button for the Class filter turn bright green. Click on it to show this list of classes this teacher had for the year selected.
6. Then click on the class you wish to gather data about.

When you select a class, the **Refresh List** button for the **Test** section will turn green.

7. Click the **Refresh List** button to refresh the list of tests assigned to the selected class during the selected year.
8. Click the test for which you need data, then **Select All** for the Gender and **Select All** for the Ethnicity, if desired.
9. Click the **Run Report** button.

The resulting PDF file will contain all of the selected reports:

**Table-Objective Mastery
by Class by Student**

Objective Mastery
Class Summary by Student
Trainingclass 100
Math Assessment

	# Mastery Threshold	# of Questions	% All Students	STUDENT290, MARY	STUDENT291, JOHN	STUDENT292, MARY	STUDENT293, JOHN	STUDENT294, MARY	STUDENT295, JOHN	STUDENT296, MARY	STUDENT297, JOHN	STUDENT298, MARY
111.17.B.05.03.A	1	1	33	0	100	0	0	100	0	100	0	0
111.17.B.05.03.B	1	1	67	0	100	100	0	100	100	100	100	0
111.17.B.05.05.A	1	1	78	0	100	100	0	100	100	100	100	100
111.17.B.05.12	1	1	56	100	0	0	0	100	100	100	0	100
111.17.B.05.14.B	1	1	67	0	100	100	0	100	100	100	100	0
# of Correct Responses	0	0	3	1	4	3	0	5	4	5	3	2
% of Correct Responses	0	0	68	20	80	60	0	100	80	100	60	40
# of Students Tested	0	0	9	1	1	1	1	1	1	1	1	1
# of Tests Submitted	0	0	9	1	1	1	1	1	1	1	1	1

List of Objectives:

111.17.B.05.03.A - The student is expected to use addition and subtraction to solve problems involving whole numbers and decimals.

111.17.B.05.03.B - The student is expected to use multiplication to solve problems involving whole numbers (no more than three digits times two digits without technology).

**Table-Item Analysis by
Class by Student**

Item Analysis
Class Summary by Student
Math Assessment
Trainingclass 100

	% All Students	STUDENT290, MARY	STUDENT291, JOHN	STUDENT292, MARY	STUDENT293, JOHN	STUDENT294, MARY	STUDENT295, JOHN	STUDENT296, MARY	STUDENT297, JOHN	STUDENT298, MARY
1 - Obj 111.17.B.05.05.A	78	1			4					
2 - Obj 111.17.B.05.03.B	67	2			4					2
3 - Obj 111.17.B.05.03.A	33	1		3	4		4		1	1
4 - Obj 111.17.B.05.12	56		2	2	4				2	
5 - Obj 111.17.B.05.14.B	67	4			4					4
# Correct	3	1	4	3		5	4	5	3	2
% Correct	60	20	80	60		100	80	100	60	40
# of Students Tested	9	1	1	1	1	1	1	1	1	1
# of Tests Submitted	9	1	1	1	1	1	1	1	1	1

For Aggregate Column: blank = 0 %

For Students: blank = correct -1 = no response

Item Answer Distribution Analysis by Class

Item Answer Distribution Analysis Class Summary Trainingclass 100 Math Assessment

Item Objective	Percent Responding					
	Choice 1	Choice 2	Choice 3	Choice 4	Choice 5	No Response
1 111.17.B.05.05.A	11	0	78*	11	0	0
2 111.17.B.05.03.B	0	22	67*	11	0	0
3 111.17.B.05.03.A	33	33*	11	22	0	0
4 111.17.B.05.12	0	33	56*	11	0	0
5 111.17.B.05.14.B	0	0	67*	33	0	0

