



**Meeting Minutes**  
**Bellaire High School**

**MEETING NO.:** 007

**LOCATION:** Bellaire High School

**DATE / TIME:** March 25, 2014, 4:00 pm

**ATTENDEES:** Michael McDonough, Principal; Diana Leeson, School Business Manager; Allen Scarrow, Technology; Jay Stubbs, Teacher; Amy McIntyre, Teacher/ Dept. Chair; Swati Narayan, Parent; Judy Long, Community Member; Steven Gee, HISD/Heery Program Management Project Manager; Dave Funk, HISD Facilities Planning; Melissa Turnbaugh, PBK – Architect; Rick Blan, PBK - Architect; Sandi Johnson, PTO-Parent; Leisa Lovy, Community member/Parent; Carl Casteel, Librarian, Debra Campbell, Communications; Ashley Heng, Teacher, Biana Rubio, Student; Marina Finley, Student; Todd Blitzer, Community Member; Dan Wikes, Science Teacher; Dr. Dan Gohl, HISD Chief Academic Officer

**PURPOSE:** Discussion will focus on the 21st Century Learning, Space Requirements and Room Descriptions for Bellaire High School which will be used throughout the planning and design process.

**AGENDA ITEMS:**

- Dr. Daniel Gohl, Chief Academic Officer, 21<sup>st</sup> Century Learning
- HISD Facilities Planning will provide update on Space Requirements and Room Descriptions.
- What to expect at the next Project Advisory Team Meeting
  - The - Next PAT Meeting will be a Design Charrette

**NOTES:**

21<sup>st</sup> Century Learning

1. Dr. Dan Gohl, HISD- Chief Academic Officer introduced himself and gave a brief history of his academic and professional background.
2. Dr. Gohl explained that it is the PAT's job to make the connection between how the school is used and how space is defined.
3. The goal is to keep the spirit of the school without limiting the educational program by having facility that does not meet the activities happening within the building.
4. Flexibility is an important value to highlight for the new building, providing large and small group education spaces that can be used for multiple activities is very important.
5. 21<sup>st</sup> Century learning concepts focused on personalized learning and analyzing the individual student learner.
6. Dr. Gohl mentioned the ITS learning platform as well as Teach for One as good references for people to understand the direction the district is heading in regards to student curriculum.

## Facility Planning

1. Dave Funk from HISD Facilities Planning discussed the status of the building program. A team from HISD has been meeting with the school to refine the program by each academic discipline. The team will conclude their meetings this Friday March 28, 2014
2. The next step is the Design Charrette. The Charrette is a two-day process that will help master plan the building and start to develop the spaces, forms and application of the program.

## ACTION ITEMS

- HISD Facilities Planning will complete their meetings with the various program areas and develop a preliminary Educational Specification for the Architects to begin their work.

## What to Expect at the Next PAT Meeting:

- HISD Facilities Planning will review the Space Requirements and Room Descriptions with the PAT.
- Design Charrette

**NEXT MEETING:** May 20, 2014, at 4:00 - 5:30PM. April 2014 meeting will be replaced by the Design Charrette Meeting

Please review the meeting minutes and submit any changes or corrections to Steven Gee. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee  
Project Manager  
HISD – Construction & Facility Services  
3200 Center Street, Houston, TX 77007  
Phone: (713) 556-9261  
Email: [sgee@houstonisd.org](mailto:sgee@houstonisd.org)

**Customer Focused . . . Always Responsive!**

---

**Office: 713-556-9299**

**Fax: 713-676-9582**