



CELL PHONES * EARBUDS * HEADPHONES!

WESTSIDE HIGH SCHOOL ELECTRONIC DEVICE POLICY 2024/2025

Acceptable Cell Phone Usage

1. Use of cell phones and earbuds is allowed only during lunch.
2. All non-school- issued electronic device must be stowed away (Not Visible) during all other times, including passing periods.
3. Headphones are **prohibited** at all times during the school day and will be confiscated. See details of consequences below.

Electronic Devices may NOT be visible at any time in the classroom.

Classroom Violations

Parent Phone Call and/or Administrative Referral with consequences detailed below.

Violations Outside Classroom & Consequences

1. **First Offense:** Electronic devices are confiscated for the day by an administrator. Returned after 3:30 pm.
2. **Second Offense:** Electronic devices are confiscated for 3 school days. Returned after 3:30 pm the 3rd day.
3. **Repeat Offenders:** If a student has 3 or more occurrences of electronic device violations,
 - The device is confiscated for 5 school days
 - Requires mandatory parent conference with the Dean (via Teams or in person)
 - Requires payment of fee for return of device
4. **Refusal to Surrender Phone:** If a student refuses to relinquish their phone to the Dean, they will receive a minimum of 1 day ISS and parent contact will be made.

Violations During Testing

During testing, students are required to relinquish devices prior to the exam according to district policy. Violators receive a “No Score”, which invalidates their test. Violations during testing result in confiscation of devices for 2 weeks.

Acceptable Use

The district reserves the right to suspend use of a device on campus at any time if it is determined the user is violating the Acceptable Use Policy or the HISD Code of Student Conduct.

Disciplinary and Criminal Investigations

If a cell phone is material to a disciplinary matter, administration may hold the device until the outcome is finalized. In the case of a criminal investigation, the device will be turned over to the custody of law enforcement personnel pending charges.