Number of Students Tested: 9

Objective Performance Grouping by Test by Class

8/20/08

Objective Mastery Performance Grouping Trainingclass 100 Math Assessment

Objectives	No of Questions	Percentage of Questions Correct			Resources	Activities
		85 - 100 %	70 - 84 %	0 - 69 %		
111.17.B.05.03.A - The student is expected to use addition and subtraction to solve problems involving whole numbers and decimals.	1	STUDENT281, JOHN - 100 STUDENT284, MARY - 100 STUDENT286, MARY - 100		STUDENT280, MARY - 0 STUDENT282, MARY - 0 STUDENT283, JOHN - 0 STUDENT285, JOHN - 0 STUDENT287, JOHN - 0 STUDENT288, MARY - 0		
111.17.B.05.03.B - The student is expected to use multiplication to solve problems involving whole numbers (no more than three digits times two digits without technology).	1	STUDENT281, JOHN - 100 STUDENT282, MARY - 100 STUDENT284, MARY - 100 STUDENT285, JOHN - 100 STUDENT286, MARY - 100 STUDENT287, JOHN - 100		STUDENT280, MARY - 0 STUDENT283, JOHN - 0 STUDENT288, MARY - 0		
111.17.B.05.05.A - The student is expected to describe the relationship between sets of data in graphic organizers such as flow charts, tables, charts, and diagrams.	1	STUDENT281, JOHN - 100 STUDENT282, MARY - 100 STUDENT284, MARY - 100 STUDENT285, JOHN - 100 STUDENT286, MARY - 100 STUDENT287, JOHN - 100 STUDENT288, MARY - 100		STUDENT280, MARY - 0 STUDENT283, JOHN - 0		
111.17.B.05.12 - The student describes and predicts the results of a probability.	1	STUDENT280, MARY - 100		STUDENT281, JOHN - 0 STUDENT285, MARY - 0		

The same reports may be accessed at the student, class, or teacher level using the report filters in the same way.

Assessment Report Samples

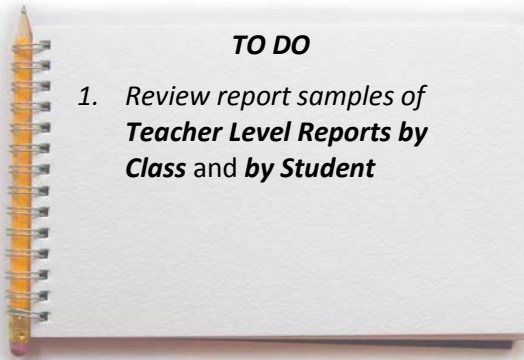


Table – Item Analysis by Class by Student – displays the answers by each student for each multiple choice item on the test. The objective measured is listed for each question as well as the percent of students in the class who answered that item correctly.

Note: A blank indicates a correct response. A number indicates an incorrect answer and the specific answer choice (1=A, 2=B, 3=C, 4=D). A “-1” indicates a double bubble, incomplete erasure, or no response.

Item Analysis														
Class Summary by Student														
4th GR Pre-test Form A 2010														
LIT-244110-LITERACY 4-1														
	%All Students													
14 - Obj W.6.4.3	20		4	3	4	1		4	1	3	4	3	4	1
15 - Obj W.5.4.6	33	4		3	4	2	3		4		4		4	3
16 - Obj W.6.4.18	73	1					4	2		2				
17 - Obj W.4, W.4.4.10, W.4.4.11, W.4.4.12, W.4.4.	100													
# Correct		7	9	5	12	7	5	7	11	5	10	12	7	13
% Correct		41	53	29	71	41	29	41	65	29	59	71	41	76
# of Students Tested	15	1	1	1	1	1	1	1	1	1	1	1	1	1
# of Tests Submitted	15	1	1	1	1	1	1	1	1	1	1	1	1	1

Access this report by going to:

> Reports

> Houston ISD

> District Assessments

> Teacher Level Reports by Class

Item Answer Distribution Analysis by Class – displays the objective measured as well as the percent of answers selected by students for each question on the test.

