RESPONSIBLE USE OF LAPTOPS AND PROPER ONLINE BEHAVIOR

Students are expected to follow the same code of conduct on the Internet as they do in the classroom.

- Follow copyright laws
- Use appropriate language online
- Students will make available all messages or files upon parent, administrator or teacher request
- Like a textbook or a locker, HISD owns the laptop. Students are only permitted to use it for educational advancement
- Administrators have the capability to remotely view student computers

WHAT IS PROHIBITED?

Improper use of the laptop will result in consequences such as discipline, detention, and/or limited use of the device. The following actions are prohibited:

- Bypassing the filter
- Using another student’s username or password
- Sharing passwords (other than with parents)
- Downloading or installing software that has not been approved
- Tampering with hardware
- Using chat rooms, IM, social networking; hosting non-school-approved web pages
- Accessing inappropriate material that is unacceptable in a school setting

5 COMMON SENSE RULES FOR PARENTS

1. Model good behavior
2. Pay attention
3. Share your values
4. Establish limits
5. Make kids accountable

SAFETY DON’TS FOR STUDENTS AND PARENTS

NEVER give out personal information
NEVER share passwords with anyone
NEVER arrange a face-to-face meeting with someone you met online
DO NOT OPEN an email if you do not know who sent it
DO NOT CLICK on banner ads or pop up ads on websites
NEVER USE bad language or send threatening emails

SOCIAL MEDIA

Although social media programs are blocked on all HISD student computers, parents should:

- MONITOR all social media use
- BE AWARE of which social media sites your child is using
- TALK WITH YOUR CHILD about their digital footprint, which is any and all information about a person on the Internet
- LOOK OUT FOR CYBER-BULLYING and notify the school immediately if you find evidence of it

Visit www.houstonisd.org/cybersafety for more advice and tips for parents.