

Shearn's SDMC Minutes  
January 13, 2015

In Attendance:

Mr. Buck,	Principal
Mr. Cruz,	Teacher Specialist
Ms. Hall,	Classroom Teacher
Bob Chenoweth,	Mission Southwest,
Lolly Hernandez,	Head Start
Ms. Keafer,	Classroom Teacher
Ms. Robinson,	Support Representative

Absent

Sandra Adair	Assistant Principal
Kathleen Garson	Classroom Teacher
Natasha Seaton	Classroom Teacher

- Minutes- Taken by Katherine Keafer
- SDMC
  - Welcome Ms. Robinson
  - Welcome Ms. Seaton
- Attendance
  - Reviewed data
  - School wide, we need to focus on attendance. We are not meeting the goal. Once we get our attendance to 98.5, data charts will no longer need to be printed with teacher's names attached to their homeroom attendance.
  - Grade level funds can be used for incentives.
- Academics
  - Lesson Planning- Alignment of planning, data, objective and daily schedule (Buck)
    - HISD lesson planning template is not required, but it is aligned to TADS.
  - iStation (Buck)
    - The goal is to have 100% of students in tier 1 by the end of the school year.
    - Istation data was reviewed. Focus was on tier movement.
  - Adair- Literacy
  - Hall- Literacy
  - Seaton- Literacy
  - Keafer- Science
    - Since holding PLC at the end of January, more students have been using EduSmart and STEMscopes.
  - Cruz-Math
    - STAAR test date changes due to the new TEKS. There will be no fifth grade retest this year for math.
  - Dual Language (Garson)
- Parents (Cruz)
  - Family library time is moved to Mondays at 3:30-5:30
  - ESL classes start in two weeks through HCC in the library.
  - Computer classes will begin. They are taught through the Mexican Institute.
- Safety (Cruz)
- Everyday Counts

- Too much non-instruction taking place from 7:40-8:00. Everyday counts must be done every day, but other options. What can we consider?
    - Teacher can have students journal, work on edusmart, brain pop, science word of the day, or read aloud during this time.
- Finance (Buck)
  - Activity Funds
    - STAAR t-shirts will come out of these funds.
    - Teachers need to design the STAAR shirt so we can order those.
- Construction (Buck)
  - Trying to get a T-Bldg- Looks like we should be approved
- Lighthouse Team
  - Adair, Hall and Garson
  - Leadership Day (Adair)
- Staffing-
  - Hourly Lecturer Fine Arts
  - New hires
    - Ms. Flores 1<sup>st</sup> Grade Bilingual
    - Ms. Calderon 3<sup>rd</sup> Grade Bilingual
- Professional Development
  - Rigor Readiness for 3-5 in Literacy, Writing, Math and Science
    - For areas where we have higher data, we are looking into seeing whether these trainings are mandatory for all teachers.
- Tutorials
  - Afterschool tutorials can now be 4 days
  - We need a list from teachers on when they will be tutoring (Adair) for the office staff
    - Teachers need to let the front office know about the days they will have tutorials and who will be staying. Parents often call and the front office isn't aware.
- Support and Volunteers
  - Mission Southwest
    - Had a meeting about the upcoming work day on the list:
      - Organize sheds
      - Create a concrete walkway
      - Bookshelves
      - Splash rocks to help drainage
      - New basketball lines
  - Willow Meadows
  - Houston Chinese Church
  - Head Start
    - Federal review is yearly
    - Enrollment is low. Many families are over the income level.
    - All students need physical and dental checkups. Students also need immunizations.
  - Parents
    - Ms. Wilson- Superintendent Board
    - Mr. Maclain- PTA President
- Other business