Note: Choice 1 = A, Choice 2 = B, Choice = C, Choice 4 = D. An asterisk indicates the correct answer for that question.

Item Answer Distribution Analysis Class Summary						
[REDACTED]-LIT-244110-LITERACY 4-1						
4th GR Pre-test Form A 2010						
Item Objective	Percent Responding					
	Choice 1	Choice 2	Choice 3	Choice 4	Choice 5	No Response
1 R.9.4.5	7	7	0	87*	0	0
2 R.10.4.14	7	33	13	47*	0	0
3 R.9.4.7	13	40	40*	7	0	0
4 R.11.4.4	27*	33	27	13	0	0
5 R.9.4.12	40	0	13	47*	0	0
6 R.10.4.11 R.10.4.12	60*	20	7	13	0	0
7 R.9.4.2	13	80*	7	0	0	0
8 R.10.4.4	13	27	53*	7	0	0
9 W.7.4.3	27	40	7	27*	0	0
10 W.6.4.4 W.6.4.7	13	40*	27	20	0	0
11 W.6.4.2	33	0	20	47*	0	0
12 W.7.4.2	7	67*	13	13	0	0
13 W.6.4.11	53*	33	0	13	0	0
14 W.6.4.3	20	20*	27	33	0	0
15 W.5.4.6	33*	7	20	40	0	0
16 W.6.4.18	7	13	73*	7	0	0

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> Teacher Level Reports by Class

Student Tutoring Report – displays an item analysis for each student. Teachers use this report so students can work through the incorrect question with their tutor.

Note: A plus (+) indicates a correct response. A number indicates an incorrect answer and the specific answer choice (1=A, 2=B, 3=C, 4=D). A “-1” indicates a double bubble, incomplete erasure, or no response.

Student Name											Campus Name								# Correct	1
Test Name	4th Math - Fractions mc										Class/Section		1-402-10400-READING						% Correct	25.00
Items (1 to 20)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Answers	1	+	2	-1																
Items (21 to 40)	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Answers																				
Items (41 to 60)	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
Answers																				
Items (61 to 80)	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80
Answers																				

Student Name											Campus Name								# Correct	1
Test Name	4th Math - Fractions mc										Class/Section		1-402-10400-READING						% Correct	25.00
Items (1 to 20)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Answers	+	2	1	4																
Items (21 to 40)	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Answers																				
Items (41 to 60)	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
Answers																				
Items (61 to 80)	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80
Answers																				

Student Name											Campus Name								# Correct	2
Test Name	4th Math - Fractions mc										Class/Section		1-402-10400-READING						% Correct	50.00
Items (1 to 20)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Answers	+	-1	2	+																
Items (21 to 40)	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Answers																				
Items (41 to 60)	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
Answers																				
Items (61 to 80)	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80
Answers																				

Access this report by going to:

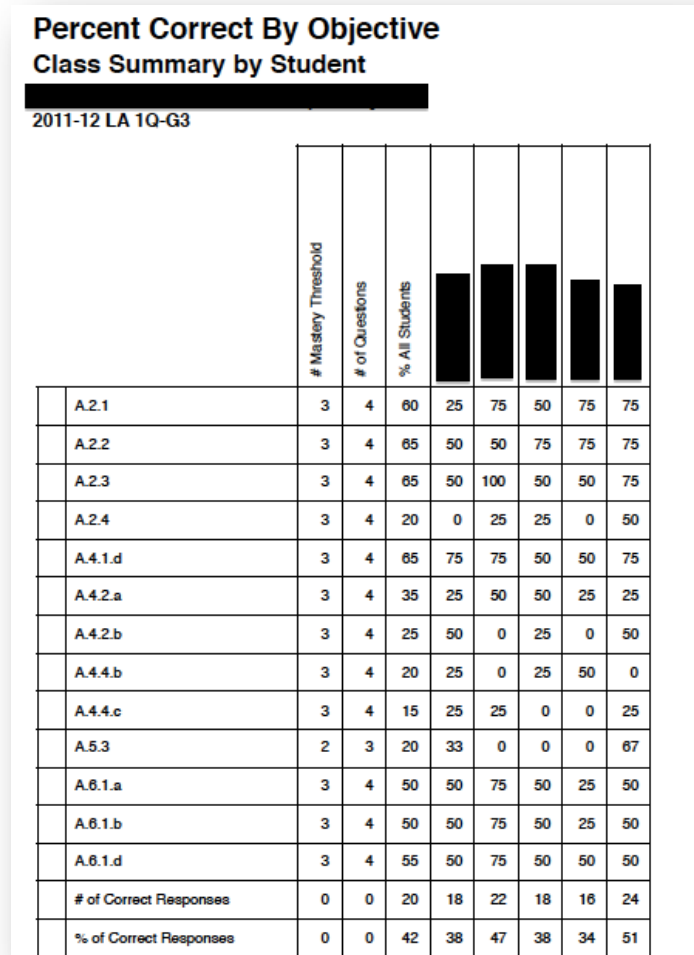
> Reports

> Houston ISD

> District Assessments

> Teacher Level Reports by Class

Table – Percent Correct by Objective by Class by Student – displays a report for each student the mastery threshold (number of items to answer correctly to master the objective), number of questions, and percent mastery for each objective measured on the test.



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> Teacher Level Reports by Class

Obj Mastery Student Report by Student – an individual student report that displays the question numbers answered correctly, question numbers answered incorrectly, mastery requirement (number of items to answer correctly to master the objective), student number and percent mastery for each objective measured on the test.

10/16/12 6th LA T1 - 2012-13				
Objective	Correct	Incorrect	Mastery Requirement	Student Mastery
0601.7.6. Identify the type of conflict (i.e., person vs. person, person vs. self, person vs. environment, person vs. technology) represented in a non-print medium.		17	1/1	0/1 0%
SPi 0601.1.1. Identify the correct use of nouns (i.e., common/proper, singular/plural, possessives) and pronouns (i.e., agreement, subject, object) within context.	18, 20, 21	19, 27	4/5	3/5 60%
SPi 0601.1.13. Choose the appropriate interjection to complete a sentence.	26		1/1	1/1 100%
SPi 0601.1.3. Identify the correct use of adjectives (i.e., common/proper, comparative forms) and adverbs (i.e., comparative forms) within context.	22, 25, 28		2/3	3/3 100%
SPi 0601.1.4. Identify the correct use of prepositional phrases (place prepositional phrases correctly according to the words they modify within the sentence) within context.	23, 24		1/2	2/2 100%
SPi 0601.5.1. Predict future events of a given text.		16	1/1	0/1 0%
SPi 0601.5.3. Identify stated or implied cause-effect relationships.	9		1/1	1/1 100%
SPi 0601.5.6. Indicate the sequence of events in text.	6, 11, 14		2/3	3/3 100%
SPi 0601.5.7. Make inferences and draw conclusions based on evidence in text.	10, 13, 15		2/3	3/3 100%
SPi 0601.6.3. Use text features to locate information and make meaning from text (e.g., headings, key words, captions, footnotes).	12		1/1	1/1 100%
SPi 0601.8.2. Identify the setting and conflict of a passage.	4		1/1	1/1 100%
SPi 0601.8.3. Determine the main ideas of plots, their causes, how they influence future actions, and how they are resolved.	1, 2, 3, 5		3/4	4/4 100%
SPi 0601.8.4. Distinguish between first and third person points of view.	7		1/1	1/1 100%
SPi 0601.8.5. Identify the kind(s) of conflict present in a literary plot (i.e., person vs. person, person vs. self, person vs. environment, person vs. technology).	8		1/1	1/1 100%
ASSESSMENT TOTAL	24	4		11
PERCENTAGES	86%			79%

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> Teacher Level Reports by Student